



JOLIET
JUNIOR COLLEGE
— 1901 —

Annual Budget 2019-2020

Community College District No. 525
Joliet, Illinois



JOLIET JUNIOR COLLEGE

Community College District 525

Annual Budget

For the
Fiscal Year Ended June 30, 2020

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AWARD FOR BEST PRACTICES IN COMMUNITY COLLEGE BUDGETING

Presented to:

**Joliet Junior College
Illinois**

For Fiscal Year Beginning
July 1, 2017

Christopher P. Morrell

EXECUTIVE DIRECTOR/CEO

The Award for Best Practices in Community College Budgeting is presented by the Government Finance Officers Association (GFOA) annually to community colleges demonstrating a budget process aligned with GFOAs' best practice recommendations. Budget processes are evaluated based on a number of criteria that focus on alignment of resources towards student achievement focusing on collaboration, communication, and rigorous development, evaluation, and prioritization of strategies to achieve a college's goals and objectives. In addition, the award includes criteria for conveying the results of this budget process through the budget presentation and also utilizing continuous improvement approaches to monitor outcomes.

Joliet Junior College FY20 Budget

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June 12, 2019

Members of the Board of Trustees and Citizens of Joliet Junior College, Illinois Community College District 525:

Each year our budget is developed to support the college's mission of being an innovative and accessible institution, dedicated to student learning, community prosperity, cultural enrichment, and inclusion. In order to present a balanced operating budget for the 47th consecutive year, the following planning goals were employed:

- proactively plan and budget to support innovation in new programming and expanded resources;
- maintain emphasis on student success;
- address potential impact of the state of Illinois on the college's budget; and
- employ realistic projections in property tax revenues.

The total operating budget for FY20 is \$97.98 million and I am proud to share that there is no increase in tuition or in health care costs. In fact, from FY17 to FY19, through position realignment, repurposing, or elimination of positions, the college achieved a cost-savings of \$986,400.

However, we also know that we must invest in JJC to grow JJC. Community colleges play a distinct role in higher education, continuously evolving to support the changing needs of our local economy, workforce and community. As such, the FY20 budget funds several items to support growth in multiple areas to meet the unique needs of our students and stakeholders, including our dual credit program, a new center to support returning adult students and new university transfer partnerships, and small business development support.

I will continue to focus on innovative solutions to support those investments. It is our students who serve as constant reminders of why we are here: to provide a high quality education and prepare them for a successful future.

Sincerely,

Dr. Judy Mitchell

Judy Mitchell, Ed.D.
President

**HISTORY
OF
JOLIET JUNIOR COLLEGE**

HISTORICAL BACKGROUND

Joliet Junior College, the nation's first public community college, offers pre-baccalaureate programs for students planning to transfer to a four-year university. A comprehensive community college, JJC provides occupational education leading directly to employment, adult education and literacy programs, workforce development services, and student support services.

JJC's district, Illinois Community College District 525, is one of 40 community college districts governed by the Illinois Community College Board (ICCB) under the Illinois Board of Higher Education. The ICCB was created by the General Assembly under the provisions of the Illinois Public Junior College Act of 1965. Its primary responsibilities are to coordinate the educational programs offered through the community college system, to allocate state funding for capital expansion and to act on curriculum changes proposed by individual community colleges.

JJC is directly governed by a seven-member Board of Trustees, all of whom are elected from within the district for six-year terms. A student representative, nominated by staff or faculty, is a non-voting member of the board. The officers of the board are chairman, vice chairman and secretary, all of whom are elected by their peers for a two-year term.



JJC is the nation's first public community college, established in 1901. J. Stanley Brown (shown on the left), superintendent of Joliet Township High School, and William Rainey Harper (shown on the right), president of the University of Chicago, founded JJC in 1901 as an experimental postgraduate high school program. The college's initial enrollment was six students; today, JJC serves more than 35,000 students in credit and noncredit courses.

Brown and Harper's innovation created a junior college that academically paralleled the first two years of a four-year college or university. It was designed to accommodate students who desired to remain within the community yet still pursue a college education. Within a few years, the concept of "community" had grown to include students outside the existing high school district.

By December 1902, the Board of Trustees officially sanctioned the program and made postgraduate high school courses available tuition-free. In 1916, the Board of Trustees officially named the post-high school program Joliet Junior College. The following year, the North Central Association of Colleges and Schools accredited the college, and the State Examining Board approved selected courses for teacher certification. Enrollment at the time numbered 82 students.

In the years that followed, JJC responded positively and creatively to the pressures of a world war, depression and rapid social change. The college met the challenge of a growing technological society in the 1920s and 1930s by expanding the curriculum to include programs in business and industrial training. The return of war veterans in the 1940s and 1950s prompted further curriculum development in the area of two-year occupational programs. Both the transfer and occupational divisions of the college grew at a steady pace.

In 1965, the Illinois Legislature enacted the Illinois Junior College Act, creating specific districts served by various community colleges. JJC was to serve people in parts of seven counties in northern Illinois. By 1967, college enrollment approached 4,000 students. In February of that year, the citizens of 12 high school districts in portions of Will, Grundy, Kendall, LaSalle and Kankakee Counties voted to establish Illinois Community College District 525 - an area to be served by JJC.



For two years, the college rented facilities at the original Joliet Township High School building. In February 1968, the Board of Trustees selected 368 acres on the west side of

Joliet for a new campus. In April 1969, the Board voted to build interim facilities consisting of 17 temporary buildings on the new site. The college began offering classes at its new location in September 1969, serving 4,130 day and evening students.

The \$50 million Main Campus was fully operational in the fall of 1974. During 1973 and 1974, both the area and the population of the district expanded with the addition of Peotone, Dwight, Odell, and the area of Lemont that is in Cook County. Today, the 1,442-square-mile district serves a population of more than 700,000 in Will, Grundy, Kendall, LaSalle, Kankakee, Livingston, and Cook Counties. To better serve people throughout the district, off-campus instructional sites have been established at many high schools in the college district, as well as civic centers, churches, libraries, and businesses.



JJC has had a presence in downtown Joliet since it was established in 1901, with its first location within the current Joliet Central High School. When the college

formally separated from the high school district and moved out to its current Main Campus location on Houbolt Road in 1967, it wasn't long before JJC was back in the downtown area. In 1980, the college purchased the Renaissance Center and the adjoining hotel, and formed what was its first City Center Campus. It operated in multiple capacities for over three decades.



In 2017, the college completed renovations on the historic Renaissance Center, razed the former hotel space, and opened a new City Center Campus at 235 North Chicago Street. The six-story, 96,000 square-foot campus houses the college's workforce development, GED/ESL training, adult education and culinary arts, and programs that have a direct impact on improving employment opportunities for JJC students and community members. In addition to centralizing the culinary arts program, allowing growth for additional student support services, and modernizing facilities for the adult education and workforce development programs, the new

campus offers two new student-run restaurants that are open to the public.



In January 1993, JJC opened the North Campus at 1125 West 135th Street in Romeoville, a 35,000-square-foot facility with 18 general classrooms; biology, chemistry and computer skills labs; a library/learning resource center; and offices for student services, faculty and administrative support. North Campus, now referred as the Romeoville Campus, offers a full range of credit and noncredit classes.



The Main Campus expanded in 1995 with the Arthur G. and Vera C. Smith Business and Technology Center. The 90,000-square-foot facility houses several state-of-the-art microcomputer labs; the Business and Computer Information and Office Systems

Departments; and the Electronics Engineering Technology, Electrical/Electronic Automated Systems Technology, Construction Technology and Computer-Aided Drafting programs. The facility also is home to many of JJC's Community and Economic Development workforce services that assist business and industry in adapting modern technologies directly into the workplace.



In 2000, Joliet Junior College opened the Veterinary Technology and Industrial Training 15,638-square-foot building at Main Campus.



With significant growth in student population from Grundy County, JJC opened the Grundy County Center at 1715 North Division Street in Morris in fall 2001. Continued growth in this county led to relocation into a larger building in Morris, the former Shabbona Middle School facility at 725 School Street in the summer of 2016. The 5,000 square-foot space includes a resource area for job seekers, tutoring/testing space, six classrooms, two

computer labs, and space for Grundy Workforce Services, a long-time partner of the college.



In 2007, the John H. Weitendorf Sr. Agricultural Education Center was opened to serve the needs of JJC agriculture and veterinary medical technology students. The property is located at 17840 West Laraway Road in Joliet and was donated by JJC alumnus John H. Weitendorf.

In 2008, the college embarked on a five-year master planning process to design and complete seven major projects, which were to encompass the most sweeping physical changes in over 40 years. These projects include the following six buildings:

In 2009, the 11,626 square-foot Greenhouse Facility was opened to serve the needs of the horticultural students and the community. The Leadership in Energy and Environmental Design (LEED) Certified building is located on the eastern edge of the Main Campus.



In the spring of 2011, the 40,577-square-foot Facility Services building opened and is located on the north side of the Main Campus. The LEED Gold structure centralizes buildings, roads, grounds, and maintenance functions of the college.



In the summer of 2011, the 114,500-square-foot, three-story Campus Center opened and is located on the east side of Main Campus. Considered the new front door, the LEED

Gold building centralizes student services, in addition to housing the new library and administration.



Also that summer the college formally opened its new 17,000-square-foot LEED Silver Automotive Technology Expansion, located on the south side of Main Campus, which was expanded to include body work and diesel engine repair.



In the summer of 2012, the 37,009-square-foot LEED Silver Natural Science expansion was completed on the south side of the Main Campus. The new building added eight new laboratories/classrooms as well as preparatory and storage space.



In the spring of 2013, the 124,694-square-foot LEED Gold Health Professions Center was completed on the northeast side of Main Campus. The center was created to expand the high-demand nursing, allied health and emergency services program, also allowing for expansion into other allied health fields based on labor market needs.

In 2017, the college continues to expand and renovate its facilities to meet the needs of students and community members.



The JJC Event Center on the Main Campus opened in fall 2017. It features a fitness center for student athletes, two basketball courts, configuration options for competition basketball and volleyball tournaments, portable batting cages, bleachers and seating (to accommodate both athletic competitions and graduation ceremonies), athletic staff office spaces, and a presentation room.



The Romeoville Campus expansion also opened in the fall 2017. The 50,028 square-foot expansion includes space for: student services, bookstore, cafeteria, classrooms, laboratories, space for campus police, and faculty and adjunct offices. With these developments in place, students will be able to earn an associate degree entirely from the Romeoville Campus location.

As the nation's first public community college, JJC has brought unparalleled innovation to its seven-county district and revolutionized local higher education. Over its 119-year history, JJC has invested in state of the art facilities, been a leader in academic innovation, and served as a key resource for generations of traditional students, non-traditional students, local businesses and organizations. As the college looks to its next 100 years, it will strive to be the first choice for its stakeholders and continue to be a leader in transforming higher education.



FY20 BUDGET HIGHLIGHTS

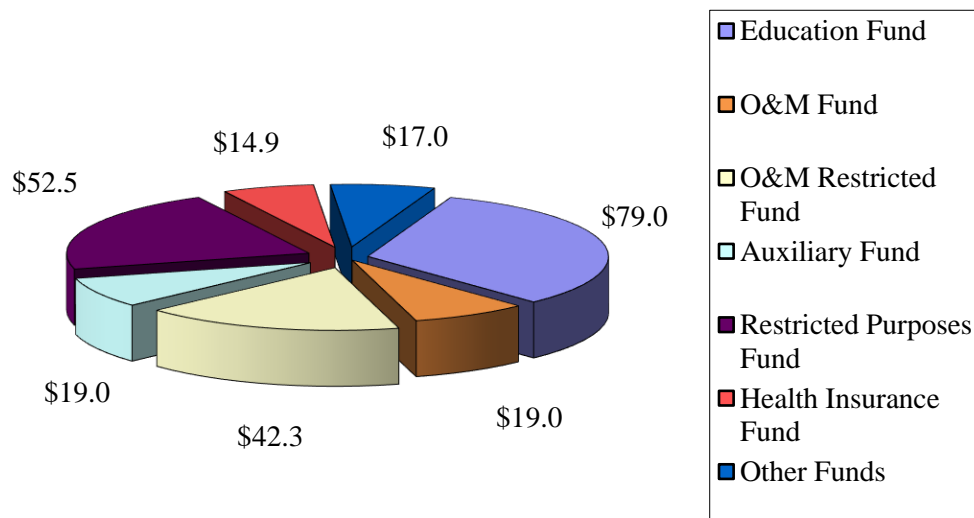
FY20 BUDGET HIGHLIGHTS

JJC is not expected to experience growth in enrollment for FY20 which aligns with projections in the Strategic Enrollment Management Plan. Tuition and fee revenue shows a 1.2% decrease from the previous year's budgeted amount due to a decrease in enrollment for FY19 that was offset by a \$2 per credit hour technology fee increase for FY20. Recent data regarding new construction permits continue to show growth and resident construction has resumed in a number of the communities within the JJC district. Revenue from the state is budgeted at FY19 actual funding levels.

Spending on new personnel is primarily focused on improving student success by enhancing our testing and tutoring services, improving technology utilization in the classroom and expanding career services for students. Additional personnel spending is due to the conversion of part-time positions to full time due to significant staffing shortages in the part-time ranks. In addition, the college maintained budgeted contingency at \$1.7 million to hold funding for new initiatives that are currently being evaluated. Increasingly, the burden of maintaining the quality of existing programs rests on the students and the local taxpayers.

The appropriation for all funds, including transfers, for FY20 totals \$243.7 million. This figure includes all expenses related to instruction, operations, capital projects, and all other ancillary operations at JJC. Of this amount, the total operating budget for FY20 is \$97.9 million. Compared to last year's operating budget of \$95.7 million, this represents a 2.4% increase over FY19.

FY20 Total Budget \$243.7M (in \$millions)



Balanced Budget

The operating budget is structurally balanced. Reserves or one-time revenue sources have not been used to bring expenditures in line with resources. This is the 47th year of balanced operating budgets at the college.

FY20 Operating Funds Budget

	<u>EDUCATION</u>	<u>O&M</u>	<u>TOTAL</u>
REVENUES			
Revenues	\$ 78,715,400	\$ 19,085,000	\$ 97,800,400
Transfers in	<u>\$ 179,069</u>	<u>\$ -</u>	<u>\$ 179,069</u>
Total Revenues	\$ 78,894,469	\$ 19,085,000	\$ 97,979,469
EXPENDITURES			
Expenses	\$ 78,065,333	\$ 16,010,000	\$ 94,075,333
Transfers (out)	<u>\$ (829,136)</u>	<u>\$ (3,075,000)</u>	<u>\$ (3,904,136)</u>
TOTAL APPROPRIATION	<u><u>\$ 78,894,469</u></u>	<u><u>\$ 19,085,000</u></u>	<u><u>\$ 97,979,469</u></u>

Updated Financial Projections

Each year the budget of JJC is guided by the [Three-Year Financial Plan](#), which was presented to the Board of Trustees in January 2019. The plan was discussed, and the following assumptions and options were presented to the board:

- Total property tax revenue growth of 3.4%
- No tuition rate increase
- State Revenue budgeted at 7.0 million
- No enrollment growth
- No capital or student fee increase
- \$2 increase to the Technology fee
- Personnel spending increase of 0.0% to 3.5% based on union contracts– average of 3%
- No benefit cost increase

JJC's operating budget were projected in the financial plan to be \$98.47 million. The FY20 budget presented to the board at the April 24, 2019 board workshop meeting totaled \$97.97 million. The final budget varied the financial plan by less than 0.1%.

The increase for salaries is unchanged from the original projection and the estimated cost of all union contracts is fully funded. The increase for employee benefits was reduced from a projected 2% increase to no increase based on claims. In the operating funds, 13 new full time positions and three new part time positions were created to ensure compliance and need. These positions are detailed in the expenditure section.

State Funding

State apportionment funding for enrollment reimbursement is estimated at \$7,000,000 for FY20, unchanged from the actual funding level in FY19, but represents an increase of \$1,125,000 from the budgeted funding in FY19. The college had been conservative in building the budget for FY19 due to the State's fiscal crisis. The number of credit hours used in the states funding formula has decreased 4% for FY20 due to the enrollment trends for all community colleges in FY18 and by assuming funding based on the FY19 level, the college believes it is still estimating conservatively. Since FY00, the state's share of the college's operating budget has decreased from 18.7% to a projected 7.76% in FY20. Additional changes in grants are expected but were not available at the time of the publication of this document.

Institutional Priorities

As mentioned in the President's message, budget planning goals were developed in order to present a balanced operating budget. The development of those goals was guided by institutional priorities that were derived from the strategic plan. The priorities were:

- Address the potential impact of the state's budget on the college's budget
- Plan and budget for innovation in new programming and expanded resources
- Reallocate existing resources to fund new requests
- Realistic projections in property tax revenues
- No tuition increase
- \$2 increase to the Technology fee
- No enrollment growth
- Emphasis on student success
- Maintain responsible reserves
- Implement action plans from the strategic plan

Capital Improvements

JJC has compiled all infrastructure needs, funding and related data in a comprehensive document called the Capital Improvement Program (CIP). The document details projects to be completed in the coming fiscal year and projects capital needs for the next three years.

Total capital funding for FY20 is projected at \$3.8 million. Additional capital information is detailed in the *Capital/Facilities Master Plan* section of this document.

In 2018 the college updated its master plan. Unlike the previous two master plans, this plan does not consider large-scale new construction projects. Instead, the master plan focuses on recapturing existing spaces that have been vacated during the last nine years of construction. Any construction costs arising from this master plan will be funded with existing reserves or future operating fund surpluses.

Long Range Financial Plans

Tying expenses to the strategic goals provides a good summary of how well resources are focused. The college uses a model to project three years of financials/budgets using contractual changes, anticipated revenue streams, expected increases in expenses, and a small allocation for potential funding for capital needs. These initiatives impact the current budget in several ways. They helped to provide substantive information as we entered into several labor contracts guiding substantial restructuring; they supported the need to review our processes for efficiency and some paid resources to do so on a limited time basis; they have demonstrated the need to seek reductions in several expense areas; and, they assisted in changing the structure of shared insurance expenses.

The financial health of JJC is dependent on three major sources of revenue consisting of property taxes, tuition, and state funding. The assumptions used for these categories are summarized as follows:

	<u>Increase</u> <u>FY20</u>	<u>Increase</u> <u>FY21</u>	<u>Increase</u> <u>FY22</u>
Property Taxes	3.40%	4.00%	4.00%
Tuition Rate	\$113/cr. hr.	\$119/cr. hr.	\$125/cr. hr.
Tuition Increase	\$0/cr. hr.	\$6/cr. hr.	\$6/cr. hr.
Enrollment	0.00%	0.50%	0.50%
Reimbursable Credit Hours	-2.56%	-1.27%	0.00%
State Funding	2.75%	0.00%	0.00%

Property Taxes. JJC's property tax revenue is restricted by the Property Tax Extension Limitation Law (PTELL) and rates on individual funds. While the rates on individual funds do not pose a restriction based on projections, PTELL limits the district's overall tax rate by the Consumer Price Index (CPI) plus any new property in the district. The projected increase for FY20 is 3.40% due to CPI for the current year being 1.90% and a 1.50% increase from new property which is be similar to last year. In expectation of an increase in new construction for FY20 and FY21, a 4.0% increase is used for both fiscal years.

Tuition and Fees. Over the last ten years, credit hours have decreased by 13.48%. Currently, the college has experienced a 3.88% decrease in enrollment for fall 2018 credit hour enrollment based on tenth day and a 3.18% decrease for the spring 2019 credit hours. Due to the improving economy over the past several years, enrollment has dropped from its high in FY11. For this reason, no increase has been projected in FY20, but an annual 0.50% increase is projected for FY21 and FY22. For FY20, no increase in tuition and a

\$2.00 Technology fee has been approved. For FY21 and FY22, \$6 tuition increase is projected for each fiscal year.

State Sources. State funding is based on credit hours earned two years prior to the current year, multiplied by the current year reimbursement rate. The number of credit hours used in the state's funding formula has decreased 4% for FY20 due to the enrollment experienced in FY18. For FY20, the college is projecting \$7.0 million in state funding from credit hours, unchanged from the FY19 funding level. The college projects a 1.27 decrease in the funding rates for FY21, due to declining enrollment, followed by no change in FY22.

JJC's largest expenditure is personnel costs, which represent 77% of the total operating expenses of the college. The following summarizes the expenditure assumptions used in the three-year financial plan.

	% Increase FY20	% Increase FY21	% Increase FY22
Salaries	3.00-3.50%	3.00-4.00%	3.00-4.00%
Benefits	2.00%	7.00%	7.00%
Other Expenditures	2.00%	2.00%	2.00%
Utilities	5.00%	5.00%	5.00%
O & M Utilities	0.00%	4.00%	6.00%
Contingency – Education Fund	\$400,000	\$400,000	\$400,000
Contingency – O & M Fund	\$200,000	\$200,000	\$200,000

The college has separate union contracts that cover faculty, adjunct faculty, support and technical staff, clerical, campus police, facility services and food service employees. The increases from the current contractual agreements have been used in the projections.

Due to health insurance plan design changes, total benefit costs, while projected to increase 2%, were reduced to no budgeted increase for FY20 based on our claims history and the renewal notice. For FY's 21-22 benefits are factored at a 7% increase based on historical trends.

Contingency in the Education Fund was increased by \$1,100,000 and is \$1,500,000 and contingency in the Operation and Maintenance Fund is \$200,000. The increase to contingency was done to hold funding for new initiatives that are currently being evaluated.

This [Three-Year Financial Plan](#) integrates the college's Academic Quality Improvement Program (AQIP) with the financial resources necessary to meet strategic planning objectives.

Challenges

Although the college's enrollment trends are better than the state average, the college has experienced a 13.48% decline in paid credit hours over the past 10 years. The college continues to focus on recruiting new students, particularly students aged 25 and up. In the

Fall of 2019 the college will open its University Partnership Center, designed to help older adult students kick-start their academic career leading to a bachelor's degree from a 4-year institution. The college also is working to improve student success, as evidenced by additional personnel spending discussed earlier.

With little interest in increasing the debt burden, the college has to develop alternate ways to fund new academic programs or completion of facilities projects that were developed in the Master Plan. To accomplish this, the college has developed an Initiatives Planning Model. In this model, the college has prioritized its major initiatives and intends to self-fund these initiatives by finishing each year with an operating surplus of at least \$3 million per year. The college will also rigorously control its operating costs to minimize the pressure to increase tuition.

STRATEGIC PLAN/ OPERATIONAL PLAN

STRATEGIC AND OPERATIONAL PLANNING OVERVIEW

Process for Development of the Strategic Plan

Joliet Junior College (JJC) defines strategic planning as a systematic and on-going process used to anticipate and respond to major industry and environmental factors facing the college during a three-year period beyond the present.¹ Strategic planning looks at the organization as a whole, is oriented toward the future, supports the mission of the college, is both internally and externally focused, deals with greater levels of uncertainty, and is about creating value for our students and the community we serve.

The college conducts its strategic planning cycle every three years in order to review and update its vision, mission, goals, and core values with a purpose of providing focus for academic programming and support services needed by its students and District 525 stakeholders. In 2015, the Board of Trustees adopted the 2016-2019 Strategic Plan. Environmental scans of the higher education market and the labor force identified trends that would impact students in order to develop new courses and curriculum. Other areas of the college also develop activities and plans aligned with the strategic goals. The 2016-2019 Strategic Plan will end on June 30, 2019 and a new plan is in development for 2020-2023.

In order to improve the structure for monitoring and evaluating the Strategic Plan, the college established a Strategic Planning Committee and the Program Improvement Committee as part of its shared governance structure. The strategic planning committee meets quarterly for the purpose of monitoring the measures and metrics tied to each of its strategic goals. The strategic planning committee has also established an annual process of calibrating the strategic plan against external trends that may impact the college's operating environment. The program improvement committee is charged with establishing a continuous improvement process through which information is collected to monitor and operationalize strategic goals. In addition, the Office of Institutional Research and Effectiveness administers a regular cycle of surveys and environmental scans. The resulting surveys and scan data are used to guide efforts to complete current strategic goals and to establish future ones.

Strategic Plan 2016-2019

Vision

Joliet Junior College will be the first choice.

Mission

Joliet Junior College is an innovative and accessible institution, dedicated to student learning, community prosperity, cultural enrichment, and inclusion. Joliet Junior College delivers quality lifelong learning opportunities empowering diverse students and the

¹ Elements of this definition from J. Bryson, 2004, Strategic Planning for Public and Nonprofit Organizations.

community through academic excellence, workforce training, and comprehensive support services.

Strategic Goals

Strategic Goal 1: Provide Education Pathways that Promote Completion

Offer quality educational pathways that align secondary and postsecondary curricula, course pathways, and industry-recognized credentials promoting access, success, and completion.

Strategic Goal 2: Improve Data Accessibility and Integrity

Align data systems and processes to promote a framework of accountability and results tied to college success.

Strategic Goal 3: Collaborate with Employers and the Community

Engage and partner with employers and the community to enhance academic programming.

Strategic Goal 4: Improve Community Awareness and Strategic Marketing

Leverage marketing assets to build and solidify the College's image, which is aimed at promoting quality and accessible academic programs.

Strategic Goal 5: Improve Internal Communications

Establish effective college-wide communications to improve information dissemination, idea generation, and employee engagement.

Core Values

Core values can be seen as guidelines that drive the college's behavior or mindset when executing the strategic and operational plans that lead to our success. Joliet Junior College fosters a caring and friendly environment that embraces diversity and sustainability and encourages personal growth by promoting the following core values.

Respect and Inclusion

Joliet Junior College advocates respect and inclusion for every individual by demonstrating courtesy and civility in every endeavor. Joliet Junior College pledges to promote and recognize the diverse strengths of its employees and students, and to value and celebrate the unique attributes, characteristics, and perspectives of every individual.

Integrity

Joliet Junior College sees integrity as an integral component of all work done at the College. Joliet Junior College employees demonstrate responsible, accountable, and ethical professionalism. Also, Joliet Junior College models open, honest, and appropriate communication.

Collaboration

Joliet Junior College promotes collaborative relationships as part of the scholarly process, including partnerships within the institution and with other learning communities. Joliet Junior College supports the personal and professional growth of employees and is committed to the advancement and support of intellectual growth, regardless of employment position at the College.

Humor and Well-Being

Joliet Junior College recognizes humor as a means for employees and students to achieve collegial well-being, development of strong work teams, and self-rejuvenation. Joliet Junior College provides a healthy environment where creativity, humor, and enjoyment of work occur, including recognizing and celebrating success.

Innovation

Joliet Junior College supports and encourages innovation and the pursuit of excellence. Joliet Junior College values, respects, and rewards both creative risk-taking and the enthusiastic pursuit of new ideas with foresight and follow-through.

Quality

Joliet Junior College supports quality in the workplace and its educational programming by continually reflecting, evaluating, and improving on programs and services. Joliet Junior College is built upon a foundation of quality programs and services, while also implementing continuous improvement in order to ensure excellence.

Sustainability

Joliet Junior College recognizes that true sustainability involves a commitment to environmental, social, and economic improvement. Joliet Junior College encourages planning, solutions, and actions that provide benefits for students, employees, and the community.

JJC Operational Planning Overview

JJC defines operational planning as the implementation component of the Strategic Plan. It defines what JJC will accomplish, how and when it will take place, and how performance will be measured². Operational planning is oriented toward the short-term future (one to three years), focuses on actions that support strategic goals and the associated allocation of resources.

The JJC vision and mission are articulated through the strategic plan and achieved through

1. annual action plans created by programs throughout the college and
2. special projects called College Priorities, which are identified by the president and cabinet.

² Elements of this definition from J. Bryson, 2004, *Strategic Planning for Public and Nonprofit Organizations* and G. Morrissey, 1987, *Guide to Operational Planning*

All requests for resources are made based upon alignment to the strategic plan and the priorities established by the president and cabinet.

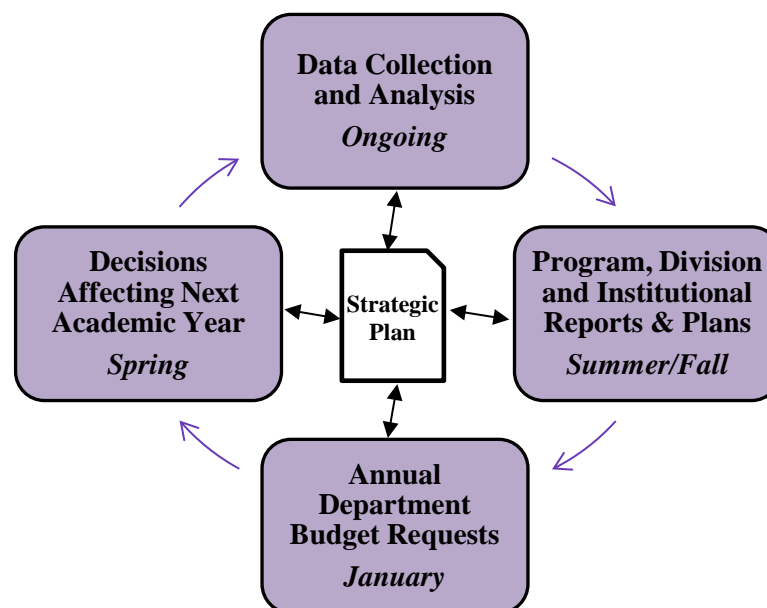
Next Steps - Operationalizing the Strategic Plan

The college has established a strong link between program activities, the budget, and the strategic plan. In 2015, the Program Improvement Committee started collecting Annual Program Updates (APU). All programs³ across all areas of the College prepare an APU. The APU is a summative report of accomplishments, a situational analysis, a multi-year action plan, and a proposal for resources. The APU action plans are where the strategic plan is operationalized. The APUs are compiled and analyzed by chairs, deans, and directors. Cabinet members incorporate the compiled information into the College's Institutional Effectiveness Report (IER). The IER is the summary document that records progress and defines the president' and cabinet's focus and next steps to operationalize the strategic plan across the college.

At each level, writers tie activities to strategic goals, describe next steps, and provide rationales for future resource needs. This information is the foundation for making evidenced-based decisions during strategic, facility, and financial planning. Priority is given to requests related to strategic plan goals and college priorities.

The following figure is a draft of the annual continuous improvement cycle that operationalizes the strategic plan.

Figure: Annual Planning Cycle



³ A program is any activity that consumes budget dollars and resources and fulfills a specific need. A department, on the other hand, generally manages several programs, including the budgeting, staffing, equipment, and space needs.

Data Collection and Analysis

A variety of methods are used to collect and analyze data to ensure JJC's programs and departments meet general standards of quality. JJC encourages examining the efficiency, effectiveness, and impact of each program or department.

- **Efficiency** - the degree to which a program has been productive in relationship to its resources.
- **Effectiveness** – the degree to which goals have been reached.
- **Impact** – the degree to which a program has resulted in changes.

During the APU process, faculty examine course and program learning outcomes and five years of data for enrollment, credit hours, persistence, completion, and disaggregated demographic data (gender, race/ethnicity, age, full- and part-time attendance). The situational analysis includes a determination of the extent to which the program is responsive to the needs of students and employers, cost effective, and of high quality. The arts and science disciplines also focus on course articulation to ensure credits will transfer. The Career and Technical Education (CTE) programs include a focus on job- and employer-related aspects. Faculty summarize what they've learned by writing findings and identifying possible next steps. The next steps can include changes to learning outcomes and curricula as well as program effectiveness. The next steps are prioritized and the top few are fleshed out in an action plan which includes goals/outcomes, actions with rationale, assessment, timeframe, required resources, and alignment to the strategic plan or other college priorities.

Non-academic programs complete the same APU process with a focus on performance and quality. Their situational analysis includes an examination of strengths and weaknesses. Non-academic programs also write findings, next steps, and the prioritized, detailed action plan. Like academic programs, they are also expected to measure and report results in subsequent years and close the loop.

Program and Institutional Reports

Program reporting is an integral component of the College's accreditation by the HLC and its recognition through the ICCB. In addition to the annual program updates, JJC is required by the ICCB to submit program reviews for both academic and non-academic programs on a five-year cycle⁴. The program review process gives each program the opportunity to demonstrate that it

- Meets the needs of the community college district.
- Is continuously improving quality.
- Is cost effective.
- Assesses, improves and updates programs on a regular basis.
- Discontinues programs when there is no longer sufficient demand, quality cannot be maintained at an acceptable level, or they are no longer cost effective.

⁴ ICCB Program Review https://www.iccb.org/academic_affairs/program-review/

The APU template mirrors the ICCB program review template to make it easier for programs to summarize annual results into the five-year evaluation. Academic and non-academic programs submit their APU (or program review depending on the year) to their dean/supervisor for review and discussion. The supervisors synthesize information on performance, discern issues, and prioritize future work and resource requests into summary reports for review and discussion with their representative in the President's Cabinet. (The Cabinet includes vice presidents and executive directors.)

The President's Cabinet prepares the Institutional Effectiveness Report (IER) after analysis of summary reports, review of institutional data and environmental scans, discussion with the Board of Trustees (BOT) regarding priorities, and the budget development process. The IER is essentially an APU for the college and like the APU it includes three sections

1. performance assessment,
2. situational analysis, and
3. next steps/action plan.

At the institutional level, however, the action plan is replaced by more comprehensive documents that include the College's strategic plan, financial plan, capital improvement plan (CIP), technology plan, and campus master plan. Rather than include all of these plans into a lengthy document, the IER is reduced to a high-level summary with bulleted lists highlighting the previous year's performance and next steps for the coming fiscal year. This facilitates communication and tracking progress. The comprehensive plans are published individually.

Annual Department Budget Requests

Departmental budgets are completed using the practices established by the budget committee. The action plan within each APU includes a resource request section where programs list requirements (for the next fiscal year and beyond, if known) for capital items, equipment, supplies, facilities, furniture, personnel, technology, travel, etc. Programs list anticipated costs along with the expected source of funding, which may include gifts, grants, repurposing their existing budget, requesting new/additional funds for a one-time purchase, or requesting new/additional funds on an ongoing basis (e.g. salary and benefits for a new employee). These requirements are submitted online as formal requests during the annual budget process. The budgetary requests must include whether the need was described in the APU and how the budget request supports the strategic plan goals.

Decisions Affecting Next Academic Year

The College's strategic plan and the college priorities identified in the IER along with the rationales provided in annual budget requests drive the budget development and allocation processes of the College. Priority is given to requests in keeping with JJC's mission, strategic goals, and college priorities. The Cabinet consults with the Budget Planning Committee and builds the annual operating and capital spending budget plan that the Board of Trustees reviews, adjusts if necessary and adopts.

How the Plan is Linked to Accreditation

Joliet Junior College is accredited by the Higher Learning Commission (HLC) which assures quality by verifying that an institution (1) meets threshold standards and (2) is engaged in continuous improvement. To maintain accredited status, JJC must provide evidence it meets the HLC's five Criteria for Accreditation:

- **Criterion 1. Mission:** The institution's mission is clear and articulated publicly; it guides the institution's operations.
- **Criterion 2. Integrity:** The institution acts with integrity; its conduct is ethical and responsible.
- **Criterion 3. Teaching and Learning: Quality, Resources, and Support:** The institution provides high quality education, wherever and however its offerings are delivered.
- **Criterion 4. Teaching and Learning: Evaluation And Improvement:** The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.
- **Criterion 5. Resources, Planning, and Institutional Effectiveness:** The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. The institution plans for the future.

JJC's budgeting and planning processes as well as the results for the strategic plan, college priority projects, and program action plans are central to demonstrating the college meets the HLC accreditation criteria. At several points in the accreditation process, HLC reviewers will provide feedback to the College which is often implemented as college priorities.

Update on Projects Developed through the FY17-FY19 Budget Processes

During the FY17 through FY19 budget processes, decision making for new initiatives was guided by the college's Strategic Plan. Several new departmental projects were funded.

	Total Projects	Completed	Ongoing/ In Progress	Revised/ Repurposed	Cancelled
FY17	5		3	1	1
FY18	13	1	12		
FY19	23	9	14		

Details on the 24 new FY20 projects and ongoing FY17-19 projects are found in the *Organizational Chart/Department Descriptions/Department Initiatives* section. Current projects will include an estimated completion date range. Unfinished projects from prior years will include status updates.

Results of the AQIP Action Project: Student-focused Comprehensive Placement Process

This AQIP Action Project was initiated during an HLC Strategy Forum in November 2017 and implemented from January 2018 through fall 2019. It contributed to JJC Strategic Goal 1: Provide education pathways that promote completion. The purpose was to develop a student-focused comprehensive process to assess student readiness for college and placement into appropriate courses and programs. The project accomplished the following:

- Adjusted placement scores.
- Removed testing fees.
- Incorporated Ability to Benefit into placement score interpretation.
- Engaged community partners in K-12 institutions, adult education, and workforce.
- Created a College Readiness Committee to have oversight over these processes and efforts.

**ORGANIZATIONAL CHART/
DEPARTMENT DESCRIPTIONS/
DEPARTMENT INITIATIVES**

DEPARTMENT/PROGRAM DESCRIPTIONS

Joliet Junior College (JJC) has six divisions; three primary operational divisions and three administrative divisions, all of which report to the president of the college. The operational departments, each led by a vice president are:

- Academic Affairs
- Administrative Services
- Student Development

The administrative divisions, each led by an executive director are:

- Human Resources
- Information Technology
- Communications & Marketing

Leadership is provided by a vice president in each operational area. The Human Resources, Communications & Marketing and Information Technology divisions have leadership provided by an executive director. Leadership for these divisions is appointed by the Board of Trustees after recommendation by the president. Three operational leaders, three administrative leaders, and the president make up the membership of the President's Cabinet.

The subsequent pages include division information as follows:

- Organization charts that identify the relationships of units and programs.
- Responsibility narratives for each division or department.
- FY20 funded initiatives guided by the college's strategic plan, as well as active FY17 through FY19 initiative updates.

ORGANIZATIONAL CHART

DIVISIONS AND DEPARTMENTAL CODES

B O A R D O F T R U S T E E S	P R E S I D E N T	Vice President Academic Affairs 01-18101, 05-10519, 05-39311	Dean Arts & Sciences 01-14525 01-18110	Dept Chair English/Philosophy/World Languages 01-10005, 05-10505	
				Dept Chair Fine Arts 01-10002, 05-10002, 05-10502	
				Dept Chair Math 01-10008, 05-10508	
				Dept Chair Nat Science/Physical Education 01-10009, 05-10009, 05-10509	
				Dept Chair Social/Behavioral Science 01-10014, 05-10514	
				Extended Campus Frankfort 01-14525	
			Dean Academic Excellence & Support 01-18102, 01-18108, 01-18113, 01-19006, 05-18108	Director iCampus 01-14501, 01-23105, 05-23105	
				Director Institutional Effectiveness 01-94114	
				Dept Chair Library 01-21102, 05-21102, 05-69122	
				Dual Credit	
			Dean Career & Technical Education 01-18115 06-14949	Dept Chair Agriculture/Horticulture/Veterinary Sciences 01-10001, 01-10018, 01-14522, 05-10501, 05-10518, 05-69090, 05-69095, 05-69101	
				Dept Chair Business Education 01-10003, 05-10503	
				Dept Chair Computer Information & Office Systems 01-10004, 05-10504	
				Dept Chair Technical Education 01-10015, 05-10515, 05-69070	
			Dean Applied Arts, Workforce Education and Training 01-18120, 05-17911-15, 05-41104	Dept Chair Culinary Arts 01-10016, 05-10016, 05-10516, 05-49784, 05-61174	
				Director Workforce Education 01-14514, 05-17943, 05-17952, 06-16513, 06-16516-19, 06-42503, 06-42505, 06-42616, 06-42631	
				Extended Campus City Center 01-14515	
				Extended Campus Morris 01-14520	
			Dean Nursing, Health & Public Services 01-18125	Dept Chair Nursing 01-10017, 05-10517	
				Dept Chair Health & Public Services 01-10025, 01-19906, 05-10525	Health Care/Continuing Ed 05-17933
		Vice President Administrative Services 01-82111	Director Business & Auxiliary Services 01-82113	Manager Bookstore 05-62022	
				Manager Early Childhood Center 05-69069	
				Manager Food Service 05-61021, 05-61022	
				Manager Purchasing 01-82113	
				Mail Center & Central Stores 01-93112	
				Print Services 01-88118	
				Facility Rentals 05-67205	
			Director Campus Safety & Police Chief 02-74204 05-93204	Commanders	Sworn Police Officers & Sergeants
					Campus Safety Officers
					Communications Staff
					Records Staff
			Director Facility Services 02-76206, 02-78208, 02-92209, Fund 03	Assistant Director Roads & Grounds 02-73203	
				Superintendent Custodial Services 02-72202	
				Superintendent Maintenance 02-71201	
				Receiving 02-93113	
			Director Financial Services & Controller 01-42602 01-82112, 12-82112	Assistant Controller	
				Manager Budget & Risk	
				Manager Accounting	
				Manager Payroll	
				Bursar, Student Accounts	
			Manager Environmental Health & Safety 02-79109	PT EHS Specialist	

01-91111

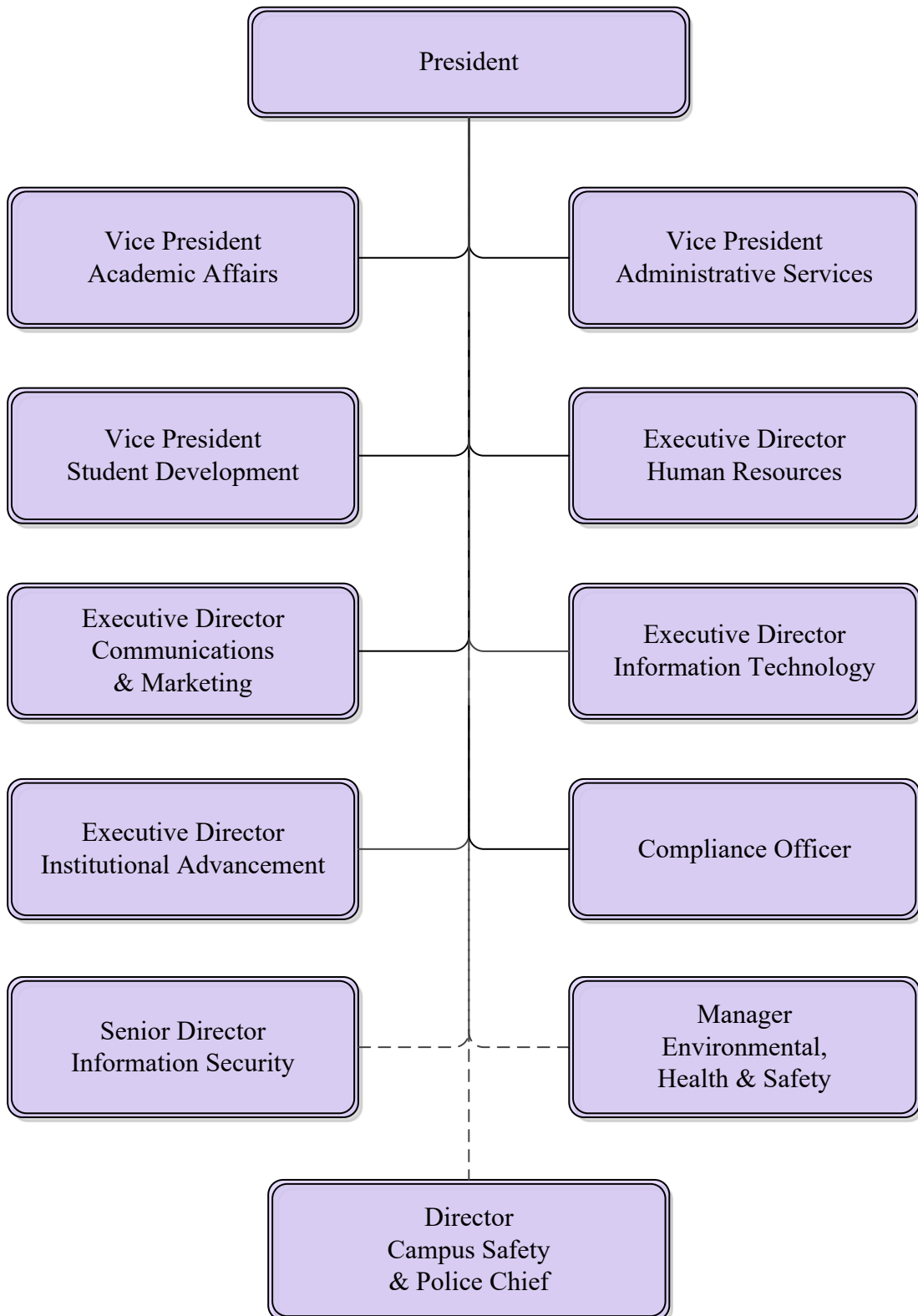
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ORGANIZATIONAL CHART

DIVISIONS AND DEPARTMENTAL CODES

B O A R D O F T R U S T E E S	P R E S I D E N T	Vice President Student Development 01-38308	Dean Enrollment Management 01-31303	Director Admissions & Recruitment 01-31301, 05-31301
				Director Financial Aid/Veteran's Affairs 01-34304, 06-34304
				Registrar 01-31300, 05-31300
				Coordinator International Student Services 01-36310
			Dean Students 01-32301, 05-32301, 05-63016, 05-63017, 05-69120	Director Student Activities & Campus Life 01-33303, 01-36306, 05-36306, 05-65400
				Holistic Wellness
				Developmental Education
				College Transfer
				Transfer Advising Specialist
				First Year Experience 01-39311
			Dean Student Success 01-32303, 01-32305, 01-32307	Director Academic Intervention & Accomodation 01-23101, 01-23104, 05-23104, 06-34304
				Director Career Services 01-35305, 05-35306
				Director Multicultural Student Affairs 01-39310
				Director Project Achieve 06-19551, 06-41411
			Director Athletics 05-64088, 05-64600	GSD / NSO Coordinator 01-39311, 05-39311
				Coordinator Women's Athletics
				Student-Athlete Retention Specialist
				Athletics 05-64564
		Executive Director Information Technology 01-95115 02-93114 05-95116 05-95117	Director Technology Support Services	Technology Support 01-29109
			Director Enterprise Applications	
			Director Project Management & Enterprise Architecture	Manager Network Services
			Director Information Security	
			Manager Media Services 01-22103	
		Executive Director Human Resources 01-84114 Prof. Development 01-92113	Assistant Director Human Resources	Manager Human Resources & Labor Relations
			Manager Human Resources - Compensation & Benefits	
		Executive Director Institutional Advancement 01-86116 06-96963	Assistant Director Institutional Advancement	Manager Alumni Relations and Annual Fund
			Director Grants Development, Compliance, Performance 01-86118	
			Manager Finance & Scholarship	
		Executive Director Communications & Marketing 01-83116, 05-63006	Director, Marketing & Creative Services 01-83113	Project Coordinator, Marketing Content Specialist, Web Content Specialist, 2 Designers
			Communications and Media Coordinator	Communications Specialist
			Assistant Communication and External Relations	
01-91111	01-81111	Compliance Officer 01-81115		

PRESIDENT'S OFFICE



President's Office

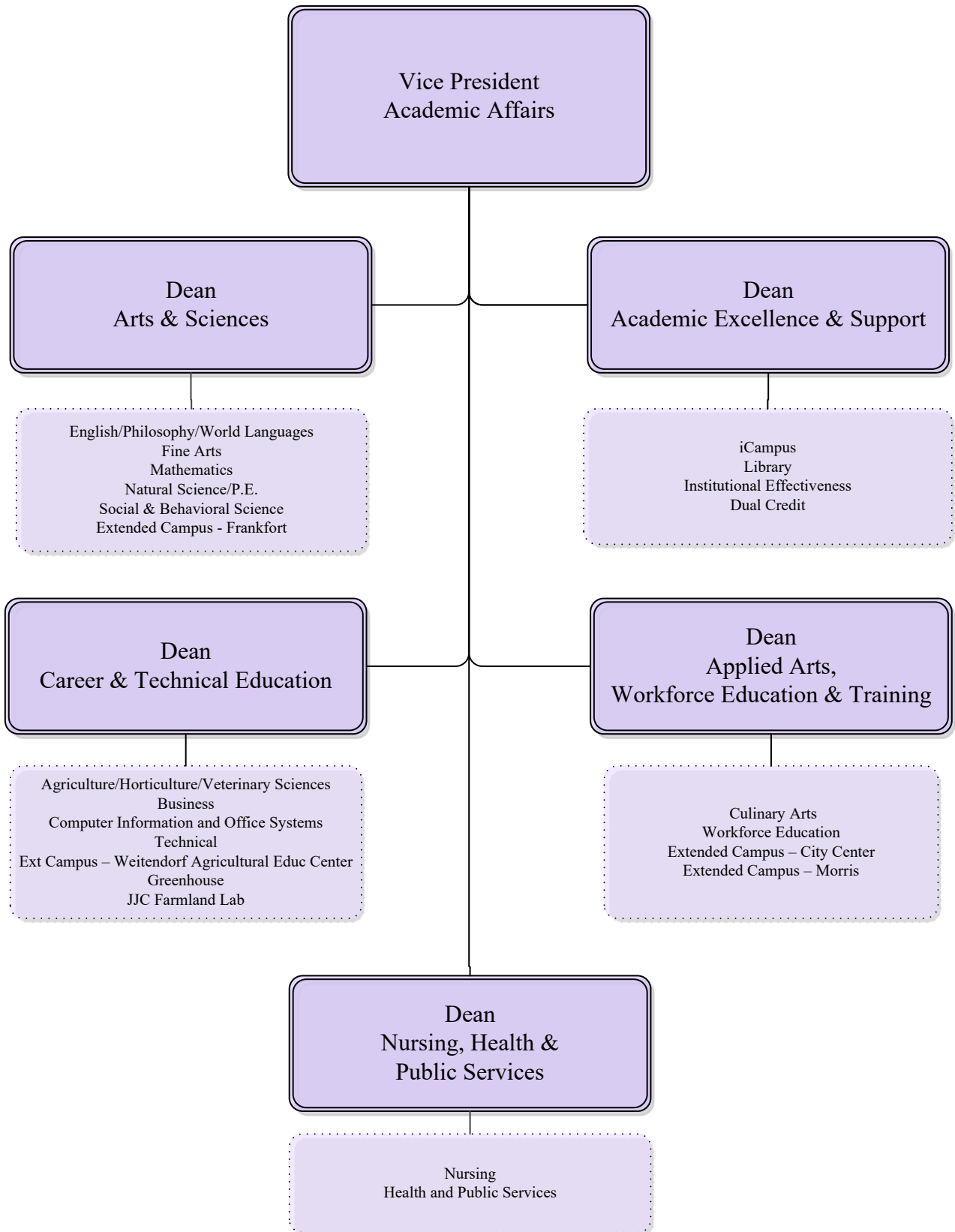
The president is the chief executive officer of the college. She is appointed by the Board of Trustees, whose members are elected by the residents of District No. 525. The following positions report to the president: The vice president of academic affairs, the vice president of student development, the vice president of administrative services, the executive director of human resources, the executive director of information technology, the executive director of communications and marketing, the executive director of institutional advancement and the compliance officer.

The compliance officer position was added for FY20. The compliance officer, under the direction of the president, serves as the primary contact person for all legal and compliance matters related to the College. This position ensures equitable treatment of all faculty, staff, administrators and students by overseeing all First Amendment, Section 504, Title VI and Title IX program activities and resolution of any related complaints.

In addition, the manager of environmental, health and safety; the director, campus safety and police chief; and the senior director of information security have dotted-line reporting responsibilities to the president.

The following pages have further information on responsibilities and initiatives of the departments that report to the president.

ACADEMIC AFFAIRS



Academic Affairs

The division of academic affairs includes 13 academic departments. Leadership of this division is provided by the vice president of academic affairs. The vice president is the chief academic officer of JJC. Department faculty chairs provide leadership within academic departments and report directly to one of the five academic deans: dean of arts and sciences, dean of career and technical education, dean of nursing, health and public services, dean, applied arts, workforce education and training, or dean of academic excellence and success. The academic departments are as follows:

- Agricultural, Horticultural & Veterinary Sciences
- Business
- Computer Information & Office Systems
- Culinary Arts
- English, Philosophy & World Languages
- Fine Arts
- Health & Public Services
- Library
- Mathematics
- Natural Sciences & Physical Education
- Nursing
- Social & Behavioral Sciences
- Technical

The nursing program of JJC has a rich history. The first nursing class at the college graduated in 1971 and had 11 graduates. In recent years, over 100 students graduate from both the practical nurse program and the registered nurse program annually. Our students have the benefit of a state-of-the-art simulation center in the Health Professions Center. High-, mid-, and low-fidelity simulation enhances our students' education and adds to the realism of the learning experience.

JJC's first-time pass rate in 2018 for the National Council Licensure Examination (NCLEX) RN was **96 percent**. The national and state averages are 87 and 86 percent, respectively. JJC had the second-most graduates in the state from an associate degree program. As for the NCLEX-PN, JJC's first-time pass rate in 2017 was 98 percent. By comparison, the national rate was 84 percent and state rate 86 percent.

The Nursing division offers potential students different pathways to realize their goals in the field:

Registered Nurse (RN)

The Associate Degree Nursing program is designed for persons who wish to become registered nurses (RN). The program combines classroom experience on the JJC campus with clinical experience in community health facilities.

Practical Nurse (PN)

The Certificate of Achievement program is designed for persons who wish to become Practical Nurses (PN). The program combines classroom experience on the JJC campus with clinical experience in community health facilities.

Licensed Practical Nurse Transition Program

This course is designed to assist the non-collegiate Licensed Practical Nurse in the role changes necessary for transition to the ADN (RN preparation) curriculum at JJC.

Certified Nurse Assistant Training Course

The Certified Nurse Assistant Training course (NA 101) prepares students to administer patient care as a member of a nursing team in hospitals, nursing homes, home health agencies, and other extended care facilities.

Diagnostic Medical Sonography

The Associate in Applied Science (AAS) degree in Diagnostic Medical Sonography prepares individuals to enter the diagnostic medical sonography profession upon graduation. This degree is a six-semester, full-time day program that provides both theoretical and clinical instruction in sonography at the JJC main campus, at hospitals, and other health care organizations in the surrounding area.

Diagnostic medical sonographers are highly skilled professionals who provide patient services using diagnostic techniques under the supervision of a licensed Medical Doctor (MD). Sonographers use specialized equipment to create images of structures inside the human body and perform a variety of diagnostic sonographic examinations of the abdomen, pelvis, small parts, pregnancy, superficial structures, vascular studies and other procedures. Sonographers also use critical thinking skills to assist physicians in collecting patient diagnosis data necessary to reach diagnostic decisions.

The Diagnostic Medical Imaging Sonography program at JJC is accredited by the Commission on Accreditation of Allied Health Education Programs upon recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).

Upon successful completion of the program, students will be qualified to take the abdomen, obstetrics/gynecology and Sonography Principles and Instrumentation (SPI) examinations given by the American Registry of Diagnostic Medical Sonographers (ARDMS).

Emergency Medical Services

The Emergency Medical Services program prepares students for a variety of careers in emergency medical care including EMT/paramedic, police officer, or firefighter. The EMT course prepares students for the Illinois Department of Public Health State EMT-licensing examination and an entry-level job in EMS. Once a student is licensed as an EMT, he or she is eligible for the Paramedic program, a 12-month course given in partnership with Morris Hospital EMS System. A paramedic degree gives graduates many advantages in their field. For example, most fire departments require that students be both a licensed paramedic and a certified firefighter for an entry level position. The EMS program at JJC is designed to prepare individuals for a wide spectrum of careers including fire service, hospital emergency department technicians, physicians' offices, or clinics.

Division of Applied Arts, Workforce Education and Training

The Division of Applied Arts, Workforce Education and Training provides leadership for credit workforce education programs in the culinary arts and management field; adult education and literacy; workforce development; continuing education; corporate training and personal enrichment. The division has responsibility for City Center Campus and the Morris Educational Center oversight, marketing, management, and assisting in curriculum design of educational programs that serve employers' and employees' needs. As an entrepreneurial division, we work closely with business and industry partners to determine workforce development needs, design innovative curricula that enhances employees' skills and knowledge, recruit students and faculty, develop workforce education programs, and manage operational logistics of major grants and contracts. This division serves as liaison with outside agencies, community organizations, and other constituencies within the college.

In addition to the Main Campus, JJC has two extended campuses, three centers and various satellite locations where both credit and non-credit courses are offered at high schools and career centers in the JJC district. These programs are managed by the extended campuses and high school relations department, which is led by a director:

- Romeoville Campus – The Romeoville Campus is located in one of the fastest growing areas in Illinois. Classes offered include art, accounting, computer information systems, nurse assistant training, and a variety of liberal arts courses. A student pursuing an associate in arts degree can complete the requirements at Romeoville.
- City Center Campus – The City Center Campus at 235 North Chicago Street in downtown Joliet offers a variety of educational opportunities and services for JJC district residents. Departments and associated programs housed at the City Center Campus include:
 - Culinary Arts
 - Workforce Education
 - Adult Education and Literacy
 - Workforce Development
 - Academic Tutoring and Testing
- Morris Education Center – The Morris Education Center is located at 725 School Street, Morris. Both credit and non-credit classes are offered at this facility, such as general education, computer, and lifelong learning classes. The office administers the Workforce Investment Act (WIA) grant for Grundy County which provides financial assistance for education and training so that individuals can reenter the workforce.
- Weitendorf Agricultural Education Center – The Weitendorf Agricultural Education Center is located on 32 acres of land donated by John H. Weitendorf Sr., class of 1942. The facility, which is located on Laraway Road in Joliet, Illinois, hosts classroom and laboratory activities for JJC's agriculture, horticulture, and veterinary medical technology programs. The facility houses our Commercial Driver's License (CDL) program. The facility is available for rental to community and business organizations.

FY20 Budget Challenges:

As many of the applied and CTE program areas continue to see enrollment growth, especially in the nursing and allied health areas, faculty count continues to be a challenge. More faculty are needed.

FY20 Budget Highlights:

Instructional supply and equipment upgrades across all programs is evidenced. Many upgrades will be in staffing in dual credit and in Guided Academic Pathway advising.

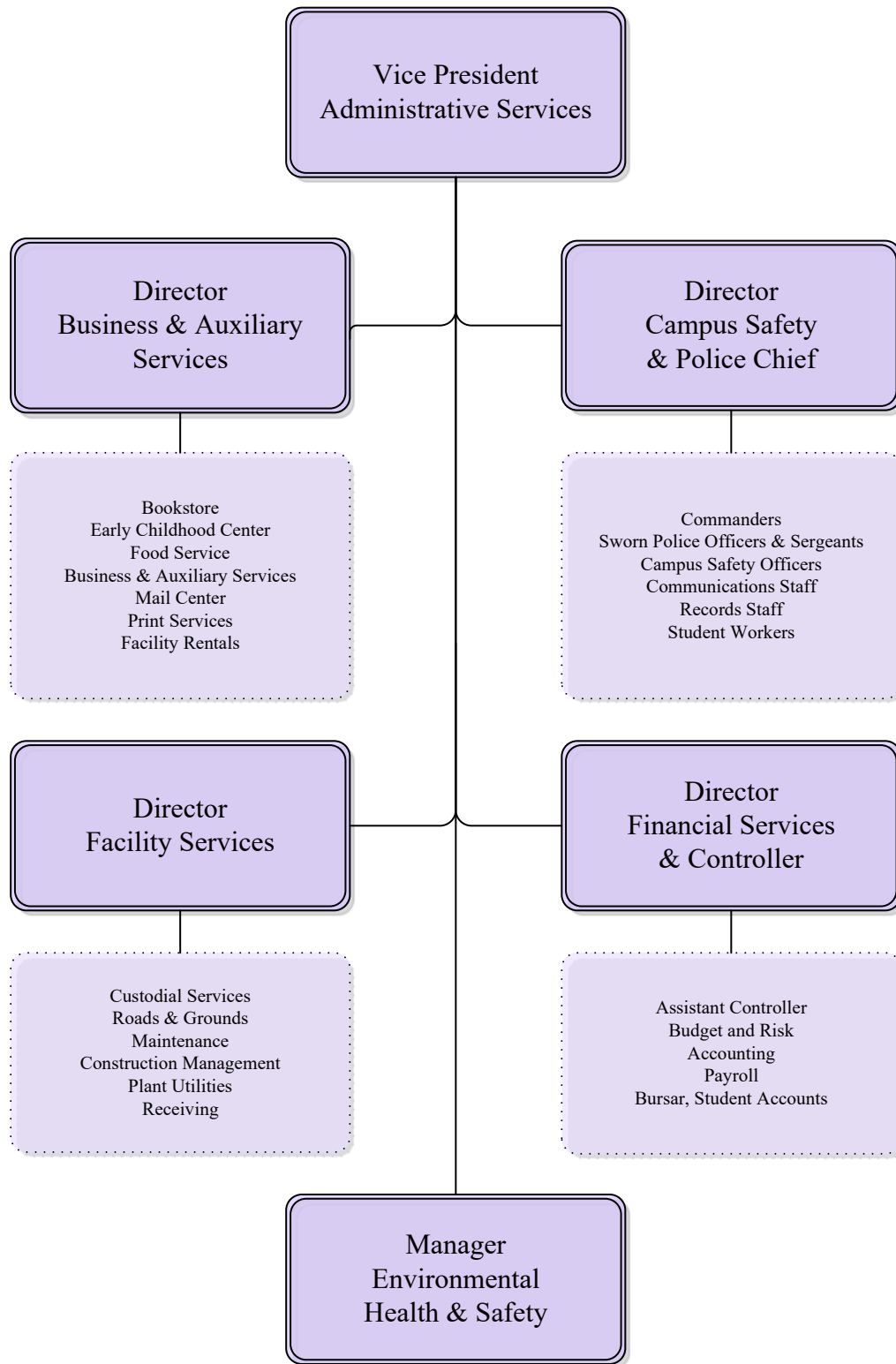
FY20 Goals and Initiatives:

Medical Assistant program starting in fall 2019. Undergraduate Partnership Center also in fall 2019. Curricular redesign in applied arts, business and technical.

Academic Affairs Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20	1		3			Health & Public Services Medical Assistant Program	Onboard new tenure-track faculty member. Program starts fall 2020 with estimated 10 clinical sites.	Enrollment of 40 new students.				Apr-Jun 2020	
FY20	1		3			Undergraduate Partnership Center	Open Center in fall 2020. Staff hired (manager) in fall 2020.Establish 3 + 1 articulation agreements. Recruit new pipeline for adult students.	Five or more 3 + 1 agreements.				Apr-Jun 2020	
FY20	1					Applied Arts Curriculum redesign	Have more emphasis on Culinary Arts. More comprehensive AAS pathway to management career.	Increase enrollment by 3%.				Apr-Jun 2020	
FY20	1					Business Curriculum redesign	Phase out Hospitality moving emphasis to Culinary Arts.	Increase enrollment by 3%.				Apr-Jun 2020	
FY20	1					CIOS Technical Curriculum redesign	Eliminate CIOS department.	Reduce faculty overload by 10%.				Apr-Jun 2020	
FY	Goals					Prior Year Initiatives				Status			
FY19	1		3			Scale new academic programming	Working with industry and advisory partners, design new programs to meet industry needs.	Increased student enrollment by 1%.	To be implemented during academic year 2019-20				
FY18	1	2				Train faculty in use of college-wide retention tools	Establishment of academic affairs retention mechanism in Center for Excellence	Increase section level retention by 3% in FY18	FY20 or beyond				
FY17	1					Library Increase book collections	Long term plan for library.	Increased book collection numbers.	FY20 or beyond				
FY17	1					Fine Arts Increase instrument inventory	Supports the department's objective of promoting excellence in instruction while promoting engagement and increased opportunities to recruit unique academic offerings.	Increased enrollment and retention.	FY20 or beyond				
FY17	1					Technical Purchase/replace equipment to stay current with industry trends.	Promote excellence in technical instruction and to meet the needs of the regional industry and community.	Increased student skill level and abilities (class project with higher difficulty level). Track students after employment to measure employer satisfaction with skill level.	FY20 or beyond				
FY20 goals under development. For planning purposes, FY17-19 goals were used.													
FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													

ADMINISTRATIVE SERVICES



Administrative Services

Led by the Vice President of Administrative Services, who is also a member of the President's Cabinet. This division includes five departments:

- Business & Auxiliary Services
- Campus Police
- Facility Services
- Financial Services
- Environmental, Health & Safety

Administrative Services Major Responsibilities:

- Business & Auxiliary Services – responsible for the functions of mail center, early childhood center, purchasing, print services, facility rentals, and records disposal. The area also provides leadership for the JJC Bookstore, Food Service, and Renaissance Center operations.
- Campus Police – responsible for the safety and security of all JJC properties, students and staff. The department is staffed 24 hours a day, seven-days-a-week by sworn, armed and certified police officers supported by a civilian staff of campus safety officers, dispatchers, student aids and clerical personnel.
- Facility Services – oversees all custodial, grounds, maintenance and construction activities of JJC, including building repairs, renovations, and new construction. This department is also responsible for receiving and central stores functions.
- Financial Services – responsible for budgeting, liability insurance, general ledger accounting, grants accounting, accounts payable, revenue collection and receivables, payroll, debt financing, and student accounts and payments for tuition billing and collection.
- Environmental, Health & Safety – provides safety training in various areas and departments, monitors the environment for physical and environmental hazards, develops emergency management and health plans, fire drills and severe weather drills, ensures proper storage of chemicals and hazardous waste, and develops safety procedures.

FY20 Budget Highlights:

- 47th balanced operating budget.
- Assisted the institution in balancing a budget while increasing the Contingency line item to \$1,700,000. This will allow the college to generate a surplus that can be used for future initiatives and master plan projects.
- Developed a long-term initiatives planning model, whereby major college initiatives are prioritized. Future operational surpluses will be earmarked to fund these strategic initiatives.
- Food Service operational savings of \$185,000 were identified in FY19 and incorporated into the FY20 budget.

- An agreement has been reached to construct a 1.37 megawatt solar array at the Main Campus at no cost to the college. Utility savings will exceed \$1.1 million over the next 20 years.

FY20 Challenges:

- Continue to address concerns over decreased profitability of some Auxiliary Enterprise functions.
- Effectively manage cash flow when the timing of large cash receipts from the State is uncertain.
- Improve college affordability through innovations in the campus bookstore.

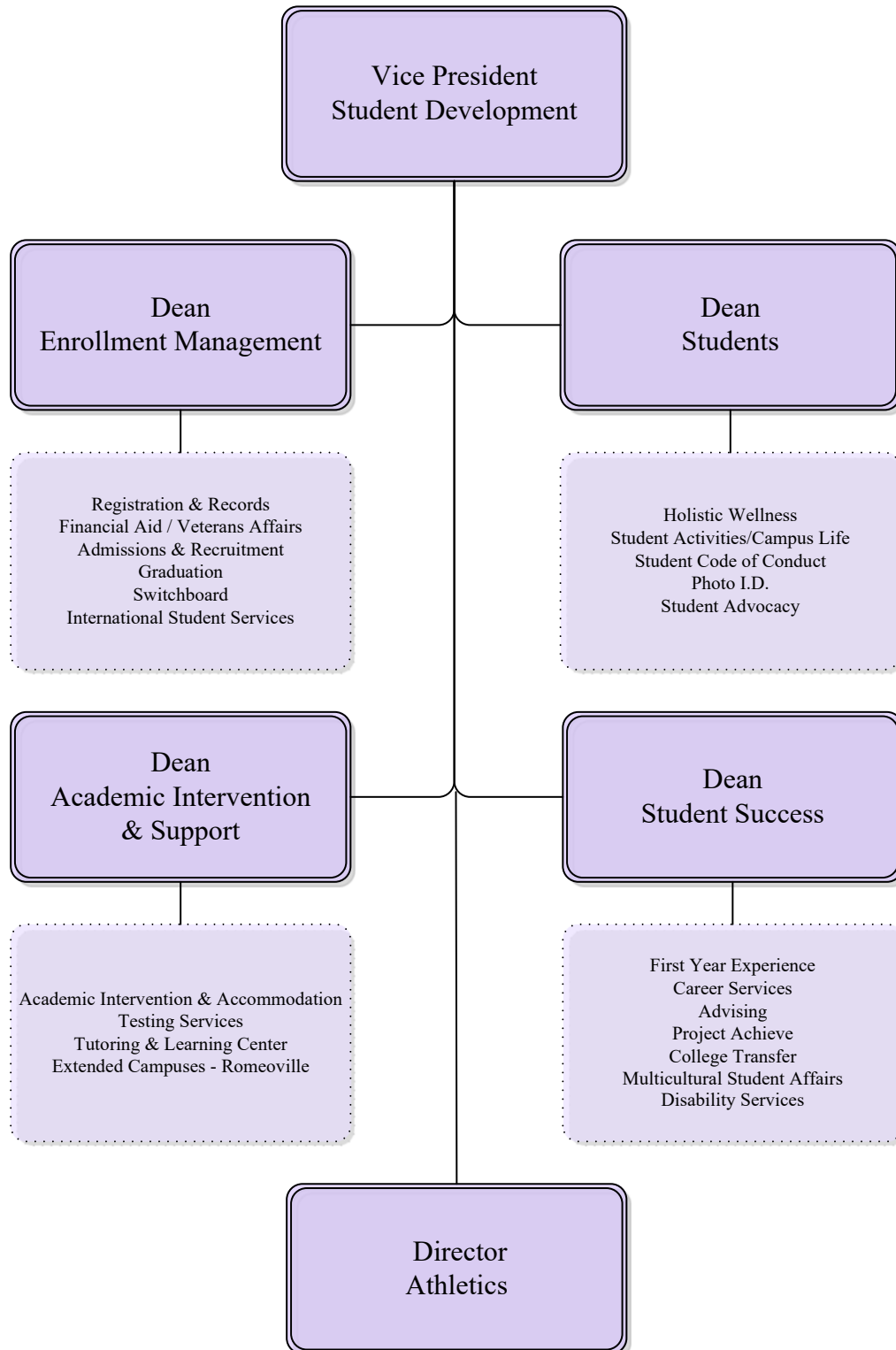
FY20 Goals and Initiatives:

- Improve textbook affordability. With the conclusion of a successful pilot of the Bookstore's Digital Access initiative, operationalize this program and continue to increase participation.
- Improve textbook affordability. Explore a price matching program, thus assuring JJC students receive the best possible textbook price at the JJC Bookstore.
- Successfully implement new ERP solution.

Administrative Services Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20	1					Business and Auxiliary Services Improve textbook affordability with rollout of Digital Access program.	With the conclusion of a successful pilot of the Bookstore's Digital Access initiative, operationalize this program and continue to increase participation.	Increased participation rate to 265 sections with \$500,000 of savings to students.					
FY20	1					Business and Auxiliary Services Improve textbook affordability through price matching program.	Explore a textbook price matching program, thus assuring JJC students receive the best possible textbook price at the JJC Bookstore.	Completed study of a textbook price matching program, including a go/no-go recommendation.					
FY20	2				5	Administrative Services Leadership Team. Successfully implement new ERP.	ERP implmentation is scheduled to begin in the summer of 2019. Project duration is anticipated to be 24 months.	Successful implementation of ERP modules used by departments within the Administrative Services Division.					
FY	Goals					Prior Year Initiatives				Status			
FY18	2					Business and Auxiliary Services Strategic Plan	To develop a strategic plan for Auxiliary Services that will lead to improved profitability in auxiliary enterprises.	Completion of strategic plan.	\$185k of savings have been identified in Food Service and will be implemented in FY20.				
FY20 goals under development. For planning purposes, FY17-19 goals were used.													
FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													

STUDENT DEVELOPMENT



Student Development

Led by the Vice President of Student Development, who is also a member of the President's Cabinet, this division includes 21 departments:

- Academic Intervention and Support – includes communication center and switchboard, tutoring and learning center (TLC), title III, university partnership, testing services, college transfer and Romeoville Campus.
- Athletics – includes 12 NJCAA Division III teams (men's baseball and wrestling, women's softball and volleyball, and men's and women's cross country, soccer, basketball, and cheerleading).
- Enrollment Management – includes the departments of registration & records, admissions & recruitment, financial aid/veterans affairs and international student services.
- Office of Student Rights and Responsibilities – includes administration of the student code of conduct and student advocacy, as well as the departments of student activities/campus life, photo I.D. services and holistic wellness.
- Student Success – includes the departments of advising, TRIO programs (Project Achieve and Educational Talent Search), career services, disability services, first year experience and multicultural student affairs.

Student Development Division Major Responsibilities:

The Student Development departments provide services and programs which support the academic mission of the institution through a focus on enrollment, retention and student success. The initiatives and activities of the division support the strategic goals of the college, in particular:

- Improve student success with an emphasis on enrollment, retention, graduation, transfer rates, and effective teaching strategies and learning outcomes.
- Utilize technology strategically to advance teaching and learning, expand online and alternative delivery methods, and enable effective administrative and support services.
- Improve the success of minority, underrepresented and under-prepared student populations, in addition to closing the gap between high school and college performance.

FY20 Budget Highlights:

Due to institutional funding, the Student Development Division successfully:

- Established a new subdivision and hired a dean of Academic Intervention and Support to lead and oversee the college's academic intervention and support initiatives.
- Developed the college's Academic Intervention and Communication Center to support enrollment, persistence and retention efforts through year-round campaigns.
- Scaled up the college's ability to offer orientation year-round with the launch of the online New Student Orientation.
- Researched and recommended a guided academic pathway advising model to support student success. Developed a revised advising model to include career pathway coaches, success coaches, and mental health professionals to support students' academic and personal success.

- Provided more online tutoring options, to demonstrate the demand of students' preference toward this modality

FY20 Challenges:

- Enrollment trends reflect a broader and richer diverse student population; therefore, it is crucial for the division to proactively plan to meet the growing and demanding educational needs of the adult student population as a state of importance.

FY20 Goals and Initiatives:

Along with supporting the *new* strategic plan, guided academic pathways and SEM 2.0, the division will focus on the following initiatives:

- Develop and implement an “Admitted Student” external web page, which is designed to provide a landing page for students between submitting the application and enrolling in classes.
- Implement Colleague’s Student Prospect Module to strengthen student applicant engagement and communication.
- Execute the redesign advising model to include career pathway, success coaches, and mental health professionals to support students’ academic and personal success.
- Introduce and implement the University Partnership Center to strengthen academic pathways for the returning adult population.
- Student Development and Academic Affairs leadership sought approval for the development and implementation of the University Partnership Center, which will be effective summer of 2019. The program will be housed at Romeoville Campus with oversight by the dean of Academic Intervention and Support.
- Increase faculty participation in the college’s Early Alert, Academic Success Tracker, from 50% to 80% by spring of 2020.
- Facilitate shared resources for grant-funded programs to ensure long-term institutional support for specialized student populations.
- Develop communication milestones to support guided academic pathways from student enrollment, onboarding and academic persistence.
- Develop strategic priorities, action plans, and key performance indicators for student enrollment, persistence, retention and completion.
- Strengthen compliance and accountability for student development subdivisions such as Financial Aid, Disability Services and the Office of Student Rights and Responsibilities.

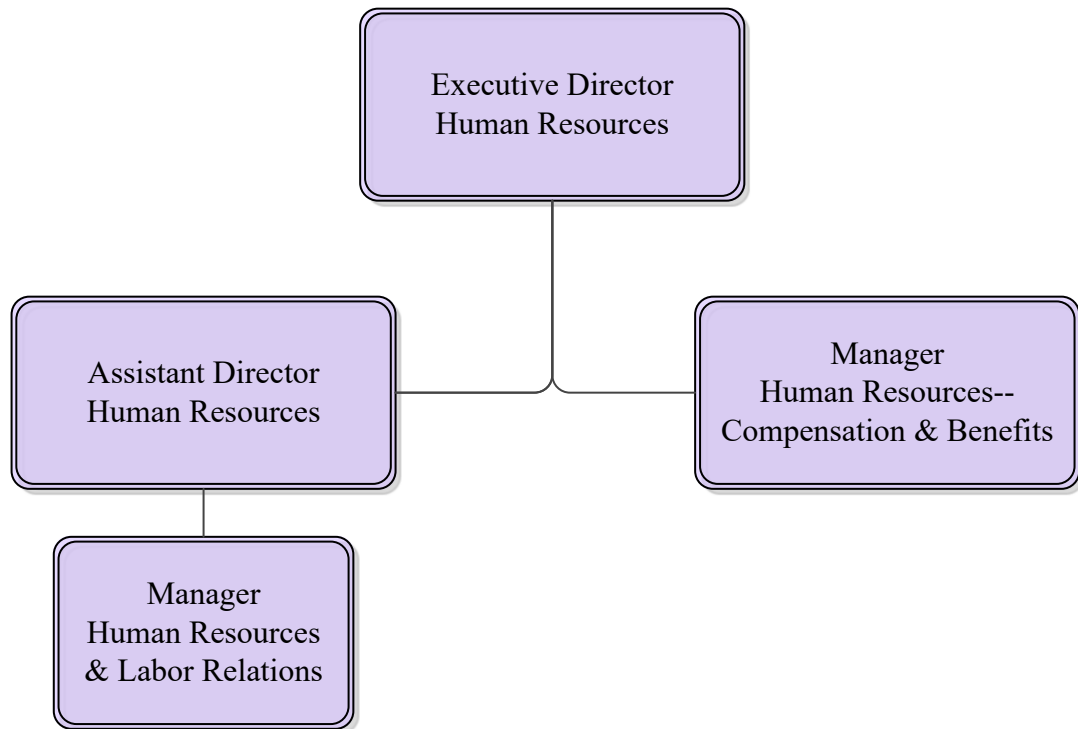
Student Development Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20	1	2				Develop <i>Admitted Student</i> external webpage	Redesigning the onboarding processes to support prospective student engagement	Improve communication and prospective student satisfaction through formal and ongoing feedback	Jul-Sep 2019				
FY20	1	2				Implement <i>Colleague's Student Prospect</i> module	Implementing the Student Prospect module to strengthen communication and engagement while enhancing the prospective student experience	Utilize features of Student Prospect module to improve student engagement for student inquiries, applications and etc.		Oct-Dec 2019			
FY20	1	2		4		Implement <i>University Partnership Center</i>	Implementing the University Partnership to increase adult student enrollment and cohort completion	Increase the percentage of adult students enrolled at JJC by 5%	Jul-Sep 2019				
FY20	1	2				<i>Champion Early Alert Academic Success Tracker</i>	Increase faculty usage of the early alert system to support student success	Increase faculty participation from 51% to 80%				Apr-Jun 2020	
FY	Goals					Prior Year Initiatives			Status				
FY19	1				5	Leverage technology for enrollment and persistence communications	Strengthen students' academic pathways to completion, e.g. online chat, text messages, website course selection, etc.	by the year 2020: --increase student enrollment by 2.2% --increase fall-to-fall matriculation by 1% --increase graduation and completion rate by 1%	Ongoing				
FY19	1	2				Explore and implement an adult reentry and university partnership program	Strengthen academic pathways to promote student success for the adult population	Successfully introduce and implement an adult re-entry program by fall of 2019	To be implemented July 2019				
FY19	1					Institutionalize and reaffirm our commitment of serving diverse students as a Hispanic Serving Institution		by the year 2020: --grow Hispanic student enrollment to 30% --increase persistence each semester to 49.2% --increase completion rate to 44.2%	Ongoing - to date, the Latino population stands at 26%				
FY19	1					Partner with and support Title III project	Successfully accomplishing the identified goals and outcomes related to guided pathways	by the year 2020: --20% increase in achievement in gateway courses --15% increase in fall-to-spring persistence --10% increase in fall-to-fall retention --5% increase in completion	Ongoing				
FY18	1					Guided pathways	Redesign student experience from initial connection to completion, with changes to program structure, new student intake, instruction and support services	by the year 2020: --increase student enrollment by 2.2% --increase fall-to-fall matriculation by 1% --increase graduation and completion rate by 1%	Ongoing				
FY18	1					Hispanic Serving Institution	Institutionalize and reaffirm our commitment of serving diverse students	by the year 2020: --grow Hispanic student enrollment to 30% --Increase persistence each semester to 49.2% --Increase completion rate to 44.2%	Ongoing				

Student Development Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion					
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond	
FY18	1					College and Career Readiness	Supporting students in K-12 system as well as students in the post-secondary level	by the year 2020: --reduce the number of students needing traditional remediation by 3% down to 78%	Ongoing					
FY18	1			4	5	Technology	Creating, using and managing innovative technology for student success	by the year 2020: --80% of students will use the student portal	Ongoing					
FY18	1				5	Personal and Professional Development	Investing in student success by investing in the personal and professional development of employees	ongoing offerings of personal and professional development throughout the year	Ongoing					
FY17				4		<i>Various Student Development Depts.</i> Hire additional personnel for the Student Development division that supports the new city center initiative.	To provide comparable student support similar to those offered at main campus.	Actively advise and support additional students.	The enrollment management and financial aid positions have been repurposed to support guided pathway initiatives and compliance.					
FY20 goals under development. For planning purposes, FY17-19 goals were used.														
FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.														

HUMAN RESOURCES



Human Resources

Led by the Executive Director, who is also a member of the President's Cabinet. This division includes four (4) functional areas:

- HR Administration & Shared Services
- Employee and Labor Relations
- Training & Development
- Compensation & Benefits

Human Resources Department Major Responsibilities:

- HR Administration & Shared Services
 - Customer Service
 - Prepares all HR/employment related materials for the Board of Trustees workshops and meetings
 - Manages portal and website content
 - Generates reports on HR related data
 - Establishes and maintains HR standard operating procedures
 - Maintains records in accordance with state and federal retention requirements
 - Establishes employee position coding in Colleague
 - Oversees the data entry of full time and part-time faculty credentials
 - Manages HR (01-84114) and Professional Development (01-92113) budgets
- Human Resources Leadership
 - Serves as a strategic business partner to the college by aligning HR planning with the college's strategic plan to enable goal achievement through employee engagement and performance
 - Collaborate with leaders to plan, strategize, and implement their short term and long term organizational initiatives (eg: realignment, restructure, etc.)
 - Champions and executes the HR vision
 - Secures and retains talent by developing workforce planning, providing initiatives to build and develop skills, competencies, and expertise needed to advance college goals
 - Improves HR processes and systems to provide high levels of efficiency, quality and cost-effectiveness
 - Develops and monitors best practices, policies and procedures in recruitment, retention and development of outstanding faculty and staff
 - Ensures the President's Cabinet is informed and knowledgeable of HR issues that impact their respective areas of responsibility
 - Manages HR and Professional Development budget and finances
 - Ensures college compliance with legal and regulatory issues
 - Develops and monitors Board of Trustees policies and procedures.

- Employee Relations
 - Serves as a resource on a broad range of issues, policies, and concerns
 - Creates/revises college policies, institutional procedures, and employee handbook
 - Investigates and resolves workplace complaints
 - Counsels employees and supervisors on appropriate corrective action and/or discipline
 - Coordinates the delivery of required/mandatory employee training
 - Conducts new employee orientation, exit interviews, SURS enrollment and terminations, and retirement planning and processing
 - Oversees the college's performance management and appraisal systems
 - Oversight for the college's core value and employee recognition processes and events
 - The Executive Director and the Assistant Director serve as Deputy Title IX Coordinators and Investigators
- Labor Relations
 - Serves as primary point of contact on contract provisions requiring compliance, interpretation, or implementation
 - Participates and/or leads collective bargaining negotiations
 - Develops and maintains cooperative and collaborative relations with labor organizations that represent employees
 - Provides guidance, consultation and training to management on labor relations matters
 - Provides guidance on grievances, mediation and arbitration matters
- Compensation
 - Establishes policies and procedures which align with the college's compensation philosophy
 - Conducts compensation analyses; utilizing market data or other evaluation methods to establish position relationships, grade structures, and to ensure equitable internal equity and external market competitiveness
 - Ensures compliance with all applicable laws, wage/hour requirements, policies and procedures, and labor contracts
 - Works with managers to revise and keep job descriptions current and compliant
 - Prepares and processes wage changes, salary letters, and employment contracts
 - Analyzes requests for upgrade/reclassification
 - Processes unemployment insurance claims
- Recruitment, Employment, Onboarding
 - Oversight for the applicant tracking system, PeopleAdmin and onboarding platform Talent Ed. Records
 - Utilizes recruitment sources to maximize effectiveness in candidate pools
 - Conducts search committee training
 - Monitors processes for EEO compliance
 - Organizes and participates in employment fairs

- Conducts new employee orientations
- Establishes “packets” of information required to be completed by new hires
- Partners with hiring departments throughout the college to maximize efficiency of hiring practices
- Coordinates and communicates pre-employment drug testing, physicals, and criminal background checks
- Diversity and Inclusion
 - Champion, influence, and align HR objectives and initiatives with the College’s diversity and inclusion goals.
 - HR representation on the Diversity & Inclusion Council
 - In conjunction with the Diversity and Inclusion Council, maintain the written D & I plan and provide data elements related to recruitment, employment, etc.
 - Ensures compliance with all EEO related policies, procedures, and documents
- Benefits and Wellness
 - Administers employee leave plans, including processes for bi-weekly and annual accruals and manually processing requests for employees that are not on Webtime Entry
 - Oversees all employer paid and employee (voluntary) paid benefits; including health, dental, vision, prescription, flex spending, employee assistance program, life insurance and disability insurance
 - Manages processes for enrollment (initial and annual/open), maintenance, billing/reconciliation, consultant relationships and communication
 - Employee wellness programming; establishes programs and initiatives to promote a healthy workplace
 - Manages the annual employee benefit fair
 - Oversees annual employee/retiree on-site wellness screenings
 - Manages contractual relationship with the occupational health services vendor
 - Oversight of the Employee Insurance Committee
 - FMLA and ADA requests and case management
 - Worker’s Compensation claims and management
 - Enrolls, maintains, and terminates employees in SURS
- Employee Training and Professional Development
 - Collaborates with management on the effective training and knowledge development to close knowledge gaps, correct performance deficiencies, and strengthen competencies
 - Provides and promotes employee development and organizational effectiveness through quality educational training programs and professional development initiatives
 - Serves as co-chair on the Professional Development Advisory Team

FY20 Budget Highlights:

- Continued compensation analysis for additional phases, based on types/classifications of positions
- Formal training needs assessment to be conducted; followed by establishment of employee training and professional development plan
- Diversity and inclusion initiatives related to recruitment, and programming
- Build out succession planning process for critical/key roles
- Process improvement and compliance
- Measurement of employee satisfaction/engagement (PACE or other survey)

FY20 Challenges:

- Multiple labor contracts under negotiations
- Increase representation of women and minorities in Faculty positions where representation does not match external availability
- Recruitment, retention and engagement/satisfaction of part-time staff and (adjunct) faculty.
- Technology limitations, manual processes, and access to accurate data and reporting
- Budget constraints; working within existing parameters for organization-wide professional development

FY20 Goals and Initiatives:

- Operational Excellence
 - Enhanced reporting and metrics capabilities
 - Continued “shared services” model for HR service delivery
 - Compensation Analysis (phase 2) addressing the non-union, administrative, professional, support and clerical staff; implementing job title changes, leveling guides and any other identified/approved adjustments.
 - Ensure data integrity within Colleague system in preparation for changes with ERP system
 - Further development of process mapping and procedures manuals for ERP implementation
 - Review and create strategy to streamline job description processes
- Business Partnership and Alignment
 - Ensure HR plans align with the organization’s strategic plan and the business plans of key stakeholders
 - Increase programming and initiatives regarding diversity and inclusion
 - Institute best practices on leave/absence management
 - Improve hiring plans/processes including focused sourcing to support goal achievement in the Diversity and Inclusion plan FY20-22.
- Talent Management/Talent Development
 - Build diverse recruitment pools and community partnerships
 - Create opportunities to proactively staff positions through workforce planning

- Complete the “needs assessment” phase for professional/employee development planning.
- Provide Leadership & Management Essentials Training
- Provide “ADA/FMLA/Work Comp” training
- Improve performance management process. Continue to explore opportunity for competency-based performance management and training.
- Establish full functionality of the “new hire introductory period” evaluation process.
- Develop a succession planning process for critical/key roles
- Building and sustaining an engaged, accountable and rewarding culture
 - Inspire leaders and employees to create and sustain a culture of ownership and accountability
 - Develop innovative and effective ways to recognize and reward employees (i.e. valuing employees)
 - Assess employee views on their insurance, leave, and wellness related benefits
 - Provide benefits/compensation statements to full time employees

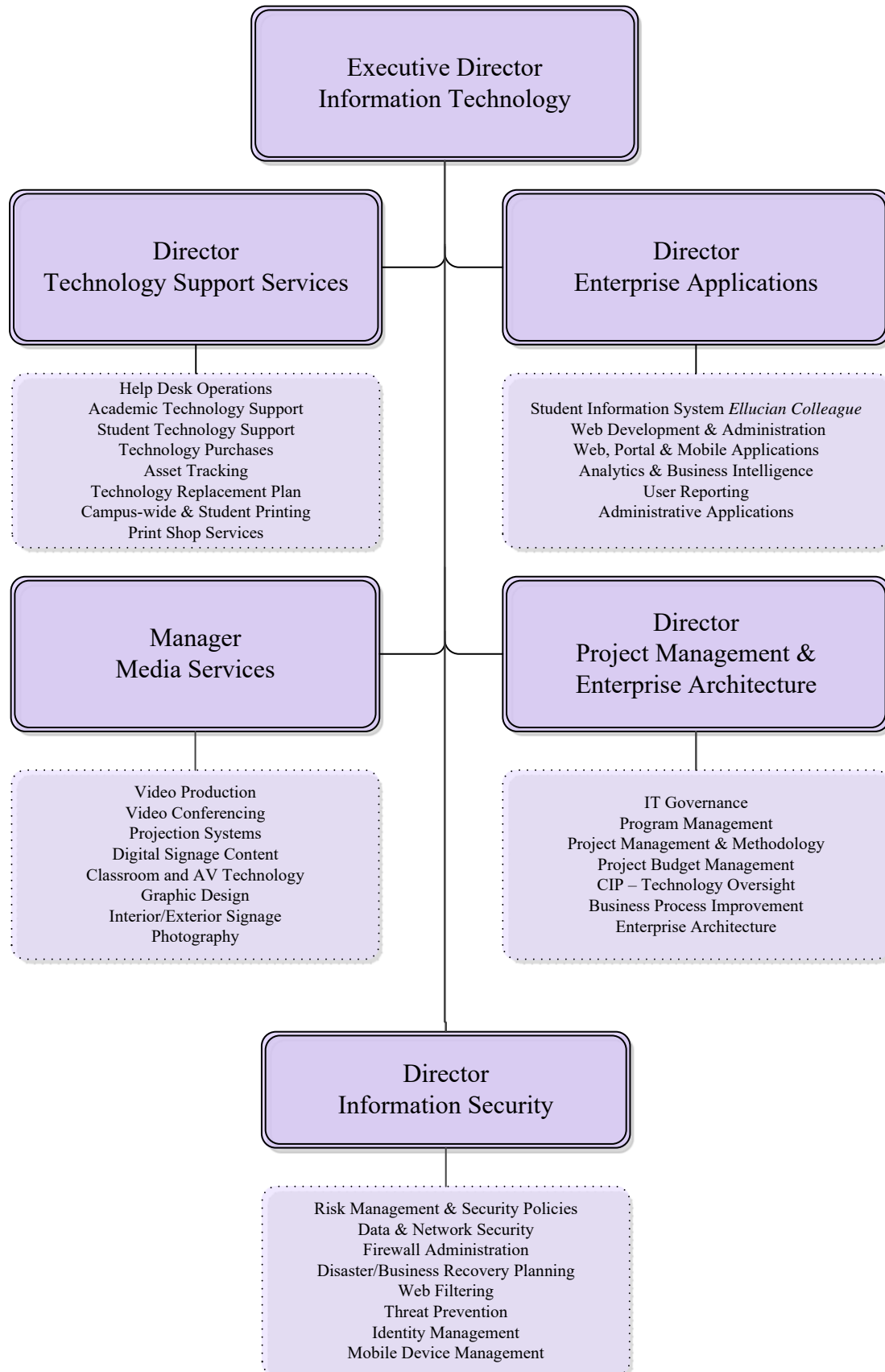
Human Resources Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20		2				Compensation Analysis Phase II	Address non-union employees (primarily part time for phase II), job titles, grades, implement leveling guides.	Internal and external equity. Grade structure adopted. Leveling guides adopted.		Oct-Dec 2019			
FY20					5	Training Needs Assessment	Results from the training needs assessment will provide a road map for the build out of a professional development/training program for JJC faculty and staff.	Assessment completed; written report delivered; action plan established.	Jul-Sep 2019				
FY20					5	Benefits/Wellness Survey	Assess employee views on their insurance, leave and wellness related benefits	Complete survey; results shared with insurance committee, management, etc. Action plan established.			Jan-Mar 2020		
FY20					5	Succession Planning	Develop a succession planning process for critical/key roles.	The succession plan is a written document, adopted by leadership, with appropriate training and communication, measures and follow-up.				Apr-Jun 2020	
FY	Goals					Prior Year Initiatives			Status				
FY19		2				Operational excellence	Policies and procedures are updated or established. Record retention secure and compliant. Establish access procedures. Conduct voluntary audits to ensure compliance and efficiency. Conduct process mapping.	All section II BOT policies will be updated by June 30, 2019. Written documentation will be established for HR record retention and archive access by December 2018. The I-9 phase I voluntary audit will be complete by December 31, 2018. Complete process mapping training and develop target objectives by September 30, 2018. Mapping will be ongoing through the remainder of the fiscal year, June 30, 2019.	BOT policies are on ahead of schedule but will updated as they are due. I-9 audit was successfully completed in FY19 June -February. Process mapping is ongoing.				
FY19			3	4	5	Business partnership and alignment	Consult with Division and Department leadership regarding their service objectives and workforce planning. Provide HR related coaching/support towards the execution/implementation of required organizational objectives/goals.	HR will utilize tools such as change management plans, communication best practices and department feedback on efforts in these areas.	Ongoing				
FY19		2			5	Talent Management / Talent Development	Conduct comprehensive college-wide needs assessment for professional development/training. Continue to offer targeted training (eg: ADA/FMLA, Leadership & Management Essentials, etc.) Continue efforts to educate and promote a diverse and inclusive environment for the college community, particularly in our hiring and retention practices.	Secure consultant/partner for needs assessment by September 1, 2018; conduct analysis by January 31, 2019. Develop action/implementation plan by June 30, 2019.	Timing changed on needs assessment. RFP going out May-June 2019. Implementation will be phased by FY21 based on plan from RFP.				
FY19		2			5	Building and sustaining an engaged, accountable and rewarding culture	Conducting employee benefits survey and focus groups. Preparing a training plan and agenda for interest based bargaining.	Survey target participation rate of 10% and identifies 2-3 areas for improvement.	Benefits survey will be implemented in fall semester 2019 with target of 10% or higher participation rate.				
FY18		2				Operational excellence	Develop enhanced reporting and metrics capabilities; ensure compliance with regulatory standards and best practices; review, develop and update policies as needed	Development of a "shared services" model for HR service delivery; establishment of a sound compensation philosophy, policy, and compensation structure	Apr-Jun 2018 compensation philosophy, policy and comp structure completed; "shared services" ongoing				

Human Resources Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion					
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond	
FY18			3	4	5	Business partnership and alignment	Establish value-added contributions towards student success and major student development initiatives such as Title III and Title V; influence and create awareness for change management understanding and processes	Alignment of HR plans with the institution's strategic plan and business plans of key stakeholders; increased programming and initiatives regarding diversity and inclusion	Apr-Jun 2018; completed first year goals; balance is ongoing.					
FY18		2			5	Talent Management / Talent Development	Streamline search processes for p.t. employees; build diverse recruitment pools and community partnerships; create opportunities to proactively staff positions through workforce planning; explore competency-based performance management and training	Metrics to track and search staffing success; expansion of training in safety, supervisory development and leadership; creation of a succession planning process; build-out Halogen Talent Development module	Apr-Jun 2018; In process; Metrics established. Online training rolled out - completed. Talent development in process. Extend to April-June 2019 ongoing.					
FY20 goals under development. For planning purposes, FY17-19 goals were used.														
FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.														

INFORMATION TECHNOLOGY



Information Technology

Led by the Executive Director Information Technology, who is also a member of the President's Cabinet. This division includes five departments:

- Information Security
- Technology Support Services
- Enterprise Applications
- Project Management and Enterprise Architecture
- Media Services

Information Technology Major Responsibilities:

- Enterprise Applications – led by a director, this department has primary responsibility for managing and maintaining the Student Information System (SIS), Ellucian Colleague, and administrative applications. The college has been using the Ellucian Colleague software since 1989. The department is also responsible for the college's web and mobile assets; public website (<http://jjc.edu/>), myJJC portal, and JJC mobile. In addition, this department is responsible for developing and maintaining mobile applications which serve students and the college community at-large.
- Information Security – led by a director of information security, this office leads and manages all matters of technology and information security including risk and identity management, data and network security, firewall administration, disaster and business recovery planning, web filtering, backup and recovery, mobile device management, and college-wide threat prevention services. This department also provides leadership in the awareness, development, maintenance, monitoring, and support of the information security policies and procedures of the college. This office routinely assists HR and campus police in the application of information security policies and procedures.
- Project Management and Enterprise Architecture – led by a director, this department manages and maintains all of the voice, video, data, wireless, and cloud-based network infrastructure, application and utility servers, and databases. This department is responsible for maintaining the college's data center operations which include all storage and backup systems. In addition, this group is responsible for the college's voice and emergency communication systems and physical wiring plant across all locations. In addition, this office is responsible for IT governance, program and project management, project budgeting, methodology, and communications. This office is also responsible for identifying and coordinating business process improvement initiatives and activities. This office works across the organization to determine and recommend priorities, scope project efforts, develop and facilitate plans and budgets, manage project tasks and activities, and deliver successful outcomes. In addition, the project management office coordinates and manages all technology acquisition and deployments in support of the college's capital improvement projects.

- Media Services – led by the manager of media services, this department provides college-wide multi-media services and support including audio-visual (AV), classroom technology, graphic design, and print-based media, signage, and special projects. This department also provides all video recording services to the college community and for the college's Board meetings and special events, as well as maintaining a comprehensive digital signage infrastructure and the associated content. This department is responsible for designing, deploying and maintaining all classroom audio-visual technology across all campus locations. The Media Services department is also responsible for the support and maintenance of college-wide digital signage as well as the development of appropriate content for digital signs. The college's augmented and virtual reality (AR/VR) technology is also developed, supported, and maintained by Media Services.
- Technology Support Services (TSS) – led by a director of technology support services, this department is primarily responsible for the college's Helpdesk services to students, faculty, and staff. The college Helpdesk provides technology support services to the Main Campus and all extended facilities and education centers. In addition, the TSS department helps to facilitate the 24x7x365 student technology support services. TSS has oversight responsibility for the college's print shop partnership and campus-wide print solutions. TSS is responsible for overseeing technology procurement in line with college's replacement plan.

FY20 Budget Highlights:

- The college's IT operations budget will increase by approximately \$200,000 as a result of annual maintenance increases and new investments in software to support both the academic and administrative functions of the college. The college will continue its shift towards cloud-based software with annual subscription-based pricing models.
- The modernization of the college's Enterprise Resource Planning (ERP) will start in FY20 and will consume a large share of IT staff resources. The college has contracted a Program Manager that will assist in leading this transformational project for the college. In addition, the college has developed an initial budget for backfilling of staff in IT and functional areas in order to reduce staff fatigue and ensure a smooth transition.
- The college has planned and budgeted to nearly double its Internet bandwidth again as a result of an increased reliance on the Internet for academic purposes as well as the continued migration to cloud-based services and applications. City Center and Romeoville campuses are still in need of additional Internet connections, bandwidth, and redundancy.
- The Board of Trustees approved a \$2/credit hour increase to the college's technology fee taking it to \$10/credit hour. This increase to the technology fee will primarily support the modernization of the college's ERP system over the next 2-3 years.
- The college will add a full-time Future Technology Technician to its Media Services department in order to provide support to our growing use of augmented and virtual reality (AR/VR) technology and collaborative and innovative learning spaces.
- The migration to cloud-based services and applications will positively impact the college's server and data center budget over time as the college will no longer need to acquire, replace, and support affected hardware and software.

FY20 Challenges:

- Flat enrollment projections has and will continue to put pressure on the college's annual technology replacement plan. Planned technology replacements will continue to increase as a result of the college's master planning and capital improvement efforts in recent years that require significant ongoing maintenance and investments in technology infrastructure.
- The college will continue its significant and strategic shift toward cloud-based services and applications. This shift will continue to present challenges and introduce change and new technologies and services which will put greater focus and demand on the college's information security architecture.
- The college's IT organization and structure will need to continue to change to meet the demands of the institution and the students it serves. Roles in the IT organization will continue to rapidly evolve as the shift to a more cloud-centric model of computing takes shape. The college will need to continue to invest in its people in order to ensure that the needed skills and capabilities are readily available. A large catalyst for this change will be the college's ERP modernization efforts which will begin in earnest in FY20.
- Providing access to timely, accurate information in a self-service manner at all levels of the institution continues to be challenging. The college has identified this as a goal in its 2016-2019 strategic plan and achievement of this goal will be critical in an increasingly competitive higher education environment.

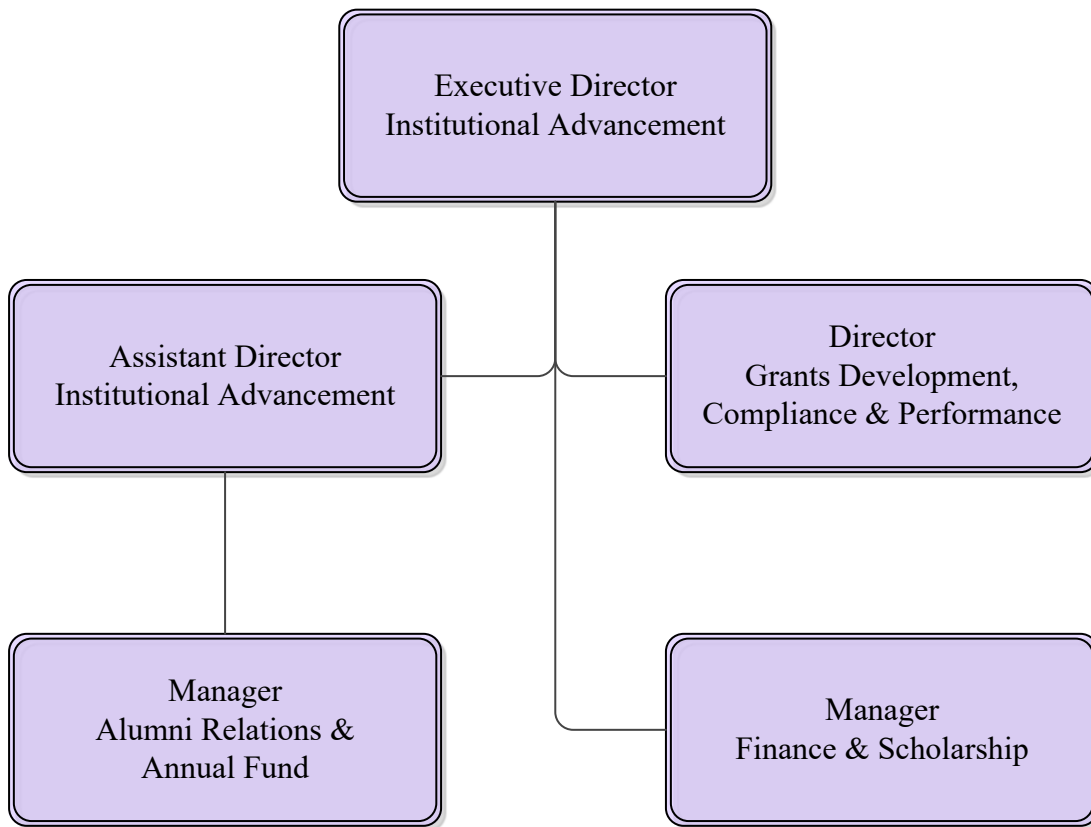
FY20 Goals and Initiatives:

- The college's ERP selection process will be completed and efforts to replace and modernize mission critical HR, Finance, and Student systems will begin. By the end of FY20 at least one of these core functions will be live in the new environment.
- Continue to invest in virtual and augmented reality technology and applications that will drive innovative and experiential learning opportunities in the classroom. Adoption of these technologies has already taken place by the college's faculty and will continue to rise. Physical space for these technologies and learning experiences has been identified on Main Campus and renovation efforts will be completed in FY20.
- The college will invest in, experiment with, and start to deploy artificial intelligence (AI) software and applications. The college's website will be the first to integrate this capability in order to provide timely and accurate support services to our site visitors. Ultimately, AI technology will drive down support costs and reduce the time required to get information into the hands of current and prospective students.
- The college's Project Management and Enterprise Architecture functions are early stage in their maturity. Due to continued focus on these important IT and business disciplines the maturity of both the IT practice and understanding by key business stakeholders will continue to increase. This will drive greater strategic outcomes as a result of aligning technology investments to the needs of the college and its students.
- The college's web team will deliver new functionality to the web site in the form of faculty profiles, multi-language support, and chat (with AI) capability. In addition, the college will deliver enhancements to the web site to support Title III and the Guided Academic Pathways initiative.

Information Technology Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20	1	2		4		ERP Modernization	Start implementation. 'Go Live' with 1 module (i.e. Human Resources).	Elimination of annual maintenance for HR system on Colleague system.				Apr-Jun 2020	
FY20	1	2		4		Chat & Artificial Intelligence (AI)	Implement Chat and AI capability to support students	Improve response times to prospective and new students. Reduce phone support and wait times by 50%.			Jan-Mar 2020		
FY20		2			5	Improve Project Management maturity	Increase maturity of Project Management functionality	Utilize Project Management best practices including artifacts on 100% of all college priority projects.				Apr-Jun 2020	
FY	Goals					Prior Year Initiatives				Status			
FY19	1	2				Complete RFP for college's ERP system	Select software vendor/partner for college's new ERP system.	1. Vendor Selection and contract award. 2. Begin implementation of new ERP system. Reduce legacy ERP maintenance by 33%.	ERP RFP completed. Recommendation to Board June 2019.				
FY19	1	2	3	4		Invest in artificial intelligence software	Integrate chat capability with the college's website in order to provide live support to students.	Eliminate phone call hold times for support by 100%. Increase web support to site visitors by 100%.	Award for Innovation grant applied for to help with initial investment.				
FY18		2		4	5	Website update	Redesign website and digital presence	Successful launch of new, market-driven website	Complete. Website will continue to evolve.				
FY20 goals under development. For planning purposes, FY17-19 goals were used.													
FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													

INSTITUTIONAL ADVANCEMENT



Institutional Advancement

Led by the Executive Director of Institutional Advancement, this division includes the following departments:

- Alumni Relations/Annual Fund
- Grants
- Corporate Giving
- JJC Foundation

Institutional Advancement Major Responsibilities:

The JJC Foundation is the 501c3 arm of the college. All gifts to the college are run through the Foundation. The Foundation provides over 450 annual and endowed scholarships. Several major fundraising events are organized through the Foundation such as the JJC Athletic Golf Outing, 5K Run, and Night of Stars.

FY20 Budget Highlights:

This year the Foundation has committed to an increase in payout on endowments to cover the tuition increase. Also the Foundation merit high school scholarships were increased from \$2,750 to \$3,200.

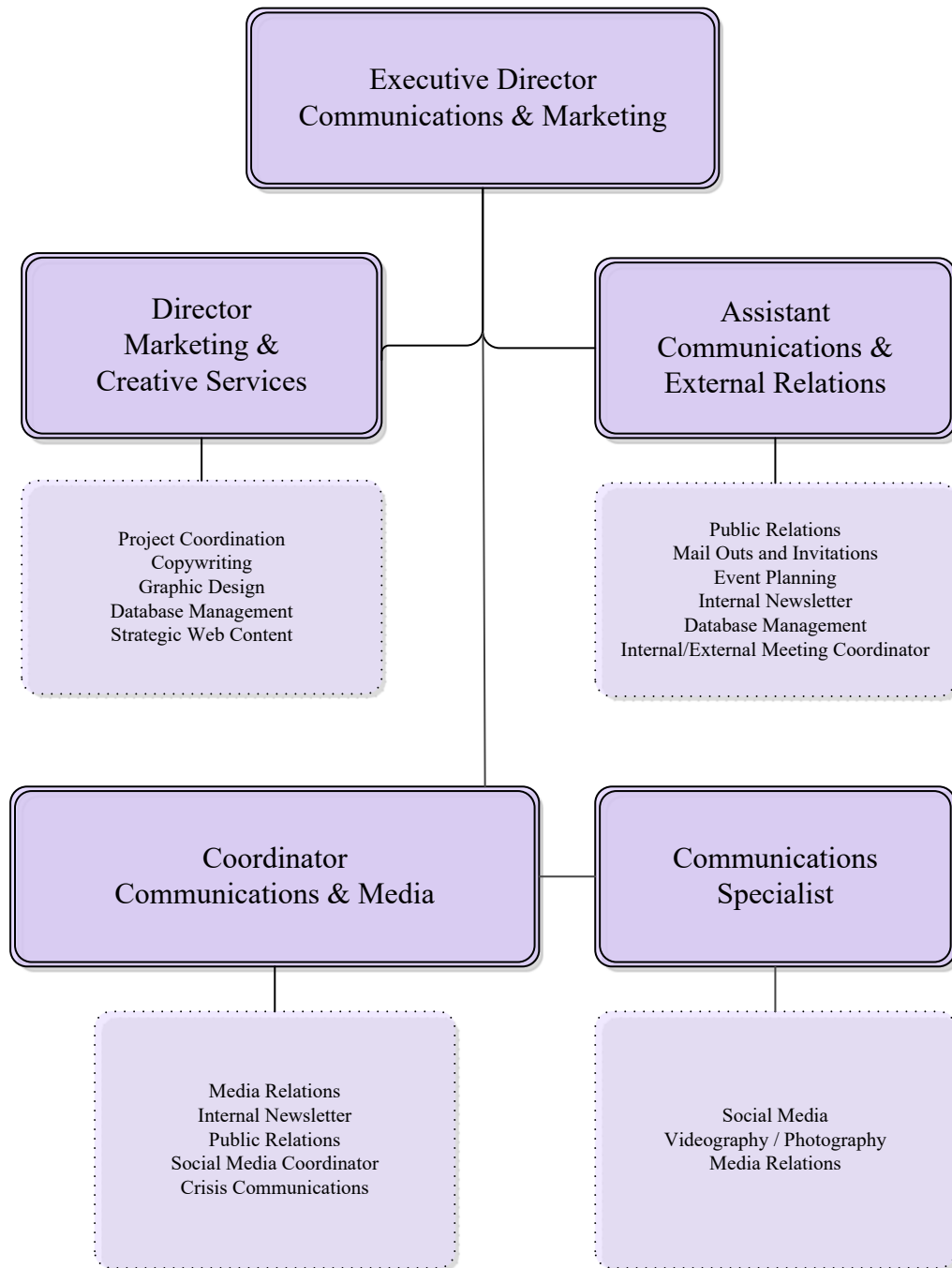
FY20 Challenges:

With cuts in the State of Illinois budget, the Foundation has been challenged to bring in additional corporate support and donor gifts to cover budget shortfalls.

FY20 Goals and Initiatives:

The success of Institutional Advancement is based on the amount of donors that are secured that will financially support the college and the vital relationships we build. Our goal is to continue to tell the story about the excellent education that is available at JJC and seek commitments for financial support.

COMMUNICATIONS AND MARKETING



Communications and Marketing

Led by the Executive Director of Communications and Marketing, who is a member of the President's Cabinet. This division includes two departments:

- Communications and External Relations
- Marketing and Creative Services

Communications and Marketing Major Responsibilities:

Communications and External Relations Office plans and implements strategies to promote and enhance the college's image on local, regional and national levels and assures a positive image through a tactical traditional media relations and social media agenda, as well as a public relations and legislative relations agenda. In addition, the office also coordinates crisis communications and provides strategic communications support to the college president, as well as other senior leaders as applicable. This team also generates the bi-weekly employee newsletter, creates videos to support outreach and recruitment, and advises college leaders on effective internal communications strategies.

Marketing and Creative Services Office is responsible for advancing JJC's brand image and enrollment through marketing efforts and producing key publications. The marketing team focuses on projects that fall under the priorities of enrollment management, strategic planning, branding, and institutional initiatives. In today's competitive marketplace, it is important for an organization to be heard, seen, and remembered in a positive way. In order to deliver messages consistently and effectively, the marketing team develops marketing strategies that strengthen JJC's image and build new and sustained loyalty among our students.

FY20 Challenges:

- Higher education, especially in the state of Illinois, has been caught in a wheel of negative press and debate on whether it is safe to choose a school in Illinois based on unpredictable funding, in addition to increased tuition rates. Adjacent states have taken advantage of this unrest by direct marketing campaigns to Illinois students, offering lower tuition and quality education.
- No technology platform available to close the loop or complete the enrollment funnel to accurately track the efficacy of prospective student marketing activities and confirm the student enrolled at JJC.

FY20 Goals and Initiatives:

- Complete community scan and branding study to provide data on effectiveness of JJC brand and community perception of the institution in conjunction with the new Strategic Plan
- Develop an internal, online process for employees to seamlessly request marketing and communications resources for college events, supporting Strategic Goal 5 Internal Communications.
- Increase support of community awareness and engagement activities through the President's Ambassadors Group by strengthening tracking of activities and hours invested, which will further inform future grassroots outreach strategy.

- Co-lead Website Development Phase 3 which includes expanding web capabilities through website personalization, user experience and translation.
- Launch yearlong Create Your Future campaign to support recruitment messaging for traditional and returning adult students.
- Support implementation of institutional priorities like Guided Pathways through communication, marketing collateral, and website design.

Communications and Marketing Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	FY21 or beyond
FY20			3	4		Complete community scan and branding study	Provide data on effectiveness of JJC brand and community perception of the institution	Completion of scan in alignment with new strategic plan. Data received would drive future planning in community perception, marketing, and awareness campaigns.			Jan-Mar 2020		
FY20				4	5	Develop internal online process for employees to seamlessly request marketing and communications resources	Streamline employee ability to request projects and support from the division without needing to make multiple phone calls, meeting requests	Since this would be new, we would collect feedback on the process through development and after launch through the communications and marketing institutional committee.		Oct-Dec 2019			
FY20			3	4		Increase support of community awareness and engagement activities through the President's Ambassadors Group	Created tracking tool of activities and invested hours in spring 2019, which will further inform future outreach strategy and investments.	The tracking tool will provide new data not previously collected. It will collect a year's worth of baseline data (spring 19 to spring 20) for 46 ambassadors representing 116 agencies across the district. This will help us further shape community engagement strategy.				Apr-Jun 2020	
FY20				4		Co-lead Website Development Phase 3: expand web capabilities through website personalization, user experience and translation.	Strengthen the end user's customized experience of the JJC website through chat and translation.	Implementation of a chat feature and translation tool to make information more accessible to prospective students, their parents, and the community. Since this would be new, we would begin collecting data to track efficacy.				Apr-Jun 2020	
FY20				4		Support implementation of institutional priorities like Guided Pathways through communication, marketing collateral, and website design	Create support tools and pieces to support this new model of onboarding, completion, and student success at the college.	Completion of multi-tool integration would support the institutional priority of guided pathway implementation. As a new practice at the college, web analytics would be collected post-implementation to track efficacy.				Apr-Jun 2020	
FY	Goals					Prior Year Initiatives			Status				
FY19				4		Complete community scan and branding study	Provide data on effectiveness of JJC brand and community perception of the institution	Completion of scan	Ongoing				
FY19				4	5	Develop internal online process for employees to request marketing and communications resources	Streamline employee ability to request projects and support from the division without needing to make multiple phone calls, meeting requests	Since this would be new, we would collect feedback on the process through development and after launch through the communications and marketing institutional committee.	Ongoing				
FY19				4		Distribute awareness materials through existing college networks	Increase grassroots outreach efforts	Develop a baseline number of boxes in year one to distribute and then measure any increases in requests in following years.	Ongoing				
FY18				4	5	Develop internal online request process for mktg/comm resources for college events	New process will provide seamless request process for employees who need marketing and communication resources	Employees gain a clear understanding of the resources available to them using one tool	In Process				
FY20 goals under development. For planning purposes, FY17-19 goals were used. FY17-FY19 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													

BUDGET PROCESS

BUDGET PROCESS

For the fiscal year commencing July 1, 2019, budget preparations begin years before. The vice president of administrative services and the controller consult with the President and the Board of Trustees regarding a Three-Year Financial Plan. Simultaneously, the vice presidents for academic affairs, student development, and the executive directors of information technology and human resources consult with the deans and department chairs. The goal is to reach consensus on a set of planning assumptions. Beginning in October 2018, the financial plan is updated based on achieved fall enrollment, as well as other changes resulting from the fall budget revision and consultations with the Board of Trustees. Once the financial plan is developed, it is presented first to the President's Cabinet and then to the Board of Trustees. This [Three-Year Financial Plan](#) provides context for short-term (one-year) budgeting decisions.

Because the FY20 budget is constructed using the FY19 budget as a base, the current year's budget must accurately reflect the current expectations of revenues and expenditures. To achieve this, during the course of the current fiscal year, a department chair, with the approval of his/her vice president or dean, the vice president of administrative services, and the controller, can adjust his/her budget through a budget adjustment.

In December, the Vice President of Administrative Services and the Financial Services office coordinate a budget kickoff meeting inviting anyone who is responsible for creating a department's budget. This meeting provides information regarding the necessary forms needed to complete the budget and also the deadline dates for all required information. Target dates regarding the completion of major tasks are shared with attendees that will result in the adoption of the legal budget document.

Once all the budget requests are received, they are organized by department. Budget meetings with vice presidents, deans and department chairs, if requested, are set up with the vice president of administrative services, controller and the budget manager. These meetings give the opportunity for open discussion and requests on reallocations, additional funding, additional positions, and any capital equipment. The requests are then summarized and presented to the President's Leadership Council (PLC) for review and input.

In addition to these budgets, the controller prepares financial portions of state-required reports, the unit cost report, tax levy documents and other budget-related financial and credit-hour documents. The office of the controller compiles this information and inputs the various budgets into one main budget file. Once balanced, it is this file that will become the final budget.

By early April, a draft final budget is delivered to the various departments for one final review. Any technical corrections are made at this time. The final draft budget is then distributed to the Board of Trustees for review.

At least 30 days before the final budget is approved by the Board of Trustees, the vice president of administrative services publishes a tentative budget as required by state law in local newspapers covering the district, noting the preparation of the budget and its availability and setting the time and location of the scheduled board meeting to consider its approval. After those 30 days, the vice president submits the final budget to the Board of Trustees for approval.

Adjustments to the Budget

It is rare when a budget is constructed with such intuition and foresight that it does not need to be changed. All budgets must be planned to allow for changes in revenue and expenditure levels or shifts in resource requirements between account lines.

Accounting controls depend, in part, upon monitoring spending levels against budget levels. Monies budgeted for one purpose should not be spent for another. Spending in some accounts may stop unnecessarily only because funds are not budgeted sufficiently in those accounts or because extenuating circumstances arise, such as the need to replace a major piece of equipment. Monitoring the status of the funds is easier if budget amounts have been amended to reflect appropriate levels of spending authorization.

Procedurally, the budget, once published, can only be amended through a budget adjustment. The budget adjustment reflects which account(s) to increase or decrease accompanied with the reason for the needed change. Each adjustment must be approved by the department head, department vice president or dean, vice president of administrative services and the controller.

Below illustrates the different tasks and timeline of the budget process.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Start of new fiscal year												
Strategic planning process												
Financial plan development												
Capital improvement planning												
Department planning												
Budget kickoff meeting												
Budget office request review												
President's Cabinet workshops												
PLC receives summary requests												
Draft budget production												
Draft budget distributed												
Board adopts prelim budget												
Public hearing												
Board adopts final budget												

FY20 Budget Calendar

July thru December	Department Planning (to coordinate with Strategic Plan)
October thru December	Three-year Financial Plan development.
December	Three-year Financial Plan assumptions –President’s Cabinet discussions.
December 7	Kickoff meeting for budget process. Communicate budget process changes. Provide information to access budget development worksheets via web.
December 7 - January 25	Department budget preparation. Vice president/dean/supervisor approval of budget requests.
January 25	Two copies of completed and approved budget requests (line item printouts) due to the budget and risk manager. Budget forms due electronically.
January 30	Board of Trustees input and review of Three-year Financial Plan. Board of Trustees considers tax levy, tuition and course fee recommendation. Board of Trustees inputs and reviews budget information to date.
January 28-February 4	Budget office reviews and summarizes requests.
February 4-15	Budget meetings with individual President’s Cabinet members and budget team to review requests. President’s Cabinet preliminary review of requests.
February 19-22	President’s Leadership Council (PLC) to review requests by survey.
February 25	Budget office summarizes and prepares requests for presentation to President’s Cabinet.
February 25 – March 22	President’s Cabinet budget workshops for final request review.
March 13	Board of Trustees input and reviews budget information to date including tuition and course fee recommendation.
March 11-15	Spring break.
March 25-April 8; 15-24	Budget production.
April 8-12	President’s Cabinet approves preliminary budgets distributed to departments for technical corrections.
April 24	Board of Trustees reviews draft budget highlights.
May 8	Board of Trustees considers adopting preliminary budget. Legal budget posted for public view. Draft budget document received.
June 12	Board of Trustees holds public hearing of the legal budget. Board of Trustees considers adopting the legal budget.
July 1	Beginning of FY20.

Joliet Junior College Budget Planning Cycle												
July		August	September	October	November	December	January	February	March	April	May	June
Administrative Services	Revisit Previous Budget Process			Three-year Financial Planning Process		Open Forum/ Kickoff Budget Meeting	BOT Workshop: Review of Three-Year Financial Plan	BOT Workshop: Tuition and Course Fees	BOT Meeting: Tuition & Course Fee Action	Budget Production	BOT Meeting: Preliminary Budget Adoption	BOT Meeting: Public Hearing and Adoption of Legal Budget
							Budget Request Approvals			BOT Workshop: Budget Planning Update		
							↓ Approved Requests Submitted to Budget & Risk Manager	Budget Office Reviews and Summarizes Requests				Finalize Strategic Matrix for Previous Year Approvals to Include in GFOA Submissions
							Mid-Year Eval of Previous Year Budget Approvals					
President's Cabinet	Education Plan reviewed by President's Cabinet; President's Approval on or before August 1st		President's Cabinet Identify Strategic Priorities	BOT Retreat			Division Budget Meetings with President's Cabinet and Budget Team		President's Cabinet Budget Workshops	President's Cabinet Approves Preliminary Budget		
Academic Affairs			Variable Tuition & Academic Planning Program Review		Propose New FT Faculty	Review Course Fees						
Student Development						Review Student Fees						
IT					Three-Year Technology Plan	Review Technology Fees						

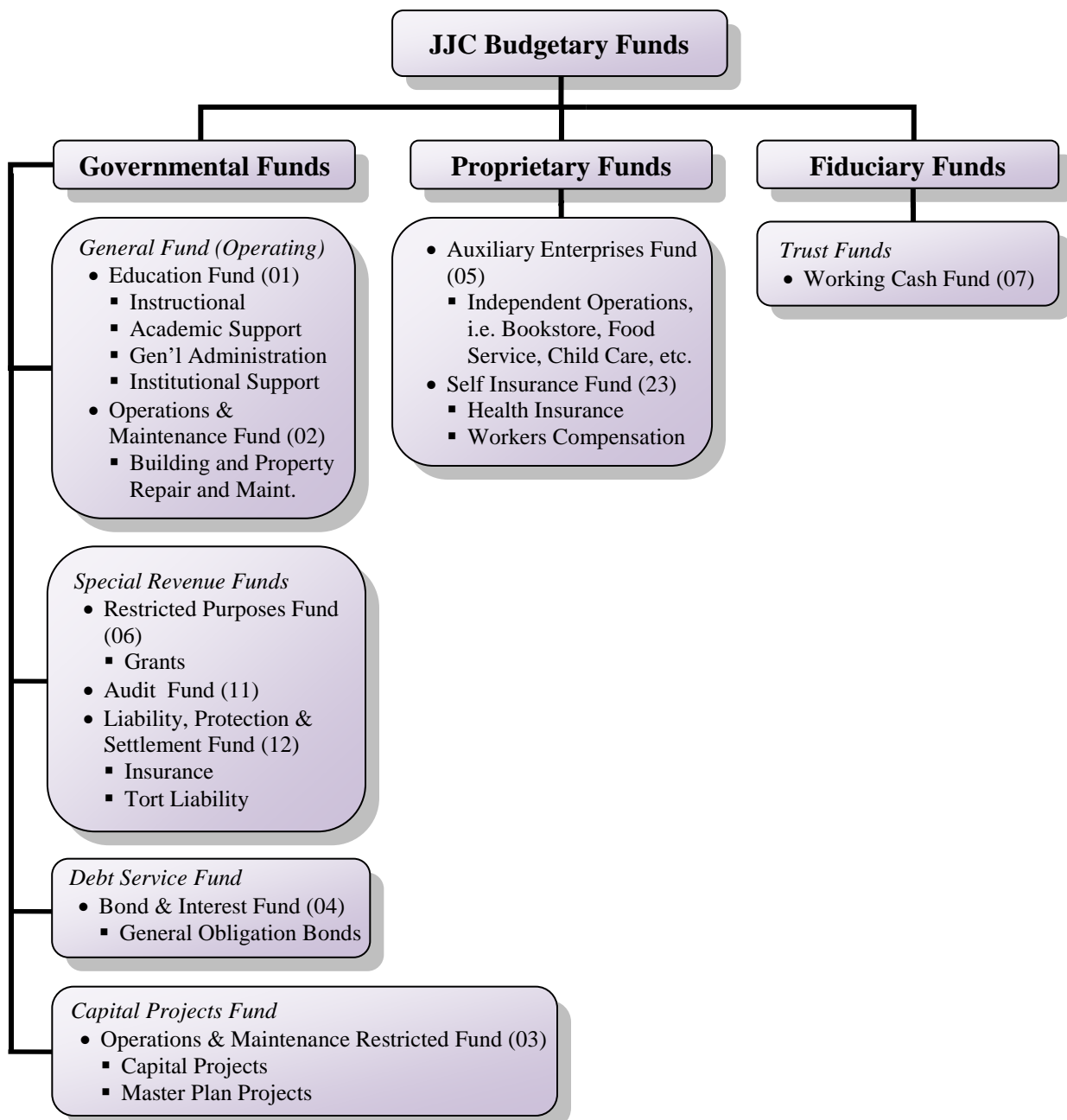
FUND DESCRIPTIONS

FUND DESCRIPTIONS

The college uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain college functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. College resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Funds are classified into three types: governmental, proprietary and fiduciary. Each fund type, in turn, is divided into separate categories.



GOVERNMENTAL FUND TYPES

Most governmental functions are accounted for through governmental funds. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds (general, special revenue, capital projects, debt service, and permanent funds).

General Fund (Operating Funds)

The General Fund, which consists of the Education Fund and the Operations and Maintenance Fund, are the general operating funds of the college. These are used to account for all financial resources except those required to be accounted for in another fund.

- ***Education Fund (01)***

The Education Fund is established by Section 3-1 of the *Illinois Public Community College Act*. The statutory maximum tax rate for the Education Fund is 75 cents per \$100 of equalized assessed valuation for community college districts in cities with less than 500,000 inhabitants. The current, voter-approved maximum is 12.5 cents per \$100.

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college. (See Sections 3-20.3 and 7-18 of the *Illinois Public Community College Act*.)

- ***Operations and Maintenance Fund (02)***

The Operations and Maintenance Fund is established by Section 3-1 and Section 3-20.3 of the *Illinois Public Community College Act*. The statutory maximum tax rate is set at 10 cents per \$100 of equalized assessed valuation for community college districts in cities with less than 500,000 inhabitants. The current voter approved maximum is 7.5 cents per \$100.

This fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures; rental of buildings and property for community college purposes; and payment of all premiums for insurance upon buildings and building fixtures. If approved by resolution of the local board, the payment of salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings are allowed. (See Sections 3-20.3 and 7-18 of the *Illinois Public Community College Act*.)

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes. The Special Revenue Funds include the Restricted Purposes Fund, Audit Fund, and the Liability, Protection and Settlement Fund.

- ***Restricted Purposes Fund (06)***

The Restricted Purposes Fund is for the purpose of accounting for monies that have restrictions regarding their use. Each specific project should be accounted for separately using a complete group of self-balancing accounts within the Restricted Purposes Fund. Care should be taken in establishing each group of self-balancing accounts so that the accounting and reporting requirements of the grantor are met. If the grantor provides an accounting manual, it should be followed for the group of self-balancing accounts. Additionally, this fund is used to account for other state, federal, or other funds which are restricted for a specific purpose.

- ***Audit Fund (11)***

The Audit Fund is established by 50 ILCS 310/9 of Illinois Compiled Statutes for recording the payment of auditing expenses. The audit tax levy should be recorded in this fund, and monies in this fund should be used only for the payment of auditing expenses.

- ***Liability, Protection and Settlement Fund (12)***

This fund is established pursuant to 745 ILCS 10/9-107 and 40 ILCS 5/21-110.1 of the Illinois Compiled Statutes. The tort liability and Medicare insurance/FICA tax levies should be recorded in this fund. The monies in this fund, including interest earned on the assets of this fund, should be used only for the purposes authorized under 745 ILCS 10/9-107, for example, the payment of tort liability, unemployment, or worker's compensation insurance or claims, or 40 ILCS 5/21-110.1, i.e., the cost of participation in the federal Medicare/Social Security programs.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for and the payment of general, long-term debt principal, interest, and related costs. The Debt Service Fund of the college is the Bond and Interest Fund.

- ***Bond and Interest Fund (04)***

The Bond and Interest Fund is established by Section 3A-1 of the *Illinois Public Community College Act*. This fund is used to account for payment of principal, interest, and related charges on any outstanding bonds.

Debt service for each bond issue must be accounted for separately using a group of self-balancing accounts within the fund.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds). The Capital Projects Fund of the college is the Operations and Maintenance Restricted Fund.

- ***Operations and Maintenance Restricted Fund (03)***

This fund is used to account for monies restricted for building purposes and site acquisition.

PROPRIETARY FUND TYPES

Proprietary fund types account for the college's ongoing activities, which are similar to those often found in the private sector, where the determination of net income is necessary or useful to sound financial administration, or where services from such activities can be provided to outside parties (enterprise funds or to other departments or agencies primarily within the college's internal service funds). The Proprietary Funds include the Auxiliary Enterprise Funds and the Internal Service Funds (Self Insurance Fund).

- ***Auxiliary Enterprises Fund (05)***

The Auxiliary Enterprises Fund is established by Section 3-31.1 of the *Illinois Public Community College Act* and accounts for college services where a fee is charged to students/staff and the activity is intended to be self-supporting. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund. Examples of accounts in this fund include food services, bookstore, and intercollegiate athletics.

- ***Self-Insurance Fund (23)***

The Self Insurance Fund accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the college or to other governments on a cost reimbursement basis. The use of this fund is appropriate only for activities in which the school district is the predominant participant in the activity.

FIDUCIARY FUND TYPES

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Trust Funds

Trust Funds are used to account for assets held by the college in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. The Nonexpendable Trust Fund of the college is the Working Cash Fund. The Working

Cash Fund is used to account for financial resources held by the college to be used for temporary transfer to the operating funds. Bonds may be issued by resolution of the Board of Trustees to establish or increase the fund.

- ***Working Cash Fund (07)***

The Working Cash Fund is established by Chapter 110, Act 805, Section 3-33.1 of the *Illinois Public Community College Act*. This fund was first established without voter approval by resolution of the local board of trustees for the purpose of enabling the district to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

This fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds. Such temporary transfers assist operating funds in meeting the demands for ordinary and necessary expenditures during periods of temporary low cash balances.

Funds raised by the sale of Working Cash bonds must be maintained in a separate fund, and they are not to be appropriated in the annual budget. The Board of Trustees may transfer from the Working Cash Fund in anticipation of the receipt of federal, state or local funds but the debt to the Working Cash Fund must be satisfied.

Transfers from the Working Cash Fund to the Education or Operations and Maintenance Funds may be made only by board resolution. This section also specifies the terms of such a resolution. The Board of Trustees may also issue a resolution to abolish the Working Cash Fund and direct the treasurer to complete the transfer. If it is abolished, a district may not establish another Working Cash Fund without voter approval. Interest earned by the fund may be transferred to the Education or Operations and Maintenance Funds by board resolution.

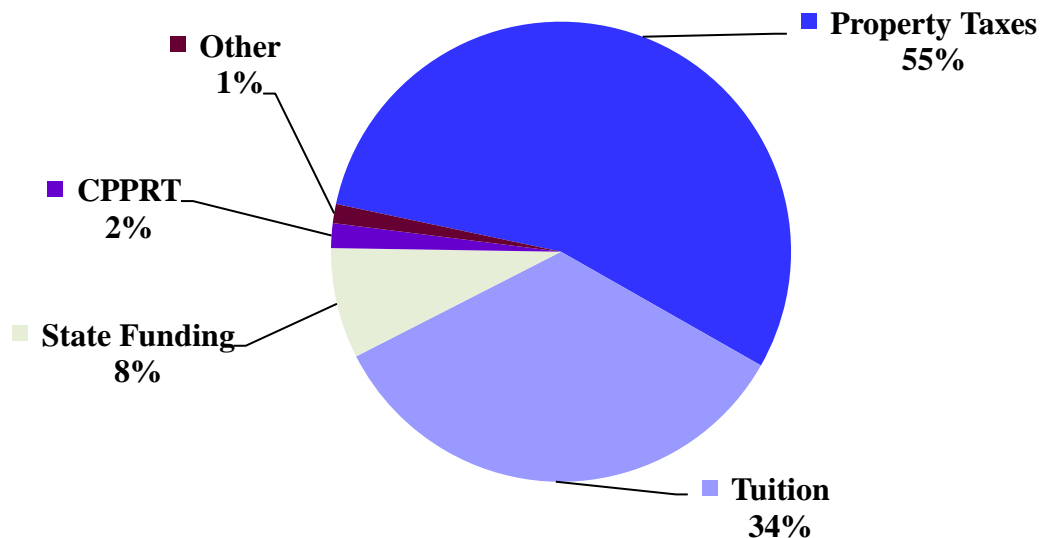
REVENUE SUMMARY

REVENUE SUMMARY

The summary and detail budget information is included by fund in subsequent pages. The following describes the overall revenue assumptions used in preparing the 2019-2020 budget, along with additions and initiatives planned for Fiscal Year 2019-2020.

Three major sources of operating revenue are available to the college: tuition, state funding and property taxes. These three sources make up 97% of the operating revenues. The remaining sources include interest, facilities rental and federal sources. Operating revenues (Education and Operations & Maintenance Funds) including transfers are projected at \$97,979,469 compared to the prior year of \$95,700,900 or a 2.4% increase. This increase is due to state revenue, property tax and tuition increases.

Operating Fund Revenues FY20



Property Taxes

Property taxes are levied each year on the basis of the equalized assessed property values in the district as of January 1 of that year. Assessed values are established by each of the respective counties. Property taxes are billed and collected by the various counties included within the district's boundaries. These taxes are assessed in December and become an enforceable lien on the property as of the preceding January 1. A reduction for collection losses, based on historical collection experience, has been provided to reduce the taxes receivable to the estimated amount to be collected.

The overall property tax rate of the college is affected by the Property Tax Extension Limitation Law (PTELL) imposed by Illinois Public Act 87-17. This law was effective for the 1991 tax levy year and limits the annual growth in the property-tax extensions to either 5% or the percentage increase of the consumer price index (CPI), whichever is less. PTELL allows a taxing district to receive a limited inflationary increase in tax extensions on existing property, plus an additional amount for new construction and voter-approved

rate increases. New property valuation is estimated to be \$300 million. The limitation slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

Property taxes are recognized as revenue on the accrual basis of accounting. The property tax levy to be passed in December 2019 is recognized as a receivable and revenue for the year ending June 30, 2020.

The tax rate for the 2018 levy is \$0.2940 per \$100 of assessed valuation. The assessed value will be 33.33% of the property's market value. A home with a market value of \$182,300 will pay \$178.65 in taxes to the college for 2018 taxes, which are collected in 2019. For the 2019 levy, taxes are anticipated to increase by 3.7%, which is comprised of a 3.4% increase for the college's operating funds coupled with a 6.0% increase in the debt service levy for Fiscal Year 2019-2020 (2019 tax levy). The increase is an estimate based upon the tax cap, which includes an increase of 1.9% in the consumer price index (CPI) for 2018 and 1.5% for increases in new construction. For the 2018 levy, the total increase in the college's levy was 3.7%, which was in line with what was budgeted. The operating levy extension was a 3.7% increase and the debt service extension was a 3.6% increase. The projected budget for Fiscal Year 2019-2020 property taxes, by fund, is as follows:

	2018 Levy Actual 2018-2019	2019 Levy Projected 2019-2020	2018 Levy Net Collection 2018-2019	2019 Levy Net Collection (Budget) 2019-2020
Education Fund	\$ 33,750,000	\$ 34,937,000	\$ 33,328,000	\$ 34,500,000
O & M	18,550,000	19,139,000	18,318,000	18,900,000
O & M Restricted	1,050,000	1,053,000	1,037,000	1,040,000
Audit	65,000	78,000	64,000	77,000
Liability, Protection & Settlement	540,000	557,000	533,000	550,000
Debt Service	7,220,000	7,651,000	7,130,000	7,555,000
TOTAL	\$ 61,175,000	\$ 63,415,000	\$ 60,410,000	\$ 62,622,000
Percentage change		<u>3.7%</u>		<u>3.7%</u>

Tuition and Fees

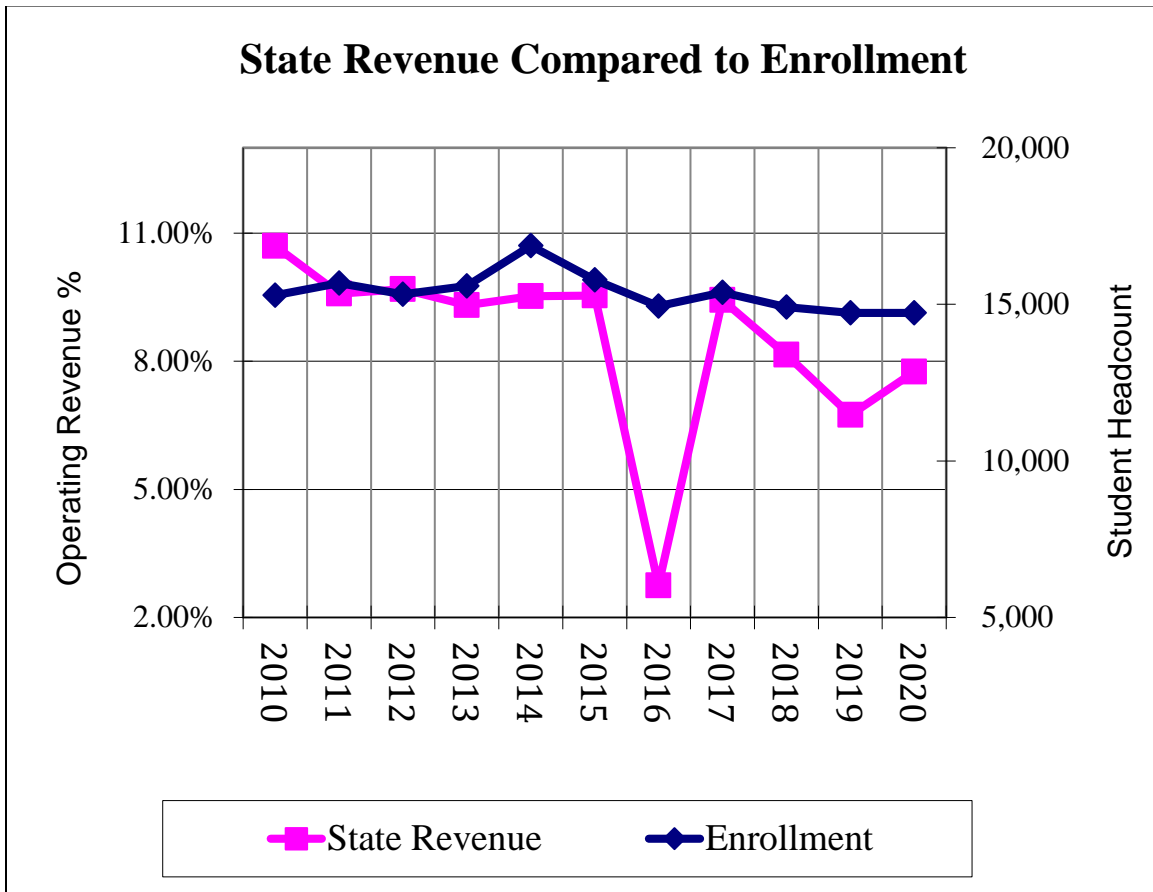
The budget detail and schedules reflect no tuition increases. All courses in the culinary arts, automotive service, welding and metal fabrication and electrical/electronic automated systems have a differential tuition rate of 150% (1.5 x the base tuition rate). The student fee is unchanged at \$4 per credit hour and the technology fee increased from \$8 to \$10. The capital assessment fee, which provides funding for the college's master plan, also remained at \$21 per credit hour.

	Actual Fall 18	Actual Fall 19	Dollar Change	Percentage Change
Tuition	\$ 113.00	\$ 113.00	\$ -	0.0%
Student Activity Fee	4.00	4.00	-	0.0%
Technology Fee	8.00	10.00	2.00	25.0%
Capital Assessment Fee	21.00	21.00	-	0.0%
TOTAL	\$ 146.00	\$ 148.00	\$ 2.00	1.4%

Over the last ten years, credit hours have decreased by 13.48%. For FY19, the college experienced a decrease in credit hour enrollment of 3.88% for the fall 2018 and a 3.18% decrease for the spring 2019. No enrollment growth from actual FY19 hours has been factored into the FY20 budget. Budgeted tuition and fees in the Education Fund is \$33,498,000.

State Sources. State funding is based on credit hours earned during the two years prior to the current year, multiplied by the current year reimbursement rate. The state categorizes credit hours into one of six classifications: Baccalaureate, Business Occupational, Technical Occupational, Health Occupational, Remedial/Development, and Adult Basic Education/Adult Secondary Education. Credit hours generated in 2017-2018 at mid-term for each semester in total were 260,148. Of these hours, 247,705 will be reimbursable from the state of Illinois in Fiscal Year 2019-2020.

State apportionment funding for enrollment reimbursement is estimated at \$7,000,000 for FY20, unchanged from the actual funding level in FY19, but represents an increase of \$1,125,000 from the budgeted funding in FY19. The college had been conservative in building the budget for FY19 due to the State's fiscal crisis. The number of credit hours used in the states funding formula has decreased 4% for FY20 due to the enrollment trends for all community colleges in FY18 and by assuming funding based on the FY19 level, the college believes it is still estimating conservatively. Since 2000, the state's share of the college's operating budget has decreased from 18.7% to a projected 7.76% in FY20. The college will continue to monitor the status of state funding and make the appropriate adjustments to expenditures to ensure financial stability. Possible adjustments include changes in class sizes, program offerings and staffing levels.



In addition, the college is projected to receive from the state \$600,000 for career and technical education, which is based on credit hours two years prior to the budget year in the area of business and occupational programs. This grant encourages instructional spending for career programs, but does not impose spending restrictions.

Corporate Personal Property Replacement Tax

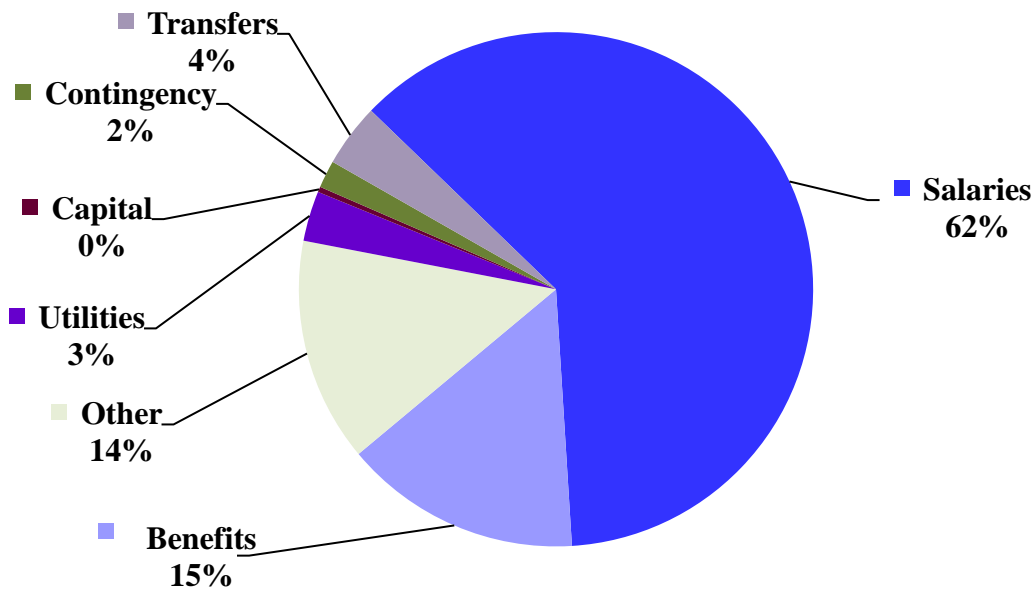
For Fiscal Year 2019-2020 the Corporate Personal Property Replacement Tax (CPPRT) is expected not to change. The FY20 budget is maintained at \$1,700,000, which represents the projected amount of CPPRT.

EXPENDITURE SUMMARY

EXPENDITURE SUMMARY

For the operating funds (Education and Operation and Maintenance) of the college, the largest expenditure is personnel costs. Currently, this represents 77% (salary and benefits) of total operating expenses.

Operating Fund Expenditures FY20



Expenditure assumptions are based on the following:

- 1) Departments based their non-personnel budgets (contractual, materials/supplies) at 100% of last year's budgets.
- 2) Salary budgets were based on contractual agreements for all union employees.
- 3) No increase was projected for health and workers' compensation insurance.
- 4) Title III requirements.
- 5) The contingency for the Education Fund is \$1,500,000. The contingency for the Operations and Maintenance Fund is \$200,000.

Personnel

Financial resources were allocated to those areas demonstrating the greatest need, based on a growing and ever-changing community college environment.

New FY20 personnel costs, including benefits, are shown below.

Proposed Title	Salary	Fringes	PT	Total
			Position(s) Elimination	
Academic Credential Specialist*	46,500	27,500	(71,300)	2,700
Adult Reentry & Univ. Partnerships Mgr.	63,000	27,500	-	90,500
(6) Building Service Workers*	206,300	165,000	(155,500)	215,800
(2) Dual Credit Specialists*	113,600	55,000	(75,000)	93,600
Executive Administrative Assistant	72,500	27,500	-	100,000
Future Technologies Technician	51,000	27,500	-	78,500
Student Employment Specialist	42,000	27,500	-	69,500
PT Articulation Specialist	34,300	-	-	34,300
PT Small Business Advisor	40,600	-	-	40,600
PT Testing & Tutoring Clerk	26,600	-	-	26,600
	696,400	357,500	(301,800)	752,100

* Previously part time position, now funded as full-time.

For FY20, the College's counseling department was restructured and seven full-time positions and all part-time positions in the department were eliminated. As part of the academic advising redesign, the following new full-time positions were created:

- Manager of Advising
- (3) Guided Academic Pathway Specialists
- (2) Student Wellness Advocates
- (5) Success Coaches

In addition, one faculty position that is currently vacant will be budgeted as reserve hires until program requirements are met.

As the faculty and staff table shows, Joliet Junior College employs over 1,400 full- and part-time employees. Part-time faculty represents 69% of total faculty and teaches 45% of credit courses. Eighty-nine percent of full-time faculty and 77% of full-time administrators held a master's degree or higher during the last fiscal reporting period. Thirteen percent of full-time faculty and 23% of full-time administrators come from minority populations.

Faculty and Staff at JJC

Category	Number		
	FY 2018	FY 2019	FY 2020
Full-time Faculty	221	221	214
Part-time Faculty	457	457	457
Full-time Administrators	35	35	35
Part-time Administrators	0	0	0
Full-time Professional	54	61	65
Part-time Professional	13	12	13
Full-time Support Staff	138	140	151
Part-time Support Staff	170	173	169
Full-time Clerical Staff	72	76	75
Part-time Clerical Staff	87	83	84
Full-time Plant*	88	89	91
Part-time Plant*	62	62	54
Total	1,397	1,409	1,408

*Plant includes Food Service, Police, and Operations and Maintenance

There are seven bargaining units at Joliet Junior College:

1. Full-time Faculty, represented by the American Federation of Teachers (AFT) Local 604. Contract remains in full force and effect through June 29, 2019. Currently in negotiations.
2. Clerical, represented by AFT Local 604. Contract remains in full force and effect through June 30, 2019. Currently seeking a one year extension.
3. Food Service, represented by the National Conference of Firemen and Oilers, Local #7, affiliated with the Service Employees International Union (SEIU). Contract remains in full force and effect through June 29, 2019. Currently in negotiations.
4. Campus Police, represented by the Illinois Fraternal Order of Police Labor Council. Contract remains in full force and effect through June 30, 2019. Currently in negotiations.
5. Facility Services/Receiving Employees, represented by the National Conference of Firemen and Oilers, Local #7, affiliated with the Service Employees International Union (SEIU). Contract remains in full force and effect through June 30, 2019. Currently in negotiations.
6. Adjunct Faculty, Joliet United Adjuncts Coalition (JUAC), represented by the Illinois Education Association/National Education Association (IEA-NEA). Contract remains in full force through August 14, 2020.
7. Support and Technical Council, represented by AFT Local 604. Contract remains in full force and effect through June 30, 2020.

Benefits

Based on medical cost trending for the college, total benefit costs are budgeted with no increase from the previous year to cover health insurance and workers' compensation

costs. The college is self-insured for both health insurance and workers' compensation claims and accounts for claim payments in its Self-Insurance Fund. Each department of the college with a covered employee is charged a premium based on expected claim experience. This premium is then deposited into the Self-Insurance Fund and used to pay actual claim costs as they are incurred. Currently, this fund has a projected reserve of eight months of projected claims. Employee contributions represent 3.8% of the budgeted health insurance costs for FY20.

Capital Outlay

The replacement of aging physical plant equipment was included in the budget. The following explains in detail the capital items included in the budget.

	<u>Amount</u>	<u>Strategic/Department Goal</u>
Capital Outlay		The Facility Service goal is to
Facilities		provide and maintain a physical
Furniture Replacements	\$ 65,000	environment that promotes the
Room Remodeling & Upgrades	17,000	pursuit of academic excellence in
Campus Police Equipment	65,100	teaching and research while
Roads and Ground Equipment	<u>52,500</u>	continually improving the quality of
Total Capital Outlay	<u>\$ 199,600</u>	our services to meet the public need.

Deferred Maintenance/Capital Renewal

Funding for repair and the upkeep of the college's aging buildings have been restricted due to property tax caps as well as no O & M property tax rate increase since 1977. These funding restrictions caused a serious backlog of deferred maintenance. Prior strategic plans recognized this tremendous need and established the maintaining of current facilities as a quality improvement area. In 2003, the Board of Trustees initiated a comprehensive plan to address deferred maintenance issues. The plan included the issuance of \$9.7 million in debt certificates to reduce the backlog of deferred maintenance and the establishment of a capital assessment fee of \$2 beginning in fall 2003 with increases to \$3 in FY05 and to \$4 in FY06. This fee is projected to repay the \$9.7 million in debt certificates and generate annual funds to support ongoing maintenance issues. In FY05, an additional \$1 was added to the capital assessment fee to cover the cost of building a new parking lot.

A new master plan was unveiled in FY08 that was based on a detailed analysis of existing space, growth and needs. In November 2008, \$70 million in alternate revenue bonds were issued to support the master plan. To fund the debt service on this issuance, the capital assessment fee was increased an additional \$9 to a total of \$14 per credit hour for FY09. For FY10, the capital assessment fee was increased from \$14 to \$16, and in FY11, it was increased to \$17 per credit hour, which was the final planned increase, to provide further funding for the college's master plan.

In 2013, an update to the college's master plan was approved and \$45 million in alternate revenue bonds that were issued to build an event center building and an expansion of the Romeoville Campus. Both facilities opened in the summer of 2017. To fund the debt service on this issuance, the capital assessment fee was increased an additional \$4 to a total of \$21 per credit hour for FY14.

In 2018, the college updated its master plan. Unlike the previous two master plans, this plan does not consider large-scale new construction projects. Instead, the master plan focuses on recapturing existing spaces that have been vacated during the last nine years of construction. Any construction costs arising from this master plan will be funded with existing reserves or future operating fund surpluses.

Summary

Joliet Junior College's Fiscal Year 2019-2020 budget as presented is a balanced operational budget that includes:

- Addressing the potential impact of the state's fiscal crisis on the college's budget
- Reallocation of existing resources to fund new requests
- Realistic projections in property tax revenues
- No tuition increase
- \$2 increase to the Technology fee
- No enrollment growth
- Emphasis on student success
- Responsible reserves
- Implement action plans from the strategic plan
- Operating Fund contingency of \$1,700,000 for the development of new initiatives

The Fiscal Year 2019-2020 budget includes recommendations from the Strategic Planning process and related college initiatives and has been prepared in concert with the Three-Year Financial Plan presented in January 2019.

FINANCIAL SUMMARY and TABLES

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 Year Ended June 30, 2020

	General		Special Revenue			Debt Service	Capital Projects	Proprietary		Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash	Total
REVENUES											
Local government	\$ 34,690,000	\$ 19,000,000	\$ -	\$ 77,000	\$ 555,000	\$ 7,555,000	\$ 1,040,000	\$ -	\$ -	\$ -	\$ 62,917,000
Corporate personal property replacement taxes	1,700,000	-	-	-	-	-	-	-	-	-	1,700,000
Tuition and fees	33,498,000	-	-	-	-	-	5,030,000	7,917,234	-	-	46,445,234
Sales and service fees	-	85,000	-	-	-	-	-	8,617,660	14,300,000	-	23,002,660
State sources	7,600,000	-	21,359,621	-	-	-	16,100,000	-	-	-	45,059,621
Federal sources	60,000	-	30,391,686	-	-	1,429,040	-	-	-	-	31,880,726
Investment income	700,000	-	-	-	-	-	-	-	20,000	125,000	845,000
Miscellaneous	467,400	-	191,638	-	-	-	150,000	126,012	605,000	-	1,540,050
Total Revenues	78,715,400	19,085,000	51,942,945	77,000	555,000	8,984,040	22,320,000	16,660,906	14,925,000	125,000	213,390,291
EXPENDITURES											
Current:											
Instruction	45,055,827	-	3,424,269	-	-	-	16,100,000	3,716,816	-	-	68,296,912
Academic support	4,172,800	-	-	-	-	-	-	826,800	-	-	4,999,600
Student services	8,654,880	-	25,553,000	-	-	-	-	80,600	-	-	34,288,480
Public services	60,000	-	2,687,269	-	-	-	-	260,000	-	-	3,007,269
Operation and maintenance plant	-	14,950,923	-	-	-	15,154,101	3,479,000	-	-	-	33,584,024
Independent operation	-	-	89,769	-	-	-	-	9,529,471	14,925,000	-	24,544,240
General administration	7,220,074	-	20,000	-	85,000	-	-	-	-	-	7,325,074
Institutional support	12,901,752	1,059,077	20,712,924	202,000	1,345,000	-	16,136,000	4,283,000	-	-	56,639,753
Total Expenses	78,065,333	16,010,000	52,487,231	202,000	1,430,000	15,154,101	35,715,000	18,696,687	14,925,000	-	232,685,352
Revenues over (under) expenditures	650,067	3,075,000	(544,286)	(125,000)	(875,000)	(6,170,061)	(13,395,000)	(2,035,781)	-	125,000	(19,295,061)
NON-MANDATORY TRANSFERS											
Transfers in	179,069	-	544,286	-	-	6,638,588	3,075,000	574,150	-	-	11,011,093
Transfers (out)	(829,136)	(3,075,000)	-	-	-	-	(6,638,588)	(468,369)	-	-	(11,011,093)
Revenues and transfers in over (under) expenditures and transfers (out)	-	-	-	(125,000)	(875,000)	468,527	(16,958,588)	(1,930,000)	-	125,000	(19,295,061)
Fund Balance:											
July 1, 2019	19,447,000	4,995,000	2,576,000	125,000	875,000	5,853,600	16,958,588	6,833,300	10,049,000	6,433,300	74,145,788
June 30, 2020	\$ 19,447,000	\$ 4,995,000	\$ 2,576,000	\$ -	\$ -	\$ 6,322,127	\$ -	\$ 4,903,300	\$ 10,049,000	\$ 6,558,300	\$ 54,850,727

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

BUDGETED EXPENDITURES BY OBJECT
Year Ended June 30, 2020

	General		Special Revenue			Debt Service	Capital Projects	Proprietary		
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Health Insurance	Total
EXPENDITURES										
Salaries	52,638,775	8,081,775	3,670,088	-	67,461	-	-	3,690,821	-	68,148,920
Employee benefits	12,206,841	2,458,722	984,855	-	67,539	-	-	693,269	14,398,000	30,809,226
Contractual services	1,625,516	790,273	271,692	77,000	25,000	-	4,094,000	3,228,938	525,000	10,637,419
Material and supplies	3,076,706	1,018,584	1,028,794	-	-	-	450,000	9,914,950	2,000	15,491,034
Conferences and meetings	752,355	73,232	175,239	-	-	-	-	296,851	-	1,297,677
Fixed charges	337,150	17,063	22,000	-	490,000	15,150,601	-	52,490	-	16,069,304
Utilities	3,000	3,094,769	1,530	-	-	-	-	77,106	-	3,176,405
Capital outlay	65,000	267,582	-	-	-	-	31,171,000	444,550	-	31,948,132
Other	<u>7,359,990</u>	<u>208,000</u>	<u>46,333,033</u>	<u>125,000</u>	<u>780,000</u>	<u>3,500</u>	<u>-</u>	<u>297,712</u>	<u>-</u>	<u>55,107,235</u>
Total Expenditures	<u>78,065,333</u>	<u>16,010,000</u>	<u>52,487,231</u>	<u>202,000</u>	<u>1,430,000</u>	<u>15,154,101</u>	<u>35,715,000</u>	<u>18,696,687</u>	<u>14,925,000</u>	<u>232,685,352</u>
TRANSFERS										
Transfers out	<u>829,136</u>	<u>3,075,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,638,588</u>	<u>468,369</u>	<u>-</u>	<u>11,011,093</u>
Total Expenditures and Transfers out	<u>\$ 78,894,469</u>	<u>\$ 19,085,000</u>	<u>\$ 52,487,231</u>	<u>\$ 202,000</u>	<u>\$ 1,430,000</u>	<u>\$ 15,154,101</u>	<u>\$ 42,353,588</u>	<u>\$ 19,165,056</u>	<u>\$ 14,925,000</u>	<u>\$ 243,696,445</u>

JOLIET JUNIOR COLLEGE- COMMUNITY COLLEGE DISTRICT NO. 525

COMBINED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES Years Ended June 30, 2020

	FY2018 Actual	FY2019 Budget	FY2020 Budget
REVENUES			
Local government	\$ 59,270,157	\$ 60,925,000	\$ 62,917,000
Corporate personal property replacement taxes	1,997,609	1,700,000	1,700,000
Tuition and fees	42,453,631	46,991,773	46,445,234
Sales and service fees	20,254,816	22,964,442	23,002,660
State sources	58,313,692	44,000,388	45,059,621
Federal sources	19,005,841	31,936,008	31,880,726
Investment income	1,129,007	330,000	845,000
Miscellaneous	2,227,882	1,557,525	1,540,050
Total Revenues	<u>204,652,635</u>	<u>210,405,136</u>	<u>213,390,291</u>
EXPENDITURES			
Current:			
Instruction	47,855,338	66,783,358	68,296,912
Academic support	4,056,840	4,724,112	4,999,600
Student services	23,953,901	34,514,870	34,288,480
Public services	3,123,632	3,211,139	3,007,269
Operation and maintenance plant	91,371,242	32,230,094	33,584,024
Independent operation	20,002,421	24,583,752	24,544,240
General administration	5,847,918	7,300,288	7,325,074
Institutional support	51,444,133	46,157,908	56,639,753
Total Expenses	<u>247,655,425</u>	<u>219,505,521</u>	<u>232,685,352</u>
Revenues over (under) expenditures	(43,002,790)	(9,100,385)	(19,295,061)
NON-MANDATORY TRANSFERS			
Proceeds from alternate revenue bonds	21,134,114	-	-
Transfers in	34,737,003	11,071,645	11,011,093
Transfers (out)	<u>(34,737,003)</u>	<u>(11,071,645)</u>	<u>(11,011,093)</u>
Revenues and transfers in over (under) expenditures and transfers (out)	(21,868,676)	(9,100,385)	(19,295,061)
Fund Balance:			
Beginning of Year	<u>90,823,082</u>	<u>62,798,000</u>	<u>74,145,788</u>
End of Year	<u>\$ 68,954,406</u>	<u>\$ 53,697,615</u>	<u>\$ 54,850,727</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Year Ended June 30, 2019**

	General		Special Revenue			Debt Service	Capital Projects	Proprietary		Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash	Total
REVENUES											
Local government	\$ 33,490,000	\$ 18,580,000	\$ -	\$ 75,000	\$ 535,000	\$ 7,205,000	\$ 1,040,000	\$ -	\$ -	\$ -	\$ 60,925,000
Corporate personal property											
replacement taxes	1,700,000	-	-	-	-	-	-	-	-	-	1,700,000
Tuition and fees	34,353,000	-	-	-	-	-	5,208,000	7,430,773	-	-	46,991,773
Sales and service fees	-	125,000	-	-	-	-	-	8,864,442	13,975,000	-	22,964,442
State sources	6,450,000	-	21,450,388	-	-	-	16,100,000	-	-	-	44,000,388
Federal sources	60,000	-	30,381,688	-	-	1,494,320	-	-	-	-	31,936,008
Investment income	225,000	-	-	-	-	-	-	-	15,000	90,000	330,000
Miscellaneous	497,400	-	177,615	-	-	-	150,000	127,510	605,000	-	1,557,525
Total Revenues	<u>76,775,400</u>	<u>18,705,000</u>	<u>52,009,691</u>	<u>75,000</u>	<u>535,000</u>	<u>8,699,320</u>	<u>22,498,000</u>	<u>16,422,725</u>	<u>14,595,000</u>	<u>90,000</u>	<u>210,405,136</u>
EXPENDITURES											
Current:											
Instruction	43,440,954	-	3,577,431	-	-	-	16,100,000	3,664,973	-	-	66,783,358
Academic support	4,036,212	-	-	-	-	-	-	687,900	-	-	4,724,112
Student services	9,071,764	-	25,362,506	-	-	-	-	80,600	-	-	34,514,870
Public services	60,000	-	2,892,139	-	-	-	-	259,000	-	-	3,211,139
Operation and											
maintenance plant	-	14,782,264	-	-	-	14,919,830	2,528,000	-	-	-	32,230,094
Independent operation	-	-	-	-	-	-	-	9,988,752	14,595,000	-	24,583,752
General administration	7,206,288	-	20,000	-	74,000	-	-	-	-	-	7,300,288
Institutional support	12,265,762	947,736	20,660,535	233,000	1,661,000	-	8,456,875	1,933,000	-	-	46,157,908
Total Expenses	<u>76,080,980</u>	<u>15,730,000</u>	<u>52,512,611</u>	<u>233,000</u>	<u>1,735,000</u>	<u>14,919,830</u>	<u>27,084,875</u>	<u>16,614,225</u>	<u>14,595,000</u>	<u>-</u>	<u>219,505,521</u>
Revenues over (under)											
expenditures	694,420	2,975,000	(502,920)	(158,000)	(1,200,000)	(6,220,510)	(4,586,875)	(191,500)	-	90,000	(9,100,385)
NON-MANDATORY TRANSFERS											
Transfers in	220,500	-	502,920	-	-	6,663,125	2,975,000	710,100	-	-	11,071,645
Transfers (out)	(914,920)	(2,975,000)	-	-	-	-	(6,663,125)	(518,600)	-	-	(11,071,645)
Revenues and transfers in over (under)											
expenditures and transfers (out)	-	-	-	(158,000)	(1,200,000)	442,615	(8,275,000)	-	-	90,000	(9,100,385)
Fund Balance:											
July 1, 2018	<u>18,200,000</u>	<u>5,000,000</u>	<u>2,610,000</u>	<u>158,000</u>	<u>1,200,000</u>	<u>5,400,000</u>	<u>8,275,000</u>	<u>7,200,000</u>	<u>8,400,000</u>	<u>6,355,000</u>	<u>62,798,000</u>
June 30, 2019	<u>\$ 18,200,000</u>	<u>\$ 5,000,000</u>	<u>\$ 2,610,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,842,615</u>	<u>\$ -</u>	<u>\$ 7,200,000</u>	<u>\$ 8,400,000</u>	<u>\$ 6,445,000</u>	<u>\$ 53,697,615</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**SCHEDULE OF ACTUAL REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Year Ended June 30, 2018**

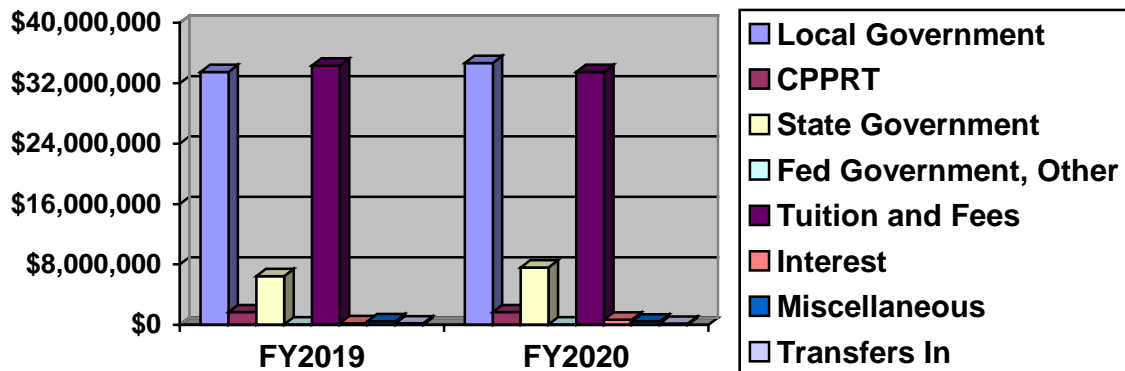
	General		Special Revenue			Debt Service	Capital Projects	Proprietary		Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash	Total
REVENUES											
Local government	\$ 32,317,303	\$ 18,630,751	\$ -	\$ 58,504	\$ 292,044	\$ 6,908,213	\$ 1,063,342	\$ -	\$ -	\$ -	\$ 59,270,157
Corporate personal property replacement taxes	1,997,609	-	-	-	-	-	-	-	-	-	1,997,609
Tuition and fees	30,741,972	-	-	-	-	-	5,183,023	6,528,636	-	-	42,453,631
Sales and service fees	-	141,836	-	-	-	-	-	7,107,346	13,005,634	-	20,254,816
State sources	7,464,782	-	40,848,910	-	-	-	10,000,000	-	-	-	58,313,692
Federal sources	44,171	-	17,400,934	-	-	1,560,736	-	-	-	-	19,005,841
Investment income	513,057	-	-	-	-	479,923	40,642	-	17,709	77,676	1,129,007
Miscellaneous	518,722	16,683	258,448	-	-	-	661,645	150,027	622,357	-	2,227,882
Total Revenues	<u>73,597,616</u>	<u>18,789,270</u>	<u>58,508,292</u>	<u>58,504</u>	<u>292,044</u>	<u>8,948,872</u>	<u>16,948,652</u>	<u>13,786,009</u>	<u>13,645,700</u>	<u>77,676</u>	<u>204,652,635</u>
EXPENDITURES											
Current:											
Instruction	40,614,369	-	3,894,463	-	-	-	-	3,346,506	-	-	47,855,338
Academic support	3,472,963	-	1,503	-	-	-	-	582,374	-	-	4,056,840
Student services	7,997,206	-	15,886,511	-	-	-	-	70,184	-	-	23,953,901
Public services	43,197	-	2,850,924	-	-	-	-	229,511	-	-	3,123,632
Operation and maintenance plant	-	12,575,507	-	-	-	76,301,530	2,494,205	-	-	-	91,371,242
Independent operation	-	-	1,351	-	-	-	-	8,021,841	11,979,229	-	20,002,421
General administration	5,768,841	-	7,878	-	71,199	-	-	-	-	-	5,847,918
Institutional support	9,509,722	802,352	36,382,264	71,665	558,303	-	2,208,422	1,911,405	-	-	51,444,133
Total Expenses	<u>67,406,298</u>	<u>13,377,859</u>	<u>59,024,894</u>	<u>71,665</u>	<u>629,502</u>	<u>76,301,530</u>	<u>4,702,627</u>	<u>14,161,821</u>	<u>11,979,229</u>	<u>-</u>	<u>247,655,425</u>
Revenues over (under) expenditures	6,191,318	5,411,411	(516,602)	(13,161)	(337,458)	(67,352,658)	12,246,025	(375,812)	1,666,471	77,676	(43,002,790)
NON-MANDATORY TRANSFERS											
Proceeds from alternative revenue bonds						21,134,114					21,134,114
Transfers in	250,625	-	474,507	-	-	23,628,844	9,860,000	523,027	-	-	34,737,003
Transfers (out)	(5,167,361)	(5,410,000)	-	-	-	-	(23,628,844)	(530,798)	-	-	(34,737,003)
Revenues and transfers in over (under) expenditures and transfers (out)	1,274,582	1,411	(42,095)	(13,161)	(337,458)	(22,589,700)	(1,522,819)	(383,583)	1,666,471	77,676	(21,868,676)
Fund Balance:											
July 1, 2017	<u>18,172,657</u>	<u>4,993,918</u>	<u>2,617,920</u>	<u>158,216</u>	<u>1,222,224</u>	<u>28,443,275</u>	<u>13,259,507</u>	<u>7,216,890</u>	<u>8,382,786</u>	<u>6,355,689</u>	<u>90,823,082</u>
June 30, 2018	<u>\$ 19,447,239</u>	<u>\$ 4,995,329</u>	<u>\$ 2,575,825</u>	<u>\$ 145,055</u>	<u>\$ 884,766</u>	<u>\$ 5,853,575</u>	<u>\$ 11,736,688</u>	<u>\$ 6,833,307</u>	<u>\$ 10,049,257</u>	<u>\$ 6,433,365</u>	<u>\$ 68,954,406</u>

EDUCATION FUND

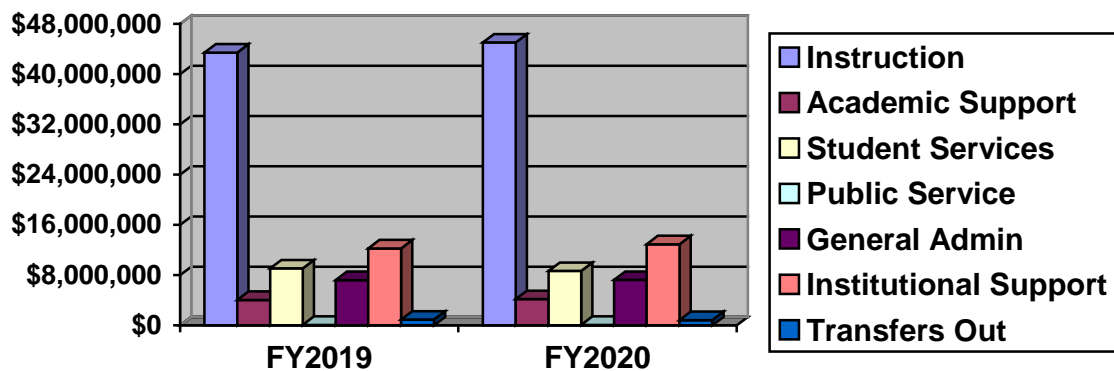
The Education Fund is established by Section 3-1 of the *Illinois Public Community College Act*. It is used to account for revenues and expenditures of the academic and service programs of the college. It includes the costs of instructional, administrative and service programs of the college. It includes the costs of instructional, administrative and professional salaries, supplies and movable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college.

The Education Fund is projected to increase 2.5% from FY19 to FY20.

Education Fund Revenues



Education Fund Expenditures



JOLIET JUNIOR COLLEGE- COMMUNITY COLLEGE DISTRICT NO. 525

EDUCATION FUND REVENUE
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
REVENUES			
Local Government			
Property taxes	\$ 32,299,825	\$ 33,475,000	\$ 34,675,000
Chargeback revenue	-	-	-
Other	17,478	15,000	15,000
Total Local Government	32,317,303	33,490,000	34,690,000
CORPORATE PERSONAL PROPERTY TAXES	1,997,609	1,700,000	1,700,000
STATE GOVERNMENT			
ICCB Credit Hour Grants	6,889,925	5,875,000	7,000,000
ICCB Career and Technical Education	574,857	575,000	600,000
Total State Government	7,464,782	6,450,000	7,600,000
FEDERAL GOVERNMENT, OTHER	44,171	60,000	60,000
STUDENT TUITION AND FEES			
Tuition	30,511,373	34,125,000	33,100,000
Fees	230,599	228,000	398,000
Total Tuition and Fees	30,741,972	34,353,000	33,498,000
INTEREST	513,057	225,000	700,000
MISCELLANEOUS			
Administrative fee	-	122,400	122,400
Other revenue	518,722	375,000	345,000
Total Other Sources	518,722	497,400	467,400
Total Revenues	73,597,616	76,775,400	78,715,400
Transfers in	250,625	220,500	179,069
Total Revenues and Transfers in	\$ 73,848,241	\$ 76,995,900	\$ 78,894,469

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

EDUCATION FUND EXPENDITURES
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 32,713,242	\$ 34,637,437	\$ 36,157,010
Employee benefits	5,774,290	6,153,955	6,294,181
Contractual services	228,666	313,465	311,762
Material and supplies	245,763	329,037	335,651
Conferences and meetings	168,365	278,529	281,063
Fixed charges	47,073	48,471	49,600
Capital outlay	-	51,500	-
Other	1,436,970	1,628,560	1,626,560
Total Instruction	<u>40,614,369</u>	<u>43,440,954</u>	<u>45,055,827</u>
Academic Support			
Salaries	2,554,926	2,995,856	3,161,493
Employee benefits	667,810	773,499	744,450
Contractual services	17,922	19,840	20,421
Material and supplies	224,346	235,533	234,952
Conferences and meetings	7,959	11,484	11,484
Total Academic Support	<u>3,472,963</u>	<u>4,036,212</u>	<u>4,172,800</u>
Student Services			
Salaries	5,730,568	6,548,467	6,027,360
Employee benefits	1,603,618	1,794,659	1,925,933
Contractual services	41,374	98,844	100,644
Material and supplies	147,012	184,954	182,235
Conferences and meetings	92,514	132,480	106,348
Other	382,120	312,360	312,360
Total Student Services	<u>7,997,206</u>	<u>9,071,764</u>	<u>8,654,880</u>
Public Service			
Other	<u>43,197</u>	<u>60,000</u>	<u>60,000</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**EDUCATION FUND EXPENDITURES
Year Ended June 30, 2020**

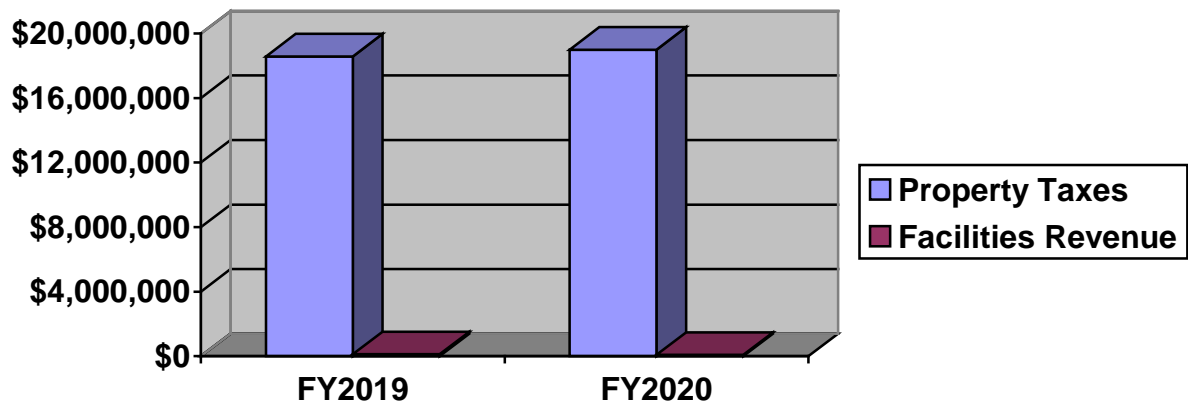
	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
General Administration			
Salaries	3,342,591	4,117,677	4,226,478
Employee benefits	1,034,890	1,272,969	1,283,107
Contractual services	139,613	327,023	252,562
Material and supplies	776,825	797,416	915,877
Conferences and meetings	93,039	113,397	149,085
Fixed charges	366,945	372,300	248,395
Capital outlay	5,950	135,000	65,000
Other	<u>8,988</u>	<u>70,506</u>	<u>79,570</u>
Total General Administration	<u>5,768,841</u>	<u>7,206,288</u>	<u>7,220,074</u>
Institutional Support			
Salaries	2,782,894	2,823,468	3,066,434
Employee benefits	1,742,592	1,848,623	1,959,170
Contractual services	571,855	837,612	940,127
Material and supplies	1,106,993	1,342,991	1,407,991
Conferences and meetings	141,172	204,375	204,375
Fixed charges	21,083	29,193	39,155
Utilities	-	3,000	3,000
Other	<u>3,143,133</u>	<u>5,176,500</u>	<u>5,281,500</u>
Total Institutional Support	<u>9,509,722</u>	<u>12,265,762</u>	<u>12,901,752</u>
Total Expenditures	<u>67,406,298</u>	<u>76,080,980</u>	<u>78,065,333</u>
Transfers out	<u>5,167,361</u>	<u>914,920</u>	<u>829,136</u>
Total Expenditures and Transfers Out	<u><u>\$ 72,573,659</u></u>	<u><u>\$ 76,995,900</u></u>	<u><u>\$ 78,894,469</u></u>

OPERATIONS AND MAINTENANCE FUND

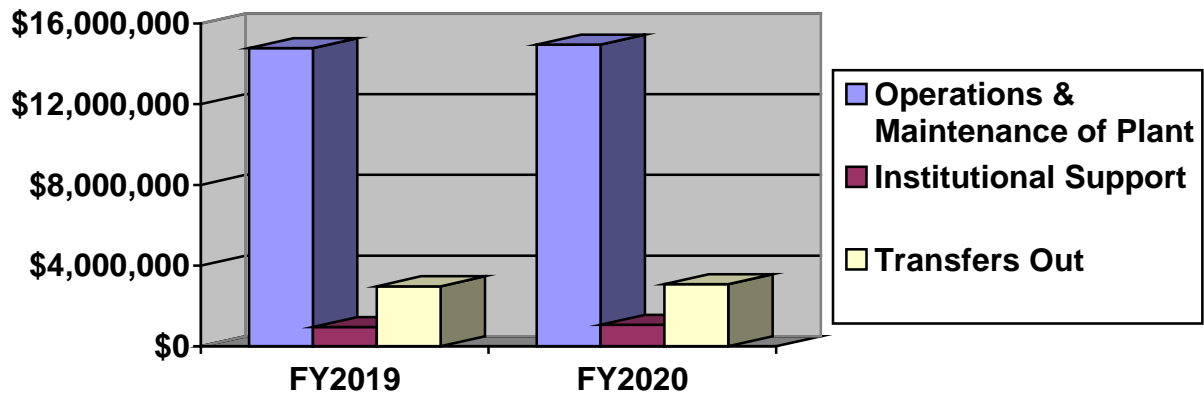
The Operations and Maintenance Fund is established by Section 3-1 and Section 3-20.3 of the *Illinois Public Community College Act*. It used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating, and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services, and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

The Operation and Maintenance Fund is projected to increase 2.0% from FY19 to FY20.

Operations and Maintenance Revenue



Operations and Maintenance Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE FUND REVENUE
Year Ended June 30, 2020

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 18,630,751	\$ 18,580,000	\$ 19,000,000
SALES AND SERVICE FEES			
Facilities Revenue	141,570	125,000	85,000
Other	<u>266</u>	<u>-</u>	<u>-</u>
Total Sales and Service Fees	<u>141,836</u>	<u>125,000</u>	<u>85,000</u>
MISCELLANEOUS	<u>16,683</u>	<u>-</u>	<u>-</u>
Total Revenues	<u><u>\$ 18,789,270</u></u>	<u><u>\$ 18,705,000</u></u>	<u><u>\$ 19,085,000</u></u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE FUND EXPENDITURES
Year Ended June 30, 2020

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
EXPENDITURES			
By Program:			
Operation and Maintenance Plant			
Salaries	\$ 6,940,013	\$ 7,657,157	\$ 7,902,178
Employee benefits	2,077,148	2,286,631	2,435,237
Contractual services	531,488	784,916	788,641
Material and supplies	772,786	1,022,740	1,012,242
Conferences and meetings	35,323	53,800	67,545
Fixed charges	3,806	3,945	3,945
Utilities	2,175,268	2,928,575	2,623,553
Capital outlay	<u>39,675</u>	<u>44,500</u>	<u>117,582</u>
Total Operation and Maintenance Plant	<u>12,575,507</u>	<u>14,782,264</u>	<u>14,950,923</u>
Institutional Support			
Salaries	115,349	171,124	179,597
Employee benefits	454	28,370	23,485
Contractual services	686	1,632	1,632
Material and supplies	2,156	5,938	6,342
Conferences and meetings	5,349	5,687	5,687
Fixed charges	(4,727)	13,769	13,118
Utilities	391,709	471,216	471,216
Capital outlay	291,376	50,000	150,000
Other	<u>-</u>	<u>200,000</u>	<u>208,000</u>
Total Institutional Support	<u>802,352</u>	<u>947,736</u>	<u>1,059,077</u>
Total Expenditures	<u>13,377,859</u>	<u>15,730,000</u>	<u>16,010,000</u>
Transfers out	<u>5,410,000</u>	<u>2,975,000</u>	<u>3,075,000</u>
Total Expenditures and Transfers Out	<u>\$ 18,787,859</u>	<u>\$ 18,705,000</u>	<u>\$ 19,085,000</u>

RESTRICTED PURPOSES FUND

The Restricted Purposes Fund is established by ICCB Rules 1501.508 and 1501.509. It is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants. It is the college's practice to not budget for grants until authorization is received from the granting agency.

JOLIET JUNIOR COLLEGE- COMMUNITY COLLEGE DISTRICT NO. 525

RESTRICTED PURPOSE FUND REVENUE Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
REVENUES			
STATE GOVERNMENT			
Career and Technical Education	\$ 63,873	\$ 63,873	\$ -
Adult Education - State Basic	1,433,966	786,000	800,000
Adult Education - Public Assistance	-	-	-
Adult Education - Performance	580,724	427,750	400,000
On-behalf payment - SURS	35,723,183	20,000,000	20,000,000
Illinois Student Assistance Commission	2,837,796	-	-
Other sources	209,368	172,765	159,621
Total State Government	40,848,910	21,450,388	21,359,621
FEDERAL GOVERNMENT			
Dept. of Education	14,842,521	27,670,046	27,889,500
Dept. of Health and Human Services	80,665	156,108	-
Dept. of Labor	2,281,367	2,417,333	2,362,648
National Science Foundation	69,172	138,201	139,538
Other	127,209	-	-
Total Federal Government	17,400,934	30,381,688	30,391,686
MISCELLANEOUS	258,448	177,615	191,638
Total Revenues	58,508,292	52,009,691	51,942,945
Transfers in	474,507	502,920	544,286
Total Revenues and Transfers In	\$ 58,982,799	\$ 52,512,611	\$ 52,487,231

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**RESTRICTED PURPOSE FUND EXPENDITURES
Year Ended June 30, 2020**

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 2,062,652	\$ 2,130,629	\$ 1,888,418
Employee benefits	307,689	369,064	382,209
Contractual services	180,860	149,500	121,515
Material and supplies	984,734	478,865	756,277
Conferences and meetings	81,384	113,346	99,500
Fixed charges	17,370	21,630	22,000
Utilities	104	-	-
Capital outlay	157,863	134,500	-
Other	<u>101,807</u>	<u>179,897</u>	<u>154,350</u>
Total Instruction	<u>3,894,463</u>	<u>3,577,431</u>	<u>3,424,269</u>
Academic Support			
Salaries	1,503	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Student Services	<u>1,503</u>	<u>-</u>	<u>-</u>
Student Services			
Salaries	179,127	161,167	139,810
Employee benefits	-	-	-
Contractual services	3,170	-	84,000
Material and supplies	8,800	-	-
Conferences and meetings	164	-	3,000
Other	<u>15,695,250</u>	<u>25,201,339</u>	<u>25,326,190</u>
Total Student Services	<u>15,886,511</u>	<u>25,362,506</u>	<u>25,553,000</u>
Public Service			
Salaries	1,118,820	1,235,393	1,116,170
Employee benefits	401,777	437,184	456,392
Contractual services	14,088	41,530	20,000
Material and supplies	204,555	214,919	240,759
Conferences and meetings	84,440	73,267	65,455
Utilities	-	-	-
Other	<u>1,027,244</u>	<u>889,846</u>	<u>788,493</u>
Total Public Service	<u>2,850,924</u>	<u>2,892,139</u>	<u>2,687,269</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**RESTRICTED PURPOSE FUND EXPENDITURES
Year Ended June 30, 2020**

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
Independent Operations			
Salaries	1,332	-	21,406
Employee benefits	19	-	3,097
Conferences and meetings	-	-	1,266
Other	-	-	64,000
	<u>1,351</u>	<u>-</u>	<u>89,769</u>
General Administration			
Contractual services	7,878	20,000	20,000
Capital outlay	-	-	-
	<u>7,878</u>	<u>20,000</u>	<u>20,000</u>
Institutional Support			
Salaries	404,179	444,822	504,284
Employee benefits	145,779	150,230	143,157
Contractual services	19,996	25,660	26,177
Material and supplies	23,529	32,275	31,758
Conferences and meetings	12,768	6,018	6,018
Utilities	60	1,530	1,530
Capital outlay	52,770	-	-
Other	35,723,183	20,000,000	20,000,000
	<u>36,382,264</u>	<u>20,660,535</u>	<u>20,712,924</u>
Total Expenditures	<u>59,024,894</u>	<u>52,512,611</u>	<u>52,487,231</u>
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers Out	<u>\$ 59,024,894</u>	<u>\$ 52,512,611</u>	<u>\$ 52,487,231</u>

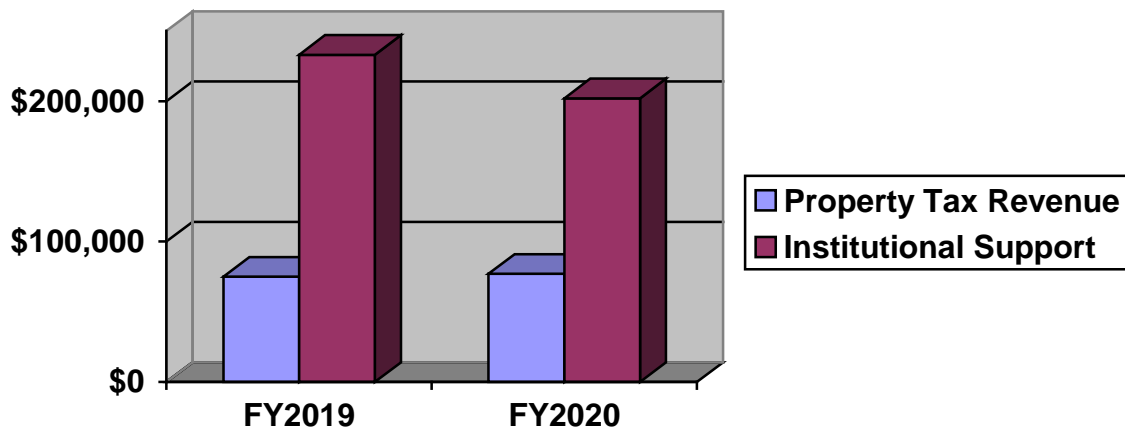
AUDIT FUND

The Audit Fund is established by 50 ILCS310/9 of the *Illinois Compiled Statutes* for recording the payment of auditing expenses. Annually, the college levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance by budgeting a contingency expenditure equal to beginning fund balance. The budgeted contingency would only be spent on an unplanned need. Based on the college's financial projections, the future resources are adequate to properly maintain the college's Audit fund.

Audit Fund Revenue and Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUDIT FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2020

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
REVENUES			
Local Government			
Property taxes	<u>\$ 58,504</u>	<u>\$ 75,000</u>	<u>\$ 77,000</u>
 EXPENDITURES			
Institutional Support			
Contractual services	<u>\$ 71,665</u>	<u>\$ 75,000</u>	<u>\$ 77,000</u>
Other	<u> -</u>	<u> 158,000</u>	<u> 125,000</u>
 Total Institutional Support	<u>\$ 71,665</u>	<u>\$ 233,000</u>	<u>\$ 202,000</u>

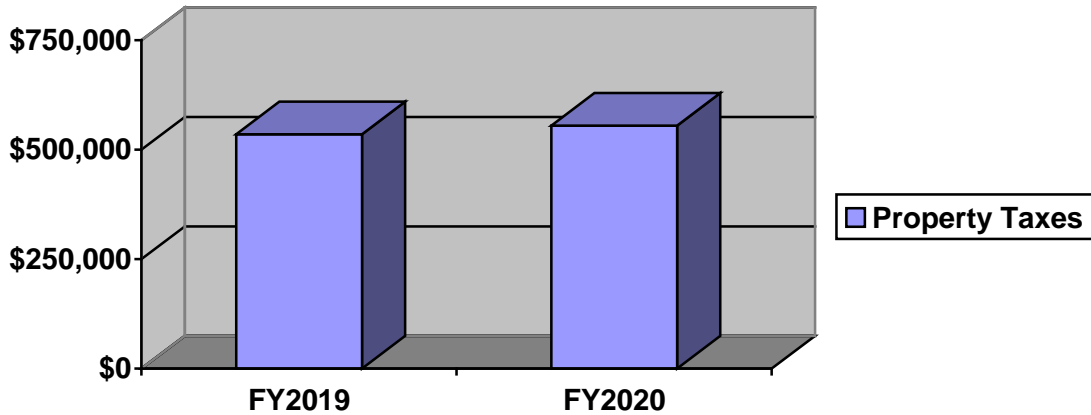
LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund is established by 745 ILCS 10/9-107 and 40 ILCS 5/21-110.1 of *Illinois Compiled Statutes*. It includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance.

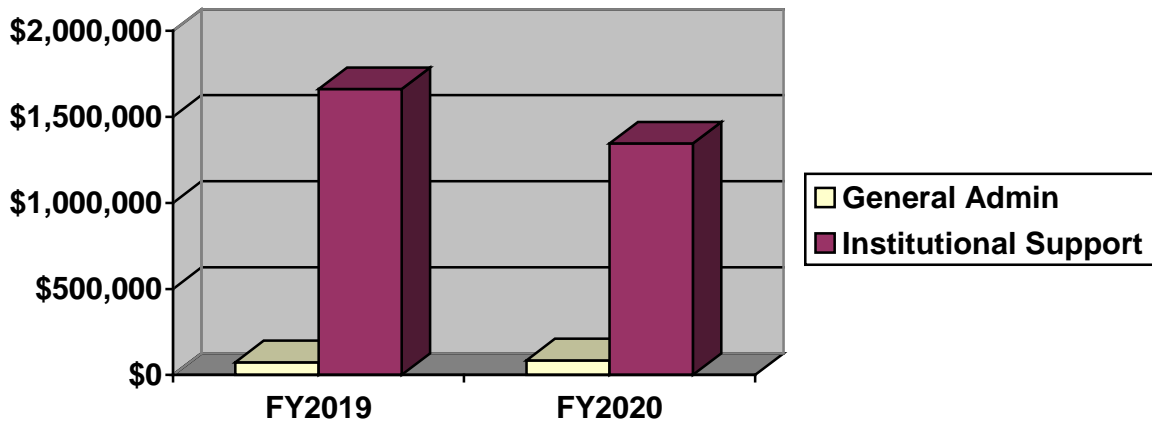
Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance by budgeting a contingency expenditure equal to beginning fund balance. The budgeted contingency would only be spent on an unplanned need or tort settlement. Based on the college's financial projections, the future resources are adequate to properly maintain the college's Liability Protection and Settlement Fund.

Liability, Protection & Settlement Revenue



Liability, Protection & Settlement Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
REVENUES			
Local Government			
Property taxes	\$ 292,044	\$ 535,000	\$ 555,000
Total Revenues	<u>\$ 292,044</u>	<u>\$ 535,000</u>	<u>\$ 555,000</u>
EXPENDITURES			
General Administration			
Salaries	\$ 57,288	\$ 58,434	\$ 67,461
Employee benefits	<u>13,911</u>	<u>15,566</u>	<u>17,539</u>
Total General Administration	<u>71,199</u>	<u>74,000</u>	<u>85,000</u>
Institutional Support			
Employee benefits	34,712	50,000	50,000
Contractual services	51,834	25,000	25,000
Fixed charges	471,757	486,000	490,000
Other	<u>-</u>	<u>1,100,000</u>	<u>780,000</u>
Total Institutional Support	<u>558,303</u>	<u>1,661,000</u>	<u>1,345,000</u>
Total Expenditures	<u>\$ 629,502</u>	<u>\$ 1,735,000</u>	<u>\$ 1,430,000</u>

GENERAL OBLIGATION BOND FUND

The General Obligation Bond Fund is used to account for payment of principal, interest and related charges on any outstanding bonds or debt. Bonds outstanding are:

- General Obligation Bond, Series 2009B, used for the support of the Master Plan.
- General Obligation Refunding Bond, Series 2012, used to gain additional overall savings.
- General Obligation Refunding Bond, Series 2013A, used to gain additional overall savings for the college.
- General Obligation Bond (Alternative Revenue Source), Series 2013B, used for the support of a new multipurpose facility and for improvements to the Romeoville campus.
- General Obligation Refunding Bond, Series 2018, used to gain additional overall savings.

See the Debt Section of this document for further details.

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2020

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 6,908,213	\$ 7,205,000	\$ 7,555,000
FEDERAL GOVERNMENT			
Treasury Department	<u>1,560,736</u>	<u>1,494,320</u>	<u>1,429,040</u>
INTEREST	<u>479,923</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>8,948,872</u>	<u>8,699,320</u>	<u>8,984,040</u>
Proceeds from alternate revenue bonds	21,134,114		
Transfers in	<u>23,628,844</u>	<u>6,663,125</u>	<u>6,638,588</u>
Total Revenues and Other Sources	<u>\$ 53,711,830</u>	<u>\$ 15,362,445</u>	<u>\$ 15,622,628</u>
EXPENDITURES			
Operation and Maintenance Plant			
Fixed charges	\$ 76,178,990	\$ 14,916,330	\$ 15,150,601
Other	<u>122,540</u>	<u>3,500</u>	<u>3,500</u>
Total Operation and Maintenance Plant	<u>76,301,530</u>	<u>14,919,830</u>	<u>15,154,101</u>
Total Expenditures	<u>\$ 76,301,530</u>	<u>\$ 14,919,830</u>	<u>\$ 15,154,101</u>

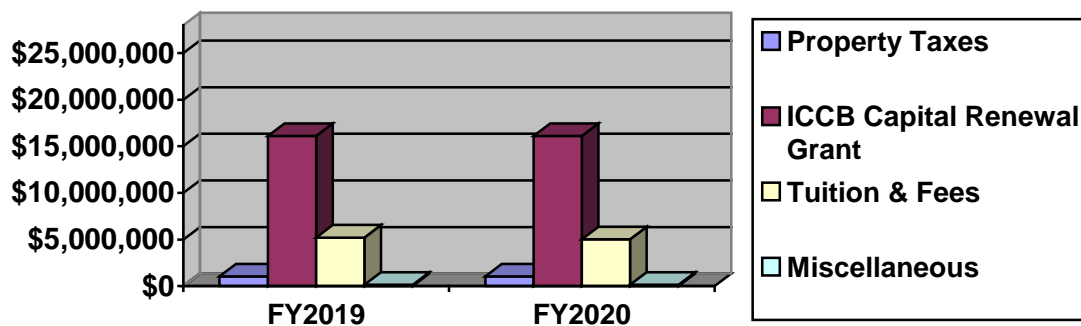
OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term “Construction Fund” is often used to refer to this fund. Various types of restricted funds are accounted for within this fund. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Capital Development Board grants and funds restricted by board resolution to be used for building proposes.

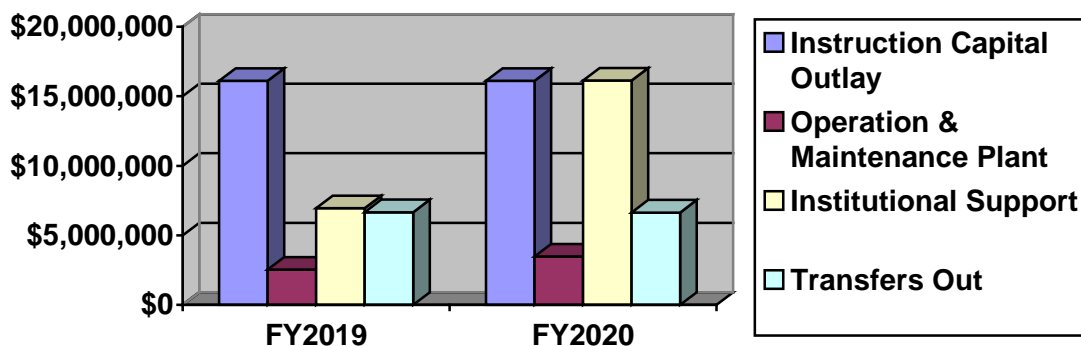
Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance. Based on the college’s financial projections, the future resources are adequate to properly maintain the college’s buildings and infrastructures.

Operations & Maintenance (Restricted) Revenue



Operations & Maintenance (Restricted) Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
REVENUES			
Local Government			
Property taxes	\$ 1,063,342	\$ 1,040,000	\$ 1,040,000
STUDENT TUITION AND FEES			
Fees	5,183,023	5,208,000	5,030,000
STATE GOVERNMENT			
ICCB Capital Renewal grant	10,000,000	16,100,000	16,100,000
Other sources	-	-	-
Total State Government	<u>10,000,000</u>	<u>16,100,000</u>	<u>16,100,000</u>
INTEREST	40,642	-	-
MISCELLANEOUS	<u>661,645</u>	<u>150,000</u>	<u>150,000</u>
Total Revenues	<u>16,948,652</u>	<u>22,498,000</u>	<u>22,320,000</u>
Transfers in	<u>9,860,000</u>	<u>2,975,000</u>	<u>3,075,000</u>
Total Revenues and Other Sources	<u>\$ 26,808,652</u>	<u>\$ 25,473,000</u>	<u>\$ 25,395,000</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE (RESTRICTED) FUND EXPENDITURES
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
EXPENDITURES			
By Program:			
Instruction			
Capital outlay	\$ -	\$ 16,100,000	\$ 16,100,000
Total Instruction	-	16,100,000	16,100,000
Operation and Maintenance Plant			
Contractual services	1,288,865	2,528,000	3,479,000
Capital outlay	1,205,340	-	-
Total Operation and Maintenance Plant	2,494,205	2,528,000	3,479,000
Institutional Support			
Contractual services	96,135	200,000	615,000
Material and supplies	-	1,081,875	450,000
Capital outlay	2,112,287	7,175,000	15,071,000
Total Institutional Support	2,208,422	8,456,875	16,136,000
Total Expenditures	4,702,627	27,084,875	35,715,000
Transfers out	23,628,844	6,663,125	6,638,588
Total Expenditures and Transfers Out	\$ 28,331,471	\$ 33,748,000	\$ 42,353,588

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is established by Section 3-31.1 of the *Illinois Public Community College Act*. It is used to account for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, childcare facility, intercollegiate athletics, and non-credit instruction.

	Food Service	Bookstore	Childcare	Automotive	Landlab
Revenue:					
Sales	\$ 1,291,200	\$ 6,275,850	\$ 89,260	\$ 374,040	\$ 169,412
Fees		-	-	-	-
Misc.	10,500	-	-	-	-
Transfer in	47,000	-	104,800	-	184,500
Total	<u>\$ 1,348,700</u>	<u>\$ 6,275,850</u>	<u>\$ 194,060</u>	<u>\$ 374,040</u>	<u>\$ 353,912</u>
Expenditures	\$ 1,348,700	\$ 5,912,281	\$ 194,060	\$ 374,040	\$ 353,912
Transfer out	-	363,569	-	-	-
Total	<u>\$ 1,348,700</u>	<u>\$ 6,275,850</u>	<u>\$ 194,060</u>	<u>\$ 374,040</u>	<u>\$ 353,912</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND REVENUE
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
REVENUES			
STUDENT TUITION AND FEES			
Fees	\$ 6,528,636	\$ 7,430,773	\$ 7,917,234
SALES AND SERVICE FEES			
Food Service	1,400,770	1,511,600	1,291,200
Culinary Restaurants	180,818	160,000	160,000
Bookstore	4,942,037	6,318,000	6,275,850
Childcare	50,065	76,710	89,260
Automotive	225,317	373,097	374,040
Landlab	117,582	115,000	117,000
Facilities revenue	159,723	274,435	280,710
Other	31,034	35,600	29,600
Total Sales and Service Fees	<u>7,107,346</u>	<u>8,864,442</u>	<u>8,617,660</u>
MISCELLANEOUS	<u>150,027</u>	<u>127,510</u>	<u>126,012</u>
Total Revenues	<u>13,786,009</u>	<u>16,422,725</u>	<u>16,660,906</u>
Transfers in	<u>523,027</u>	<u>710,100</u>	<u>574,150</u>
Total Revenues and Transfers In	<u><u>\$ 14,309,036</u></u>	<u><u>\$ 17,132,825</u></u>	<u><u>\$ 17,235,056</u></u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND EXPENDITURES
Year Ended June 30, 2020

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 1,050,986	\$ 1,071,450	\$ 1,086,845
Employee benefits	185,192	219,342	182,657
Contractual services	564,001	667,714	712,198
Material and supplies	1,221,907	1,596,213	1,625,145
Conferences and meetings	42,763	48,997	49,491
Utilities	288	102	-
Capital outlay	233,345	-	-
Other	48,024	61,155	60,480
Total Instruction	<u>3,346,506</u>	<u>3,664,973</u>	<u>3,716,816</u>
Academic Support			
Salaries	97,207	133,614	131,980
Employee benefits	5,578	28,000	27,620
Contractual services	295,709	394,461	453,357
Material and supplies	167,618	101,256	103,274
Conferences and meetings	16,262	30,569	53,569
Capital outlay	-	-	57,000
Total Academic Support	<u>582,374</u>	<u>687,900</u>	<u>826,800</u>
Student Services			
Salaries	-	90	-
Contractual services	40,425	46,410	47,500
Material and supplies	18,346	23,700	23,200
Conferences and meetings	8,036	6,400	6,400
Other	3,377	4,000	3,500
Total Student Services	<u>70,184</u>	<u>80,600</u>	<u>80,600</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND EXPENDITURES
Year Ended June 30, 2020

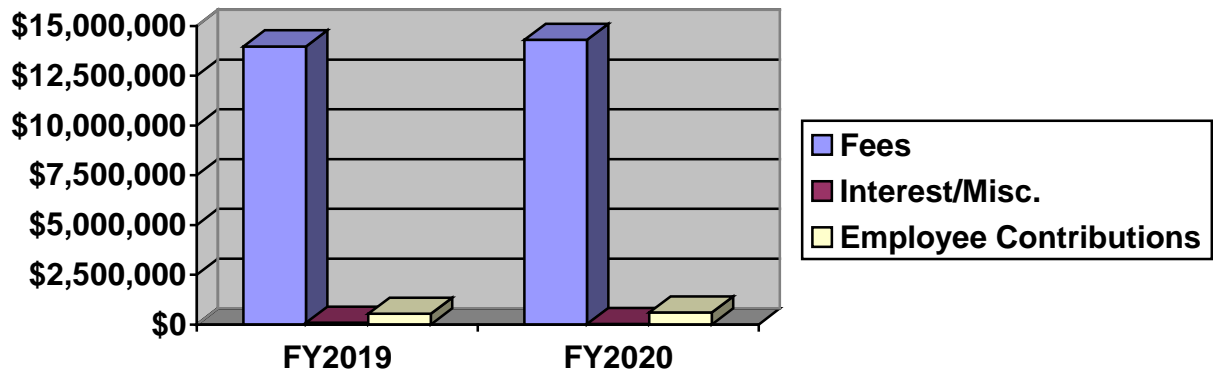
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Public Service			
Salaries	30,492	48,609	45,177
Employee benefits	2,794	5,560	13,719
Contractual services	27,600	28,435	28,435
Material and supplies	138,260	152,396	148,669
Conferences and meetings	(3,903)	20,000	-
Capital outlay	30,821	-	20,000
Other	3,447	4,000	4,000
Total Public Service	<u>229,511</u>	<u>259,000</u>	<u>260,000</u>
Independent Operation			
Salaries	2,114,585	2,352,776	2,176,819
Employee benefits	577,698	620,511	469,273
Contractual services	174,224	207,334	212,039
Material and supplies	4,716,903	6,332,659	6,235,297
Conferences and meetings	140,774	181,316	183,311
Fixed charges	90,453	91,440	52,490
Utilities	243	585	510
Capital outlay	18,753	-	-
Other	188,208	202,131	199,732
Total Independent Operation	<u>8,021,841</u>	<u>9,988,752</u>	<u>9,529,471</u>
Institutional Support			
Salaries	-	-	250,000
Contractual services	536,799	228,840	1,775,409
Material and supplies	799,392	953,080	1,779,365
Conferences and meetings	-	4,080	4,080
Utilities	55,910	88,000	76,596
Capital outlay	496,244	629,000	367,550
Other	23,060	30,000	30,000
Total Institutional Support	<u>1,911,405</u>	<u>1,933,000</u>	<u>4,283,000</u>
Total Expenditures	<u>14,161,821</u>	<u>16,614,225</u>	<u>18,696,687</u>
Transfers out	<u>530,798</u>	<u>518,600</u>	<u>468,369</u>
Total Expenditures and Transfers Out	<u>\$ 14,692,619</u>	<u>\$ 17,132,825</u>	<u>\$ 19,165,056</u>

SELF-INSURANCE FUND

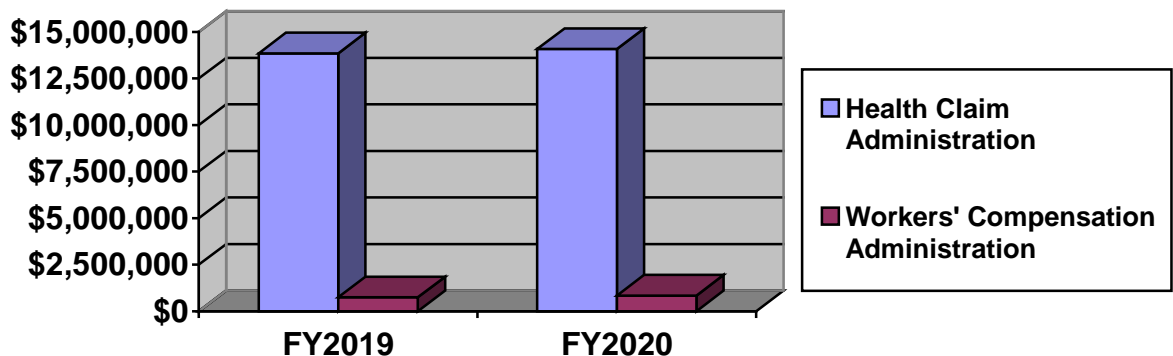
The college is self-insured for medical, vision, dental insurance, and workers' compensation claims for its employees. Funding is provided by a charge to individual department budgets, an employee contribution thru payroll, and interest earned on reserves. These charges represent the source of revenue for this fund.

The expenditures for this fund include medical, vision, dental claims, and workers' compensation claims paid on behalf of the participants. The college also maintains stop-loss coverage for individual medical claims over \$250,000. For workers' compensation claims, the current stop-loss limits are \$400,000 specific and \$1,000,000 in the aggregate.

Self-Insurance Revenue



Self-Insurance Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

**SELF-INSURANCE FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2020**

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
REVENUES			
SALES AND SERVICE FEES			
Fees	\$ 13,005,634	\$ 13,975,000	\$ 14,300,000
INTEREST	17,709	15,000	20,000
MISCELLANEOUS			
Employee Contributions	550,494	535,000	535,000
Other revenue	<u>71,863</u>	<u>70,000</u>	<u>70,000</u>
Total Other Sources	<u>622,357</u>	<u>605,000</u>	<u>605,000</u>
 Total Revenues	 <u><u>\$ 13,645,700</u></u>	 <u><u>\$ 14,595,000</u></u>	 <u><u>\$ 14,925,000</u></u>
 EXPENDITURES			
By Program:			
Health Claims Administration			
Employee benefits	\$ 10,367,164	\$ 13,334,000	\$ 13,554,000
Contractual services	448,992	515,000	525,000
Material and supplies	<u>-</u>	<u>2,000</u>	<u>2,000</u>
Total Health Claims Administration	<u>10,816,156</u>	<u>13,851,000</u>	<u>14,081,000</u>
Workers Compensation Administration			
Employee benefits	<u>1,163,073</u>	<u>744,000</u>	<u>844,000</u>
 Total Expenditures	 <u><u>\$ 11,979,229</u></u>	 <u><u>\$ 14,595,000</u></u>	 <u><u>\$ 14,925,000</u></u>

WORKING CASH FUND

The Working Cash Fund is to account for the proceeds of three working cash bond issues. In 1972, 1976, and 1985, the college issued \$1,000,000, \$775,000 and \$3,000,000, respectively, in working cash bonds. The bonds were levied for and repaid through property tax revenue. The bonds have been fully repaid, and this fund represents the proceeds plus interest earned from these bonds.

The purpose of the Working Cash Fund is to give the college resources to meet payroll and operating expenses while waiting for the receipts from property tax levies. The Board of Trustees votes on a resolution every year to allow the college treasurer to borrow from this fund. At the end of each fiscal year, it is the college's policy to repay this fund from property tax receipts.

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

WORKING CASH REVENUE AND EXPENDITURES
Year Ended June 30, 2020

	<u>FY 2018 Actual</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>
REVENUES			
Interest	<u>\$ 77,676</u>	<u>\$ 90,000</u>	<u>\$ 125,000</u>
 EXPENDITURES	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>

GRANTS

GRANTS

Overview

As the single point of contact for creation of all grant proposals, Joliet Junior College (JJC) Grants Development is a centralized administrative unit that oversees the grant process and provides support to faculty and staff during the pre and post award grant phases. Proposals are submitted to both public and private external sources to: foster learning and teaching; meet student, community and workforce needs; and promote institutional growth and effectiveness. Grant funding supports the institutional goals, strategic priorities and mission of JJC. The grants management function ensures compliance with grant regulations, assurances, and certifications.

Diverse Funding

Under the direction of JJC's Institutional Advancement department, the Grants Development Office is the College's authorized organizational representative for the submission of grant proposals to federal government agencies such as the: U.S. Department of Education; National Science Foundation; U.S. Department of Transportation; and the Department of Health & Human Services. In addition to federal awards JJC receives grant funding from State agencies including the: Illinois Community College Board (ICCB); Illinois Secretary of State; Illinois State Board of Education and the Illinois Department of Human Services. Grant funding also comprises awards from corporate foundations. Of note in FY19, JJC's Corporate and Community Services STEM Academy for middle and high school students was awarded \$40,900 from Constellation, an Exelon Company to provide experiential, hands-on learning in Science Technology, Engineering and Math. Also noteworthy in FY19, JJC's Early Child Care Center (ECC) received a Childcare Access Means Parents in School (CCAMPIS) grant from the U.S. Dept. of Education. The award of \$359,076 over 4 years will subsidize low-income student parents who utilize the ECC.

In FY19, JJC's adult education programs were awarded over \$2,000,000 from multiple Illinois agencies to provide services including: adult basic education, literacy, and English as a second language. JJC's career and technical education benefitted from over \$500,000 from the Carl D. Perkins grant which is allocated through ICCB. Perkins funding benefitted JJC students in a multitude of areas including: Agriculture; Adult Education & Literacy; Culinary Arts; Nursing & Allied Health; Emergency Services; Technical; and Workforce Development. A key principle of the Perkins grant is to prepare special populations enrolled in career and technical education programs for high-skill, high wage or high demand occupations that will lead to self-sufficiency.

Joliet Junior College has continued to help meet the needs of businesses for skilled workers and the training education and employment needs of individuals with Workforce Investment Act (WIA) and Workforce Innovation & Opportunity Act (WIOA) funding. Since 1997, JJC has been the primary training provider for Will and Grundy Counties under WIA/WIOA. In FY20 JJC expects to receive over \$400,000 from the Grundy, Livingston,

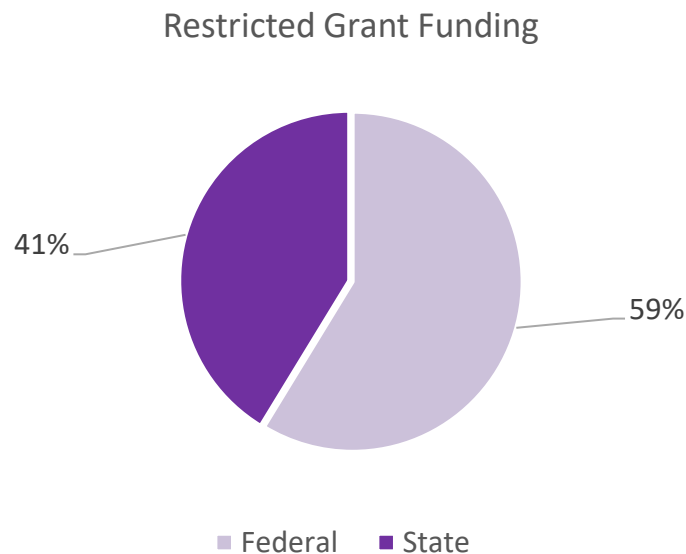
Kankakee Workforce Board and approximately \$2,000,000 from the Will County Work Force Investment Board.

Compliance & Performance

The post award phase of grants includes implementing the grant, reporting progress, and completing the closeout requirements. Increased competition for a declining pool of federal dollars, heightened scrutiny of grant accounting processes as well as performance outcomes dictates the need for comprehensive grants administration compliance efforts. The Grants office provides advice and interpretation of grant rules and regulations, with an emphasis on the Uniform Guidance, and Federal Acquisition Regulations. To facilitate post-award compliance, the Grants office schedules quarterly desk audits of grants in order to ensure all grant requirements are met.

Anticipated FY20 Funding

In FY20, JJC expects to receive total restricted grants of \$51,942,945 accounted for in the Restricted Purposes fund, compared to \$52,009,691 which was expected to be received in FY19. That amount is broken down as follows: \$30,391,686 in federal government grants including financial aid, \$21,359,621 in state grants including Joliet Junior College's on behalf payment from SURS, the State University Retirement System, and \$191,638 in grants from other sources. Both state and federal grants are receiving level funding or only slight increases for FY20.



JOLIET JUNIOR COLLEGE
FY19
GRANT PROJECTION - Government, Foundation, Corporate
JULY 1, 2019 - JUNE 30, 2020

Granting Agency - Government	Title	JJC Department	Grant Manager	Funding Entity	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
Illinois Community College Board	Early School Leavers	Workforce Education	Director, Workforce Education	State	\$75,000	7/1/2019	6/30/2020	Provides GED preparation and job training for clients who leave high school before graduation
Illinois Secretary of State	Adult Literacy Grant	Workforce Education	Director, Workforce Education	State	\$84,621	7/1/2019	6/30/2020	Provides literacy services for adult learners
U.S. Department of Education	Title III Progressive Pathways to Student Success Year 5 of 5	Student Development	Dean of College and Career Readiness	Federal	\$425,979	10/1/2015	9/30/2020	Funds to expand institutional capacity to serve low-income students - Total award \$2,139,129
U.S. Department of Education	TRiO Student Support Services: Year 5 of 5	Project Achieve	Director, TRIO Programs	Federal	\$378,361	9/1/2015	8/31/2020	Serves first generation/low income/disabled students - Total award \$1,914,507
U.S. Department of Education	TRiO Educational Talent Search Year 4 of 5	Project Achieve	Director, TRIO Programs	Federal	\$240,000	9/1/2016	8/30/2021	Provides academic, career, and financial counseling to high school students to continue on to and complete their postsecondary education - Total award \$1,200,000
U.S. Department of Education	CCAMPIS Year 2 of 4	Early Childhood Center	Manager, Early Childhood Center	Federal	\$89,769	10/1/2018	9/30/2022	Provides support to parents for child care - Total award \$359,076
National Science Foundation	NSF S-Stem Year 3 of 5	Arts & Sciences	Dean, Arts & Sciences	Federal	\$139,538	2/1/2018	1/31/2023	Scholarships for STEM students - Total award \$649,901
COMPETITIVE GRANTS, GOVERNMENT					\$1,433,268			
Illinois AGENCY ALLOCATED GRANTS								
Illinois Community College Board	Adult Education	Workforce Education	Director, Workforce Education	Federal/State	\$1,845,000	7/1/2019	6/30/2020	Supports Adult Education instructional and support programs: Federal Basic \$600,000 E/L Civics \$45,000 State Basic \$800,000 State Performance \$400,000
Illinois Community College Board	Carl D. Perkins Career and Technical Education	Career/Technical Education	Dean of Career & Technical Education	Federal	\$510,391	7/1/2019	6/30/2020	Supports career and technical education
Illinois Community College Board	CTE Leadership Grant	Career/Technical Education	Dean of Career & Technical Education	Federal	\$50,000	1/1/2019	6/30/2020	Supports career and technical education
Will County Workforce Investment Board	Adult and Dislocated Workers Programs	Workforce Education	Director, Workforce Education	Federal	\$215,352	7/1/2019	6/30/2020	Provides training and support services to qualified candidates
Grundy, Livingston, Kankakee Workforce Board	WIA Youth Programs	Workforce Education	Director, Workforce Education	Federal	\$181,402	7/1/2019	6/30/2020	Provides training and support services to eligible youth
Grundy, Livingston, Kankakee Workforce Board	Adult and Dislocated Workers Work Readiness Programs (Career Certified)	Workforce Education	Director, Workforce Education	Federal	\$308,434	7/1/2019	6/30/2020	Provides job readiness training
Will County Workforce Investment Board	My Future -Youth GED; Youth Work Readiness & Occupational Training for Youth Program (Connect to your Future)	Workforce Education	Director, Workforce Education	Federal	\$1,657,460	7/1/2019	6/30/2020	Provides assistance to targeted youth in employment & academic success & occupational skill training program for low-income youth
ILLINOIS AGENCY ALLOCATED GRANTS					\$4,768,039			
FY 20 Total All Grants: as of May 15, 2019					\$6,201,307			

CAPITAL/FACILITIES MASTER PLAN

EXECUTIVE SUMMARY

Joliet Junior College's (JJC) Capital Improvement Plan (CIP) for FY20 integrates the Master Plan, previously approved infrastructure improvements and the planned annual capital improvements.

The CIP places greater emphasis on safety, interior finishes, site improvements, utility systems, and mechanical equipment. The project list was collectively created from project requests, Facility Service Department assessments, the Facility Condition assessment and the college Master Plan.

This fiscal year the college will embark on approximately \$2.7 million of restricted Operations and Maintenance (O & M) Fund projects, and \$1 million of Protection, Health and Safety (PHS) projects. These projects are identified in 12 categories. A list of annual capital improvement project requests are also included, which total an additional \$7,500.

The scope of the Resource Allocation Management Plan (RAMP) is listed within this document. In 2014 the state advanced \$10 million of the \$26.1 million total state contribution, and then in 2017 the state appropriated \$10 million for the City Center build-out, but the remaining \$16.1 million has not been received.

Additional information is also included to explain all aspects of the capital program. A narrative description of capital funds that support the program is included and projects are organized by funding source. The process for developing the CIP is detailed, especially in relation to the college's Master Plan.

CIP PROCESS

The CIP is designed to ensure that facilities renewal and improvement projects are planned, organized, and coordinated effectively to support the mission and vision of the college. The program is updated annually in conjunction with the budget process beginning in January. Plan objectives and goals include:

- Facilitate learning through facility enhancements
- Ensure facility compliance with environmental, health and safety regulations
- Extend the life expectancies of buildings and infrastructure
- Construct new facilities to meet the academic demands of a growing community

1. Capital Improvement (Master Plan)

Master Plan development

- Develop the college Master Plan considering short- and long-range needs with input from the Master Plan Steering Committee and outside architects
- Solicit needs from all departments at all campuses
- Prioritize projects related to the Master Plan
- Review by President's Cabinet
- Hire financial analyst firm advisor to develop potential funding sources
- Present to JJC Board of Trustees for consideration and approval
- Submit final plan to the Illinois Community College Board (ICCB)

2. Capital Renewal and Deferred Maintenance (Infrastructure) Plan

The college completed a facility condition assessment report in FY08. The purpose of this analysis is to obtain an independent review of present facility conditions and what future funding and management programs are required to maintain the functional operations of the college.

- Develop life-cycle building system and infrastructure replacement plan
- Utilize outside assistance to develop plan
- Implement plan utilizing Facility Services computerized maintenance management system (TMA) software
- Facility condition assessments project a Facilities Condition Index and renewal/replacement spending over time
- For reporting purposes, projects are broken down according to the following major building and infrastructure components:
 - exterior wall systems
 - conveying systems
 - heating systems
 - electrical systems
 - cooling systems
 - roofing systems
 - interior systems
 - electrical lighting

- safety systems
 - plumbing systems
 - site work
 - specialty projects
- Facility Services Department reviews and modifies the plan and reports monthly on status to the Buildings and Grounds Committee. Plan modifications may be necessitated by a failure to obtain funding from outside sources, unanticipated building system or equipment failures, unforeseen safety concerns, etc.

3. Annual Capital Improvement (Immediate Needs)

For the college's purposes, annual projects include:

- The installation of any item of equipment to be permanently attached to the building or connected to a building system
- Installation of new furnishings, computer, telecommunications or media equipment
- Alteration of space

Annually, during the month of January, Financial Services, in conjunction with Facility Services Department, requests all academic and administrative departments, faculty, employees and students to submit project requests. Project requests submitted after the deadline are deferred for consideration until the following budget preparation period.

The project request provides a summary overview of the proposed project and addresses only pertinent facts that will enable administration to come to a decision regarding continuance with more planning information.

- **Project Narrative/Justification** - A brief narrative description of the deficiencies with the existing situation and how and when the proposed project will alleviate the identified deficiencies. Items considered are demand, functionality, physical condition, etc. How the project will relate to college goals and objectives must also be explained.
- **Alternatives to the Proposal** - All alternatives are discussed and considered. Special attention should be given to those alternatives which could reduce the cost of the proposed project.
- **Space Analysis** - Using the space utilization study as a guide, an explanation of space needs, space availability, flow patterns, future growth, if applicable, function analysis and the effect of the proposed space alterations on space and functions of other departments or services is provided.
- **Furniture/Equipment Need** - New furniture and equipment needs should be identified.
- **Technology/Media Requirements** - The needs for technology equipment and services should be identified.
- **Impact Analysis** – Explanations of both the impact on the operating budget as well as the impact of not proceeding now with this plan are included.

Projects are evaluated using the following criteria:

- Conformance with the Strategic & Master Plans
- Impact on college support services
- Cost and availability of funds
- Code compliance
- Impact on program operations
- Aesthetics
- Impact on building systems
- Availability of space
- Impact on adjacent areas

Upon completion of the review, Facility Services submits cost estimates for the requested projects. The submittal will include a total project budget summary for each project along with an analysis of the project impact.

Following President's Cabinet review and approval, the Facility Services Department will prepare an annual improvement project list for submission to the college's Board of Trustees for review.

Upon review by the Board of Trustees, the Facility Services Department will begin the project management process.

The following pages give details of the Master Plan, the Capital Renewal and Deferred Maintenance Plan, and the annual capital improvement (immediate) needs.

FACILITY MASTER PLAN

Overview

The Master Plan is a critical review of the existing facilities and land use for JJC, as well as a plan of prioritized recommendations which responds to the challenges facing the college as it functions in a growing community.

Purpose

The purpose of the JJC Master Plan is to provide a rational and orderly system to address existing physical concerns, and accommodate future needs throughout the JJC district. In order to help accomplish the college's vision, mission, core values and Strategic Plan, additional structures and other improvements to its existing physical resources have been approved by the board.

The steering committee focused its efforts on the physical needs of the Main Campus, Romeoville Campus, Weitendorf Center and City Center Campus, while acknowledging the need for a continued presence in Grundy County and the potential need for a new presence in Bolingbrook and in the eastern part of the JJC district.

Process

The master planning process is organized and overseen by a steering committee that comprised representatives from the Board of Trustees, faculty and administration. The steering committee also establishes the following overall goals:

- Strategic alignment
- Function and aesthetics
- Prioritized growth
- Programmatic focus
- Financial responsibility
- Sustainable approach

The planning effort also involves a wide cross-section of other faculty, administration, staff, students, and community members who provide valuable input during the numerous space needs, interviews and focus group meetings. Interaction with the steering committee and President's Cabinet occurs during a series of on-campus meetings and presentations. Between these sessions, the master planning team documents generated and developed concepts and ideas for review at subsequent sessions.

The ICCB requires the Master Plan to be updated every five years. The 2019-2023 Master Plan was completed in FY18.

2019 - 2023 MASTER PLAN OUTCOMES

The following master plan recommendations will be prioritized and completed as funding becomes available. The dates that follow the projects reflect the master plan years each project was requested.

Project	2008 Master Plan	2013 Master Plan	2019 Master Plan
Renovation of G-building for Campus Police expansion.	x	x	x
Expansion of G-building to accommodate attached garage for campus police vehicles and equipment.	x	x	x
Land purchase in the eastern portion of the district.	x	x	x
Construct a bridge to connect T-building with J-building.	x	x	x
Expansion of K-building for Fine Arts to create an inviting entrance and provide additional program space.		x	x
Renovation to ground floor J-building to include a conference center and additional classrooms and office spaces.			x
Build out shell space on the third floor of J-building for Fine Art department's needs.			x
Expand T-building to accommodate space needs.			x
Build out shell space in U-building to support Academic Excellence and Support program needs.			x

CAPITAL RENEWAL & DEFERRED MAINTENANCE PLAN

CAPITAL FUNDING SOURCE DESCRIPTION

RAMP

A community college may request state funding for up to 75 percent of total project costs of any type of project listed in ICCB Rule 1501.603. The vehicle for requesting state funds is the RAMP request submitted to the ICCB in July of each year. ICCB staff reviews all requests submitted in RAMP to determine their eligibility for funding. Eligible projects are then rated and prioritized. The projects receiving the highest evaluation are submitted to the ICCB for its consideration. Approved projects comprise the annual ICCB budget request to the Illinois Board of Higher Education (IBHE). Final approval and funding for RAMP projects are dependent on recommendations and action by the Governor and State Legislature.

PHS Funds

PHS projects are authorized by Section 3-20.3.01 of the Public Community College Act. The purpose of this funding is to alter and repair the facilities of a district such that the health and safety of the occupants may be protected, energy may be conserved, handicapped accessibility may be increased, the structural integrity of the facility may be preserved, or environmental hazards corrected.

Section 3-20.3.01 of the Public Community College Act provides two methods of funding PHS projects. ICCB approval is required for either method. Upon approval, the ICCB will issue a certificate of approval authorizing the college to sell bonds or levy a tax. The law permits a college to have a total of \$4.5 million in PHS bonds outstanding at any one time. Taxes may be levied up to \$.05 per \$100 of equalized assessed valuation for any one year. Also, projects may be funded using both bond proceeds and tax levy authority.

Grants

Capital renewal grants are state grants allocated proportionally to each community college district based on the latest fall on-campus nonresidential gross square feet of facilities as certified by the ICCB. Such grants are to be utilized for miscellaneous capital improvements such as rehabilitation, remodeling, improvement, and repair; architect/engineer (A/E) services; supplies; fixed equipment and materials; and all other expenses required to complete the work. These funds will not lapse at the end of the fiscal year.

Energy-related grants and rebates that have been received through organizations such as Department of Community and Economic Opportunity (DCEO) or Illinois Clean Energy Foundation enable JJC to further expand energy saving initiatives.

O & M Restricted Funds

O & M Restricted Funds are identified as surplus monies from the O & M levy used for building and site acquisition purposes. Monetary funds identified as surplus in the Education and O & M funds for the current fiscal year will be transferred at year-end into this fund.

Bond Funding

The college has the ability to raise funds from the capital markets through the issuance of bonds and/or debt certificates. Bonds can be sold and repaid with either property taxes or a specific revenue source. Bonds supported by property taxes must be approved by the voters through referendum. Alternative revenue bonds or debt certificates can be sold if a specific revenue source is identified such as tuition. In 2013 and 2008, the college borrowed \$45 million and \$70 million respectively, by issuing alternate revenue bonds which will be repaid with an increase to the student capital fees. In 2009, the taxpayers of the Community College District #525 successfully passed an \$89 million referendum.

Capital Assessment Fee

A capital assessment fee is currently levied at the rate of \$21 per credit hour. This assessment supports the 2013 and 2008 bond issues and other capital projects. This capital fee is paid by all students and is solely used for costs associated with capital projects.

FY20 Capital Improvement Program

	PHS	RAMP	Restricted O&M	Total All Projects
Exterior Walls System 0371-301-534.000				
Repair south east entrance/canopy at Romeoville Campus			\$75,000	\$75,000
Replace T-building second floor windows			\$40,000	\$40,000
Misc. EIFS repairs			\$15,000	\$15,000
Misc. windows			\$10,000	\$10,000
Misc. doors			\$10,000	\$10,000
Conveying Systems 0371-302-534.000				
Replace elevators at J- and G-buildings			\$200,000	\$200,000
Misc. equipment replacement			\$8,000	\$8,000
Heating Systems 0371-303-534.000				
B-building boiler replacement			\$135,000	\$135,000
Center for Excellence add re-heat coils to VAV's			\$20,000	\$20,000
Misc. heating equipment replacement			\$20,000	\$20,000
Electrical Systems 0371-304-534.000				
Misc. equipment/electrical repair			\$15,000	\$15,000
Cooling Systems 0371-305-534.000				
J-building AHU's phase II			\$615,000	\$615,000
Misc. cooling system repairs			\$20,000	\$20,000
Roofing System 0371-306-534.000				
K-building roof replacement			\$328,000	\$328,000
Misc. roof repairs			\$10,000	\$10,000
Interior Systems 0371-307-534.000				
Replacement of carpet/tile			\$35,000	\$35,000
Painting work			\$20,000	\$20,000
Signage			\$50,000	\$50,000
Ceiling replacement			\$20,000	\$20,000
ADA transition plan – phase II			\$10,000	\$10,000

<i>continued</i>	PHS	RAMP	Restricted O&M	Total All Projects
Epoxy flooring - Natural Science			\$170,000	\$170,000
Replace stairwell doors in T-building			\$20,000	\$20,000
Misc. ACT replacement			\$20,000	\$20,000
Misc. renovations (office moves, etc.)			\$25,000	\$25,000
Electrical Lighting 0371-308-534.000				
Replace interior light fixtures			\$40,000	\$40,000
Misc. electrical lighting			\$15,000	\$15,000
Safety Systems 0392-320-584.000				
Camera replacement phase II	\$175,000			\$175,000
Keyless entry phase XI	\$500,000			\$500,000
B-building roof replacement	\$365,000			\$365,000
Plumbing Systems 0371-310-534.000				
Anti-scale system			\$60,000	\$60,000
Steam boiler removal			\$40,000	\$40,000
Misc. repairs			\$10,000	\$10,000
Site Work 0371-312-534.000				
Parking lot improvements			\$325,000	\$325,000
Parking lot striping			\$20,000	\$20,000
Annual inspection & reporting: pavement maintenance program			\$8,000	\$8,000
Bio-swale/lake treating			\$8,000	\$8,000
Replace G-building exterior stairs			\$45,000	\$45,000
Misc. site work improvements			\$15,000	\$15,000
Specialty Projects 0371-311-534.000				
EMG/TMA communication & update buildings to the condition assessment			\$100,000	\$100,000
Arc flash study & training			\$97,000	\$97,000
Update of 1997 asbestos assessment			\$30,000	\$30,000
Misc. A/E projects			\$60,000	\$60,000
	\$1,040,000	\$0	\$2,764,000	\$3,804,000

CAPITAL IMPROVEMENT PLAN PROJECT DESCRIPTIONS

EXTERIOR WALL SYSTEM 0371-301-534.000

Repair South East Entrance/Canopy at Romeoville Campus: The existing doorway B entrance at Romeoville campus is failing due to efflorescence. Masonry is spalling and cracking, creating a safety issue. The canopy is structurally sound, however a façade upgrade is required. This project scope provides for an EIFS façade over the existing brick veneer and new coping. Architectural fees are included within project budget. Estimated Cost: \$75,000

Replacement T-Building 2nd Floor Windows: The 2nd floor of T-building has windows that are original to the building. These windows require replacement due to water infiltration, which has led to leaking of water into the classroom and corridor ceilings below them. This project scope provides for identifying and replacing windows where required. Estimated Cost: \$40,000

Miscellaneous EIFS Repairs: There is an annual requirement for patching and painting to prevent EIFS system failure. This also covers any necessary patching and painting of exterior wall systems of similar construction. Estimated Cost: \$15,000

Replacement of Miscellaneous Windows: The Main Campus has windows that are original to the campus. From time to time these windows require maintenance or even replacement. This project scope provides for identifying and addressing such windows when required. Estimated Cost: \$10,000

Replacement of Miscellaneous Doors: The Main Campus has doors that are original to the campus. From time to time these doors require maintenance or even replacement. This project scope provides for identifying and addressing such doors when required. Estimated Cost: \$10,000

CONVEYING SYSTEMS 0371-302-534.000

Replace Elevators at J- and G-Buildings: The controls, cars, rails and equipment for the hydraulic elevators in J- and G-buildings break down frequently and require maintenance calls on a consistent bases. A permanent shutdown of any of these elevators creates an ADA access issue. The project scope is to include bid documents and replacing of the elevators in their entirety. Estimated Cost: \$200,000

Miscellaneous Equipment Replacement: The College has addressed the elevators that were in need of replacement but the other elevators encounter parts that fail throughout the year. The project scope is to replace any elevator components that fail during the year. Estimated Cost: \$8,000

HEATING SYSTEMS 0371-303-534.000

B-Building Boiler Replacement: The existing boiler in B-building is constantly tripping and breaking down, requiring attention on a consistent basis. The unit is beyond its useful life and requires replacement. Should the boiler go down permanently, it would require shutting down the B-building completely as heat would be a total loss. The project scope is to include Engineering services, removal and replacement of existing boiler with two new condensing boilers for a lead/lag system. Estimated Cost: \$135,000

Center for Excellence add re-heat coils to VAV's: A conference room was added as part of the Center for Excellence remodel. This conference room has an exterior glass block wall. This creates heating and cooling issues within the entire space. A re-heat coil will be added for staff comfort. Estimated Cost: \$20,000

Miscellaneous Heating Equipment Replacement: The project scope is to replace any unforeseen heating components that fail during the year. Estimated Cost: \$20,000

ELECTRICAL SYSTEMS 0371-304-534.000

Miscellaneous Equipment/Electrical Repair: The College continues to address electrical systems in need of replacement but there may be components that fail throughout the year. The project scope is to replace any electrical components that fail during the year. Estimated Cost: \$15,000

COOLING SYSTEMS 0371-305-534.000

J-Building AHU's Phase II: These antiquated AHU's are beyond their useful life which have potential health and safety concerns. This work will entail the replacement of AHU's with new energy efficient units. The sanitary sump pit within the mechanical room will have the pumps replaced as part of this project. The scope is inclusive of engineering fees. Estimated Cost: \$615,000

Miscellaneous Cooling System Equipment Repair: The College continues to address cooling systems that are in need of replacement but there may be components that fail throughout the year. The project scope is to replace any cooling components that fail during the year. Estimated Cost: \$20,000

ROOFING SYSTEMS 0371-306-534.000

K-Building Roof Replacement: The K-building roof is beyond its useful life with an expired warranty and is showing signs of brittleness and failure. This project consists of engineering fees and construction costs for the removal and replacement and installation of a new EPDM roof system to match adjacent roofs. Estimated Cost: \$328,000

Miscellaneous Roofing Repairs: The College continues to address roofing systems that are in need of replacement but failures occur during the year. The project scope is to repair/maintain any failures during the year. Estimated Cost: \$10,000

INTERIOR SYSTEMS 0371-307-534.000

Replacement of Carpet/Tile: The replacement of worn vinyl composition tile (VCT), carpet and other flooring material is an ongoing effort by the college. This project will continue those efforts by replacing carpet in office areas, and classrooms that have not yet received new flooring. New flooring is bought to match the current standards set forth as part of the current Master Plan. Estimated Cost: \$35,000

Painting Work: Scheduled painting of classrooms and offices is an ongoing effort by the college. This project will continue those efforts by performing patching and painting in offices and classrooms to match the current JJC standards. Estimated Cost: \$20,000

Signage: New signage consistent with the Colleges new standards is required in some existing and renovated areas. This scope provides continued upgrade of college signage. Estimated Cost: \$50,000

Ceiling Replacement: As part of upgrading lighting to LED, there are classrooms and offices that have old ceiling systems that will be replaced to match ne upgraded ceilings. This includes removing hard ceiling areas with ACT ceiling for easier maintenance access. Estimated Cost: \$20,000

ADA Transition Plan-Phase II: There are existing areas around campus that are not in compliance with the current ADA regulations. The college is mandated to maintain ADA accessible facilities. Through a multi-year phasing plan, the college will go through and make necessary corrections to be in compliance with all known deficiencies. Estimated Cost: \$10,000

Epoxy Flooring – Natural Science: In the new as well as existing Natural Science building, epoxy floors were value-engineered out during the Master Plan construction. This project phases in an epoxy flooring system in the science labs. Estimated Cost: \$170,000

Replace Stairway Doors – T-Building: The doors that are original to this building have deteriorated to the point where they need to be replaced. This project scope provides for replacing and painting of these doors. Estimated Cost: \$20,000

Miscellaneous Renovations (office moves, etc.): Minor renovations do not always get captured in planning but require a variety of infrastructure modifications such as electrical, data, phone, walls, doors, etc. Estimated cost: \$25,000

Miscellaneous Acoustical Ceiling Tile (ACT) Replacement: Areas of acoustical ceiling become damaged or worn during any given fiscal year. This project scope repairs or replaces ceiling grid and tiles to match existing JJC standards. Estimated Cost: \$20,000

ELECTRICAL LIGHTING 0371-308-534.000

Replace Interior Light Fixtures with LED: The College will continue with the replacement of old fluorescent light fixtures with LED light fixtures. The replacement of

these light fixtures is an ongoing sustainability effort by the college. The College will seek energy efficient rebates when available. Estimated Cost: \$40,000

Miscellaneous Electrical Lighting: Miscellaneous areas of lighting requiring repairs or replacement that are unplanned may be identified during the fiscal year. Estimated Cost: \$15,000

SAFETY SYSTEMS 0392-320-534.000

Camera Replacement Phase II: There are areas around campus that require camera coverage for additional increased safety and wellbeing of our students, faculty and staff. There are old cameras that require replacement with updated technology. Video surveillance is a critical part of our comprehensive safety and security program. Estimated Cost: \$175,000

Keyless Entry – Phase XI: The keyless entry system is an ongoing program. This project will continue with interior doors at the main and extended campuses as determined through priority planning with Campus Police. This project allows for further securing and monitoring of the college. Estimated Cost: \$500,000

B-Building Roof Replacement: The B-building roof is beyond its useful life with an expired warranty and is showing signs of brittleness and failure. Areas are beginning to leak and require constant maintenance attention. This project consists of engineering fees and construction costs for the removal, replacement and installation of a new EPDM roof system to match adjacent roofs. Estimated Cost: \$365,000

PLUMBING SYSTEMS 0371-310-534.000

Anti-scale System: The College installed energy efficient condensing boilers. However, the water supply requires further descaling for proper boiler operation and to prevent voiding the warranty of the new boilers. An anti-scale system will be installed in all sub-stations. This scope includes preparing bid documents and equipment costs. Estimated Cost: \$60,000

Steam Boiler Removal: In 2019, the College replaced the steam boiler system with energy efficient condensing boilers. This project is to remove the abandoned steam boiler, piping and components from the existing boiler house. Estimated Cost: \$40,000

Miscellaneous Repairs: Plumbing systems may fail throughout the year. This scope is to replace plumbing system components that may unexpectedly fail during the year. Estimated Cost: \$10,000

SITE WORK 0371-312-534.000

Parking Lot Improvements: During the course of our recent Master Plan projects the parking layouts of the existing parking lots have been revised for improved capacity and safety standards. Surface wear and weathering has resulted in bleed through of former lot striping and markings. The scope of this project is to resurface, stripe parking lots and

modify any required power, data, emergency phones and cameras. Estimated Cost: \$325,000

Parking Lot Striping: Parking lot striping wears off prior to the need to resurface lots and requires restriping. This project is an ongoing effort to stripe parking and ADA stalls that are fading. Estimated Cost: \$20,000

Annual Inspection and Reporting: Pavement Maintenance Program: A maintenance program has been implemented through a multi-year phased plan. This program requires an annual inspection and report. This scope includes inspecting, reporting and revising the maintenance of JJC pavement. Estimated Cost: \$8,000

Bio-swale/Lake Treating: The new bio-swale that is part of the lake restoration begun in FY10 requires ongoing maintenance and monitoring. Estimated Cost: \$8,000

Replace G-Building Exterior Stairs: The existing concrete stairs at the northwest side of G-building are failing and have become a safety hazard. The scope includes bid documents, removal of existing stairs and replacing with new concrete stairs. Estimated Cost: \$45,000

Miscellaneous Site-work Improvements: Over the years, pavement and sidewalks have become deteriorated and require attention. This project provides miscellaneous repairs or replacement to site work as needed. Estimated Cost: \$15,000

SPECIALTY PROJECTS 0371-311-534.000

EMG/TMA Communication & Update New and Existing Buildings to the Facility Condition Assessment: The current facility condition assessment has not been upgraded since implementation of the Master Plan. This scope includes updating software, existing room numbers and incorporating required maintenance on new buildings as a result of the Master Plan. This also incorporates programming for our facility condition assessment (EMG) and our work order system (TMA) to communicate with each other. Estimated Cost: \$100,000

Arc Flash Study & Training: OSHA requires an arc flash study and training to be in place. This project is to update our current arc flash study project as well as incorporate new electrical systems installed as part of the Master Plan and new electrical panels that have replaced antiquated panels. Training documentation is also to be provided. Estimated Cost: \$97,000

Update of 1997 Asbestos Assessment Documentation: In 1997, the College did an asbestos assessment through the Illinois Capital Development Board. Since this time, the College has demoed existing buildings and performed considerable remodeling that required the abating of asbestos. This project is to have an environmental consultant update our asbestos assessment documentation as well as provide additional testing of various areas throughout the original campus buildings. This assessment is an OSHA requirement. Estimated Cost: \$30,000

Miscellaneous A/E Projects: This account is for any miscellaneous items that develop during the year that requires an Architect/Engineer. Estimated Cost: \$60,000

ANNUAL IMPROVEMENT PROJECTS

Modern Desk in RMB Circular Atrium: To create a welcoming entrance to the Romeoville B-building a modern reception desk is needed to accommodate a JJC CSO and an OSA Student Worker/Greeter. This station will be ADA compliant and house the required technology. Estimated Cost: \$7,500.

DEBT

DEBT SUMMARY

Total outstanding, long-term debt and interest payable as of June 30, 2019, is \$248,983,156. Debt service, or the amount budgeted for payment of principal and interest in FY20 is \$18,112,362. Of this amount, \$10,760,000 is for the payment of principal and \$10,981,362 is for the payment of interest. The escrow account created from the Series 2012 and 2013 refunding bonds will pay \$3,629,000 of scheduled interest payments. The following is a summary of the debt obligations.

- A general obligation bond issue dated July 31, 2009, Series 2009B, for the support of the Master Plan, provides for the retirement of principal of \$4,110,000 in 2020, \$4,610,000 in 2021, \$5,155,000 in 2022, \$5,745,000 in 2023, \$6,395,000 in 2024, \$7,095,000 in 2025, \$7,860,000 in 2026, \$8,685,000 in 2027, \$9,575,000 in 2028, and \$10,555,000 in 2029. Commencing in 2011, interest is payable on July 1 and January 1 at 4.30% to 7.0%. The original amount of the note was \$82,000,000. These bonds received an “AA” rating from Standard & Poor’s. \$ 69,785,000
- A general obligation refunding bond (alternate revenue source) issue dated December 17, 2012, for the advance refunding of a portion of the Series 2008 bonds to gain overall savings for the college, provides for the retirement of principal of \$100,000 in years 2020 through 2024, \$1,920,000 in 2025, 2,080,000 in 2026, \$1,240,000 in 2027 and \$3,000,000 in 2028. Interest is payable on December 1 and June 1 at 2.00% to 4.00%. The escrow account established by this issue invested in bond obligations of the State of Illinois. This escrow does not accomplish an in-substance defeasance of the refunded bonds. Therefore, the entire outstanding amount of the Series 2008 bonds is presented as an outstanding long-term obligation. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$9,445,000. These bonds received an “AA” rating from Standard & Poor’s. \$ 8,740,000
- A general obligation refunding bond (alternate revenue source), Series 2013A, issue dated September 27, 2013, for the advance refunding of a portion of the Series 2008 bonds to gain overall savings for the college, provides for the retirement of principal of \$2,340,000 in 2020, 2,570,000 in 2021, \$2,975,000 in 2022, \$2,905,000 in 2023 and \$3,325,000 in 2024. Commencing in 2014, interest is payable on December 1 and June 1 at 5.00%. The escrow account established by this issue invested in bond obligations of the State of Illinois. This escrow does not accomplish an in-substance defeasance of the refunded bonds. Therefore, the entire outstanding amount of the Series 2008 bonds is presented as an outstanding long-term obligation. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$14,465,000. These bonds received an “AA” rating from Standard & Poor’s, as well as an “Aa1” rating from Moody’s Investors Service. \$ 14,115,000

<ul style="list-style-type: none"> • A general obligation bond issue (alternate revenue source), Series 2013B, dated November 19, 2013, for the support of a new multipurpose facility and for improvements to the Romeoville campus, provides for the retirement of principal of \$1,380,000 in 2029, \$1,545,000 in 2030, \$3,375,000 in 2031, \$3,570,000 in 2032, \$5,040,000 in 2033, \$5,305,000 in 2034, \$5,585,000 in 2035, \$5,880,000 in 2036, \$6,190,000 in 2037, and \$6,495,000 in 2038. Commencing in 2014, interest is payable on December 1 and June 1 at 5.00% to 5.50%. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$44,365,000. These bonds received an “AA” rating from Standard & Poor’s, as well as an “Aa1” rating from Moody’s Investors Service. 	\$ 44,365,000
<ul style="list-style-type: none"> • A general obligation bond refunding bond (alternate revenue source), Series 2018, issue dated June 28, 2018, for the refunding of a portion of the Series 2008 bonds to gain overall savings for the college, provides for the retirement of principal of \$180,000 in 2020, \$105,000 in 2021, \$190,000 in 2023, \$1,730,000 in 2025, \$1,780,000 in 2026, \$2,860,000 in 2027, \$1,290,000 in 2028, \$3,110,000 in 2029, \$3,215,000 in 2030, \$1,670,000 in 2031, and \$1,795,000 in 2032. Interest is payable on December 1 and June 1 at 3.0% to 5.0%. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$20,395,000. These bonds received an “Aa2” rating from Moody’s Investors Service. 	<u>\$ 17,925,000</u>
Total Long-Term Obligations	154,930,000
Less: Current Portion	<u>(6,730,000)</u>
Total	<u><u>\$148,200,000</u></u>

As referenced in the FY19 budget book, the college was exploring the possibility of calling in the 2008 general obligation bonds. On June 28, 2018, the District issued \$20,395,000 in Series 2018 General Obligation Alternate Revenue Refunding Bonds with an average interest rate of 3.92%. The bond proceeds plus \$15,000,000 in contributions from the District were used to advance refund \$35,735,000 of outstanding Series 2008 General Obligation Alternate Revenue Bonds with an average interest rate of 5.81%. The net proceeds and District funds were deposited in an irrevocable trust with an escrow agent and the Series 2008 bonds were redeemed on July 18, 2018. As a result, \$35,735,000 of the Series 2008 bonds are considered defeased and the liability for those bonds has been removed. The District advance refunded the Series 2008 bonds to reduce its debt service payments over the next 14 years by \$21,718,755 and resulted in an economic gain of \$4,554,412.

The summary of future debt service requirements as of June 30, 2019, is as follows:

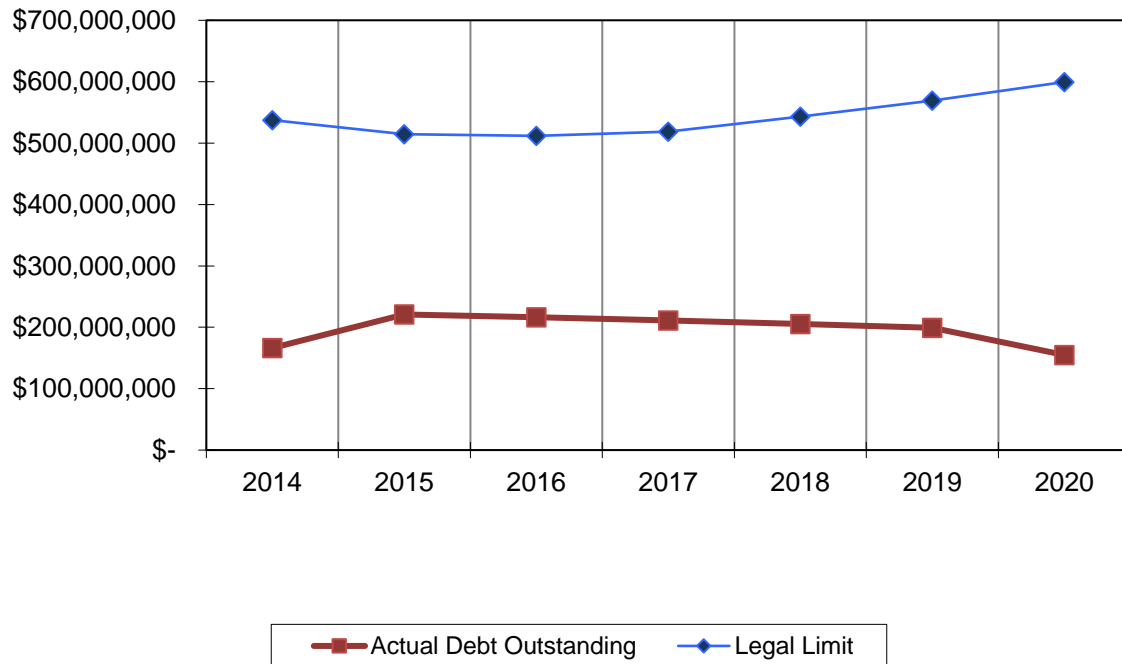
<u>Fiscal</u>			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	6,730,000	8,420,600	15,150,600
2021	7,385,000	8,058,483	15,443,483
2022	8,230,000	7,644,986	15,874,986
2023	8,940,000	7,166,815	16,106,815
2024	9,820,000	6,636,951	16,456,951
2025	10,745,000	6,036,295	16,781,295
2026	11,720,000	5,400,263	17,120,263
2027	12,785,000	4,671,428	17,456,428
2028	13,865,000	3,918,013	17,783,013
2029	15,045,000	3,083,150	18,128,150
2030	4,760,000	2,513,425	7,273,425
2031	5,045,000	2,299,850	7,344,850
2032	5,365,000	2,047,425	7,412,425
2033	5,040,000	1,779,275	6,819,275
2034	5,305,000	1,514,675	6,819,675
2035	5,585,000	1,236,162	6,821,162
2036	5,880,000	942,950	6,822,950
2037	6,190,000	634,250	6,824,250
2038	6,495,000	324,750	6,819,750
Total	\$ 154,930,000	\$ 74,329,746	\$ 229,259,746

Debt Limits

The legal debt limit or the total amount of debt that can be issued by the college is 2.875 percent of assessed valuation. Assessed valuation in levy year 2018 is \$20,851,800,632. At 2.875%, the debt limit translates into \$599,489,268. The current debt outstanding that applies to this limit totals \$69,785,000. This amount subtracted from the debt limit is the college's debt margin of \$529,704,268.

The graph illustrates how historically the college's total debt has been well below the legal limit.

Legal Debt Limit vs. Debt Outstanding



FINANCIAL POLICIES

FINANCIAL POLICIES

Financial and Budgetary Guidelines

JJC's Board of Trustees recognizes the importance of protecting funds and using them sensibly. In addition to JJC policies and procedures, major aspects of budgeting and finance are prescribed by the *Illinois Public Community College Act* and the Illinois Community College Board (ICCB). These guidelines help keep the College financially viable and assist in planning, preparing and administering a balanced budget. Synopses of these guidelines are listed below.

JJC BOARD APPROVED POLICIES

1.10.03 Officers of the Board-Treasurer and Designee Bonding

The Treasurer of the Board, the college controller and assistant controller, shall be required to be bonded in accordance with the volume of financial transactions necessary to conduct the financial business of the College.

8.01.00 Budget

This policy describes the general guidelines for budgeting and the budgeting process.

Contained within this policy are the College's policies governing the preparation and approval of operating and capital budgets, policies defining the role of Financial Services and other departments, agencies and activities which participate in the budgetary process, and policies pertaining to the implementation and control of operating and capital budgets. These policies apply to all college divisions/agencies, departments and activities.

Budgeting

The following policies govern budget preparation. An explanation of the role of the Financial Services Department is provided and the process by which operating activities, departments and divisions of the college participate in the preparation of budgets is described.

Preparation and Approval of College Budgets

The President, through the President's Cabinet, has primary responsibility for planning, coordinating, and participating in the preparation of college budgets. Schedules, minimum standards, formats, procedures, and expenditure/revenue estimation criteria are promulgated by the Financial Services Department. Participation at all levels and managers responsible for specific accounts is an integral part of this process.

For purposes of this policy statement, annual operating budgets, capital budgets and other special purpose budgets are encompassed by the term College Budgets. This general policy statement is applicable to all funds, Federal, State and Local.

The Board approves the annual operating budgets of the College in accordance with state statutes.

Capital budgets and other special purpose budgets are approved by the Board of Trustees or the College President as appropriate.

Budget Guidelines Covering Revenue Estimation and Expenditure Criteria

The Vice President of Administrative Services is responsible for providing guidance pertaining to the estimation of revenues and projection of expenditures. Such guidance will come from the annual Three-Year Financial Plan presented to the Board. Additional guidance may take the form of communication provided by the State or result from independent studies and the application of budget assumptions.

This policy does not preclude activities from submitting justification for variance from standard guidelines in formats designated by the Financial Services Department.

Revenues will be estimated conservatively, using an objective and analytical approach.

All guidelines related to revenues will place primary emphasis on the estimates of the Controller.

Balanced Budget

Every effort will be made to submit a balanced operating budget (Education and Operations & Maintenance Funds) in which revenues are greater than or equal to expenditures and one-time revenues will not be used for operational expenditures.

Timetable of Budget Functions

It is the responsibility of the vice president of administrative services to establish a schedule of budget functions which will serve to guide the budget development and implementation process for all divisions of the College. The schedule which is developed will be based on requirements and due dates established by the State, guidance received from the vice president of administrative services and the management needs of the College. Efforts will be made to provide for participation of all divisions in the development of the timetable of budget functions.

Vice presidents, deans, directors, and department or activity heads are authorized to establish working schedules within the general schedule established by Financial Services.

The method of communicating the schedule of budget functions shall be generally consistent from year to year and will be by such media as is deemed necessary and appropriate. The Board will ensure the preparation of a tentative budget for the College for each fiscal year and the vice president of administrative services will make the tentative budget available for public inspection in accordance with state law. All efforts should be made to allow the Board time to review the tentative budget and approve the annual budget prior to the beginning of each fiscal year (July 1).

8.01.01 Spending Plan

The College budget should be regarded as an educational spending plan. Once it has been adopted it becomes the responsibility of the president to administer that spending plan including the purchase of materials and supplies as authorized by the budget. Sound business practice and specific regulations of the Board will be observed.

8.01.02 College Indebtedness

The vice president of administrative services shall seek to maintain the highest possible bond rating from Standard and Poor's and Moody's so borrowing costs are minimized and access to credit is preserved. It is imperative that the College demonstrate to rating agencies, financial advisors, investment bankers, creditors, and taxpayers that the College officials are following a prescribed financial plan.

Bonds will be sold on a competitive basis unless it is in the best interest of the College to conduct a negotiated sale. Competitive sales will be the preferred method; however, negotiated financing may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability. The vice president of administrative services will recommend to the Board which method shall be used. This decision will be based on discussions with financial advisors, underwriters and/or bond council.

Uses

Bond proceeds should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment or other costs as permitted by law. Acceptable uses of bond proceeds can be viewed as items which can be capitalized. Non-capital furnishings and supplies will not be financed from bond proceeds. Refunding bond issues designed to restructure currently outstanding debt are an acceptable use of bonds proceeds.

The College will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency which is beyond its control or reasonable ability to forecast. Recognizing that bond issuance costs add to the total interest costs of financing, a cost benefit analysis should be conducted to determine that bond financing is necessary for financing a project.

Decision Analysis

Whenever the College is contemplating a possible bond issue, information will be developed concerning the following four categories commonly used by rating agencies assessing the College's credit worthiness. The subcategories are representative of the types of items to be considered. This information will be presented by the vice president of administrative services to the President's Cabinet for its review and recommendation to the Board of Trustees.

Debt Analysis

- Debt capacity analysis
- Purpose for which debt is issued
- Debt structure
- Debt burden
- Debt history and trends
- Adequacy of debt and capital planning
- Obsolescence of capital plant

Financial Analysis

- Stability, diversity, and growth rates of tax or other revenue sources
- Trend in assessed valuation and collections
- Current budget trends
- Appraisal of past revenue and expenditure trends
- History and long-term trends of revenues and expenditures
- Evidences of financial planning
- Adherence to generally accepted accounting principles
- Audit results
- Fund balance status and trends in operating and debt funds
- Financial monitoring systems and capabilities
- Cash flow projections

Governmental and Administrative Analysis

- Government organization structure
- Location of financial responsibilities and degree of control
- Adequacy of basic service provision
- Intergovernmental cooperation/ conflict and extent of duplication

Economic Analysis

- Geographic and location advantages
- Population and demographic characteristics
- Wealth indicators
- Housing characteristics
- Level of new construction
- Types of employment, industry, and occupation
- Evidences of industrial decline
- Trend of the economy

The College may use the services of qualified internal staff and outside advisors to assist in the analysis, evaluation, and decision process, including bond counsel and financial advisors. Recognizing the importance and value to the College's creditworthiness and marketability of the College's bonds, this policy is intended to insure that potential debt complies with all laws and regulations, as well as sound financial principles.

