

ILLINOIS COMMUNITY COLLEGE BOARD  
FY 2022 Learning Renewal/GEER II 2<sup>nd</sup> Quarter Reporting Template  
Due: January 30, 2022  
Submit complete report to: [ICCB.grantpayments@illinois.gov](mailto:ICCB.grantpayments@illinois.gov)

<b>COLLEGE:</b>	<b>Joliet Junior College</b>
<b>SUBMITTED BY: PHONE/EMAIL:</b>	Dr. Stephanie McIntyre-Braun, Dean of Academic Intervention and Support and Dr. Angela Kaysen-Luzbetak, Dean of Student Success 815-280-2824/ <a href="mailto:sbraun@jjc.edu">sbraun@jjc.edu</a>

*Provide a narrative for each section below. If you need additional space, you may expand the fields.*

**NARRATIVE**

Describe the status of Learning Renewal Academic Support and Social Emotional Support work completed or in progress during this quarter, broken out by category. Please include direct student aid and EO 2021-20 work or funds expended.

No dollars were expended between July 1, 2021 and September 30, 2021. The fully executed GEER II Grant Agreement was signed by Dr. Judy Mitchell, representing Joliet Junior College, on November 4, 2021, and Dr. Brian Durham, representing ICCB on November 9, 2021.

\$130,568.95 was expended between October 1, 2021 and December 31, 2021. See attached Report for breakdown by category/ program expense. On November 22, 2021, Deputy Director, Jeff Newell, approved a budget modification to include the following expenses:

Budget Expenditure Categories	First Revised Budget (approved 11.22.21)	Explanatory Notes
Personnel (Salaries & Wages)	\$40,165.19	<p><b>Social Emotional Support:</b> Funding from this grant will also allow JJC the opportunity to expand the provision of direct support services for at-risk students. The additional support for high-risk students is increasingly important as the pandemic continues to create academic, social, and emotional challenges. Four staff members (listed above) will each increase their weekly hours worked from 28 hours per week to 40 hours per week through June 30, 2022. The additional, nearly 200 hours per month will allow the SAC and CMAS the ability to serve more students both virtually and in-person. The college's ability to provide high-quality and timely hybrid services requires a different approach to staffing and hours of operation as students' needs have changed. The departments requesting support are student-facing areas that provide high-tech and high-touch support.</p>
Fringe Benefits	\$35,798.07	
Supplies	\$111,556.99	<p><b>Academic Support:</b> Funding from this grant will allow Joliet Junior College (JJC) the opportunity to expand the student-based Laptop Borrowing Program. This program allows registered students the opportunity to borrow a laptop and charging cord for an entire semester. Should the student enroll in JJC classes the following semester, he/ she can renew the laptop loan.</p>
Contractual Services	\$4,474.77	<p>Active Minds guest speakers will present to JJC students, faculty, and staff on a variety of mental health topics. All programs include an overview of Active Minds, mental health national hotlines, JJC support services, and introductions to the JJC Active Minds Chapter advisers and members.</p>
Indirect Costs/ General Administration	\$15,359.98	<p>As approved in the State of Illinois Uniform Grant Budget Template, JJC budgeted \$15,359.98 in Indirect Costs. Within the Learning Renewal Plan Guidelines, under "Plan Information," it reads, "In addition, indirect costs are allowable but cannot exceed 8%." It appears the FY 2022 Learning Renewal/ GEER II Report should be updated, as it currently states, "Indirect cost not allowed." For this reason, JJC placed "Indirect Costs" within the "Other" Category/ Program Expense row.</p>
<b>TOTAL</b>	<b>\$207,355.00</b>	

**DATA**

Please provide a detailed summary of the data collected during the quarter on students served, broken out by Academic Support and Social Emotional Support.

Within the approved Learning Renewal Plan for GEER II, JJC stated their academic support and social emotional support outcomes included:

**Academic Support Outcomes:**

- Greater numbers of students will continue their education and attain their JJC-related goals because of their access to technology – demonstrated in JJC persistence and retention rates for laptop borrowers
- All students who retrieve a laptop from Romeoville Campus will obtain a student ID in order to check out the laptop (and any future library materials)
- Project Manager will conduct research at the end of each semester regarding student success metrics (i.e. enrollment, persistence, retention, GPA, and graduation) to learn through this grant-funded initiative if there is a relationship between the provision of a laptop/ charger and increased success in the metrics listed above.

**Academic Support Quarter Two Results:**

During the fall 2021 semester, the Laptop Borrowing Program peaked at 237 devices checked out. This represents an increase of 72 devices when compared to the spring 2021 semester when only 165 devices were checked out. GEER II dollars allowed JJC to increase the number of laptops available for student loan.

All students who pick up a laptop must show a Student ID; those who did not already possess a student ID were issued during the time of the laptop pick-up. The selection of staff to oversee the Laptop Borrowing Program was strategic as this position has the ability to issue Student IDs.

This longitudinal study regarding student success metrics is forthcoming.

**Social Emotional Support Outcomes:**

- Increased access to support services in English and Spanish.
- Follow-up support will be provided for at-risk students identified as academically struggling and/ or at risk for stopping out due to the pandemic.
- Early identification of students struggling financially or medically that can be assisted by other support services.

**Social Emotional Support Quarter Two Results:**

Student support and retention during the pandemic continues to be a top priority. GEER II funds provide staff the opportunity to work additional hours. The Student Advising Center (SAC) increased the hours of two professional and one clerical staff member. The Center for Multicultural Access and Success (CMAS) also increased the hours of one professional staff member.

Professional staff provide coaching, advising, and follow-up support for students flagged in the early alert system (EAB Grades First); students may be flagged for low grades, lack of attendance, or other academic concerns. SAC professional staff served 141 students during November and December 2021. Of those students, 36 students requested bilingual support. SAC also increased support for the bilingual student hotline, ESL support and referral, virtual frontline support, and served 50 bilingual students during this save time period. CMAS assisted 61 students in November and December 2021, and also provided coaching, advising and follow-up to support the retention of students.

Overall, Time and Effort reports indicate that of the total number of students served (n=252), 86, or 34%, requested support, coaching, advising, or frontline support in Spanish

	Students Served: Nov. 2021	Students Served: Dec. 2021	Total Students Served	Total Students Requesting Support in Spanish (duplicated headcount)	Total Number of Staff (12 per week each)
<b>Student Advising Center (SAC):</b> Retention Outreach, Academic Advising, and Coaching Support	50	91	141	36	2 (Bilingual Success Coach; First Year Experience Specialist)
<b>Student Advising Center (SAC):</b> ESL Support (New Student Orientation, Translation Support, Virtual Frontline Assistance)	14	36	50	50	1 (Bilingual Frontline Support)
<b>Center for Multicultural Access and Success (CMAS):</b> Retention Outreach, Academic Advising, and Coaching Support	30	31	61	0	1 (Specialist)
<b>TOTAL</b>	<b>94</b>	<b>158</b>	<b>252</b>	<b>86</b>	

**SUCCESSSES & BARRIERS**

List any successes or barriers the college encountered during the quarter, or any financial issues.


Successes include data collection to help institutionalize GEER II-funded projects.

Barriers include technology; the ALMA Library System (asset management and laptop checkout technology) does not automatically import new students. This is a manual batch process; the Laptop Loan program has encountered new students unable to check out a laptop because they are not yet in ALMA. No student is denied; but the technology limitations mean the student must call ahead or return on another date to acquire a laptop.

**FY 2021 GEER Reporting**  
**State Agency/Grantor: Illinois Community College Board**

<b>Grantee Name</b>		<b>Grant Number</b>		<b>CSFA Number</b>		<b>CFDAs</b>		<b>Appropriation Number(s) by Agency (For Agency Use Only)</b>		
Joliet Junior College		GEERII-52522		684-00-2455		84.425C				
<b>FEIN Number</b>		<b>DUNS</b>		<b>Program Name &amp; Description</b>		<b>Date Prepared</b>				
36-2638684		69959013		FY22 Learning Renewal/GEER Grant		04/13/2022				
<b>Street Address</b>		<b>City, State, ZIP Code</b>		<b>Agreement Period</b>						
1215 Houbolt Road		Joliet, IL 60435		7/1/20-6/30/22						
<b>Report Period</b>		<b>Final Report for Award</b>		<b>Mandatory Match %</b>						
10/1/21 - 12/31/21		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>						
<b>Program Restrictions:</b>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		<b>Explanation of Restrictions:</b>		Indirect cost not allowed.		All reports must be submitted by the due dates in the grant agreement to: <b>ICCB_grantpayments@illinois.gov</b>		
<b>Category/Program Expenses</b>		<b>Due 10/30</b>		<b>Due 4/30</b>		<b>Due 7/30</b>		<b>Current Approved Budget</b>		
		<b>Quarter 5 Dates: 7/1/21-9/30/21</b>	<b>Quarter 6 Dates: 10/1/21-12/31/21</b>	<b>Quarter 7 Dates: 1/1/2022-3/31/2022</b>	<b>Quarter 8 Dates: 4/1/2022-6/30/2022</b>	<b>PY Total Expended 7/1/2020-6/30/2021</b>	<b>Total</b>	<b>Approved Budget</b>	<b>Remaining Balance Available</b>	<b>Expend%</b>
Personnel Services (Salaries and Wages)	\$0.00	\$6,343.91					\$6,343.91	\$40,165.19	\$33,821.28	15.79%
Fringe Benefits	\$0.00	\$2,982.03					\$2,982.03	\$35,798.07	\$32,816.04	8.33%
Travel	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
Equipment	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
Supplies	\$0.00	\$111,556.99					\$111,556.99	\$111,556.99	\$0.00	100.00%
Contractual Services	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
Consultant	\$0.00	\$0.00					\$0.00	\$4,474.77	\$4,474.77	0.00%
Training and Education	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
Other	\$0.00	\$9,686.02					\$9,686.02	\$15,359.98	\$5,673.96	63.06%
<b>TOTAL EXPENDITURES</b>	<b>\$0.00</b>	<b>\$130,568.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$130,568.95</b>	<b>\$207,355.00</b>	<b>\$76,786.05</b>	<b>62.97%</b>

**GRANTEE CERTIFICATION (2CFR 200.415)**  
 By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

<b>Name of Authorized Grantee Representative:</b>	<b>Date:</b>	<b>Title:</b>
Cristine Rodriguez	04/20/2022	Accounting Manager
<b>Signature of Authorized Grantee Representative:</b>		
		
<b>Email:</b>	<b>Telephone Number:</b>	
<b>State Staff Authorization:</b>		
	<b>Approved Date:</b>	<b>Title:</b>