

Joliet Junior College

Request for Proposal

Natural Gas Supply

February 23rd, 2021

SECTION A: INTRODUCTION

Joliet Junior College (Customer) invites Natural Gas Providers (REP's) to submit executable pricing for Natural Gas Supply and Transport in accordance with the requirements, terms, and conditions of this request. We are requesting executable pricing for sites located in **Illinois** within the NICOR service territory.

A 1.0 Background Information

Company website <https://www.jjc.edu/>

A 2.0 General Conditions

This is not an offer to contract. Acceptance of a proposal does not commit Customer to award a contract to a REP (Retail Energy Provider), or limit our right to negotiate in our own best interest. Customer reserves the right to contract with a REP for any reason.

A 3.0 Valid Period of Offer

With the exception of pricing, the terms and conditions stated in your response must remain valid for 45 days from the date of delivery of the proposal to our company.

A 4.0 Confidentiality

The information contained in this RFP (request for proposal) or accumulated through other written or verbal communication is to be deemed confidential and is for proposal purposes only. All parties agree that any information pertaining to this request is not to be disclosed or used for any other purpose.

The information received in response to this RFP will be held in strict confidence and not disclosed to any party, other than our organization without the express written consent of said REP. Information provided by any respondent to this RFP must be accurate and realistic. Any information obtained from this RFP may be incorporated into the contract terms where such respondent is the successful bidder.

A 5.0 Right of Rejection

We reserve the right to accept or reject any or all responses to this RFP. We also reserve the right to enter into discussions and/or negotiations with one or more qualified REP's at the same time.

A 6.0 Cost of Proposals

Expenses incurred in responding to this proposal are the responsibility of the REP.

A 7.0 RFP Questions

Questions regarding the RFP are encouraged and should be submitted via fax or email to the contact in section B 5.0.

SECTION B: BID RESPONSES

B 1.0 Company Background

Please provide a brief overview of your company including technical and marketplace direction. Describe the organization and business strategy of your company as well as an organizational chart of your company staff that is expected to service the account. Also, please enclose any marketing material that would be related to the requested services in this proposal.

B 2.0 Annual Report

Submit a copy of your latest annual report, or provide an internet link to a website that contains the annual report or equivalent information. If your organization is a subsidiary of another company please provide same for the parent company.

B 3.0 Submit Draft Agreement & Letter of Exceptions

Include a draft contract containing the terms and conditions described below. State exceptions, if any, to the requirements contained herein. It should be as near to an executable contract as is reasonably possible. **Please provide the contract in an unprotected format, preferably Word, so Consultant/Customer can request any necessary changes in a red-lined version.**

B 4.0 Submit Proposal

Complete the pricing table in Appendix B.

B 5.0 Proposal Delivery

Proposals are due no later than **12:00 PM Central** on **March 16th, 2021**. Offers will not be accepted after the due date unless specifically requested by Customer. Proposals should be sent by E-mail or Fax addressed to the recipient below:

Contact:	Michael T. Ellis
Tel:	309.365.6222
Cell:	309.714.9832
E-mail	mtellis@e-quantum.org

Section C: PRICING & PRODUCT REQUEST

C 1.0 Historical Data Used To Assemble Pricing

REP should use the data provided, unless otherwise specified in this RFP. See Appendix A

C 2.0 Term

Please quote a **12, 24, & 36 month term**. All pricing should be for delivery of Natural Gas starting **01 August 2021**. Pricing provided in response to this RFP must represent the REP's best and final offer.

C 3.0 Product Request

Please provide a quote for:

NYMEX + Fixed Basis + Fuel + Management Fee

C 4.0 Response

Please print, fill out the Appendix B, and submit it along with a copy of your contract as a redlinable Word Document for review.

APPENDIX A: Accounts & Usage

Account Name	Account Number	Street	City	State	Zip	LDC	Current Rate
Joliet Junior College	5173494919	235 N Chicago St	Joliet	IL	60431	Nicor	74
Joliet Junior College	6686822000	1216 Houbolt Rd	Joliet	IL	60431	Nicor	74
Joliet Junior College	6884991000	1216 Houbolt Rd	Joliet	IL	60431	Nicor	74
Joliet Junior College	9243188842	1125 135th St	Romeoville	IL	60446	Nicor	74
Joliet Junior College	8177691000	1125 W Romeo Rd	Romeoville	IL	60431	Nicor	R-25
Joliet Junior College	9281385048	17840 W Laraway Rd	Joliet	IL	60436	Nicor	R-25
Joliet Junior College	38428-24375	1215 Houbolt Rd	Joliet	IL	60431	Nicor	4

See Spreadsheet for baseload volumes.

FINAL NOTE

Described herein are the requirements incumbent upon the REP when responding to the request for Natural Gas Supply Services. All bid responses must satisfy the RFP requirements. Any exception to the RFP requirements needs to be clearly documented in the proposal response.