Communication and Disclosure

The College will follow a policy of full disclosure on every financial report, voluntarily following disclosure guidelines provided by the Government Finance Officers Association unless the cost of compliance with the higher standard is unreasonable.

General Obligation Bonds

Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project.

Generally, bonds cannot be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed. The College will attempt to keep the average maturity of general obligation bonds at or below 20 years. In accordance with state statutes, the College will limit the total of its general obligation debt to 2.875% of the College's assessed value and/or debt services which is less than 15% of operating expenditures unless otherwise approved by the Board of Trustees.

Limited Tax General Obligation Debt

Limited tax general obligation debt should be considered only when constraints preclude the preferred practice of voter approved general obligation bonds. As a precondition to the issuance of limited tax general obligation bonds, all alternative methods of financing should have been investigated. Consideration should always be given to provide a pledge of facility revenue to accompany the basic pledge of limited tax revenues.

Alternate Revenue Bonded Debt

The College should consider alternate revenue bonds when it is seeking a funding source other than property tax revenue.

The College should provide adequate debt service coverage. Projected annual revenues pledged to debt service should be at least 1.25 times the annual debt service costs.

Short Term Financing/Capital Lease Debt

Short-term financing or capital lease debt will be considered to finance certain equipment and rolling stock purchases when the aggregate cost of equipment to be purchased exceeds \$25,000 unless otherwise approved by the Board of Trustees. Adequate funds for the repayment of principal and interest must be included in the requesting department's approved budget.

The term of short-term financing will be limited to the usual useful life period of the vehicle or equipment, but in no case will exceed ten years.

8.01.03 Audit

A statement of the financial condition of the college shall be published annually in accordance with state law.

The Office of the Vice President of Administrative Services will keep the Board members informed of the financial condition of the college by providing them with a monthly budget-to-actual report. An annual audit will be conducted of the college's financial transactions by a certified public accountant licensed to practice public accounting in the State of Illinois and appointed by the Board. The audit will be conducted in accordance with generally accepted auditing standards as established by statutes or laws governing junior college operations in the State of Illinois.

8.01.04 Grants – Indirect Cost

During all grant application processes Joliet Junior College will attempt to obtain money for indirect costs whenever allowable. Any indirect costs received will then be directed to the general fund. Exceptions to this policy shall be approved by the President.

8.01.05 Investment Policy – Investment of Funds

A. Scope

This investment procedure applies to all funds of Joliet Junior College, Illinois Community College District 525. These funds are accounted for in the College's annual financial report and includes all current funds, and any other funds that may be created from time to time. All transactions, involving the funds and related activity of any funds shall be administered in accordance with the provisions of this procedure and the canons of the "prudent person rule." The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstance then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Objectives

1. Safety of Principal

Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective only appropriate investment instruments will be purchased and insurance or collateral may be required to ensure the return of principal.

2. Liquidity

The College's investment portfolio shall be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due.

3. Return on Investments

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the risk constraints, the cash flow characteristics of the portfolio and legal restrictions for return on investments.

4. Maintaining the Public Trust

The investment officers shall seek to act responsibly as custodians of the public trust and shall avoid any transactions that might impair public confidence in the College, the Board of Trustees, or the School Treasurer.

C. Investment Instruments

The Treasurer of the Joliet Junior College district can deposit funds within any financial institution within the confines of the Joliet Junior College district as long as that financial institution conforms to, complies with, and is within the statutory limits as to what they can handle as applies to public funds. Investment of funds with financial institutions outside the Joliet Junior College District 525 requires board approval. The selection for deposits will be made on the basis of the highest interest rate bid.

Joliet Junior College may invest in investments as authorized by the Illinois Public Funds Investment Act (30 ILCS 235/1 et seq.), section 110 ILCS 805/3-47 of the Illinois Public Community College Act, Local Debt Reform Act, and Acts amendatory thereto. The College has chosen to limit its allowable investments to those instruments listed below:

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued by the United States of America, its agencies and allowable instrumentality's;
2. Interest bearing savings accounts, interest bearing certificates of deposit or interest bearing time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
3. Certificates of deposit with federally insured institutions that are collateralized or insured in excess of any coverage provided by the Federal Deposit Insurance Corporation;
4. Collateralized repurchase agreements which conform to the requirements stated in paragraph 2(g) or 2(h) of the Illinois Public Funds Investment Act;
5. Illinois School District Liquid Asset Fund;
6. The Illinois Public Treasurer's Investment Pool;
7. Investment products that are considered as derivatives are specifically excluded from approved investments.
8. General Obligation Bonds rated at the time of purchase within the four highest general classifications established by a rating service nationally recognized in rating bonds of states and political subdivisions thereof.

D. Safekeeping of Securities

1. Safekeeping is required for all securities. To accomplish this, the securities can be held at the following locations:
 - a. At the financial institution;
 - b. At another custodial facility – generally in a trust or safekeeping department through book-entry at the Federal Reserve unless physical securities are involved; or
2. A safekeeping receipt will be maintained by the college as documentation.

E. Collateralization

Financial institutions must collateralize all deposits in excess of coverage provided by the Federal Deposit Insurance Corporation to 100% of market value.

Acceptable collateral will include the following:

1. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued which are guaranteed by the full faith and credit of the United States of America as to principal and interest;
2. Bonds issued by Joliet Junior College; and
3. Obligations of United States Government Agencies.

All investments requiring collateral in accordance with the above section, shall be witnessed by a written agreement and held at an independent-third party institution in the name of the college.

The only exception to this collateralization policy is limited to funds invested for capital construction projects, which the college Treasurer will be authorized to determine appropriate collateralization levels based on cash flow needs necessary for the college to complete construction projects.

F. Safekeeping of Collateral

The securities must be held at one or more of the following locations:

1. At a Federal Reserve Bank or its branch office;
2. At another custodial facility in a trust or safekeeping department through book-entry at the Federal Reserve.
3. By an escrow agent of the pledging institution; or
4. By the trust department of the issuing bank.

G. Qualified Financial Institutions and Intermediaries

1. Depositories – Demand deposits
 - a. Any financial institution selected by the College shall provide normal banking services, including, but not limited to: checking accounts, wire transfers and safekeeping services.
 - b. The College will not maintain funds in any financial institution that is not a member of the FDIC system. In addition, the College will not maintain funds in any institution neither willing nor capable of posting required collateral for funds or purchasing private insurance in excess of FDIC insurable limits.
 - c. To qualify as a depository, a financial institution must furnish the Treasurer with copies of the latest two statements of condition, which it is required to furnish to the Comptroller of Currency as the case may be. While acting as a depository, a financial institution must continue to furnish such statements to the Treasurer annually.
 - d. Fees for banking services shall be mutually agreed to by an authorized representative of the depository bank and the Treasurer.
2. Certificates of Deposit

Any financial institution selected to be eligible for the College's competitive certificate of deposit purchase program must meet the following requirements:

 - a. Shall provide wire transfer and certificate of deposit in safekeeping services
 - b. Shall be a member of FDIC system and shall be willing and capable of posting required collateral or private insurance for funds in excess of FDIC insurable limits.
 - c. Shall have met the minimum financial criteria as established by the College.

H. Management of Program

1. The following individuals are authorized to purchase and sell investments, authorize wire transfers, authorize the release of pledged collateral, and to execute any documents required under this procedure.
 - a. Treasurer
 - b. Controller
 - c. Assistant Controller

These documents include:

- a. Wire Transfer Agreement
- b. Depository Agreement
- c. Safekeeping Agreement
- d. Custody Agreement

2. Management responsibility for the investment program is hereby delegated to the Treasurer, Controller and Assistant Controller, who shall establish a system of internal controls and written operational procedures designed to prevent losses of funds that might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the entity. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions; check signing, check reconciliation, deposits, bond payments, report preparation and wire transfers. No person may engage in any investment transaction except as provided for under the terms of this policy. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinates.
3. The wording of agreements necessary to fulfill the investment responsibilities is the responsibility of the Treasurer who shall periodically review them for their consistency with College policy and State law and who shall be assisted in this function by the Controller, or Assistant Controller, College legal counsel and auditors. These agreements include, but not limited to:
 - a. Depository Agreement
 - b. Safekeeping Agreement
 - c. Custody Agreement
4. The Treasurer may use financial intermediaries, brokers, and/or financial institutions to solicit bids for securities and certificates of deposit. The intermediaries shall be approved by the Board of Trustees.
5. All wire transfers made by the Treasurer shall require a secondary authorization by the Controller or Assistant Controller.

I. Performance

The Treasurer will seek to earn a rate of return appropriate for the type of investments being managed given the portfolio objectives defined in Section B of this document for all funds. In general, the Treasurer will strive to earn an average rate of return equal to or greater than the U. S. Treasury Bill rate for a given period of time for the College's average weighted maturity.

J. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

K. Indemnification

Investment officers and employees of the District acting in accordance with this Investment Procedure and written operational procedures as have been or may be established and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

L. Reporting

The Treasurer shall submit to the Board of Trustees a monthly investment report, which shall include information regarding securities in the portfolio. The report shall indicate any areas of policy concern and planned revision of investment strategies.

M. Amendment

This policy shall be reviewed from time to time by the Treasurer with regards to the procedure's effectiveness in meeting the College's needs for safety, liquidity, and rate of return, diversification, and general performance. Any substantive changes will be reported to the Board of Trustees.

8.01.06 Capital Funds Policy

This policy describes the governing principles for preparing the capital budget and the Capital Improvement Plan (CIP). To facilitate informed investment decisions and promote effective management of existing capital assets.

The capital improvement program includes all capital projects, regardless of size, financed with Federal, State and/or college funds, and all departmentally funded projects exceeding the amount stated in the Budget Procedure 8.5(1). The capital improvement program is an ongoing process that includes:

- Assessing capital needs, opportunities and resources
- Assess utility conservation and sustainability opportunities
- Ensuring that potential projects conform with academic priorities and investment strategies
- Establishing priorities for project funding

The CIP is compiled by the Facility Services Department and presented to the President's Cabinet for input. The president recommends college wide priorities and if approved are included in the capital budget.

Capital Improvement Program

Providing the facilities essential to the accomplishment of the college's mission is a primary concern.

To ensure the availability of such facilities, a 3-Year Capital Improvement Program (CIP) will be developed and updated on an annual basis. Plan objectives and goals include:

- Improving learning through educational facility enhancements.
- Ensuring facilities compliance with Environmental, Health and Safety Regulations.
- Extending the life expectancy of buildings and infrastructure.
- Construction of new facilities to meet the demands of increasing student enrollment.

The CIP will integrate projects from the college's Facilities Master Plan (Capital Improvement) and 10-Year Facility Condition Assessment with annual immediate needs into a short-range 3-Year Plan.

- Major components will include: Executive summary
- Program/physical history

- Campus Master Plan and description
- CIP process description
- Fund source description
- Project list for coming fiscal year and amounts
- Project descriptions
- 3-year plan for projects by category
- 10-year Facility Condition Assessment
- Program schedule
- Impact on operating budget
- Campus Maps identifying project location

8.01.07 Fund Balance

This policy describes the guidelines for unreserved fund balances in the College operating (general) fund.

Goal

Fund balance is the balance of a fund after all liabilities have been deducted from the assets of the fund. The goal is to establish and maintain an operating fund (Education Fund and Operations and Maintenance Fund) fund balance of twenty five percent of the following year's budgeted revenue.

Utilization

The proposed recommended use of the unreserved general fund balance is for projects in the Capital Improvement Program (CIP) or other unanticipated one-time expenditures that do not result in recurring operating costs. Expenditures from the unreserved fund balance must be approved by the Board of Trustees.

When the operating fund balance exceeds twenty-five percent of the following year's budgeted revenue, the excess funds may be transferred to the Operations and Maintenance Restricted Fund with approval by the Board of Trustees.

Replenishment of Reserve Deficits

In the event the operating fund balance falls below fifteen percent, the vice president of administrative services will submit to the Board, in conjunction with the proposed budget, a plan for corrective action to restore the fund balance to its goal of twenty five percent.

Annual Review

Compliance of this policy will be reviewed by the vice president of administrative services during the budget adoption process.

The Board will receive a report of year end reserves in the general fund as part of the year-end financial report.

8.01.08 Tax Levy

The Board shall annually determine the total amount of taxes to be levied based on the college's approved annual budget. The Board shall authorize the amount of tax levy by

fund and shall authorize the appropriate county and local officials to collect the taxes on the College's behalf in compliance with applicable state statutes and local ordinances.

8.01.09 Capital Assets

Capital assets include buildings, property, equipment and infrastructure assets, such as roads. Capital assets are defined by the District as assets with an initial unit cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Interest incurred during the construction of capital assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period. Straight-line depreciation is used based on the following estimated useful lives:

Buildings and improvements	15 – 50 years
Furniture and equipment	4 – 10 years
Improvements other than buildings	20 years

The basis of accounting for depreciable capital assets is acquisition cost, and all normal expenditures, including installation costs, architect-engineer fees, etc., of readying an asset for use will be capitalized.

Impairment of Long-Lived Assets: A recognized impairment of a long-lived asset will be reflected whenever events or circumstances warrant. For disclosure purposes, any recognized impairment loss will be accompanied by a description of the impairment asset or group of assets and the measurement assumptions used in determining the impairment loss.

8.02.00 Federal and State Funds

To provide funds for the support of the College, the Board shall file applications with appropriate federal and state agencies for operating and capital assistance.

If a grant requires the college to match funds, the President must approve the budget appropriation before the college submits the grant application.

8.02.03 Funds From Private Sources

The Board of Trustees encourages the college staff to actively seek funds from private sources to be used to supplement the income received from tuition and fees and from district, state, and federal sources.

All College fund-raising efforts will be coordinated by the College's Institutional Advancement Office to ensure maximum favorable results and to avoid duplication of contacts from the College.

All college fund-raising programs must receive approval as set forth by the College fund-raising procedures.

The College's Institutional Advancement Office will be responsible for processing all gifts to the College. The Joliet Junior College Foundation is the main gift-receiving agency for the College.

All undesignated gifts will be placed in the Unrestricted Fund in the Foundation. Donor designated gifts will be processed through the Foundation office and in accordance with criteria.

Reports of expenditures from all accounts will be reported to the Board of Trustees, the Board of Directors of the Foundation and other appropriate persons. The Gifts Received report compiled by the Foundation will be included in the monthly Board of Trustees report and Foundation's executive and full board reports.

8.03.00 Authorization of Expenditures

All expenditures of College funds must be authorized by Board policies through the budget process or by special Board approval.

8.03.01 Pay Advancements

The College recognized the rare, extraordinary need for employees to receive compensation at times other than normal payroll release dates. Emergency circumstances that would justify a salary advance include, but are not limited to; death in the family, destruction or major damage to their residence, accident/sickness, theft of funds or major car repair.

Therefore, it is the policy the Board that pay advances for the reasons noted above may not exceed the sum of dollars allocated for one pay period for the individual involved and will be deducted from the subsequent pay period. Any pay advance in excess of \$1,500 will be reported to the Board of Trustees. Requests and approval for a pay advance should be directed to the vice president for administrative services or his/her designee.

8.03.02 Payment of Expenditures

The Board will receive a list of all bills submitted for payment monthly. The list will include payee, purpose of expenditure, detail, and check amount, as required under section 110 ILLCS 805/3-27. The bills will be classified in two categories. 1) Revolving Fund, and 2) Bills to be Approved.

Revolving Fund

To insure prompt payment to our vendors and compliance with the Illinois State Prompt Payment Act a revolving fund under section 110 805/3-27 (b) is established. Expenditures that meet one of the following criteria will be paid bi-weekly, at a minimum, from the Revolving Fund.

- 1) Expenditures under \$5000
- 2) Expenditures under \$5000 made on the College's procurement card
- 3) Expenditures under \$5000 for legal and worker's compensation settlements
- 4) Utilities i.e., water, electric, gas sewer, waste disposal, telephone, etc.
- 5) Resale expenditures for Food Service and Bookstore
- 6) Monthly life insurance, workers compensation insurance, property insurance and liability insurance premiums

- 7) Travel and travel related expenditures that are below the maximum thresholds as outlined in travel policies and procedures for employees and board members
- 8) Disbursement of student loans, grants and student/miscellaneous refunds
- 9) Independent contractors for instructional services
- 10) Payroll taxes, payroll deductions and unemployment payments
- 11) Postage
- 12) Credit card payments
- 13) Expenditures where the College has a contractual obligation to make the payment by a certain date
- 14) Expenditure with the approval of the college treasurer or his/her designee.

The Board will receive an itemized listing of those payments made during the previous month.

Bills to be Approved

All bills presented for payment that do not meet the criteria to be disbursed from the Revolving Fund will be listed under this category. It is the responsibility of the Board to approve these bills for payment prior to disbursement being made.

8.04.00 Local Debt Recovery Program – Participation by the College

The College is a participant in the Illinois Local Debt Recovery Program in conjunction with the Illinois Office of the Comptroller. The College administration shall develop and maintain administrative procedures for program implementation, including required due process procedures as mandated.

8.04.01 IDHR Rules

The IDHR (Illinois Department of Human Rights) Rules define “contract” as follows:

"Section 750.5. The term "public contract" means “any contract, purchase order, lease or other agreement or understanding, written or otherwise, between the State of Illinois or any of its political subdivisions or municipal corporations or any agent thereof and any other person for the procurement of anything or service of value, such as, for example, any real or personal property, equipment, merchandise, goods, materials, labor or services for or by the State or political subdivision or municipal corporation. Public Contract further means any loan or grant by the State of Illinois or any of its political subdivisions or municipal corporations from which such a contract, purchase order, lease or other agreement or understanding may be financed in whole or in part."

The EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Department of Human Rights as a material term of all public contracts:

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause or the Act, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

1. That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
2. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with this Part) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.
4. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and this Part. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and this Part, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
5. That he or she will submit reports as required by this Part, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and this Part.
6. That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
7. That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights

Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Notwithstanding the foregoing, pursuant to Section 750.20, All contract specifications furnished by any contracting agency to bidders or contractors shall contain the Equal Employment Opportunity Clause set forth above and such clause shall be included as a material term of any contract; however, a contracting agency having published rules and regulations which govern all its contracts and which include the Equal Employment Opportunity Clause may incorporate such clause by reference in such agency's individual contracts or contract specifications. By operation of this Part, the Equal Employment Opportunity Clause shall be deemed to be a part of every public contract whether or not such contract is in writing and regardless of whether said clause is physically incorporated therein.

Subcontracts

Pursuant to Section 750.5, the term "subcontract" means any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligations under one or more public contracts is performed, undertaken or assumed. The term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

"Subcontractor" means any person having a subcontract as defined above.

Each public contractor and subcontractor shall in turn include the Equal Employment Opportunity Clause set forth above in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

Further, pursuant to Section 5/2-105, Every party to a public contract and every eligible bidder shall:

- (1) Refrain from unlawful discrimination and discrimination based on citizenship status in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
- (2) Comply with the procedures and requirements of the Department's regulations concerning equal employment opportunities and affirmative action;
- (3) Provide such information, with respect to its employees and applicants for employment, and assistance as the Department may reasonably request;
- (4) Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the

Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act.

A copy of the policies shall be provided to the Department upon request.

8.05.00 Cash Receipts

Various departments, clubs, athletics, food service, bookstore, tuition, and other college sponsored organizations collect money for various purposes.

1. Institutional Regulations

All money collected under the sponsorship of the College must be deposited at the Student Accounts and Payments office.

12.02.00 Insurance

Insurance shall be purchased on a bid or quote, at least once every five years as determined by the vice president of administrative services.

The District recognizes that premium cost is not the only factor to consider when purchasing insurance and that the quality of coverage, the professional services of a qualified broker, and the financial soundness of the insurance company must also be taken into consideration.

The Board shall purchase with district funds the type and amount of insurance necessary, or shall set aside adequate reserves to self-insure in order, to protect itself as a corporate body, its individual members, its appointed officers, and its employees from financial loss arising out of any claim, demand, suit, or judgment by reason of alleged negligence or other act resulting in accidental injury to any person or property damage within or without the college buildings while the above-named insured are acting in the discharge of their duties within the scope of their employment and/or under the direction of the Board.

13.01.00 Purchasing Policy

It shall be the responsibility of the president through his/her designated representative to ensure that all qualified suppliers have the opportunity to bid or offer for sale on a negotiated basis merchandise or services that are to be purchased by the college. The Board will be guided by the principle that the college should receive the best quality merchandise and services available for the purchase dollar regardless of who the vendor may be.

It shall be the responsibility of the president through the vice president of administrative services or his/her designee to maintain vendor bid lists in the Business & Auxiliary Services office. Additions or removals can be made upon request by any vendor. Vendors may be removed from the vendor bid list as a result of any unsatisfactory performance on any previous contracts.

A. Purchase of Budgeted Items Not Subject to Competitive Bid:

All purchases of items supported by the adopted budget and not subject to competitive bid as required by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27.1 as amended) may be made by the vice president for administrative services or his/her designee without advertising for bids and without

requiring price quotations. If for any reason competitive bids or price quotations are deemed advisable by the vice president for administrative services, they will be obtained and awards made on the basis of conformance to specifications and the amount of the bids.

B. Purchases Subject to Competitive Bidding

All purchases of goods and services shall be awarded by the Board of Trustees upon the recommendation of the president of the College. When any purchase to be made by the College is subject to competitive bidding as specified by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27,1 as amended), the vice president for administrative services or his/her designee guarantee due (e.g. sufficient or adequate) advertisement for bids for the sale of those goods and services required by the College. Formal contracts may be any of the following types, as appropriate under the circumstances.

- Cost plus Fixed Fee – or time and material.
- Fixed Price – both parties share the risk.
- Open End – volume price given for orders exceeding a stipulated dollar value to be delivered during the course of the year.

Due (e.g. sufficient or adequate) advertisement for bids shall include, but is not limited to, one public notice at least ten calendar days before the bid date in a newspaper or newspapers or general circulation within Illinois Community College District No. 525. In addition to such public advertisement, bids may be solicited directly from such persons who may be deemed reliable and competent to furnish the item or items required.

All bids must be sealed by the bidder and must be opened by a member of the vice president of administrative services or his/her designee at a public bid opening at which the contents of the bids must be announced. The vice president for administrative services or his/her designee shall prepare a tabulation for consideration for the Board and will make recommendations through the president to the Board. The Board shall award the contract to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability. The Board shall always reserve the right to reject any or all bids.

C. Emergency Purchases or Repairs

Necessary purchases or emergency repairs which require major expenditures of monies otherwise subject to Board of Trustees approval, but which require prompt action, may be made as an emergency purchase. Such an emergency expenditure must be approved by three-fourths of the members of the Board.

D. Construction Contracts

Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure in excess of the amount specified by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27.1 (j), as amended) shall be awarded on the basis of due advertisement for bids. All bids must be sealed by the bidder and must be opened by the vice president of administrative services or his/her designee at a public bid opening at which the contents of the bid must be announced. The vice president for administrative services or his/her designee shall prepare

a tabulation for consideration by the Board and will make recommendations through the president to the Board.

Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not in excess of the statutorily specified amount subject to competitive bidding may be awarded by the vice president for administrative services or his/her designee.

E. Professional Services Firms

For the purpose of this policy, professional services shall be defined as the services of individuals, or entities possessing a high degree of professional skill where the ability or fitness of the individual, or entity plays an important part.

No professional services firm shall be considered qualified to respond to a request for proposal (RFP) if a former employee or partner of the firm, or any subsidiary or affiliate thereof that has been employed by Joliet Junior College for two years or less immediately prior to the submission of the RFP, and such employee has or may have the ability to provide input into the final decision making process or whose opinion or expertise is solicited by the Board as part of the final decision making process.

The college will issue a Request for Proposals for professional services contracts with annual expenditures of \$25,000.00 or more at least every five (5) years.

13.01.01 Responsibility of Bidders

The Board will exercise its discretion in determining the responsibility of the bidders and will award the contract to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability.

In the event of tie bids, preferences will be given to persons or firms located within the confines of the college district if they are recognized as qualified and can provide the needed services of all materials on a substantially equal basis with persons located outside of the college district. At all times, the Business and Auxiliary Services office will seek to purchase goods and services in line with officially approved policies of the educational institution in a manner that will be in the best interests of the students attending the college and in the best interests of the taxpayers of the district.

In addition to all other requirements, bidders must comply with the “Responsible Bidder Ordinance” minimum legal requirements:

1. The bidder must be a duly organized legal entity in good standing with the Illinois Secretary of State and in compliance with all laws prerequisite to doing business in Illinois.
2. The bidder must have a valid Federal Tax Identification Number (FEIN) or social security number.
3. The bidder must be an equal opportunity employer.
4. The bidder must provide certificates of insurance indicating the following coverages if called for in the bid solicitation: general liability, workers compensation, completed operations, automobile, hazardous occupation and product liability.

5. The bidder must comply with all provisions of the Illinois Prevailing Wage Act (820 ILCS130), including wages, medical and hospitalization insurance and retirement for those trades covered in the Act.
6. For construction projects over \$25,000, the bidder must provide an apprenticeship and training program that is registered with the United States Department of Labor's Bureau of Apprenticeship and Training or is reasonably equivalent to such programs. The bidder must be compliant with the Illinois Drug-Free Workplace Act 30 ILCS 580/.

13.01.02 Consultant Services

Consultant expenses for services rendered to the college will be reimbursed at rates that are reasonable, necessary, and consistent with the level of expertise required, and approved by the president, or appropriate designee, of the college.

Professional service agreements for consulting services will be utilized.

13.03.00 Inventories

A. Warehouse Supplies

A perpetual inventory of warehouse supplies (copier paper, college stationery/envelopes and gas cylinders) will be maintained for consumable items used in the instructional, administrative, cafeteria, maintenance and operations departments. The purpose of this inventory will be to purchase items on an as-needed basis and for conservation of materials and supplies. A physical inventory will be performed annually.

B. The physical inventory should be completed before July 15th of each year.

13.04.00 Sale/Disposal of College Property

Property owned or leased by the college shall be used only by college employees in the performance of assigned job duties and responsibilities. College property may not be used by employees for personal profit.

The sale or disposal of all college property deemed surplus or in any other manner not suited or needed for college purposes shall be subject to the approval of the Board of Trustees.

The Board shall be provided with complete information concerning the method or methods to be used in the sale/disposal of that property.

Methods of disposal:

1. The director of business & auxiliary services will determine whether property is damaged or not working to allow for immediate disposal.
2. Staff and faculty will have access to view and request items for academic use via the JJC Portal.
3. Property which is determined to be obsolete for college use shall be advertised for public sale.
4. Following the public sale, remaining unclaimed items will be offered to the following in the order listed:

- a. In-district public schools,
 - b. Not-for-profit community-based organizations within the JJC district.
5. Any unclaimed items will be disposed of appropriately.

13.06.00 Procurement Procedure for Purchases from Federal Grant Funds

It shall be the responsibility of the president and his/her designated representative to ensure that all qualified suppliers have the opportunity to bid or offer for sale on a negotiated basis merchandise or services that are to be purchased by the college. The Board will be guided by the principle that the college should receive the best quality merchandise and services available for the purchase dollar regardless of who the vendor may be. Federal regulations require that the lowest price have priority, unless quality, service, or delivery time takes priority as to need. Small, disadvantaged, minority, or women-owned business should be given preference to the extent practical and economically feasible.

It shall be the responsibility of the vice president for administrative services or his/her designee to maintain vendor bid lists in the Business & Auxiliary Services Office. Additions or deletions can be made upon request by any vendor. Vendors may be removed from the vendor bid list as a result of unsatisfactory performance on any previous contracts.

This policy applies to any designees (“buyer”) authorized to initiate purchases on behalf of a federal grant.

Conflict of Interest

JJC conflict of interest rules shall govern the performance, behavior and actions of the College, including Board members, employees, directors, volunteers, or agents who are engaged in any aspect of procurement, including – but not limited to – purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.

No employee, officer, director, volunteer, or agent of the College shall participate in the selection, award, or administration of a bid or contract supported by Federal funds if a conflict of interest is real or apparent to a reasonable person.

Conflicts of interest may arise when any employee, officer, director, volunteer, or agent of the College has a financial, family or any other beneficial interest in the vendor firm selected or considered for an award.

No employee, officer, director, volunteer or agent of the College shall do business with, award contracts to, or show favoritism toward a member of his/her immediate family, spouse’s family or to any company, vendor or concern who either employs or has any relationship to a family member; or award a contract or bid which violates the spirit or intent of Federal, State and local procurement laws and policies established to maximize free and open competition among qualified vendors.

No JJC employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict would arise when the JJC employee, officer or agent, any member of his or her immediate family his or her partner or an organization which

employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. JJC employee, officer, or agent may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

As an applicant for a Federal award, JJC must disclose in a timely manner, in writing to the Federal awarding agency or pass through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies describe in 2 CFR sec. 200.113

Purchasing Policy

To promote compliance with federal regulations, the College requires buyers to perform some measure of cost/price analysis when making purchases under federal grants. Buyers shall avoid purchasing unnecessary items. All vendor bids and quotations must be evaluated on the basis of product quality, technical compliance with specifications, total cost, and the vendor's acceptance of the College's terms and conditions.

1. Micro-purchases (purchases under \$5,000.00 or \$2,000.00 for construction supplies)

Acquisition of supplies and services under \$5,000.00 or less or \$2,000.00 for construction supplies and services are subject to the Davis-Bacon Act. Such purchases may be awarded without soliciting competitive quotations if JJC considers the cost reasonable. To the extent practicable, the College must distribute micro-purchases equitably among qualified suppliers

If for any reason competitive bids or price quotations are deemed advisable by the vice president for administrative services or his/her designee, they will be obtained and awards made on the basis of conformance to specifications and the amount of the bid.

Formal documentation of vendor selection is not required. Buyers are expected to conduct an informal cost/price analysis and select the vendor offering the best mix of quality, service and price for the specified need. Reasonable efforts shall be made to ensure fair and competitive pricing.

2. Purchases of \$5,000.00 but less than \$10,000.00

All purchases of \$5,000.00 or more but less than \$10,000.00 of goods and services may be made by the vice president for administrative services or his/her designee after receiving three written price quotations from the requesting department for the item to be purchased.

Each vendor must be provided with the same precise and accurate description of the specifications and technical requirements for the item or service. Web price lists and catalogue listings can be considered as written bids.

3. Purchases of \$10,000.00 but less than \$25,000.00

All purchases of \$10,000.00 or more but less than \$25,000.00 of goods and services may be made by the vice president for administrative services or his/her designee after Business and Auxiliary Services secures three written price quotations for the item to be purchased.

4. Purchases of \$25,000.00 or more

All purchases of goods and services of \$25,000.00 or more shall be authorized only by the Board upon the recommendation of the president of the College. When any purchase to be made by the College shall be \$25,000.00 or more, the vice president for administrative services or his/her designee shall guarantee due advertisement for bids for the sale of those goods and services required by the College, except contracts which by their nature are not adapted to award by competitive bidding.

Formal contracts may be any of the following types, as appropriate under the circumstances:

- A. Cost plus Fixed Fee – or time and material
- B. Fixed Price – both parties share the risk
- C. Predetermined price w/ceiling – maximum price established and negotiations entered at 40% and 80% of the work
- D. Open End – volume price given for orders exceeding a stipulated dollar value to be delivered during the course of the year

5. Purchases of \$150,000 or more

The College must perform a cost or price analysis in connection with every procurement action over \$150,000 including contract modifications.

- *Price Analysis*: Comparison of prices of multiple bids or information from other sources such as established catalog or market prices or prices for similar past purchases
- *Cost Analysis*: Evaluation of the separate elements (e.g. labor, materials, etc.) that make up a contractor's total cost proposal or price (for both new contracts and modifications) to determine if they are allowable, directly related to the requirement and reasonable for the value received.

6. Non-competitive Proposal – Sole Source

Appropriate only when:

- 1. The item is only available from a single source.
- 2. There is a public emergency that will not permit delay.
- 3. The Federal agency or pass through expressly authorizes noncompetitive proposals in response to a written request from non-Federal entity.
- 4. After soliciting a number of sources, competition is determined inadequate.
- 5. No other vendor exists that is capable of fully meeting the requirements.
- 6. Alternative vendors exist in the competitive market, but the buyer chooses to solicit a bid from only one particular vendor because of technical requirements (precision, reliability) or past performance by other vendors (poor service, availability of parts).

The department head or dean must complete a Sole Source Justification Form and write a narrative justification for the non-competitive procurement. Additional information for justifying a sole or single source procurement may be required. The Vice President for Administrative Services or his/her designee must approve the sole source justification.

The Vice President for Administrative Services must approve any exceptions to this policy by written notice.

ICCB REGULATIONS

Annual Budget

The budget is a controlled plan to be used in implementing the philosophy and the objectives of the college. Its development should involve maximum participation and, therefore, the aims and objectives of the college should be reflected at each level.

Colleges are encouraged to use either of the following budgetary formats: line-item appropriation or program budgeting in conjunction with program performance budgeting (PPB), or zero-based budgeting (ZBB). However, a budgetary crosswalk may be necessary to complete the line-item appropriation by function budget required by the ICCB.

Each local Board of Trustees must adopt a budget for each fiscal year within or before the first quarter of each fiscal year. Moreover, a tentative budget must be available for public inspection for at least 30 days, or ten days for community college districts in cities of over 500,000 inhabitants, prior to final adoption; and at least one public hearing must be held on the tentative budget.

It is anticipated that each district will develop an expanded operational budget that is more detailed than the budget required by the ICCB. Care should be taken that any budget adopted by the local Board of Trustees meets the requirements of Section 3-20.1 of the *Public Community College Act* for community college districts in cities with less than 500,000 inhabitants or Sections 7-8 through 7-16 for other community college districts.

The budget shall contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. The estimate of taxes to be received may be based upon the amount of actual cash receipts that may reasonably be expected by the district during such fiscal year, estimated from the experience of the district in prior years and with due regard for other circumstances that may substantially affect such receipts. (Section-3-20.1)

The budget shall set forth estimates, by classes, of all current assets and liabilities of each fund of the board as of the beginning of the fiscal year, and the amounts of those assets estimated to be available for appropriation in that year, either for expenditures or charges to be made or incurred during that year or for liabilities unpaid at the beginning thereof. Estimates of taxes to be received from the levies of prior years shall be net, after deducting

amounts estimated to be sufficient to cover the loss and cost of collecting those taxes and also deferred collections thereof and abatements in the amount of those taxes extended or to be extended upon the collector's books. (Section 7-9)

The local Boards of Trustees of community college districts in cities of less than 500,000 inhabitants may transfer among budgeted items in a fund, providing that all transfers do not exceed 10 percent of the total of such fund as set forth in the budget. The local Board of Trustees also may amend the budget by using the same procedure as the original adoption.

One copy of the annual budget in the format prescribed shall be filed with the ICCB no later than October 15.

Certificate of Tax Levy

The language for the Certificate of Tax Levy suggested by Section 3-20.5 of the *Public Community College Act* is included in this section. This certificate must be filed with each county clerk on or before the last Tuesday in December. A copy of the certificate, along with each county clerk's verification of the levy, should be filed with the ICCB no later than January 31. In addition to the adopted annual budget, each college must file with each county clerk, within 30 days of its adoption, the local board's budget resolution and a certified summary of anticipated revenues for the fiscal year. Failure to file these documents authorizes the county clerk to refuse to extend the district's tax levy. Suggested forms for the budget resolution and the summary of anticipated revenues are included as part of this section.

Moreover, when a district levies more than 105 percent of the previous year's tax extensions, the district must have at least one public hearing which may not coincide with the hearing on the tentative budget. The notice must fulfill the following requirements:

The notice shall appear no more than 14 days nor less than (7) seven days prior to the date of the public hearing. The notice shall be no less than one-eighth page in size, and the smallest type used shall be 12 point and shall be enclosed in a black border no less than 1/4 inch wide. The notice shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear. The notice shall state in plain and simple language the following information: (1) the legal name of the taxing district; (2) the commonly known name of the taxing district; (3) the amount of property taxes, exclusive of election costs, extended or estimated to be extended on behalf of the taxing district for the preceding year; (4) the amount of the proposed levy, exclusive of election costs, for the current year; (5) the percentage increase; and (6) the date, time and place of the public hearing concerning the proposed budget and the proposed levy increase. Such hearing may not coincide with the hearing on the proposed budget of the taxing district.

Any notice which includes information substantially in excess of that specified and required by this Act shall be an invalid notice. (Chapter 120, Section 866)

Additionally, an amended Certificate of Tax Levy may be filed within ten days of notification from the county clerk of the multiplier providing such multipliers will alter the amount of revenue received by the district.

External Audit

Each district is required to submit three copies of its external audit to the ICCB by October 15 following the end of the fiscal year. Required schedules and recommended formats are detailed by the ICCB.

Annual Financial Report

Pursuant to Section 3-22.2 of the *Public Community College Act*, each district is required to publish a financial statement at least once annually prior to November 15 in a newspaper of general circulation in the district, and a copy of this publication must be filed with the ICCB by December 1.

Community College Treasurer's Bond

Each community college treasurer must be bonded. A copy of each bond must be filed with the county clerk(s) and the ICCB.

Requirements for Financial Transactions

The *Public Community College Act* and ICCB rules contain many financial requirements. Although several requirements are highlighted below, you are encouraged to review the *Public Community College Act* and ICCB rules.

Payment of Orders and Bills

The local Boards of Trustees of community college districts in cities of less than 500,000 inhabitants must approve payment of all bills showing to whom and for what purpose each payment is to be made and to what budgetary item each payment should be debited. The payment's purpose and budgetary line item can be shown by Fiscal Management Manual account codes. College staff should ensure that each item is properly charged to the correct account and that authority exists for such a transaction. For example, custodial salaries and utilities can be paid from the Operations and Maintenance Fund only upon resolution of the local Board of Trustees.

Bidding Policy

Section 3.27.1 of the *Public Community College Act* requires each district to let all contracts for supplies, materials, or work involving an expenditure in excess of \$10,000 to the lowest responsible bidder after due advertisement, excluding the exceptions which are listed in Section 3-27.1 of the Act. The local board may adopt a more restrictive bidding policy.

THE PUBLIC ACT REGULATIONS

805/3-20.1. Adoption of Annual Budget--Contents--Fiscal year

Community college boards are required to adopt a budget before or within the first quarter of a new fiscal year. The budget must "...specify the objects and purposes of each item and amount needed for each object or purpose." The budget must contain a statement of cash on hand at the beginning of a fiscal year, an estimate of cash to be received and expended during the year, and an estimate of cash expected on hand at the end of the fiscal year. Nothing in this section is to be interpreted as a requirement for a district to change its basis or system of accounting. The board is required to establish the fiscal year. The budget "...shall be prepared in tentative form by some person or persons designated by the board,

and in such tentative form shall be made conveniently available to inspection for at least 30 days prior to final action thereon. At least one public hearing shall be held as to such budget prior to final action thereon.” Districts are required to publish a notice of the availability of the budget for public inspection, and notice of the public hearing. Finally, this section authorizes the board to “...from time to time make transfers between the various items in any fund not exceeding in the aggregate 10% of the total of such fund as set forth in the budget.” The board may amend the budget by following the same procedures for the original adoption outlined in this section.

805/3-20.2. Additional or Supplemental Budget

If the voters of a community college district approve an increase in the district’s tax rate for the Education or Operations and Maintenance Funds after the budget for that period has been adopted, the board may adopt or pass a budget reflecting the supplemental or additional funds to be collected.

805/3-20.3. Expenses Payable from Taxes for Operation and Maintenance of Facilities Purposes and for Purchase of College Grounds--Educational Fund

This section specifies expenditures that must be paid from the amount levied for operations and maintenance purposes. Included are “...obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, for the rental of buildings and property for community college purposes...” Other expenditures are to be paid from the Educational Fund.

805/3-20.5. Determination of Amount to be Raised by Tax for Educational Purposes and for Operations and Maintenance of Facilities Purposes--Certificate of Tax Levy

Each year, the college must determine the amount of funds to be raised by the tax levy for the ensuing year. These amounts must be certified by the board and submitted to the county clerk before the last Tuesday in December each year. Suggested language for the Certificate of Tax Levy is also included in this section.

805/3-20.6. Districts in Two or More Counties--Determination of Amounts--Certificates of Tax Levy

If a college district lies in two or more counties, the Certificate of Tax Levy must be filed with each of the county clerks within the district. Each county clerk is then to determine the portion of the district valuation that lies within the county and provide this information to the county clerk where the institution is located. Based on the levy certification, the county clerk will determine the tax rates for all of the counties.

805/3-27. Payment of Orders and Bills--Revolving Funds--Collection of Funds

The board may include in the authorized minutes a list of bills approved for payment, showing to whom and for what purpose the debt was incurred. This does not preclude the board from authorizing a voucher system or other system in accordance with the State Board. The board may establish revolving funds, providing they are in the custody of a bonded employee and are subject to annual audit by a licensed public accountant.

805/2-27.1. Contracts

Contracts for the purchase of supplies, materials, or work exceeding \$10,000 are awarded to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability. Several exceptions to this rule are noted in this section, including (1) services of individuals possessing a high degree of professional skill, (2) contracts for printing financial reports, (3) contracts for printing or engraving bonds or other debt instruments, (4) and many others as outlined in the statute. This section also includes procedures for awarding contracts through the sealed bid process.

805/3-33.5. Working Cash Fund--Monies Derived from Bonds--State and Federal Funds

Funds raised by the sale of working cash bonds must be maintained in a separate fund, and they are not to be appropriated in the annual budget. The board may transfer from the Working Cash Fund in anticipation of the receipt of federal or state funds, but the debt to the Working Cash Fund must be satisfied.

805/3-33.6. Working Cash Fund--Transfers of Monies--Abolition of Fund

Transfers from the Working Cash Fund to the Education or Operations and Maintenance Fund may be made only by board resolution. This section also specifies the terms of such a resolution. The board may also issue a resolution to abolish the Working Cash Fund and direct the treasurer as to directing the transfer. If it is abolished, a district may not establish another Working Cash Fund without voter approval. Interest earned by the fund may be transferred to the Education or Operations and Maintenance Fund by board resolution.

Measurement Focus, Basis of Accounting, and Basis of Presentation

The district is a special-purpose government engaged only in business-type activities. Therefore, the district's financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as eligibility requirements imposed by the provider have been met.

For both budget and financial reporting, summer session revenues and expenditures are deferred and reported in the succeeding fiscal year in which the program is predominantly conducted. This is considered an immaterial difference from accrual accounting primarily because it is consistently applied from year to year.

Cash and Cash Equivalents

For purposes of reporting cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

Investments

All investments are carried at fair value.

Receivables

All receivables are expected to be received within one year.

Inventories

Inventories are valued at the lower of cost or market, on a first-in, first-out basis. Inventories consist primarily of supplies and items held for resale by the bookstore. The cost is recorded as an expense at the time individual inventory items are utilized or sold.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Capital Assets

Capital assets include buildings, property, equipment and infrastructure assets, such as roads. Capital assets are defined by the district as assets with an initial unit cost of \$2,500 or more and an estimated useful life in excess of three years. Such assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives:

Buildings and improvements	20 – 50 years
Furniture and equipment	5 – 10 years
Improvements other than buildings	20 years

Compensated Absences

Vacation leave can be accumulated up to 240 hours. Sick leave does not vest and is accumulated at a rate of 20 days per year, with a maximum of 380 days. All compensated absences, which are earned during the year are, therefore, reported as an expense and as a liability.

Deferred Revenue

Deferred tuition revenue represents that portion of tuition and other fees received before June 30, 2016, but applicable to sessions occurring after June 30, 2016. Deferred government claims and grants represent monies received before all eligibility requirements imposed by the provider have been met.

Property Taxes

Property taxes are levied each year on the basis of the equalized assessed property values in the district as of January 1 of that year. Assessed values are established by each of the respective counties. Property taxes are billed and collected by the various counties included within the district's boundaries. These taxes are assessed in December and become an enforceable lien on the property as of the preceding January 1. A reduction for collection losses, based on historical collection experience, has been provided to reduce the taxes receivable to the estimated amount to be collected.

Property taxes are recognized as revenue on the accrual basis of accounting. The property tax levy to be passed in December 2016 is recognized as a receivable and revenue for the year ended June 30, 2017.

Enterprise Activity Accounting and Financial Reporting

In accounting for and reporting on its business-type (enterprise) activities, the district has elected to apply all applicable Governmental Accounting Standards Board (GASB) pronouncements and has elected not to follow Financial Accounting Standards Board pronouncements issued after November 30, 1989.

Classification of Revenues and Expenses

Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees and (2) sales and service fees. Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as local property taxes, state appropriations, most federal, state, and local grants, and interest.

Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. Expenses not meeting this definition are reported as nonoperating expenses.

Basis of Budgeting

The accounting policies of the college conform to generally accepted accounting principles as accepted in the United States applicable to colleges and universities as well as those prescribed by the Illinois Community College Board (ICCB). The following is a summary of the more significant policies:

In December 1998, the Government Accounting Standards Board (GASB) released Statement No. 33 "Accounting and Financial Reporting For Nonexchange Transactions," which revised reporting of property tax revenue. In June 1999, GASB approved Statement No. 34 "Basic Financial Statements and Management Discussion and Analysis for State and Local Governments," followed by Statement No. 35 "Basic Financial Statements and Management's Discussion and Analysis for Public College and Universities." The change in financial statement presentation provides a comprehensive one-column portrait of the total government.

The college's budgetary basis of accounting differs from generally accepted accounting principles (GAAP) as follows: 1) Though budgeted, capital and equipment expenditures greater than \$2,500 will be eliminated from the statement of revenues, expenses and changes in net assets. Depreciation expense will be reflected. 2) Internal service and intra-agency (primarily health insurance charges) revenue and expenditures, while budgeted, will be eliminated for financial reporting. 3) For financial statement purposes, the college reports restricted and unrestricted net assets. For budgetary purposes, fund balances are reported, which encompass both of these categories.

Fund Groups

For budgetary control and to comply with legal regulations, the college's accounts are organized into funds and account groups, each of which is considered a separate accounting entity. Expenditures within each fund are further delineated by function and object to more fully reflect the planned activities of the fund.

The college adopts legal budgets for all governmental fund types.

<u>Fund Type</u>	<u>Fund</u>	<u>Fund #</u>
<u>Governmental</u>		
General	Education	01
	Operations and Maintenance	02
Special Revenue	Restricted Purpose—Grants/Contract Etc.	06
	Audit	11
	Liability, Protection and Settlement – Tort	12
Debt Service Fund	Bond and Interest	04
Capital Projects Fund	Operations and Maintenance (Restricted)	03
 <u>Proprietary</u>		
	Auxiliary Enterprise	05
	Self-Insurance	23
 <u>Fiduciary</u>		
	Working Cash	07

The level of budgetary control (the level at which expenditures cannot exceed the appropriated amount) is established for each individual fund rather than the fund group and within the fund by object and function (which is the legal budget organization). Managers at all levels are charged with continuously monitoring expenditures within their programs. While the exact legal limits on expenditures are established by the amounts in the legal budget (within the 10 percent transfer limitation), the usual management practice is to monitor expenditures by program and by line item within the program. Minor unfavorable variances may be permitted on a case-by-case basis after appropriate review; significant variances require prior approval and may be compensated through budget adjustments. The controller monitors expenditures to ensure compliance with the legal budget requirements and limitations and with college policy on fiscal management. (See also “Budget Process.”)

The college also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts lapse at the end of each year; however, encumbrances are generally reauthorized as part of the following year’s budget.

Expenditure Controls

Overall responsibility for budget management lies with the vice president of administrative services. Day-to-day oversight is the responsibility of the controller.

Budget Managers

All funds of the college are divided into cost or responsibility centers. A budget manager is assigned to each center and has authority for approving expenditures from this center.

Requisitions

Expenditures are generally processed via a requisition form. Once approved by the budget manager, the requisition flows to the appropriate vice president or the president for approval, if in excess of \$5,000, before going to the director of administrative and auxiliary services for final approval. Additionally, the director of administrative and auxiliary

services approves that bidding requirements and other legal restrictions have been met along with funding availability and account coding.

Purchase Orders

Once a requisition contains all necessary approvals, a purchase order is created.

Encumbrances

Once purchase orders are approved, they are encumbered against the current year's funds. Encumbrances reduce the balance of budgetary funds available for future expenditures. While salaries cannot currently be encumbered, several other controls exist to prevent over-expenditure in these areas.

Budget Adjustments

Because a budget is only a plan, it is usually necessary to allow transfers between accounts during the year. This maintains the budget as a viable working plan and also helps to monitor the overall status of budget funds and the extent to which they have been appropriately authorized. Working within the guidelines/regulations noted below, all budget adjustments also follow a similar approval process to the requisition. The primary difference is that the controller must approve all budget adjustments and Senior Leadership Team must approve all adjustments involving salary lines.

Management Information Reports

Each month, budget managers receive reports detailing current and year-to-date expenditures, encumbrances, and original and remainder budget balances for each account in their various centers of responsibility. These reports reflect both function and object perspectives. Budget adjustments made during the month are also reflected.

Detailed reports are prepared monthly for the Board of Trustees. These reports include comparisons by fund of actual expenditures against budgets by function and object; revenue receipts against budget; total salary commitments against budget; and cash and investment balances. Additionally, the report includes a listing of bills paid by fund. The board is asked to review and approve these monthly reports.

The monitoring of revenue is a crucial component of the management of the budget. In the event of an unexpected decline in revenue, certain non-essential expenses would be the first to be identified and frozen to ensure a balanced budget at year-end.

Additionally, day-to-day operations require the use of various management information reports by the controller and vice president of administrative services. All budget managers have daily access to an online database query of the detail of expenditures and budget transactions under their control.

