

# ACADEMIC HONOR CODE

Joliet Junior College acknowledges the importance of honest academic behavior. The objective of the Academic Honor Code is to sustain a learning-centered environment in which all students are expected to demonstrate integrity, honor, and responsibility, and recognize the importance of being accountable for one's academic behavior.

## Classroom Behaviors Covered by Honor Code

Acts of academic dishonesty include:

- **Cheating**—intentionally using or attempting to use unauthorized materials, information or study aids; use of any unauthorized assistance, resources, materials or electronic/cellular devices with or without photographic capability in taking quizzes, tests or examinations and the acquisition, without permission, of a test or other academic material belonging to Joliet Junior College, to any department, or to any staff.
- **Plagiarism**—the reproduction of ideas, words or statements of another person as one's own without acknowledgement, or use of an agency engaged in the selling of term papers or other academic materials.
- **Unauthorized Collaboration**—intentionally sharing or working together in an academic exercise when such actions are not approved by the course instructor.
- **Falsification and Fabrication**—intentional and unauthorized falsification or invention of any information or citation furnished to any college official, faculty member or office.
- **Facilitation of Academic Dishonesty**—permitting or attempting to help another to violate the academic honor code; alteration or sabotage of another student's work, such as tampering with laboratory experiments.

## Responsibilities

An academic environment has expectations of both students and faculty. Academic honesty requires a shared commitment to the highest standards for learning.

Students have the responsibility to:

1. Be fully knowledgeable of the Academic Honor Code
2. Produce their own work
3. Encourage honesty among their fellow students

Faculty has the responsibility to:

1. Review classroom expectations with respect to all aspects of academic honesty
2. Inform the student directly about any charges of academic dishonesty
3. Refer students to the Dean of Student's Office in a consistently applied manner

## Procedures

1. Student notified by instructor of academic honor code violation
2. Instructor notifies the Dean of Students
3. Due Notice is sent from Office of the Dean of Students to student and Code of Conduct proceedings are initiated (see Student Code of Conduct)
  - First Offense – if found in violation student's name is added to the database of violators and student is referred to an ethics/academic integrity workshop.
  - Subsequent Offense(s) – Code of Conduct proceedings are initiated.
4. Upon outcome of proceedings, student will have a right to appeal.

## Sanctions

All sanctions imposed will be determined by judicial hearing and will be developmental in nature.

*We are intellectually indebted to Oakton, Pueblo Community College and Truman College in the creation of this academic honor code.*