



Addendum No. 1

DATE: November 15, 2016

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Vehicle Rental
JJC PROJECT NO.: Q16007R

This Addendum forms a part of the Quotation Documents and modifies the original quote document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the bottom of page 2. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Due Date Change

The quotation due date has been changed to **Friday, November 18, 2016 at 10:00 am.**

Questions Received:

1. Are there JJC employees under 25 needing to drive the 15 passenger vans?
Most of our drivers are over 25 years of age, but drivers may be as young as 22.

In addition, employees 18 and older may need to move these vehicles to other spaces within the College's parking lot.
2. If under 25 is needed, what is the JJC policy/procedures/training required for those renting our 15 passenger vans?
The college's policies and procedures require that drivers are at least 22 years of age and must provide a copy of a valid license.

Drivers receive and sign off on paperwork/agreements which clearly outline driver responsibilities and provide helpful safety tips.

End of Addendum #1



Addendum No. 1

DATE: November 15, 2016

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Vehicle Rental
JJC PROJECT NO.: Q16007R

Please acknowledge receipt of these addenda by including this page with your quote. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your quote.

Issued by:

Janice Reodus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature