
Questions and Answers

Entity Name: Joliet Junior College
Event Number: 2251
Event ID: R20005
Event Name: Training Needs Assessment & Professional Development Plan
Requested By: Roxanne Venegas
Created By: Roxanne Venegas
Due By Date: 10/07/2019 2:00 PM Central Time
Q&A Cutoff Date: 09/19/2019 2:00 PM Central Time
Assigned Commodities: none
Public Responses: Yes
Posting Board Expiration:
Event Status: Ready for Responses

Question 1
Status: Replied

Question Submitted By:
Anonymous, 09/19/2019 09:28 AM CT

Can you clarify the BEP goal for this contract? Is BEP subcontracting required if the prime is not a registered BEP? If so, what %?

Response from:
Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 02:52 PM CT

While the State of Illinois' Business Enterprise for Minorities, Females, and Persons with Disabilities Act does not set a goal for this category, Joliet Junior College strives to support local disadvantaged firms.

Question 2
Status: Replied

Question Submitted By:
Anonymous, 09/19/2019 09:28 AM CT

Does the College anticipate extending participation in the assessment across the entire 1,950 employees? If not, is there an expected level of participation for the sample sizes?

Response from:
Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:14 PM CT

We would want representation of the entire workforce. The employment classifications include Full Time faculty, part time (adjunct faculty), campus police, support/technical, facility services, food services, and administration/professional. We have not set an expected level of participation for any particular employment classification.

Question 3
Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 09:28 AM CT

Is there an estimated timeline in mind for completion of Phases 1 and 2?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:14 PM CT

Approximately 2 months for Phase 1 and an additional 2 months, if needed for Phase 2.

Question 4

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 09:28 AM CT

Does the College anticipate assigning a single point of contact to oversee one or both phases, or will there be multiple POCs across the three employee categories (faculty, staff and management)?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:14 PM CT

The executive director, HR will be the primary point of contact.

Question 5

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 09:28 AM CT

Has the College engaged in a similar past project? If so, can you share the results?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:14 PM CT

The college has not conducted a project like this on training/professional development. The college has engaged with consultants on many other projects such as training specific topics, diversity & inclusion, compensation, benefits, compliance, etc.

Question 6

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 09:29 AM CT

Is there a specific event, circumstance, or other reason for this project, at this time?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:15 PM CT

The College desires to build structure for training & professional development; to be responsive to employees needs and forward-thinking for the organization.

Question 7

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 09:29 AM CT

Is there a tailored scope to define type of "training"? Training could include general professional development, or may include other types of required compliance training specific to the College, subject matter of study, or other topics. For this Assessment, is there a specific training area scope or is this open to all types?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:15 PM CT

We are open to recommendations on all types of training. With respect to professional development, some of that may be individualized and might be more reflective of a process. Succession planning is an objective of the college as well, which might factor into the recommendations.

Question 8

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 11:29 AM CT

There was a similar RFP released earlier this year. Can you clarify why that RFP was canceled and what was changed with the new RFP?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:16 PM CT

Yes, the RFP was issued earlier this year. It was determined that it did not reach a significant portion of the vendors it was sent to. It was decided that we would reissue the RFP. There was very little change to the scope of the project. The proposals received were over budget.

Question 9

Status: Replied

Question Submitted By:

Anonymous, 09/19/2019 11:29 AM CT

What is the estimated budget for completion of the project?

Response from:

Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:16 PM CT

Joliet Junior College does not publish project budget information during the solicitation process.

Question 10
Status: Replied

Question Submitted By:
Anonymous, 09/19/2019 11:30 AM CT

How will the project be managed by JJC? Will there be an assigned steering committee?

Response from:
Roxanne, Joliet Junior College (rvenegas@jjc.edu), 09/24/2019 03:17 PM CT

The Human Resources Department (executive director) will have oversight for the project. There is a selection committee to evaluate the vendor proposals. There is a professional development advisory team who will be involved, as well as the President's Cabinet.