TUITION AND FEE HISTORY

Fiscal Year	Tuition Per Cr. Hr.	Student Fee	Technology Fee	Capital Assessment Fee	Total	%	ICCB Average Tuition and Fees	%
2019-20	\$ 113.00	\$ 4.00	\$ 10.00	\$ 21.00	\$ 148.00	1.37%	N/A	
2018-19	113.00	4.00	8.00	21.00	146.00	1.39%	144.36	2.56%
2017-18	113.00	4.00	6.00	21.00	144.00	15.20%	140.76	5.50%
2016-17	94.00	4.00	6.00	21.00	125.00	8.70%	133.42	6.32%
2015-16	84.00	4.00	6.00	21.00	115.00	0.00%	125.49	5.66%
2014-15	84.00	4.00	6.00	21.00	115.00	3.60%	118.77	5.43%
2013-14	80.00	4.00	6.00	21.00	111.00	3.74%	112.65	4.41%
2012-13	80.00	4.00	6.00	17.00	107.00	3.88%	107.89	3.85%
2011-12	76.00	4.00	6.00	17.00	103.00	0.00%	103.89	5.73%
2010-11	76.00	4.00	6.00	17.00	103.00	10.75%	98.26	10.57%
2009-10	67.00	4.00	6.00	16.00	93.00	5.68%	88.87	5.75%
2008-09	64.00	4.00	6.00	14.00	88.00	15.79%	84.04	6.89%
2007-08	62.00	3.00	6.00	5.00	76.00	4.11%	78.62	6.19%
2006-07	60.00	3.00	5.00	5.00	73.00	2.82%	74.04	5.89%
2005-06	58.00	3.00	5.00	5.00	71.00	4.41%	69.92	10.86%
2004-05	56.00	3.00	5.00	4.00	68.00	12.40%	63.07	6.09%
2003-04	51.00	3.00	4.50	2.00	60.50	8.04%	59.45	8.80%
2002-03	49.00	3.00	4.00		56.00	0.00%	54.64	6.47%
2001-02	49.00	3.00	4.00		56.00	5.66%	51.32	3.61%
2000-01	46.00	3.00	4.00		53.00	3.92%	49.53	4.69%
1999-00	44.00	3.00	4.00		51.00	4.08%	47.31	4.00%
1998-99	42.00	3.00	4.00		49.00	6.52%	45.49	3.74%
1997-98	41.00	3.00	2.00		46.00	4.55%	43.85	4.31%
1996-97	39.00	3.00	2.00		44.00	4.76%	42.04	4.29%
1995-96	39.00	3.00	-		42.00	7.69%	40.31	3.17%
1994-95	36.00	3.00	-		39.00	8.33%	39.07	4.21%
1993-94	33.00	3.00	-		36.00	5.88%	37.49	
1992-93	31.00	3.00	-		34.00	6.25%		
1991-92	29.00	3.00	-		32.00	10.34%		
1990-91	26.00	3.00	-		29.00	16.00%		
1989-90	23.00	2.00	-		25.00	0.00%		
1988-89	23.00	2.00	-		25.00	8.70%		
1987-88	21.00	2.00	-		23.00	15.00%		
1986-87	18.00	2.00	-		20.00	0.00%		
1985-86	18.00	2.00	-		20.00	0.00%		
1984-85	18.00	2.00	-		20.00	0.00%		
1983-84	18.00	2.00	-		20.00	25.00%		
1982-83	15.00	1.00	-		16.00	14.29%		
1981-82	13.00	1.00	-		14.00	0.00%		
1980-81	13.00	1.00	-		14.00	0.00%		
1979-80	13.00	1.00	-		14.00	0.00%		
1978-79	13.00	1.00	-		14.00	0.00%		
1977-78	13.00	1.00	-		14.00	0.00%		
1976-77	13.00	1.00	-		14.00	7.69%		
1975-76	12.00	1.00	-		13.00	18.18%		
1974-75	10.00	1.00	-		11.00	0.00%		
1973-74	10.00	1.00	-		11.00	0.00%		
1972-73	10.00	1.00	-		11.00	40.49%		
1971-72	7.00	0.83	-		7.83	0.00%		
1970-71	7.00	0.83	-		7.83	0.00%		
1969-70	7.00	0.83	-		7.83	2.09%		
1968-69	7.00	0.67	-		7.67	-28.12%		
1967-68	10.00	0.67	-		10.67	0.00%		
1966-67	10.00	0.67	-		10.67			

N/A - Information not available.

COMMUNITIES SERVED

Braceville	Mazon
Braidwood	Millington
Bolingbrook	Minooka
Carbon Hill	Mokena
Channahon	Morris
Coal City	New Lenox
Crest Hill	Newark
Custer Park	Odell
Diamond	Orland Park
Dwight	Peotone
East Brooklyn	Plainfield
Elwood	Plattville
Essex	Ransom
Frankfort	Ritchie
Gardner	Rockdale
Godley	Romeoville
Homer Glen	Tinley Park
Joliet	Shorewood
Kinsman	So. Wilmington
Lemont	Symerton
Lisbon	Verona
Lockport	Wilton Center
Manhattan	Wilmington
Marley	

STUDENT ENROLLMENT AND DEMOGRAPHIC STATISTICS

Fall	Fall Enrollment				Gender		Attendance		Enrollment Status			
	Head Count	% Change	FTE	% Change	Male	Female	Full Time	Part Time	Continuing Student	New	Transfer	Re-Admit
2018	14,726	(1.23%)	8150	(3.88%)	45%	55%	32%	68%	52%	32%	2%	14%
2017	14,910	(3.07%)	8479	(2.11%)	47%	53%	33%	67%	53%	30%	2%	15%
2016	15,383	2.94%	8,662	(0.43%)	46%	54%	33%	67%	51%	31%	2%	16%
2015	14,944	(5.27%)	8,699	(3.56%)	45%	55%	36%	64%	54%	27%	2%	17%
2014	15,776	(6.48%)	9,020	(6.40%)	46%	54%	35%	65%	52%	30%	2%	16%
2013	16,870	8.22%	9,637	2.18%	46%	54%	35%	65%	55%	26%	2%	17%
2012	15,589	1.74%	9,431	(1.93%)	44%	56%	39%	61%	60%	18%	2%	20%
2011	15,322	(2.26%)	9,617	(1.91%)	43%	57%	42%	58%	62%	16%	3%	19%
2010	15,676	2.54%	9,804	4.09%	44%	56%	44%	56%	61%	17%	3%	19%
2009	15,288	8.52%	9,419	9.90%	44%	56%	44%	56%	58%	20%	3%	19%

Ten Year Average	(3.68%)	(13.47%)
Five Year Average	(6.66%)	(9.65%)

ILLINOIS COMMUNITY COLLEGE BOARD FUNDING

	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11
Education Fund										
Credit Hour	7,000,000	7,001,500	6,883,900	7,868,480	2,139,220	7,448,835	7,146,016	7,048,510	6,994,843	6,994,843
Square Footage			-	-	-	-	-	32,637	76,538	76,538
Hold Harmless			-	-	-	-	-	-	-	-
Career and Technical Education	600,000	628,980	574,857	651,073	-	645,414	669,381	653,001	707,431	689,329
Performance Based	-		6,025	-	-	-	2,506	5,517	-	-
Total	7,600,000	7,630,480	7,464,782	8,519,553	2,139,220	8,094,249	7,817,903	7,739,665	7,778,812	7,760,710
	-0.40%	2.22%	-12.38%	298.26%	-73.57%	3.53%	1.01%	-0.50%	0.23%	-2.84%
Operation & Maintenance										
Deferred Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Renewal	-	-	-	-	-	-	-	-	-	-
Capital Appropriation	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
Restricted Purposes										
Workforce Development										
Business & Industry	-	-	-	-	-	-	-	-	131,935	130,203
P-16 Initiative	-	-	-	-	-	-	-	-	-	-
Student Success	-	-	-	-	-	-	-	-	-	-
Special Incentive	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	131,935	130,203
	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-100.00%	1.33%	7.36%
Total All Funds	7,600,000	7,630,480	7,464,782	8,519,553	2,139,220	8,094,249	7,817,903	7,739,665	7,910,747	7,890,913
	-0.40%	2.22%	-12.38%	298.26%	-73.57%	3.53%	1.01%	-2.16%	0.25%	-2.69%

COMPARISON OF TAX AND STATE REVENUE BY COLLEGES

	2016 Tax Rate	Equalized Assessed Valuation (EAV)	Tax Extension	2016 Population	Tax Dollars Per District Resident	Tax Rate Restricted Under PTELL	Annual FTE Fiscal 2017	Tax Dollars Per FTE	Fiscal 2018 Equalization/ Legislative Add-On Grant	Fiscal 2018 Operating Grants	Total State Grants	State Grants Per FTE	Tax and State Grants Per FTE
Elgin	0.5478	11,221,103,941	61,469,207	472,693	130.04	Yes	6,710	9,161	50,000	4,824,960	4,874,960	727	9,888
Waubonsee	0.6210	8,760,497,836	54,402,692	401,914	135.36	Yes	6,545	8,312	50,000	5,055,990	5,105,990	780	9,092
Oakton	0.2302	22,288,152,310	51,307,327	471,162	108.90	Yes	6,245	8,216	-	4,770,350	4,770,350	764	8,980
Harper	0.4150	18,916,544,185	78,503,658	513,381	152.92	Yes	9,668	8,120	-	7,013,930	7,013,930	725	8,845
Lake County	0.2850	23,639,604,880	67,372,874	678,300	99.33	Yes	9,194	7,328	-	6,839,010	6,839,010	744	8,072
Kishwaukee	0.6680	2,134,993,530	14,261,757	111,734	127.64	No	2,462	5,793	2,843,450	1,963,040	4,806,490	1,952	7,745
McHenry	0.4066	6,895,850,074	28,038,526	264,950	105.83	Yes	4,080	6,872	50,000	2,868,730	2,918,730	715	7,587
Kankakee	0.4860	2,270,765,999	11,035,923	134,215	82.23	No	2,029	5,439	1,914,740	2,199,660	4,114,400	2,028	7,467
Joliet	0.3101	18,940,156,942	58,733,427	754,171	77.88	Yes	9,122	6,439	-	6,883,900	6,883,900	755	7,194
South Suburban	0.6068	2,985,543,407	18,116,277	269,026	67.34	Yes	2,996	6,047	960,500	2,022,420	2,982,920	996	7,043
DuPage	0.2661	40,504,389,066	107,782,179	1,054,719	102.19	Yes	17,735	6,077	-	12,754,510	12,754,510	719	6,796
Illinois Valley	0.3664	3,090,810,857	11,324,731	144,885	78.16	No	2,176	5,204	50,000	1,800,070	1,850,070	850	6,054
Morton	0.6879	1,442,272,976	9,921,396	156,509	63.39	Yes	2,716	3,653	4,111,930	1,846,190	5,958,120	2,194	5,847
Prairie State	0.4751	3,012,169,942	14,310,819	211,890	67.54	Yes	3,381	4,233	1,659,190	2,405,850	4,065,040	1,202	5,435
Moraine Valley	0.4052	9,059,427,914	36,708,802	407,337	90.12	Yes	10,288	3,568	4,509,380	7,382,620	11,892,000	1,156	4,724
Triton	0.3257	8,109,255,966	26,411,847	324,258	81.45	Yes	6,905	3,825	-	4,021,640	4,021,640	582	4,407
Peer Average	0.4439	11,454,471,239	40,606,340	398,197	98.14		6,391	6,143				1,056	7,199

ASSESSED VALUE AND TAX LEVY OF TAXABLE PROPERTY

Last Ten Fiscal Years

Year of Levy	Tax Rates	Assessed Valuation	%	\$	Tax Levy %	Current Year Taxes Collected	Percent of Levy Collected
2017	0.2995	\$ 19,956,025,602	5.36%	\$ 59,754,362	1.76%	\$ 59,614,024	99.77%
2016	0.3101	\$ 18,940,156,942	4.99%	\$ 58,718,081	5.77%	\$ 58,512,128	99.65%
2015	0.3078	18,040,252,901	1.94%	55,515,001	1.67%	55,274,230	99.57%
2014	0.3086	17,696,962,322	(0.86%)	54,603,348	3.55%	54,352,004	99.54%
2013	0.2945	17,850,068,427	(4.40%)	52,733,266	2.15%	52,584,615	99.72%
2012	0.2766	18,670,894,035	(5.40%)	51,623,161	6.06%	51,321,101	99.41%
2011	0.2466	19,737,548,883	(5.19%)	48,671,918	2.91%	48,042,862	98.71%
2010	0.2272	20,818,247,143	(2.30%)	47,296,757	3.44%	46,966,219	99.30%
2009	0.2146	21,307,945,484	0.51%	45,724,841	13.75%	45,253,617	98.97%
2008	0.1896	21,200,304,630	7.62%	40,198,903	7.42%	39,834,732	99.09%
Ten-Year Average Increase (Decrease)			0.23%		4.85%		99.37%
Five-Year Average Increase (Decrease)			1.41%		2.98%		99.65%

Note: Assessed value is computed by various county clerks' offices and is equal to approximately one-third of the estimated actual value.

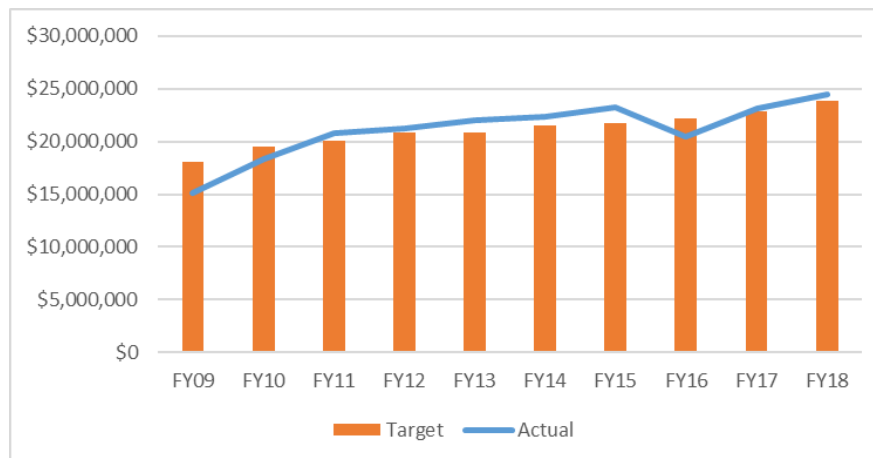
Sources: The County Clerk's Office of Cook, Grundy, Kankakee, Kendall, LaSalle, Livingston, and Will Counties.

FUND BALANCES - BUDGETARY BASIS

Last Ten Fiscal Years

Fiscal Year	Education	Operation & Maintenance	Operation & Maintenance Restricted	Liability, Protection, & Settlement	Health Insurance
2018	19,447,239	4,995,329	11,736,688	884,766	10,049,257
2017	18,172,657	4,993,918	13,259,507	1,222,224	8,382,786
2016	15,559,808	4,899,445	49,599,259	1,484,398	6,915,508
2015	18,675,671	4,606,977	85,987,209	1,476,116	5,986,565
2014	17,984,787	4,349,747	86,132,168	1,556,904	3,954,935
2013	17,717,440	4,247,187	51,283,403	1,351,296	3,347,852
2012	17,566,350	3,660,528	62,647,981	1,086,607	3,769,369
2011	17,424,458	3,361,339	101,511,037	934,026	4,212,679
2010	15,553,853	2,803,726	142,303,484	1,028,044	5,763,159
2009	12,484,697	2,605,844	74,217,582	1,009,042	5,919,367
10 year Ave.	\$ 17,058,696	\$ 4,052,404	\$ 67,867,832	\$ 1,203,342	\$ 5,830,148

Source: Annual audited financial statements.



Per Board Policy 8.01.07

To maintain an operating (Education + O&M) fund balance of 25% of revenues.

ENROLLMENT BY ETHNICITY FALL 1998-2018

Ethnicity	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
African-American	820	796	932	1,136	1,405	1,343	1,242	1,369	1,318	1,356	1,495	1,599	1,852	1,884	1,713	1,705	1,547	1,486	1,455	1,461	1,511
Native-American	31	21	26	31	22	33	18	36	21	25	28	31	90	89	138	176	150	121	119	86	76
Asian	166	199	213	222	213	278	279	332	346	353	394	393	420	385	374	426	448	430	491	452	463
Latino	708	786	1,276	1,434	1,614	1,756	1,493	1,882	2,009	2,015	2,150	2,165	2,782	3,013	3,369	3,747	3,585	3,705	4,025	4,057	4,128
White	9,398	9,019	8,853	9,236	9,620	9,810	9,703	9,385	9,217	9,390	10,011	10,157	9,956	9,444	9,535	10,411	9,633	8,835	8,966	8,534	8,237
Non-Resident Alien	14	37	34	30	30	25	16	18	13	10	10	13	8	10	2	3	6	7	3	4	2
Unknown/Other	0	0	0	0	0	0	0	0	0	0	0	930	568	497	458	402	407	360	324	316	309
TOTAL	11,137	10,858	11,334	12,089	12,904	13,245	12,751	13,022	12,924	13,149	14,088	15,288	15,676	15,322	15,589	16,870	15,776	14,944	15,383	14,910	14,726

Ethnicity	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
African-American	7.4%	7.3%	8.2%	9.4%	10.9%	10.1%	9.7%	10.5%	10.2%	10.3%	10.6%	10.5%	11.8%	12.3%	11.0%	10.1%	9.8%	9.9%	9.5%	9.8%	10.3%
Native-American	0.3%	0.2%	0.2%	0.3%	0.2%	0.2%	0.1%	0.3%	0.2%	0.2%	0.2%	0.2%	0.6%	0.6%	0.9%	1.0%	1.0%	0.8%	0.8%	0.6%	0.5%
Asian	1.5%	1.8%	1.9%	1.8%	1.7%	2.1%	2.2%	2.5%	2.7%	2.7%	2.8%	2.6%	2.7%	2.5%	2.4%	2.5%	2.8%	2.9%	3.2%	3.0%	3.1%
Latino	6.4%	7.2%	11.3%	11.9%	12.5%	13.3%	11.7%	14.5%	15.5%	15.3%	15.3%	14.2%	17.7%	19.7%	21.6%	22.2%	22.7%	24.8%	26.2%	27.2%	28.0%
White	84.4%	83.1%	78.1%	76.4%	74.6%	74.1%	76.1%	72.1%	71.3%	71.4%	71.1%	66.4%	63.5%	61.6%	61.2%	61.7%	61.1%	59.1%	58.3%	57.2%	55.9%
Non-Resident Alien	0.1%	0.3%	0.3%	0.2%	0.2%	0.2%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Unknown/Other	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	6.1%	3.6%	3.2%	2.9%	2.4%	2.6%	2.4%	2.1%	2.1%	2.1%
TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Minorities	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
African-American	820	796	932	1,136	1,405	1,343	1,242	1,369	1,318	1,356	1,495	1,599	1,852	1,884	1,713	1,705	1,547	1,486	1,455	1,461	1,511
Native-American	31	21	26	31	22	33	18	36	21	25	28	31	90	89	138	176	150	121	119	86	76
Asian	166	199	213	222	213	278	279	332	346	353	394	393	420	385	374	426	448	430	491	452	463
Latino	708	786	1,276	1,434	1,614	1,756	1,493	1,882	2,009	2,015	2,150	2,165	2,782	3,013	3,369	3,747	3,585	3,705	4,025	4,057	4,128
Non-Resident Alien	14	37	34	30	30	25	16	18	13	10	10	13	8	10	2	3	6	7	3	4	2
TOTAL	1,739	1,839	2,481	2,853	3,284	3,435	3,048	3,637	3,707	3,759	4,077	4,201	5,152	5,381	5,596	6,057	5,736	5,749	6,093	6,060	6,180

Minorities	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
African-American	47.2%	43.3%	37.6%	39.8%	42.8%	39.1%	40.7%	37.6%	35.6%	36.1%	36.7%	38.1%	35.9%	35.0%	30.6%	28.1%	27.0%	25.8%	23.9%	24.1%	24.4%
Native-American	1.8%	1.1%	1.0%	1.1%	0.7%	1.0%	0.6%	1.0%	0.6%	0.7%	0.7%	0.7%	1.7%	1.7%	2.5%	2.9%	2.6%	2.1%	2.0%	1.4%	1.2%
Asian	9.5%	10.8%	8.6%	7.8%	6.5%	8.1%	9.2%	9.1%	9.3%	9.4%	9.7%	9.4%	8.2%	7.2%	6.7%	7.0%	7.8%	7.5%	8.1%	7.5%	7.5%
Latino	40.7%	42.7%	51.4%	50.3%	49.1%	51.1%	49.0%	51.7%	54.2%	53.6%	52.7%	51.5%	54.0%	56.0%	60.2%	61.9%	62.5%	64.4%	66.1%	66.9%	66.8%
Non-Resident Alien	0.8%	2.0%	1.4%	1.1%	0.9%	0.7%	0.5%	0.5%	0.4%	0.3%	0.2%	0.3%	0.2%	0.2%	0.0%	0.0%	0.1%	0.1%	0.0%	0.1%	0.0%
TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Overall	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Minorities	1,739	1,839	2,481	2,853	3,284	3,435	3,048	3,637	3,707	3,759	4,077	4,201	5,152	5,381	5,596	6,057	5,736	5,749	6,093	6,060	6,180
Total Enrollment	11,137	10,858	11,334	12,089	12,904	13,245	12,751	13,022	12,924	13,149	14,088	15,288	15,676	15,322	15,589	16,870	15,776	14,944	15,383	14,910	14,726
% Minority	15.6%	16.9%	21.9%	23.6%	25.4%	25.9%	23.9%	27.9%	28.7%	28.6%	28.9%	27.5%	32.9%	35.1%	35.9%	35.9%	36.4%	38.5%	39.6%	40.6%	42.0%

Source: Fall Census Enrollment (E1) File
Institutional Research and Effectiveness

STUDENTS AT A GLANCE

ALL STUDENTS				
Fall Semester	Head Count		FTE	
	JJC	All Illinois*	JJC	All Illinois*
2007	13,149	347,277	7,879	197,473
2008	14,088	357,157	8,571	204,066
2009	15,288	383,960	9,420	224,021
2010	15,676	379,736	9,801	224,676
2011	15,322	372,566	9,617	217,674
2012	15,589	358,562	9,431	208,508
2013	16,870	351,570	9,636	205,005
2014	15,776	336,102	9,020	194,485
2015	14,944	316,155	8,699	183,870
2016	15,383	304,173	8,662	176,797
2017	14,910	293,417	8,479	170,303
2018	14,726	282,180	8,150	163,041

Change '07-18	Head Count		FTE	
	JJC	All Illinois	JJC	All Illinois
Number Change	1,577	-65,097	271	-34,432
Percent Change	12.0%	-18.7%	3.4%	-17.4%

FALL 2007-2018 ENROLLMENT BY AGE, RACE, GENDER, & STATUS												
Fall Semester	African-Am.	Nat-Am.	Asian	Latino	White	Non-Res. Alien	All Minority	Male	Female	Avg. Age	Full-Time	Part-Time
2006	1,356	25	353	2,015	9,390	10	3,759	5,365	7,784	27.2	5,372	7,777
2007	1,495	28	394	2,150	10,011	10	4,077	5,821	8,267	26.5	6,054	8,034
2008	1,599	31	393	2,165	10,157	13	4,201	6,699	8,589	26.4	6,668	8,620
2009	1,852	90	420	2,782	9,956	8	5,152	6,840	8,836	26.4	6,866	8,810
2010	1,884	89	385	3,013	9,444	10	5,381	6,617	8,705	26.1	6,407	8,915
2011	1,713	138	374	3,369	9,535	2	5,596	6,864	8,725	25.7	6,013	9,576
2012	1,705	176	426	3,747	10,411	3	6,057	7,792	9,078	24.6	5,849	11,021
2013	1,547	150	448	3,585	9,633	6	5,736	7,212	8,564	24.1	5,562	10,214
2014	1,486	121	430	3,705	8,835	7	5,749	6,790	8,154	23.9	5,327	9,617
2015	1,455	119	491	4,025	8,966	3	6,093	7,052	8,331	23.4	5,130	10,253
2017	1,461	86	452	4,057	8,534	4	6,060	6,948	7,962	23.5	4,924	9,986
2018	1,511	76	463	4,128	8,237	2	6,180	6,573	8,153	23.1	4,685	10,041

Change '07-18	African-Am.	Nat-Am.	Asian	Latino	White	Non-Res. Alien	All Minority	Male	Female	Avg. Age	Full-Time	Part-Time
Number Change	155	51	110	2,113	-1,153	-8	2,421	1,208	369	-4	-687	2,264
Percent Change	11.4%	204.0%	31.2%	104.9%	-12.3%	-80.0%	64.4%	22.5%	4.7%	-15.1%	-12.8%	29.1%

Source: Fall Census Enrollment (E1) File
Institutional Research and Effectiveness

HIGH SCHOOL STUDENTS WHO ATTEND JOLIET JUNIOR COLLEGE

County	Fall 2018 - High School Graduates Who Attend JJC by County			
	HS Graduates	% at JJC	HS Graduates Who Attend College*	% Who Choose JJC
Cook	383	1.8%	268	2.6%
Kendall	46	8.7%	32	12.4%
LaSalle	114	13.2%	80	18.9%
Will	8,503	18.6%	5,952	26.6%
Livingston	72	6.9%	50	9.9%
Grundy	1,015	23.1%	711	33.0%
Total	10,133	18.3%	7,093	26.1%

**Source: U.S. Department of Education, National Center for Education Statistics. The Condition of Education 2017 (NCES 2017-144), Immediate Transition to College. (Estimated Matriculation Rate is 70%).
The fifth column represents the estimated percentage of feeder high school graduates who enroll in college including JJC.*

Institutional Research and Effectiveness

OCCUPATIONAL PROJECTIONS

BY STANDARD OCCUPATIONAL CLASSIFICATION (SOC) CODE - JJC DISTRICT 525

SOC Code	Description	2019 Jobs	2023 Jobs	# Change	% Change	Median Hourly Wage
11-0000	Management Occupations	20,513	21,535	1,022	5.0%	\$ 42.52
13-0000	Business and Financial Operations Occupations	11,543	12,173	630	5.5%	29.10
15-0000	Computer and Mathematical Occupations	5,098	5,350	252	4.9%	35.95
17-0000	Architecture and Engineering Occupations	4,132	4,274	142	3.4%	36.85
19-0000	Life, Physical, and Social Science Occupations	2,028	2,016	(12)	-0.6%	30.65
21-0000	Community and Social Service Occupations	3,227	3,383	156	4.8%	20.30
23-0000	Legal Occupations	1,377	1,429	52	3.8%	38.47
25-0000	Education, Training, and Library Occupations	19,668	20,508	840	4.3%	21.99
27-0000	Arts, Design, Entertainment, Sports, and Media Occupations	3,944	4,151	207	5.2%	17.53
29-0000	Healthcare Practitioners and Technical Occupations	16,806	18,292	1,486	8.8%	31.41
31-0000	Healthcare Support Occupations	7,766	8,648	882	11.4%	13.50
33-0000	Protective Service Occupations	6,034	6,229	195	3.2%	23.30
35-0000	Food Preparation and Serving Related Occupations	25,102	26,987	1,885	7.5%	9.77
37-0000	Building and Grounds Cleaning and Maintenance Occupations	9,725	10,521	796	8.2%	12.80
39-0000	Personal Care and Service Occupations	9,321	9,893	572	6.1%	10.76
41-0000	Sales and Related Occupations	32,062	34,207	2,145	6.7%	12.64
43-0000	Office and Administrative Support Occupations	41,268	43,464	2,196	5.3%	15.67
45-0000	Farming, Fishing, and Forestry Occupations	472	511	39	8.3%	12.71
47-0000	Construction and Extraction Occupations	14,385	14,667	282	2.0%	30.21
49-0000	Installation, Maintenance, and Repair Occupations	11,730	12,560	830	7.1%	22.14
51-0000	Production Occupations	21,323	22,709	1,386	6.5%	15.54
53-0000	Transportation and Material Moving Occupations	35,630	40,026	4,396	12.3%	13.72
		303,154	323,533	20,379	6.7%	\$ 21.15

Source: EMSI industry data and final EMSI staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors).

DEMOGRAPHIC DATA - JOLIET JUNIOR COLLEGE DISTRICT 525

District Land Area

1,442 Square miles

Total Population

2019 734,761

2023 741,630

Change 2019-2023: 6,869

% Change 2019-2023: 0.9%

% Annual Rate 2019-2023: 0.2%

Race

% White 65.3%

% Black 9.5%

% Asian/ Pac. Isl. 4.9%

% Hispanic or Latino 18.5%

% Am/ Ind/AK Native 0.1%

% Unknown/Other 1.7%

Gender

% Males 49.6%

% Females 50.4%

Age

% Under 5 6.1%

% 5 to 19 20.9%

% 20 to 64 59.1%

% 65 and Over 13.9%

Households

2019 241,498

2040 393,148

Change 2019-2040: 151,650

% Change 2019-2040: 62.8

% Annual Rate 2019-2040: 3.0

Median Home Value \$224,600

Household Income

5-Yr Estimate \$81,438

Persons Below Poverty

5-Yr Estimate 7.0%

Education Level Age 25+

Associate's Degree or Less 67.0%

At Least Bachelor's Degree 33.0%

Workforce

2019 346,425

2040 647,350

Change 2019-2040: 300,925

% Change 2019-2040: 86.9%

% Annual Rate 2019-2040: 4.1%

Consumer Spending*

Total Household Expenditure 118

Contributions 124

Insurance 124

Clothing 119

Education 125

Entertainment 120

Food 116

Health Care 113

Household Furnishings 122

Shelter 119

Household Operations 124

Other 115

Personal Care 117

Reading 118

Tobacco 107

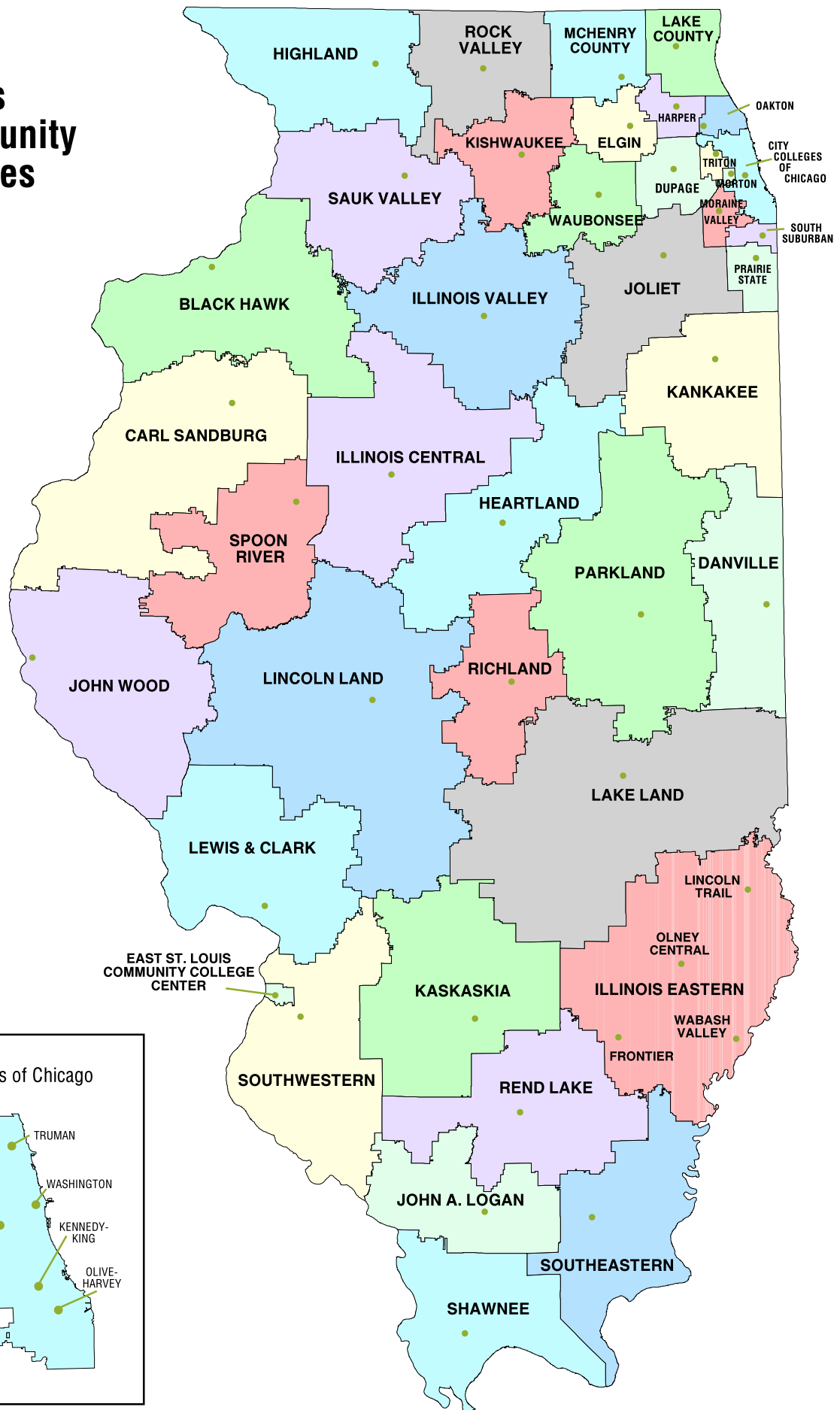
Transportation 118

Utilities 113

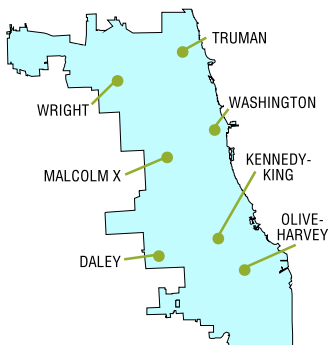
Gifts 122

*National Average is 100

Illinois Community Colleges



City Colleges of Chicago



CAMPUS LOCATIONS



Joliet Junior College District 525 encompasses approximately 1,442 square miles in area and serves all or parts of the following counties:

- Will
- Grundy
- Kankakee
- Kendall
- LaSalle
- Livingston
- Cook

The main campus is located at 1215 Houbolt Road in Joliet, Illinois which is positioned on the west side of Joliet and relatively in the center of the overall district. The campus is bounded by the Will County Forest Preserve to the north, Houbolt Road to the east, Olympic Boulevard and Rock Run Industrial Park to the south and Rock Run Creek to the west. The main campus site is very unique. At 368 acres, it is the largest site of all Illinois Community Colleges.

The main campus is located approximately 45 miles from downtown Chicago and is considered to be geographically part of the Chicago metropolitan area. Located near major interstates I-55 and I-80, Joliet and Joliet Junior College are a major part of the metropolitan area.

In addition to the main campus, the college offers programs at four other sites within the district. They are located in:



Romeoville
Romeoville Campus,

Morris
Morris Education Center,

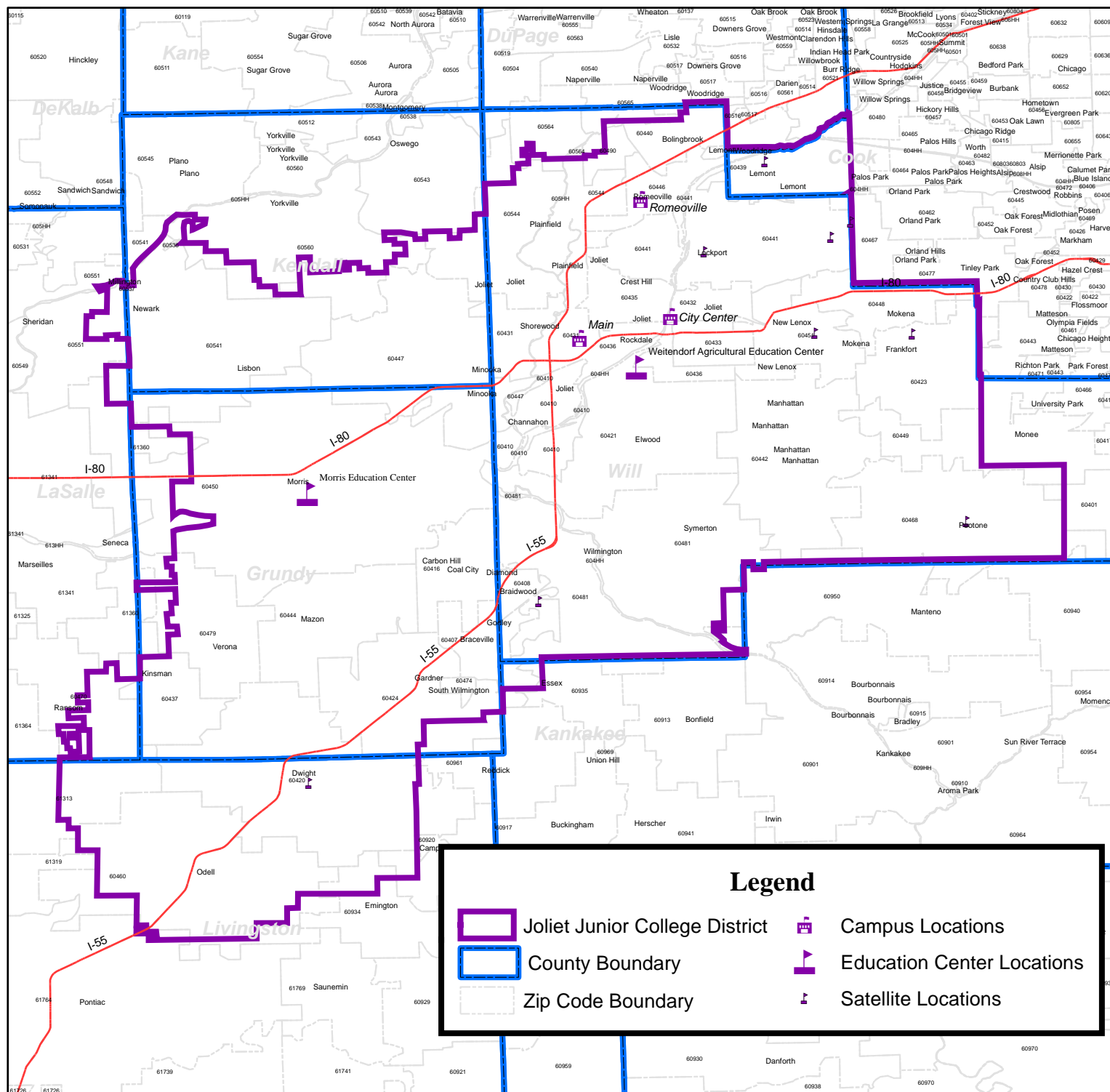


Laraway Road, Joliet
Weitendorf Agricultural Education Center,

and downtown Joliet
City Center Campus.



Joliet Junior College District 525



**JOLIET JUNIOR COLLEGE
RESOLUTION TO ADOPT TENTATIVE FISCAL YEAR 2019-2020 BUDGET
OF THE ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 525
COUNTIES OF WILL, GRUNDY, LIVINGSTON, COOK,
KENDALL, LASALLE, AND KANKAKEE,
STATE OF ILLINOIS**

For the fiscal college year beginning July 1, 2019, and ending June 30, 2020.

WHEREAS, the Illinois Public Community College Act, 110 ILCS 805/3-20.1, requires the adoption of a budget.

NOW, THEREFORE, BE IT RESOLVED by the College Board of the Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois as follows:

- (1) That the fiscal year of the college district be and the same hereby is fixed and declared to be from July 1, 2019 to June 30, 2020.
- (2) That a tentative budget for said fiscal year be and same hereby is adopted.
- (3) That the budgeted named sums, or so much thereof as may be necessary, respectively, for the purpose named, are hereby tentatively appropriated to meet the necessary expense and liability of Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, for said fiscal year beginning July 1, 2019 and ending June 30, 2020.
- (4) That the tentative budget shall be open and available for public inspection at the office of Robert P. Galick, Vice President, Administrative Services, Joliet Junior College, Joliet, Illinois, room A-3120, 1215 Houbolt Road, Joliet, Illinois, from this date until the 12th day of June, 2019.

On the 12th day of June 2019, at 5:30 p.m. C.D.S.T., a public hearing shall be held at Joliet Junior College, Illinois Community College District No. 525, in the Board Room, A-3104, 1215 Houbolt Road, Joliet, Illinois, upon said tentative budget.

- (5) That the Vice President, Administrative Services shall cause publication of the date, time, and place of said public hearing and the purpose therefore in a newspaper printed and published and of general circulation in the Illinois Community College District No. 525, once at least 30 days prior to the date of said hearing.

ADOPTED this 8th day of May 2019.

ATTEST:

Chairman, Board of Trustees, Joliet Junior College, Illinois
Community College District No. 525, Counties of Will,
Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee,
State of Illinois

Secretary, Board of Trustees, Joliet Junior College
Illinois Community College District No. 525, Counties
of Will, Grundy, Livingston, Cook, Kendall, LaSalle,
and Kankakee, State of Illinois

**JOLIET JUNIOR COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 525
STATE OF ILLINOIS
BUDGET RESOLUTION FOR FISCAL YEAR 2019-2020**

The budget for Joliet Junior College, Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, for the fiscal year beginning July 1, 2019, and ending on June 30, 2020.

WHEREAS the Board of Trustees of Joliet Junior College, Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President, Administrative Services has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS a public hearing was held on such budget on the 12th day of June, 2019, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1: That the fiscal year of Joliet Junior College be and the same hereby is fixed and declared to be beginning July 1, 2019, and ending June 30, 2020.

Section 2: That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Joliet Junior College for the same fiscal year.

Motion for adoption was made by _____ and seconded by _____.
On roll, there being _____ members present, the vote was:

<u>AYES</u>	<u>NAYS</u>
(1)	(1)
(2)	(2)
(3)	(3)
(4)	(4)
(5)	(5)
(6)	(6)
(7)	(7)

The ayes being _____ and the nays being _____ the absentees being _____ and those voting present being _____, the Chairman declared the budget adopted as of this 12th day of June 2019.

Secretary of the Board of Trustees, Joliet Junior College,
Illinois Community College District No. 525, Counties
of Will, Grundy, Livingston, Cook, Kendall, LaSalle,
and Kankakee, State of Illinois

**JOLIET JUNIOR COLLEGE
CERTIFICATION OF BUDGET/APPROPRIATION
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, Chairman of the Board of Trustees of Joliet Junior College, Illinois, Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, and the Chief Financial Officer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Joliet Junior College District 525 for its 2019-20 fiscal year, adopted on June 12, 2019.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this _____ day of _____, 2019.

Chairman, Board of Trustees, Joliet
Junior College, Illinois Community
College District 525, Counties of
Will, Grundy, Livingston, Cook,
Kendall, LaSalle, and Kankakee,
State of Illinois

Chief Financial Officer/Treasurer,
Joliet Junior College, Illinois
Community College District 525,
Counties of Will, Grundy, Livingston,
Cook, Kendall, LaSalle, and Kankakee,
State of Illinois

GLOSSARY/ACRONYMS

GLOSSARY OF TERMS

NOTE: Terms which relate to FUND, OBJECT, PROGRAM, and REVENUES have been grouped under those general headings within the glossary in order to emphasize those relationships and financial groupings. All entries are listed alphabetically except for ACRONYMS, which, for convenience, are listed at the end of the glossary section.

ACADEMIC SUPPORT. (See PROGRAM)

ACADEMIC TERM. An academic term is any period of time in which course work is offered by the institution and for which students seek enrollment. The term may include a regular session or a special session or both. The college uses the semester system, which consists of the summer, fall and spring semesters.

ACCOUNT NUMBER. An account number is a defined code for recording and summarizing financial transactions.

ACCOUNTING PERIOD. The accounting period is a period at the end of which and for which financial statements are prepared.

ACCRUAL BASIS. Accrual basis accounting is an accounting system that records revenues when earned, but not necessarily received, and expenditures when a liability is created, regardless of the accounting period in which cash payment is actually made. An encumbrance system may be used in conjunction with an accrual basis accounting system.

ACCRUED EXPENSES. Accrued expenses are those expenses which have been incurred and have not been paid as of a given date.

ACCRUED INTEREST. Accrued interest is earned between interest dates but not yet paid.

ACCRUED LIABILITIES. Accrued liabilities are those amounts owed, but not yet paid.

ACCRUED REVENUE. Accrued revenue is earned and not yet collected regardless of whether due or not.

APPROPRIATION. An appropriation is an authorization that enables the college to make expenditures and incur obligations for a specific purpose.

ASSESSED VALUATION. The assessed valuation is the value on each unit of property for which a prescribed amount must be paid as property taxes.

ASSETS. The entire property owned by the college.

AUDIT. An audit is an examination of the financial records of the college to obtain reasonable assurance that the financial statements prepared by the college are free of

material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. It further includes an assessment of the accounting principles and procedures used and of the significant financial estimates made by management.

AUDIT FUND. (See FUND)

AUXILIARY ENTERPRISES FUND. (See FUND)

BALANCED BUDGET. A balanced budget is a budget for which revenues plus other funding sources are equal to or are greater than expenditures.

BOND. A bond is a written promise to pay a specific sum of money, called the face value or principle amount, at a specified date (or dates) in the future, called the maturity date, and with periodic interest at a rate specified in the bond. A bond is generally issued for a specific purpose or project, such as construction of a new facility.

BOND AND INTEREST FUND. (See FUND)

BONDED DEBT. Bonded debt is the part of the college debt which is covered by outstanding bonds.

BUDGET. The budget is a controlled plan to be used in implementing the philosophy and the objectives of the college. Its development should involve maximum participation and, therefore, the aims and objectives of the college should be reflected at each level. The budget is a legal document once it has been approved by the board.

BUILDINGS. Facilities permanently affixed to the land, including their associated heating and air conditioning systems, electrical and sound systems, plumbing and sewer systems, elevators, and other fixed equipment.

CAPITAL EQUIPMENT. (See OBJECT)

CASH. (See REVENUES)

CONFERENCE AND MEETING EXPENSES. (See OBJECT)

CONTINGENCY. (See OBJECT)

CONTRACTUAL SERVICES. (See OBJECT)

CORPORATE PERSONAL PROPERTY REPLACEMENT TAX. The CPPR tax is collected by the Illinois Department of Revenue as a replacement for the personal property tax.

COST BENEFIT. Cost benefit analyses are those studies which provide the means for comparing the resources to be allocated to a specific program with the results likely to be obtained from it, or the analyses which provide the means for comparing the results likely

to be obtained from the allocation of certain resources toward the achievement of alternate or competing objectives.

COURSE. A course is defined as an educational unit within the instructional programs dealing with a particular subject and consisting of instructional periods and one or more instructional delivery systems. Courses are generally classified by the discipline they belong to and the level of instruction

COURSE CREDIT. Course credit is the number of credits that will be earned by the student for successful completion of a course.

CREDIT HOUR GRANT. Credit hour grants are received for courses for each semester credit hour or equivalent for students who were certified as being in attendance at midterm of the semester during the fiscal year. There are no special restrictions on the use of these funds.

CURRENT ASSETS. Current assets are cash or anything that can be readily converted into cash.

CURRENT EXPENSES. Current expenses are any expenses except for capital outlay and debt service. They include total charges incurred, whether paid or unpaid.

CURRENT LIABILITIES. Current liabilities are debts which are payable within a relatively short period of time, usually no longer than a year.

DEBT SERVICE. Debt service includes expenditures for the retirement of debt and expenditures for interest on debt, except principal and interest on current loans, which are loans payable in the same fiscal year in which the money was borrowed.

DEFERRED CHARGES. Deferred charges include expenditures which are not chargeable to the fiscal year in which they are made, but are carried over on the asset side of the balance sheet pending amortization or some other disposition. Deferred charges differ from prepaid expenses in that they usually extend over a long period of time and may or may not be regularly recurring costs of operation.

DEFERRED REVENUE. Deferred revenues are those monies or entitlements which have been recognized as revenues, but have not been received and are therefore not available for use. Deferred revenue is considered a liability.

DEFICIT. A deficit is a shortfall of revenues under expenditures and transfers.

DEPRECIATION. Depreciation is a fall in value, reduction of worth. It is the deterioration, or the loss or lessening in value, arising from age, use and improvements due to better methods.

DIRECT COSTS. Direct costs are those elements of cost which can be easily, obviously, and conveniently identified with specific programs or activities, as

distinguished from those costs incurred for several different activities or programs and whose elements are not readily identified with specific activities.

DISBURSEMENTS. Disbursements are the actual payment of cash by the college.

DOUBLE-ENTRY ACCOUNTING. Double-entry accounting is an accounting system that requires for every entry made to the debit side of an account or accounts, there must be an equal entry to the credit side of an account or accounts.

EDUCATION FUND. (See FUND)

EMPLOYEE BENEFITS. (See OBJECT)

ENCUMBRANCES. Encumbrances are actual or anticipated liabilities provided for by an appropriation which is recognized when a contract, purchase order, or salary commitment is made. It reduces the appropriation to avoid expenditure of funds needed to pay anticipated liabilities or expenditures.

EQUALIZATION GRANT. Equalization grants attempt to reduce the disparity in local funds available per student among districts. Equalized assessed valuations, full-time equivalent students, corporate personal property replacement tax revenue, fixed costs, and the district's program mix are considered in the equalization calculations.

EXPENDITURES. Expenditures are the total charges incurred by the college regardless of the time of payment.

FACILITIES REVENUE. (See REVENUES)

FEDERAL GOVERNMENT SOURCES. (See REVENUES)

FINANCIAL STATEMENT. A financial statement is a formal summary of accounting records setting forth the district's financial condition and results of operations.

FISCAL YEAR. The fiscal year is the year by or for which accounts are reckoned or the year between one annual time of settlement or balancing of accounts and another. It consists of a period of 12 months, not necessarily concurrent with the calendar year, with reference to which appropriations are made and expenditures are authorized and at the end of which accounts are made up and the books are balanced. The college's fiscal year is the period July 1 to June 30 of the following calendar year inclusive.

FIXED ASSETS. Fixed assets are those assets essential to continuance of proper operation of the college. They include land, buildings, machinery, furniture, and other equipment which the college intends to hold or continue to use over a long period of time.

FIXED CHARGES. (See OBJECT)

FULL-TIME EQUIVALENT. For students, the full-time equivalent indicator is the statistical student unit calculated by dividing all credit hours (both certificate and degree) generated at the college by 15 credit hours for any given academic term. To determine the annual full-time equivalent student, the total credit hours for the year are divided by 30 credit hours. This is not to be confused with a full-time student, which is a student who is enrolled for 12 or more credit hours per semester. For faculty the full-time equivalent is 30 instructional hour equivalents per year. For classified staff personnel, the full-time equivalent is 40 hours of work per week.

FUND. A fund is an accounting entity with a self-balancing set of accounts for recording assets, liabilities, a fund balance, and changes in the fund balance. Separate accounts are maintained for each fund to insure observance of limitations and restrictions placed on the use of resources. For accounting and reporting purposes, funds of similar characteristics may be combined into fund groups. Funds are established and organized for budgeting, accounting, and reporting purposes in accordance with activities and objectives as specified by donors of resources, in accordance with regulations, restrictions, or limitations imposed by sources outside the college, or in accordance with directions issued by the Board of Trustees. The fund number follows the fund name.

AUDIT FUND (Fund 11) (a Special Revenue Fund)

The Audit Fund is used for recording the payment of auditing expenses. The audit tax levy is recorded in this fund and monies in this fund should be used only for the payment of auditing expenses.

AUXILIARY ENTERPRISES FUND (Fund 05) (a Special Revenue Fund)

The Auxiliary Enterprises Fund accounts for college services where a fee is charged to students/staff. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund.

BOND AND INTEREST FUND (Fund 04) (a Debt Service Fund)

The Bond and Interest Fund is used to account for payment of principal, interest, and related charges on any outstanding bonds. Debt service for each bond issue must be accounted for separately using a group of self-balancing accounts within the fund.

EDUCATION FUND (Fund 01) (a General Fund)

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college.

LIABILITY, PROTECTION, AND SETTLEMENT FUND (Fund 12) (a Special Revenue Fund)

Tort liability, property insurance, unemployment insurance, and worker's compensation levies should be recorded in this fund. Monies in this fund, including interest earned on the assets of the fund, should be used for payment of

tort liability property, unemployment, or worker's compensation insurance or claims.

OPERATIONS AND MAINTENANCE FUND (Fund 02) (a General Fund)

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures; rental of buildings and property for community college purposes; payment of all premiums for insurance upon buildings and building fixtures; salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings.

OPERATIONS AND MAINTENANCE FUND (Restricted) (Fund 03) (a Capital Projects Fund)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition.

RESTRICTED PURPOSES FUND (Fund 06) (a Special Revenue Fund)

The Restricted Purposes Fund is used for the purpose of accounting for monies that have restrictions regarding their use. Each specific grant or project should be accounted for separately using a complete group of self-balancing accounts within the fund.

SELF-INSURANCE FUND (Fund 23) (a Proprietary Fund) The Self-Insurance Fund is used for the purpose of accounting for monies used for medical, vision, dental insurance, and workers' compensation claims for employees.

WORKING CASH FUND (Fund 07) (a Nonexpendable Trust Fund)

The Working Cash Fund is used to enable the district to have on hand at all times sufficient cash to meet the demands of ordinary and necessary expenditures. This fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds. Such transfers assist operating funds in meeting demands during periods of temporary low cash balances.

FUND BALANCE. The fund balance is the balance of a fund after all liabilities have been deducted from the assets of the fund. Also termed Fund Equity.

GENERAL ADMINISTRATION. (See PROGRAM)

GENERAL MATERIALS AND SUPPLIES. (See OBJECT)

INDEPENDENT OPERATIONS. (See AUXILIARY ENTERPRISES FUND)

INDIRECT COSTS. Indirect costs are those elements of cost necessary in the provision of a service which are of such nature that they cannot be readily or accurately identified with the specific service

INSTITUTIONAL SUPPORT. (See PROGRAM)

INSTRUCTION. (See PROGRAM)

INTERFUND TRANSFERS. Interfund transactions are for transfer of monies between funds. Monies may not be transferred between funds except by the same procedure as that used to approve the budget, including public notification, publication, inspection, and comment. Interfund transfers are usually part of the overall budget plan and are built into the budget at the time of its approval by the Board of Trustees.

INTERNAL CONTROL. The purpose of internal control is to safeguard the use of public funds and to protect the public trust on behalf of the college. Internal controls are those activities and organizational preparations designed to insure effective accounting control over assets, liabilities, revenues, expenditures, and any other activities associated with the finance and accounting actions of the college. Some of the precautions instituted by internal control are ensuring that no single individual can perform a complete cycle of financial operations and that procedures of the finance and accounting system are specific and monitored. Internal control also requires designated levels of authorization for all actions under the system.

INVESTMENT REVENUE. (See REVENUES)

INVESTMENTS. Investments are securities or other properties in which money is held, either temporarily or permanently, in expectation of obtaining revenues. Legal investments for community college funds are governed by state statute, which allow funds belonging to or in the custody of the college, including restricted and nonrestricted funds, to be invested. Bonds, treasury bills, certificates of deposit, and short-term discount obligations issued by the Federal National Mortgage Association are some of the types of investments which are permitted by law.

LIABILITY. Obligations incurred by the college when deed passes that must be liquidated, renewed, or refunded at a future date.

LIABILITY, PROTECTION, AND SETTLEMENT FUND. (See FUND)

LOCAL GOVERNMENT SOURCES. (See REVENUES)

MODIFIED ACCRUAL BASIS ACCOUNTING. Modified accrual basis accounting is any accounting system that records revenue when susceptible to accrual both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period. Expenditures other than interest on long-term debts generally are recognized when the related fund liability is incurred.

NET CURRENT ASSETS. Net current assets is the difference between current assets and current liabilities. This is also known as working capital.

NET EXPENDITURE. A net expenditure is the actual cost incurred by the college for some service or object after the deduction of any discounts, rebates, reimbursements, or revenue produced by the service or activity.

NET REVENUE. Net revenue is defined as the balance remaining after deducting from the gross revenue for a given period all expenditures during the same period.

NON-GOVERNMENTAL GIFTS, GRANTS, AND BEQUESTS. (See REVENUES)

OBJECT. The term object applies to expenditure classifications and designates materials or services purchased. Expenditures are grouped by major objects, such as salaries, supplies, or capital outlay, and are further divided as needed for cost accounting and control purposes.

CAPITAL EQUIPMENT. Also termed capital outlay, the capital equipment object group includes site acquisition and improvement, office equipment, instructional equipment, and service equipment. Generally expenditures in this category cost more than \$2,500.00, have a useful life of greater than three years and would not normally be purchased from general materials and supplies. Furniture, computer servers and related equipment, and laboratory equipment would be typical examples of items included in this category.

CONFERENCE AND MEETING EXPENSES. The category of conference and meeting expenses includes expenses associated with conference registration and fees, costs for hosting or attending meetings, and related travel costs, whether local or otherwise.

CONTINGENCY. Contingency funds are those appropriations set aside for emergencies or unforeseen expenditures. Contingency funds are used only by budget transfers and may not be expensed directly.

CONTRACTUAL SERVICES. Contractual service costs are those monies paid for services rendered by firms and individuals under contract who are not employees of the college.

EMPLOYEE BENEFITS. Employee benefits costs are for all benefits which employees accrue through continued employment with the college. Benefits include health insurance coverage, sabbatical leave salaries, tuition reimbursement, life insurance, early retirement contributions assignable to the college, and others.

FIXED CHARGES. The fixed charges object category includes charges for rentals of facilities and equipment, payment of debt interest and principal, general insurance charges, installment payments for lease/purchase agreements, and property/casualty insurance.

GENERAL MATERIALS AND SUPPLIES. The general materials and supplies category includes the cost of materials and supplies necessary for the conduct of the college's business. Business forms, envelopes, postage costs, printing costs, and handouts to students typically fall into this category.

OTHER EXPENDITURES. The other expenditures object category includes expenditures not readily assignable to another object category. Examples include student grants and scholarships, tuition chargebacks, charges and adjustments, and student loans.

SALARIES. Salaries are monies paid to employees of the college for personal services rendered to the college. Full-time, part-time, and temporary employees, whether administrators, faculty, or staff, are paid wages or salaries.

UTILITIES. The utilities object account covers all utility costs necessary to operate the physical plant and other on going services, including gas, water, sewage, telephone, and refuse disposal.

OPERATING FUNDS. Operating Funds refers to the combination of the Education Fund and the Operations and Maintenance Funds (Funds 01 and 02).

OPERATIONS AND MAINTENANCE FUND. (See FUND)

OPERATIONS AND MAINTENANCE FUND (Restricted). (See FUND)

OPERATION AND MAINTENANCE OF PLANT. (See PROGRAM)

ORGANIZED RESEARCH. (See PROGRAM)

OTHER EXPENDITURES. (See OBJECT)

OTHER REVENUES. (See REVENUES)

PROGRAM. A program is defined as a level in the program classification structure hierarchy representing the collection of program elements serving a common set of objectives that reflect the major institutional missions and related support objectives. The program classification structure, established by the ICCB, is a means of identifying and organizing the activities of the college in a program-oriented manner.

ACADEMIC SUPPORT. Academic support includes those programs which directly support the instruction process and academic programs, including tutoring and instructional assistance. These programs include library operations, instructional support services, television production services, audiovisual services, and instructional technology administration. This last program provides instructional technology support to the academic programs of the college, including maintenance of the academic computer network and operation of the computer labs. Instructional technology operation and equipment costs are allocated on a pro rata basis to the academic programs which use the academic

computer services. This consolidated effort provides considerable economy of effort, expertise, and resources.

GENERAL ADMINISTRATION. General administration includes those activities devoted to the general regulation, direction, and day-to-day operation of the college. The offices of the president, college development, business administration/treasurer, accounting services, business services, human resources, and community relations are included in general administration. Typical services provided include purchasing for the entire college, printing services, shipping and receiving services, and financial services. The annual audit and the annual budget are produced by offices of general administration.

INSTITUTIONAL SUPPORT. Also called general institutional, this category includes those costs and activities not readily assignable to another category or which apply to the college on an institution-wide basis. The Board of Trustees' costs, institutional membership and accreditation costs, commencement, and certain institutional expenses, such as bank service charges, some benefit costs, and NDSL administrative costs are assigned to this category.

INSTRUCTION. Instruction consists of those activities dealing with the teaching of students. It includes the activities of faculty in the baccalaureate-oriented/transfer, occupational-technical career, general studies, and remedial and ABE/ASE programs (associate degree credit and certificate credit). It includes expenditures for department chairs, administrators, and support staff for whom instruction is an important role. It also includes all equipment, materials, supplies and costs that are necessary to support the instructional program.

OPERATION AND MAINTENANCE OF PLANT. Operation and maintenance of plant includes those activities necessary for the proper and safe operation of the physical plant of the college, including buildings, grounds, and roadways. Public safety, transportation, maintenance services, and housekeeping are part of operation and maintenance of plant.

ORGANIZED RESEARCH. Organized research includes separately budgeted research projects other than institutional research (which is included under instructional administration). The college does not engage in independent research projects.

PUBLIC SERVICE. Public service includes services provided to the general college community and residents by making college facilities and expertise available to the public outside of the academic realm. It includes college-sponsored seminars, workshops, forums, lecture series, cultural events and exhibits, and other non-academic services to the residents of the district.

STUDENT SERVICES. Student services include those activities which provide direct support services to students other than academic support services. These activities include registration and records, financial aid, counseling, placement testing, career placement assistance, health services, and student activities.

PROPERTY TAXES. In general, property taxes are those taxes levied on real property for the purpose of providing service for the public good. In the case of the college, property taxes are levied on the real property of the district for the purpose of fulfilling the goal of educational service.

PUBLIC SERVICE. (See PROGRAM)

REIMBURSABLE CREDIT HOUR. A reimbursable credit hour is an ICCB-certified instructional credit hour used as the basis for distributing selected ICCB grants.

RESTRICTED PURPOSE FUND. (See FUND)

REVENUES. Revenues are additions to assets which do not increase any liability, do not represent the recovery of expenditure, or do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets.

CASH. The cash source category includes currency, coin, checks, money orders, and bank drafts on hand or deposit with the official or agent designated as custodian of cash or in demand deposit accounts. Petty cash funds, change funds, and other imprest cash funds are recorded in the cash object.

FACILITIES REVENUE. Facilities revenue accrues from the use of college facilities, such as building/space rentals, data processing charges, and equipment rentals.

FEDERAL GOVERNMENT SOURCES. The category of federal government revenue sources includes all revenues which originate with federal agencies and are paid directly to the college or administered by pass-through agencies for the federal government. Department of Education grants, certain vocational education grants, and JTPA grants are recorded in this category.

INVESTMENT REVENUE. The investment revenue source category records revenues from investments.

LOCAL GOVERNMENT SOURCES. Revenues from local government sources accrue from district taxes (property taxes), from chargebacks, and from all governmental agencies below the state level.

NON-GOVERNMENTAL GIFTS, GRANTS, AND BEQUESTS. The category of non-governmental gifts, grants, and bequests records revenues from private persons, firms, foundations, or other non-governmental entities in the form of restricted or unrestricted gifts, bequests, or grants for specific projects.

OTHER REVENUES. Other revenues are those which do not fall into an established, specific revenue source category. Typical examples would include parking and library fines, commissions, and sales of surplus property.

SALES AND SERVICE FEES. The sales and service fees source category includes all student fees and charges other than education and general purposes. Examples would be bookstore sales, student organization fees, and admissions charges to athletic events.

STATE GOVERNMENTAL SOURCES. State governmental revenues accrue from all state governmental agencies. Typical examples include credit hour grants, ICCB grants, ISBE grants, and the Department of Veterans Affairs.

STUDENT TUITION AND FEES. The student tuition and fees category includes all student tuition and student fees assessed against students for educational and general purposes. Tuition is the amount per credit hour times the number of credit hours charged a student for taking a course at the college. Fees include laboratory fees, application fees, transcript fees, and similar charges not covered by tuition. Student tuition and fees may not exceed one-third the per capita cost as defined in the chargeback reimbursement calculation.

SALARIES. (See OBJECT)

SALES AND SERVICE FEES. (See REVENUES)

SELF-INSURANCE FUND. (See FUND)

STATE GOVERNMENT SOURCES. (See REVENUES)

STRAIGHT-LINE DEPRECIATION. Straight-line depreciation is a method of calculating the depreciation of an asset which assumes the asset will lose an equal amount of value each year.

STRUCTURALLY BALANCED BUDGET. A balanced budget is a budget for which current revenues equal or exceed current expenditures.

STUDENT CHARGEBACK. The student chargeback is the fee paid for a student of one community college district attending a community college in another district to pursue a curriculum not offered in the college of his home district. The home community college pays the college which the student attends a chargeback at the rate established in the chargeback calculations for each college.

STUDENT SERVICES. (See PROGRAM)

STUDENT TUITION AND FEES. (See REVENUES)

SURPLUS. A surplus is an excess of revenues over expenditures and transfers.

TAX ANTICIPATION WARRANTS. Tax anticipation warrants are issued by the governmental body in anticipation of collection of taxes, usually can be retired only from tax collections and frequently only from the tax collections anticipated with issuance. The

proceeds of tax anticipation notes or warrants are treated as current loans if they are paid back from the tax collections anticipated with the issuance of the notes.

UTILITIES. (See OBJECT)

WORKING CASH FUND. (See FUND)

LIST OF ACRONYMS

AA	Associates of Arts
AAS	Associates of Applied Science
ABE	Adult Basic Education
ACT	Acoustical Ceiling Tile
ADA	American with Disabilities Act
ADN	Associates Degree in Nursing
A/E	Architect(ure)/Engineer(ing)
AFT	American Federation of Teachers
AGB	Association of Governing Board of Universities & Colleges
AGS	Associates of General Studies
AHU	Air Handling Unit
AI	Artificial Intelligence
APU	Annual Program Updates
AQIP	Academic Quality Improvement Program
ARDMS	American Registry of Diagnostic Medical Sonographers
AS	Associates of Science
ATE	Advanced Technical Education
ATAC	Administrative Technology Advisory Committee
AV	Audio Visual
BAS	Building Automation System
BOT	Board of Trustees
CAFR	Comprehensive Annual Financial Report
CCS	Community and Corporate Services
CCSSE	Community College Survey of Student Engagement
CDL	Commercial Driver's License
CED	Community and Economic Development
CIP	Capital Improvement Plan
CISO	Chief Information Security Officer
COA	Certificate of Achievement
COC	Certificate of Completion
CPI	Consumer Price Index
CPPR	Corporate Personal Property Tax
CPPRT	Corporate Personal Property Replacement Tax
CTE	Career and Technical Education
DAFS	Division of Adult and Family Services
DAVTE	Department of Adult, Technical, and Vocational Education
DCEO	Department of Community and Economic Opportunity
EAB	Education Advisory Board
EAV	Equalized Assessed Valuation
EDGAR	US Department of Education General Administrative Regulations

LIST OF ACRONYMS (Continued)

EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EIFS	Exterior Insulation Finishing Systems
EMS	Emergency Medical Services
EMSI	Economic Modeling Specialist International
EMT	Emergency Medical Technician
ERP	Enterprise Resource Planning
ESL	English as a Second Language
ETS	Educational Talent Search
EV	Electric Vehicle
FASB	Financial Accounting Standards Board
FDIC	Federal Deposit Insurance Corporation
FICA	Federal Insurance Contributions Act (Social Security)
FMLA	Family Medical Leave Act
FT	Full-time
FTE	Full-time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GED	General Education Development or General Education Diploma
GIS	Geographic Information System
GSD	General Student Development
GFOA	Government Finance Officers Association
GSF	Gross Square Feet
HLC	Higher Learning Commission
HR	Human Resources
HS	High School
HVAC	Heating Ventilation Air Conditioning
IBHE	Illinois Board of Higher Education
ICCB	Illinois Community College Board
IDHR	Illinois Department of Human Rights
IDHS	Illinois Department of Human Services
IEA	Illinois Education Association
IER	Institutional Effectiveness Report
ILCS	Illinois Compiled Statutes
INAM	Illinois Network for Advanced Manufacturing
IPTIP	Illinois Public Treasurers Investment Pool
ISAC	Illinois Student Aid Commission
ISBE	Illinois State Board of Education
IT	Information Technology
IVC	Illinois Virtual Campus
JJC	Joliet Junior College District #525
JRC-DMS	Joint Review Committee on Education in Diagnostic Medical Sonography
JTPA	Job Training Partnership Act
JUAC	Joliet United Adjuncts Coalition
KPI	Key Performance Indicator
LED	Light-Emitting Diode

LIST OF ACRONYMS (Continued)

LEED	Leadership in Energy and Environmental Design
MAP	Monetary Access Program
NACUBO	National Association of College and University Business Officers
NCA	North Central Association of Colleges & Secondary Schools
NCGA	National Council on Governmental Accounting
NCLEX	National Council Licensure Examination
NEA	National Education Association
NJCAA	National Junior College Athletics Association
NSF	National Science Foundation
O & M	Operations and Maintenance
OMB	Office of Management and Budget
OSA	Office of Student Activities
PCCS	Partnerships for College and Career Success
PHS	Protection Health and Safety
PIC	Program Improvement Committee
PLC	President's Leadership Council
PN	Practical Nurse
PPB	Program Performance Budgeting
PT	Part-time
PTELL	Property Tax Extension Limitation Law
QAP	Quality Action Project
QCEW	Quarterly Census of Employment and Wages
RAMP	Resource Allocation and Management Plan
RFP	Request for Proposal
RN	Registered Nurse
SEIU	Service Employees International Union
SEM	Strategic Enrollment Management
SIS	Student Information System
SMHEC	South Metropolitan Higher Education Consortium
SOC	Standard Occupational Classification
SPI	Sonography Principles and Instrumentation
STEM	Science, Technology, Engineering, Mathematics
SURS	State University Retirement System
SWOT	Strengths, Weaknesses, Opportunities, and Threats
TAACCT	Trade Adjustment Assistance Community College and Career Training
TLC	Tutoring and Learning Center
TMA	Software for Computerized Maintenance Management System
TSS	Technology Support Services
USDA	United States Department of Agriculture
USDE	United States Department of Education
VAV	Variable Air Volume
VCT	Vinyl Composition Tile
WAEC	Weitendorf Agricultural Education Center
WIA	Workforce Investment Act
WIOA	Workforce Innovation and Opportunity Act
ZBB	Zero-Based Budgeting

EDUCATION FUND REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES				
0100-000-411.000	CURRENT TAXES	31,979,126	33,300,000	34,500,000
0100-000-412.000	BACK TAXES	320,699	175,000	175,000
0100-000-413.500	CPPRT	1,997,609	1,700,000	1,700,000
0100-000-419.613	WILL COUNTY/CDT	17,478	15,000	15,000
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TOTAL	LOCAL GOVT SOURCES	34,314,912	35,190,000	36,390,000
STATE GOVT SOURCES				
0100-000-421.000	ICCB STATE GRANTS	6,889,925	5,875,000	7,000,000
0100-000-422.000	ICCB/CTE/IL BD VOC EDUC	574,857	575,000	600,000
		-----	-----	-----
TOTAL	STATE GOVT SOURCES	7,464,782	6,450,000	7,600,000
FED GOVT SOURCES				
0100-000-431.003	PELL ADMIN EXP	1,085	20,000	20,000
0100-000-433.001	FEDERAL WORK STUDY	13,665	20,000	20,000
0100-000-439.004	GENERAL FUND INC 10%	29,421	20,000	20,000
		-----	-----	-----
TOTAL	FED GOVT SOURCES	44,171	60,000	60,000
STUDENT TUITION/FEES				
0100-000-441.000	TUITION	30,511,373	34,125,000	33,100,000
0100-000-442.010	DUAL CREDIT ENROLLMENT FEE	0	0	170,000
0100-000-442.040	LAB FEE	158,660	155,000	155,000
0100-000-442.052	COURSE FEES	71,939	73,000	73,000
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TOTAL	STUDENT TUITION/FEES	30,741,972	34,353,000	33,498,000
INTEREST ON INVSTMNT				
0100-000-470.000	INTEREST ON INVSTMNT	513,057	225,000	700,000
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TOTAL	INTEREST ON INVSTMNT	513,057	225,000	700,000
OTHER REVENUES				
0100-000-492.000	CONVENIENCE FEE - CREDIT CARDS	0	180,000	150,000
0100-000-499.000	OTHER REVENUE	278,275	95,000	95,000
0100-000-499.116	Misc. Revenue-Service Charge	123,096	122,400	122,400
0100-000-499.117	TRANSCRIPTS	117,351	100,000	100,000
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TOTAL	OTHER REVENUES	518,722	497,400	467,400

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EDUCATION FUND REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
TRANS FROM OTHER FUNDS 0100-000-720.005	TRANS FROM AUX ENT FUND	250,625	220,500	179,069
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TOTAL	TRANS FROM OTHER FUNDS	250,625	220,500	179,069
TOTAL	EDUCATION FUND	73,848,241	76,995,900	78,894,469

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
INSTRUCTION				
AGRICULTURE				
0110-001-511.000	ADMIN SALARIES - FT	5,383	5,600	0
0110-001-513.000	INSTRUCTIONAL (F.T.)	727,934	784,310	742,747
0110-001-513.001	DEPT CHAIR/COORDINATOR	0	0	55,000
0110-001-513.010	F.T. FAC - SUMMER	21,754	22,000	23,000
0110-001-513.022	F.T. FAC - OVERLOADS	157,158	157,000	123,000
0110-001-513.100	P.T. FAC - FALL/SPRG	3,056	3,000	1,000
0110-001-516.000	CLERICAL SALARIES - FT	49,504	50,502	52,021
0110-001-518.010	STUDENT EMPLOYEES	35,123	37,200	38,316
SUBTOTAL SALARIES		999,912	1,059,612	1,035,084
0110-001-521.000	EMPLOYEE BENEFITS	213,883	220,965	236,978
0110-001-532.000	CONTR SVC CONSULTANT	753	838	838
0110-001-534.000	CNTR SVC MNT & REPRS	1,558	1,530	1,530
0110-001-541.000	OFFICE SUPPLIES	0	1,514	1,514
0110-001-542.010	PRNT XEROX CHRGS ALL	9,149	9,773	9,773
0110-001-543.030	BEDDING & FEED SUPPLIES	2,735	3,671	3,671
0110-001-546.000	PUBLICATIONS & DUES	2,536	2,578	2,578
0110-001-551.011	PROFESSIONAL DEVEL.	3,193	3,264	3,264
0110-001-551.020	PROGRAM COORDINATION TRAVEL	8,826	8,670	8,670
TOTAL AGRICULTURE		1,242,545	1,312,415	1,303,900
FINE ARTS				
0110-002-511.000	ADMIN SALARIES - FT	12,754	13,500	0
0110-002-512.000	SUPPORT SALARIES - FT	72,394	73,612	75,084
0110-002-512.110	P.T. PROF TECH	39,718	52,080	57,694
0110-002-513.000	INSTRUCTIONAL (F.T.)	1,556,436	1,699,393	1,781,509
0110-002-513.001	DEPT CHAIR/COORDINATOR	0	0	65,000
0110-002-513.010	F.T. FAC - SUMMER	102,986	105,000	146,000
0110-002-513.022	F.T. FAC - OVERLOADS	216,530	218,000	255,000
0110-002-513.100	P.T. FAC - FALL/SPRG	551,171	599,000	497,000
0110-002-513.122	INSTR SAL PERFORMANCE	20,930	25,000	25,000

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
INSTRUCTION				
FINE ARTS				
0110-002-516.000	CLERICAL SALARIES - FT	42,694	43,722	45,032
0110-002-518.010	STUDENT EMPLOYEES	22,465	21,600	22,248
0110-002-519.024	OVERTIME ALLOCATION	2,341	0	0
SUBTOTAL SALARIES		2,640,419	2,850,907	2,969,567
0110-002-521.000	EMPLOYEE BENEFITS	472,270	524,320	510,314
0110-002-534.000	CNTR SVC MNT & REPRS	0	869	869
0110-002-539.000	CONT.SC-OTHER	13,965	15,113	15,113
0110-002-541.000	OFFICE SUPPLIES	2,849	3,929	3,929
0110-002-542.000	PRINTING	8,988	8,347	8,347
0110-002-543.044	SUPPLS CENTRL STORES	596	0	0
0110-002-543.902	ART GALLERY SUPPLIES	2,697	3,364	3,364
0110-002-546.000	PUBLICATIONS & DUES	456	1,145	1,145
0110-002-551.011	PROFESSIONAL DEVEL.	5,552	7,752	7,752
0110-002-551.020	PROGRAM COORDINATION TRAVEL	2,200	2,244	2,244
0110-002-586.000	EQUIP-INSTRUCTIONAL	0	50,500	0
TOTAL FINE ARTS		3,149,992	3,468,490	3,522,644
BUSINESS				
0110-003-511.000	ADMIN SALARIES - FT	12,724	13,000	0
0110-003-513.000	INSTRUCTIONAL (F.T.)	1,167,002	1,215,731	1,270,526
0110-003-513.001	DEPT CHAIR/COORDINATOR	0	0	44,000
0110-003-513.010	F.T. FAC - SUMMER	134,385	136,000	148,000
0110-003-513.022	F.T. FAC - OVERLOADS	249,530	224,000	244,000
0110-003-513.100	P.T. FAC - FALL/SPRG	473,761	498,000	576,000
0110-003-516.000	CLERICAL SALARIES - FT	42,869	43,722	46,800
0110-003-518.010	STUDENT EMPLOYEES	10,094	10,200	10,506
SUBTOTAL SALARIES		2,090,365	2,140,653	2,339,832
0110-003-521.000	EMPLOYEE BENEFITS	297,086	318,960	326,652

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INSTRUCTION				
INSTRUCTION				
BUSINESS				
0110-003-534.000	CNTR SVC MNT & REPRS	0	683	0
0110-003-541.000	OFFICE SUPPLIES	0	510	510
0110-003-542.010	PRNT XEROX CHRGS ALL	7,297	9,006	9,689
0110-003-543.044	SUPPLS CENTRL STORES	497	0	0
0110-003-546.000	PUBLICATIONS & DUES	453	1,326	1,326
0110-003-551.011	PROFESSIONAL DEVEL.	3,088	4,896	4,896
0110-003-551.020	PROGRAM COORDINATION TRAVEL	5,185	2,142	2,142
TOTAL BUSINESS		2,403,971	2,478,176	2,685,047
COMPUTER INFO & OFFICE SYSTMS DEPT				
0110-004-511.000	ADMIN SALARIES - FT	7,528	7,400	0
0110-004-513.000	INSTRUCTIONAL (F.T.)	1,359,549	1,388,569	1,112,344
0110-004-513.001	DEPT CHAIR/COORDINATOR	0	0	54,000
0110-004-513.010	F.T. FAC - SUMMER	136,734	124,000	136,000
0110-004-513.022	F.T. FAC - OVERLOADS	380,371	362,000	255,000
0110-004-513.100	P.T. FAC - FALL/SPRG	136,764	124,000	134,000
0110-004-516.000	CLERICAL SALARIES - FT	60,112	61,318	63,149
0110-004-516.110	P.T. CLERICAL	9,243	18,250	15,360
0110-004-518.010	STUDENT EMPLOYEES	6,552	8,600	8,858
0110-004-519.024	OVERTIME ALLOCATION	850	0	0
SUBTOTAL SALARIES		2,097,703	2,094,137	1,778,711
0110-004-521.000	EMPLOYEE BENEFITS	307,551	272,066	209,905
0110-004-532.000	CONTR SVC CONSULTANT	0	230	230
0110-004-534.000	CNTR SVC MNT & REPRS	2,393	2,441	2,441
0110-004-541.000	OFFICE SUPPLIES	6,330	10,576	10,576
0110-004-542.014	C/S PRINT/XEROX CHG.	2,950	6,076	6,076
0110-004-543.044	SUPPLS CENTRL STORES	1,057	0	0
0110-004-551.011	PROFESSIONAL DEVEL.	7,954	4,896	4,488
0110-004-551.020	PROGRAM COORDINATION TRAVEL	3,036	3,542	3,542
TOTAL COMPUTER INFO & OFFICE SYSTMS		2,428,974	2,393,964	2,015,969

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INSTRUCTION				
INSTRUCTION				
ENGLISH FR. LANGUAGE				
0110-005-511.000	ADMIN SALARIES - FT	18,503	17,500	0
0110-005-513.000	INSTRUCTIONAL (F.T.)	2,295,781	2,295,879	2,503,852
0110-005-513.001	DEPT CHAIR/COORDINATOR	0	0	55,000
0110-005-513.010	F.T. FAC - SUMMER	143,684	143,000	152,000
0110-005-513.021	F.T. FAC - EXTRA PAY	1,698	2,000	2,000
0110-005-513.022	F.T. FAC - OVERLOADS	181,927	182,000	156,000
0110-005-513.100	P.T. FAC - FALL/SPRG	720,289	756,000	780,000
0110-005-513.110	P.T. FAC - SUMMER	75	0	0
0110-005-516.000	CLERICAL SALARIES - FT	64,393	65,520	45,926
0110-005-519.024	OVERTIME ALLOCATION	915	0	0
0110-005-519.408	SALARY SILP TUTORS	13,903	16,000	16,000
SUBTOTAL SALARIES		3,441,168	3,477,899	3,710,778
0110-005-521.000	EMPLOYEE BENEFITS	598,991	605,285	634,523
0110-005-532.000	CONTR SVC CONSULTANT	1,560	10,353	10,353
0110-005-534.000	CNTR SVC MNT & REPRS	0	60	60
0110-005-541.000	OFFICE SUPPLIES	0	1,540	1,540
0110-005-542.010	PRNT XEROX CHRGS ALL	36	2,104	2,484
0110-005-551.011	PROFESSIONAL DEVEL.	7,195	9,792	10,200
0110-005-551.020	PROGRAM COORDINATION TRAVEL	704	1,530	1,150
TOTAL ENGLISH FR. LANGUAGE		4,049,654	4,108,563	4,371,088
MATH				
0110-008-511.000	ADMIN SALARIES - FT	16,127	17,000	0
0110-008-512.000	SUPPORT SALARIES - FT	39,020	44,991	45,891
0110-008-513.000	INSTRUCTIONAL (F.T.)	1,824,063	1,865,716	1,931,756
0110-008-513.001	DEPT CHAIR/COORDINATOR	0	0	54,000
0110-008-513.010	F.T. FAC - SUMMER	152,739	155,000	164,000
0110-008-513.019	INSTRUCTIONAL SUPPORT	20	3,500	3,500
0110-008-513.022	F.T. FAC - OVERLOADS	295,543	299,000	282,000
0110-008-513.100	P.T. FAC - FALL/SPRG	684,232	748,000	699,000

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INSTRUCTION				
INSTRUCTION				
MATH				
0110-008-516.000	CLERICAL SALARIES - FT	60,925	62,358	45,032
0110-008-518.010	STUDENT EMPLOYEES	6,559	9,900	10,197
0110-008-519.000	SALARIES-OTHER	10,112	5,300	5,300
0110-008-519.024	OVERTIME ALLOCATION	110	0	0
SUBTOTAL SALARIES		3,089,450	3,210,765	3,240,676
0110-008-521.000	EMPLOYEE BENEFITS	502,469	510,893	511,726
0110-008-541.000	OFFICE SUPPLIES	0	51	51
0110-008-542.010	PRNT XEROX CHRGS ALL	15,580	24,975	24,975
0110-008-551.011	PROFESSIONAL DEVEL.	5,148	7,752	7,752
0110-008-551.020	PROGRAM COORDINATION TRAVEL	301	2,550	2,550
TOTAL MATH		3,612,948	3,756,986	3,787,730
NATURAL SCI & P.E.				
0110-009-511.000	ADMIN SALARIES - FT	16,389	19,200	0
0110-009-512.000	SUPPORT SALARIES - FT	207,584	222,977	227,437
0110-009-512.110	P.T. PROF TECH	48,224	55,783	56,560
0110-009-513.000	INSTRUCTIONAL (F.T.)	2,666,086	2,778,676	2,808,919
0110-009-513.001	DEPT CHAIR/COORDINATOR	0	0	44,000
0110-009-513.010	F.T. FAC - SUMMER	215,475	219,000	255,000
0110-009-513.022	F.T. FAC - OVERLOADS	634,692	641,000	589,000
0110-009-513.100	P.T. FAC - FALL/SPRG	566,035	634,000	606,000
0110-009-516.000	CLERICAL SALARIES - FT	71,833	60,819	62,650
0110-009-516.110	P.T. CLERICAL	21,162	22,372	23,044
0110-009-518.010	STUDENT EMPLOYEES	3,515	16,200	16,686
0110-009-519.024	OVERTIME ALLOCATION	3,827	0	0
SUBTOTAL SALARIES		4,454,822	4,670,027	4,689,296
0110-009-521.000	EMPLOYEE BENEFITS	747,474	765,066	792,290
0110-009-532.013	CONT SVC-PLANETARIUM	0	6,920	6,920

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INSTRUCTION				
INSTRUCTION				
NATURAL SCI & P.E.				
0110-009-534.012	CONTR SVC-BIO SCI	2,200	3,403	3,403
0110-009-539.011	TRAINING SERVICES	250	22,277	22,277
0110-009-541.000	OFFICE SUPPLIES	0	721	721
0110-009-542.010	PRNT XEROX CHRGS ALL	30,358	24,035	24,035
0110-009-543.318	MICRO-COMP RESOURCES	2,878	3,989	3,989
0110-009-543.319	INST SUPS ASTR/PLAN.	0	1,355	1,355
0110-009-546.000	PUBLICATIONS & DUES	0	918	918
0110-009-551.011	PROFESSIONAL DEVEL.	8,014	11,016	11,016
0110-009-551.020	PROGRAM COORDINATION TRAVEL	620	3,823	3,823
TOTAL NATURAL SCI & P.E.		5,246,616	5,513,550	5,560,043
SOCIAL SCIENCE				
0110-014-511.000	ADMIN SALARIES - FT	15,697	16,500	0
0110-014-513.000	INSTRUCTIONAL (F.T.)	1,643,957	1,708,143	1,853,500
0110-014-513.001	DEPT CHAIR/COORDINATOR	0	0	38,000
0110-014-513.010	F.T. FAC - SUMMER	157,449	160,000	161,000
0110-014-513.022	F.T. FAC - OVERLOADS	246,059	250,000	255,000
0110-014-513.100	P.T. FAC - FALL/SPRG	748,178	784,000	829,000
0110-014-516.000	CLERICAL SALARIES - FT	57,842	58,594	60,362
0110-014-516.110	P.T. CLERICAL	19,318	18,832	19,393
0110-014-518.010	STUDENT EMPLOYEES	459	4,500	4,635
0110-014-519.024	OVERTIME ALLOCATION	792	0	0
SUBTOTAL SALARIES		2,889,751	3,000,569	3,220,890
0110-014-521.000	EMPLOYEE BENEFITS	425,837	443,474	472,329
0110-014-532.000	CONTR SVC CONSULTANT	0	1,530	1,530
0110-014-541.000	OFFICE SUPPLIES	0	1,020	1,020
0110-014-542.114	PRINTING XEROX SS	10,153	14,576	14,576
0110-014-543.044	SUPPLS CENTRL STORES	22	0	0
0110-014-551.011	PROFESSIONAL DEVEL.	4,667	6,936	7,344
0110-014-551.020	PROGRAM COORDINATION TRAVEL	104	1,020	1,020

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INSTRUCTION					
INSTRUCTION					
SOCIAL SCIENCE					
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	TOTAL	SOCIAL SCIENCE	3,330,534	3,469,125	3,718,709
TECH OCCUPATIONAL					
0110-015-511.000		ADMIN SALARIES - FT	10,681	11,000	0
0110-015-512.000		SUPPORT SALARIES - FT	152,134	129,857	132,250
0110-015-512.110		P.T. PROF TECH	29,088	32,550	32,402
0110-015-513.000		INSTRUCTIONAL (F.T.)	2,062,617	2,157,705	2,215,686
0110-015-513.001		DEPT CHAIR/COORDINATOR	0	0	84,000
0110-015-513.010		F.T. FAC - SUMMER	69,362	70,000	55,000
0110-015-513.021		F.T. FAC - EXTRA PAY	554	0	0
0110-015-513.022		F.T. FAC - OVERLOADS	584,501	597,000	555,000
0110-015-513.100		P.T. FAC - FALL/SPRG	342,521	368,000	362,000
0110-015-516.000		CLERICAL SALARIES - FT	50,003	51,938	53,498
0110-015-516.110		P.T. CLERICAL	20,736	21,938	22,596
0110-015-518.010		STUDENT EMPLOYEES	30,256	52,500	54,075
0110-015-519.024		OVERTIME ALLOCATION	3,744	0	0
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	SUBTOTAL	SALARIES	3,356,197	3,492,488	3,566,507
0110-015-521.000		EMPLOYEE BENEFITS	700,350	744,255	755,686
0110-015-534.000		CNTR SVC MNT & REPRS	14,642	15,300	15,300
0110-015-541.000		OFFICE SUPPLIES	0	4,252	4,252
0110-015-541.112		SUPPLIES, RECRUITMENT	3,996	5,100	5,100
0110-015-542.010		PRNT XEROX CHRGS ALL	6,398	8,925	8,925
0110-015-543.044		SUPPLS CENTRL STORES	1,915	0	0
0110-015-551.011		PROFESSIONAL DEVEL.	6,408	9,792	9,792
0110-015-551.020		PROGRAM COORDINATION TRAVEL	1,529	3,060	3,060
0110-015-554.000		TRAVEL-RECRUITMENT	0	2,550	2,550
0110-015-586.000		EQUIP-INSTRUCTIONAL	0	1,000	0
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	TOTAL	TECH OCCUPATIONAL	4,091,435	4,286,722	4,371,172

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INSTRUCTION				
INSTRUCTION				
CULINARY ARTS				
0110-016-511.000	ADMIN SALARIES - FT	5,462	6,000	0
0110-016-513.000	INSTRUCTIONAL (F.T.)	864,469	896,393	817,537
0110-016-513.001	DEPT CHAIR/COORDINATOR	0	0	14,000
0110-016-513.010	F.T. FAC - SUMMER	16,413	17,000	20,000
0110-016-513.022	F.T. FAC - OVERLOADS	253,877	258,000	256,000
0110-016-513.100	P.T. FAC - FALL/SPRG	16,424	18,000	4,000
0110-016-516.000	CLERICAL SALARIES - FT	54,826	49,962	45,552
0110-016-518.010	STUDENT EMPLOYEES	14,691	16,100	16,583
0110-016-519.024	OVERTIME ALLOCATION	3	0	0
SUBTOTAL SALARIES		1,226,165	1,261,455	1,173,672
0110-016-521.000	EMPLOYEE BENEFITS	239,188	250,060	220,833
0110-016-534.000	CNTR SVC MNT & REPRS	269	1,019	1,019
0110-016-541.000	OFFICE SUPPLIES	1,491	2,448	2,448
0110-016-542.010	PRNT XEROX CHRGS ALL	2,238	2,235	2,235
0110-016-543.044	SUPPLS CENTRL STORES	455	0	0
0110-016-546.000	PUBLICATIONS & DUES	1,545	2,040	2,040
0110-016-551.011	PROFESSIONAL DEVEL.	1,256	3,672	3,264
0110-016-551.020	PROGRAM COORDINATION TRAVEL	0	1,020	1,020
0110-016-554.005	TRAVEL-STUDENT COMPETITIONS	5,000	5,100	5,100
TOTAL CULINARY ARTS		1,477,607	1,529,049	1,411,631
NURSING				
0110-017-511.000	ADMIN SALARIES - FT	10,655	8,000	0
0110-017-511.500	PRO SALARIES - FT	0	0	43,740
0110-017-512.000	SUPPORT SALARIES - FT	74,252	87,527	45,918
0110-017-512.110	P.T. PROF TECH	0	51,444	47,994
0110-017-513.000	INSTRUCTIONAL (F.T.)	1,886,193	1,988,687	2,092,744
0110-017-513.001	DEPT CHAIR/COORDINATOR	0	0	75,000
0110-017-513.010	F.T. FAC - SUMMER	7,250	7,000	5,000
0110-017-513.022	F.T. FAC - OVERLOADS	624,578	629,000	610,000

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INSTRUCTION				
INSTRUCTION				
NURSING				
0110-017-513.100	P.T. FAC - FALL/SPRG	278,983	301,000	279,000
0110-017-516.000	CLERICAL SALARIES - FT	80,495	83,096	89,003
0110-017-516.110	P.T. CLERICAL	43,928	47,386	48,812
0110-017-518.010	STUDENT EMPLOYEES	2,284	7,200	7,416
0110-017-519.024	OVERTIME ALLOCATION	9,243	0	0
SUBTOTAL SALARIES		3,017,861	3,210,340	3,344,627
0110-017-521.000	EMPLOYEE BENEFITS	618,821	633,906	648,021
0110-017-532.000	CONTR SVC CONSULTANT	1,450	2,200	2,200
0110-017-534.000	CNTR SVC MNT & REPRS	0	500	500
0110-017-541.000	OFFICE SUPPLIES	2,665	3,926	3,926
0110-017-542.010	PRNT XEROX CHRGS ALL	9,735	9,533	9,533
0110-017-543.000	INSTRUCTIONAL SUPPLIES	41	0	0
0110-017-543.044	SUPPLS CENTRL STORES	1,036	0	0
0110-017-546.000	PUBLICATIONS & DUES	2,943	2,958	2,958
0110-017-551.011	PROFESSIONAL DEVEL.	2,709	8,160	8,160
0110-017-551.020	PROGRAM COORDINATION TRAVEL	3,874	5,677	5,677
TOTAL NURSING		3,661,135	3,877,200	4,025,602
VETERINARY TECHNOLOGY PROGRAM				
0110-018-511.000	ADMIN SALARIES - FT	1,625	0	0
0110-018-511.500	PRO SALARIES - FT	0	0	110,600
0110-018-512.110	P.T. PROF TECH	85,186	107,444	0
0110-018-513.000	INSTRUCTIONAL (F.T.)	356,602	371,682	340,548
0110-018-513.010	F.T. FAC - SUMMER	7,503	8,000	10,000
0110-018-513.022	F.T. FAC - OVERLOADS	39,347	40,000	47,000
0110-018-513.100	P.T. FAC - FALL/SPRG	64,001	62,000	154,000
0110-018-516.000	CLERICAL SALARIES - FT	50,773	51,792	53,352
0110-018-518.010	STUDENT EMPLOYEES	4,904	6,200	6,386
SUBTOTAL SALARIES		609,941	647,118	721,886

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INSTRUCTION				
INSTRUCTION				
VETERINARY TECHNOLOGY PROGRAM				
0110-018-521.000	EMPLOYEE BENEFITS	110,425	112,887	112,681
0110-018-539.000	CONT.SC-OTHER	2,874	3,204	3,204
0110-018-541.000	OFFICE SUPPLIES	0	1,227	1,227
0110-018-542.010	PRNT XEROX CHRGS ALL	4,211	4,291	4,291
0110-018-543.025	FACILITY SUPPLIES	10,695	13,260	13,260
0110-018-543.044	SUPPLS CENTRL STORES	778	0	0
0110-018-546.000	PUBLICATIONS & DUES	1,891	1,938	1,938
0110-018-551.011	PROFESSIONAL DEVEL.	2,666	1,224	1,224
0110-018-551.020	PROGRAM COORDINATION TRAVEL	6,009	9,180	9,180
TOTAL VETERINARY TECHNOLOGY PROGRAM		749,490	794,329	868,891
HEALTH & PUBLIC SERVICES				
0110-025-511.000	ADMIN SALARIES - FT	6,680	6,700	0
0110-025-512.102	PROF/TECH TESTING	2,425	3,000	3,000
0110-025-512.110	P.T. PROF TECH	15,929	24,790	25,290
0110-025-513.000	INSTRUCTIONAL (F.T.)	737,235	910,009	1,136,341
0110-025-513.001	DEPT CHAIR/COORDINATOR	0	0	64,000
0110-025-513.010	F.T. FAC - SUMMER	51,055	67,000	22,000
0110-025-513.022	F.T. FAC - OVERLOADS	121,823	133,000	100,000
0110-025-513.100	P.T. FAC - FALL/SPRG	112,392	115,000	157,000
0110-025-516.000	CLERICAL SALARIES - FT	47,875	49,962	51,459
0110-025-518.010	STUDENT EMPLOYEES	795	9,000	9,270
SUBTOTAL SALARIES		1,096,209	1,318,461	1,568,360
0110-025-521.000	EMPLOYEE BENEFITS	231,791	348,607	343,934
0110-025-532.105	CONTRACTUAL SERVICE	19,356	33,660	33,660
0110-025-532.513	CONSULTING SER - ADJUNCTS	132,727	138,026	138,026
0110-025-542.010	PRNT XEROX CHRGS ALL	2,182	2,193	2,193
0110-025-551.011	PROFESSIONAL DEVEL.	0	4,896	4,896
0110-025-551.020	PROGRAM COORDINATION TRAVEL	437	1,652	1,652

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		EDUCATION FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
HEALTH & PUBLIC SERVICES					
TOTAL	HEALTH & PUBLIC SERVICES		1,482,702	1,847,495	2,092,721
TOTAL	INSTRUCTION		36,927,603	38,836,064	39,735,147
EVENING SCHOOL					
ADJUNCT FACULTY CENTER					
0114-501-516.110	P.T. CLERICAL		27,954	29,000	29,872
SUBTOTAL	SALARIES		27,954	29,000	29,872
0114-501-534.000	CNTR SVC MNT & REPRS		1,399	1,336	1,336
0114-501-542.010	PRNT XEROX CHRGS ALL		617	1,020	1,020
0114-501-543.000	INSTRUCTIONAL SUPPLIES		5,487	5,922	5,922
0114-501-551.000	TRAVEL & MEETINGS		4,540	4,722	4,722
TOTAL	ADJUNCT FACULTY CENTER		39,997	42,000	42,872
ROMEONVILLE CAMPUS					
0114-512-521.000	EMPLOYEE BENEFITS		7	0	0
TOTAL	ROMEONVILLE CAMPUS		7	0	0
WORKFORCE ADULT EDUCATION					
0114-514-511.000	ADMIN SALARIES - FT		0	81,600	84,888
0114-514-512.110	P.T. PROF TECH		0	32,172	32,816
0114-514-516.110	P.T. CLERICAL		0	22,848	23,534
SUBTOTAL	SALARIES		0	136,620	141,238
0114-514-521.000	EMPLOYEE BENEFITS		0	28,014	23,057
0114-514-539.021	CNTR SC GRDUATION		2,830	7,156	7,156
0114-514-542.010	PRNT XEROX CHRGS ALL		1,304	4,097	4,097
0114-514-543.000	INSTRUCTIONAL SUPPLIES		537	0	0
0114-514-551.000	TRAVEL & MEETINGS		0	2,142	2,142

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
EVENING SCHOOL				
WORKFORCE ADULT EDUCATION				
0114-514-590.014	TUITION WAIVERS	1,429,203	1,590,000	1,590,000
0114-514-590.526	TUITION	4,809	10,000	10,000
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TOTAL	WORKFORCE ADULT EDUCATION	1,438,683	1,778,029	1,777,690
CITY CENTER CAMPUS				
0114-515-511.010	ADMIN SALARIES - PT	31,764	29,150	0
0114-515-511.510	PRO SALARIES - PT	0	0	29,738
0114-515-516.110	P.T. CLERICAL	38,323	41,925	43,188
		-----	-----	-----
SUBTOTAL	SALARIES	70,087	71,075	72,926
0114-515-541.000	OFFICE SUPPLIES	916	1,272	1,272
0114-515-542.000	PRINTING	522	763	763
0114-515-543.000	INSTRUCTIONAL SUPPLIES	0	255	255
0114-515-543.044	SUPPLS CENTRL STORES	286	0	0
0114-515-544.022	POSTAGE	0	102	102
0114-515-551.000	TRAVEL & MEETINGS	362	510	510
		-----	-----	-----
TOTAL	CITY CENTER CAMPUS	72,173	73,977	75,828
MORRIS EDUCATION CENTER				
0114-520-511.000	ADMIN SALARIES - FT	21,865	23,283	0
0114-520-511.500	PRO SALARIES - FT	0	0	24,222
0114-520-516.110	P.T. CLERICAL	28,916	21,286	21,926
		-----	-----	-----
SUBTOTAL	SALARIES	50,781	44,569	46,148
0114-520-521.000	EMPLOYEE BENEFITS	9,610	9,733	9,741
0114-520-541.000	OFFICE SUPPLIES	860	1,946	1,946
0114-520-542.000	PRINTING	157	306	306
0114-520-547.000	ADVERTISING	1,650	204	204
0114-520-551.000	TRAVEL & MEETINGS	98	306	306
0114-520-561.000	RENTAL-FACILITIES	36,693	37,471	38,600

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
EVENING SCHOOL				
MORRIS EDUCATION CENTER				
TOTAL	MORRIS EDUCATION CENTER	99,849	94,535	97,251
WEITENDORF AG EDUCATION CENTER				
0114-522-512.000	SUPPORT SALARIES - FT	63,384	64,427	65,716
SUBTOTAL	SALARIES	63,384	64,427	65,716
0114-522-521.000	EMPLOYEE BENEFITS	11,147	11,476	11,478
0114-522-541.000	OFFICE SUPPLIES	1,537	1,026	1,026
0114-522-542.010	PRNT XEROX CHRGS ALL	0	510	510
0114-522-543.044	SUPPLS CENTRL STORES	87	0	0
0114-522-551.000	TRAVEL & MEETINGS	34	196	196
TOTAL	WEITENDORF AG EDUCATION CENTER	76,189	77,635	78,926
EXTENDED CAMPUSES & HIGH SCHLS				
0114-524-542.010	PRNT XEROX CHRGS ALL	40	0	0
TOTAL	EXTENDED CAMPUSES & HIGH SCHLS	40	0	0
FRANKFORT EDUCATION CENTER				
0114-525-516.110	P.T. CLERICAL	15,226	15,980	16,460
SUBTOTAL	SALARIES	15,226	15,980	16,460
0114-525-542.010	PRNT XEROX CHRGS ALL	0	102	102
0114-525-561.000	RENTAL-FACILITIES	10,380	11,000	11,000
TOTAL	FRANKFORT EDUCATION CENTER	25,606	27,082	27,562
TOTAL	EVENING SCHOOL	1,752,544	2,093,258	2,100,129

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
ADMINISTRATION				
V.P. ACADEMIC AFFAIRS				
0118-101-511.000	ADMIN SALARIES - FT	145,656	148,570	171,925
0118-101-512.000	SUPPORT SALARIES - FT	146,143	65,601	68,245
0118-101-513.021	F.T. FAC - EXTRA PAY	2,406	3,000	3,000
0118-101-519.008	OTHER SAL PROF DEV	3,750	5,600	5,600
0118-101-519.019	SUBSTITUTE PAY	678	125,000	130,000
0118-101-519.021	PHONE STIPEND	600	600	600
0118-101-519.024	OVERTIME ALLOCATION	0	8,100	8,300
0118-101-519.050	F.T. MENTORS	4,400	8,400	8,400
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SUBTOTAL SALARIES		303,633	364,871	396,070
0118-101-521.000	EMPLOYEE BENEFITS	77,025	56,950	57,086
0118-101-532.000	CONTR SVC CONSULTANT	11,965	5,659	5,659
0118-101-532.204	DEPARTMENT ACCREDITATION	17,501	30,600	30,600
0118-101-534.000	CNTR SVC MNT & REPRS	0	969	969
0118-101-541.000	OFFICE SUPPLIES	2,852	3,060	3,060
0118-101-542.010	PRNT XEROX CHRGS ALL	185	824	824
0118-101-543.044	SUPPLS CENTRL STORES	0	255	0
0118-101-544.018	COMPUTER SOFTWARE	28,514	40,800	40,800
0118-101-544.022	POSTAGE	0	306	306
0118-101-546.000	PUBLICATIONS & DUES	2,221	3,407	3,407
0118-101-546.112	DUES - PROFESSIONAL ORGANIZATI	4,839	6,304	8,304
0118-101-551.000	TRAVEL & MEETINGS	8,753	17,293	17,293
0118-101-551.011	PROFESSIONAL DEVEL.	5,727	8,772	8,772
0118-101-551.027	PROFESSIONAL DEV-ADJUNCTS	5,181	8,160	8,160
0118-101-559.000	OTHR CONFR & MTNG EX	2,526	4,528	4,528
		-----	-----	-----
TOTAL	V.P. ACADEMIC AFFAIRS	470,922	552,758	585,838

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
ADMINISTRATION				
HONORS PROGRAM				
0118-102-512.000	SUPPORT SALARIES - FT	48,385	49,128	50,111
0118-102-513.021	F.T. FAC - EXTRA PAY	9,200	8,000	8,000
0118-102-513.100	P.T. FAC - FALL/SPRG	1,300	1,000	2,000
		-----	-----	-----
	SUBTOTAL SALARIES	58,885	58,128	60,111
0118-102-521.000	EMPLOYEE BENEFITS	10,999	11,370	11,371
0118-102-541.000	OFFICE SUPPLIES	2,744	2,764	2,764
0118-102-543.044	SUPPLS CENTRL STORES	25	0	0
0118-102-546.000	PUBLICATIONS & DUES	855	873	873
0118-102-551.000	TRAVEL & MEETINGS	7,356	7,446	7,446
		-----	-----	-----
	TOTAL HONORS PROGRAM	80,864	80,581	82,565
PHI THETA KAPPA				
0118-108-541.000	OFFICE SUPPLIES	2,495	2,652	2,652
0118-108-543.044	SUPPLS CENTRL STORES	38	0	0
0118-108-551.000	TRAVEL & MEETINGS	3,670	4,082	4,082
		-----	-----	-----
	TOTAL PHI THETA KAPPA	6,203	6,734	6,734
DEAN, ARTS & SCIENCES				
0118-110-511.000	ADMIN SALARIES - FT	117,300	119,646	126,932
0118-110-512.000	SUPPORT SALARIES - FT	52,835	55,936	57,055
0118-110-515.000	ACAD SUPP. STAFF SAL	0	0	85,928
		-----	-----	-----
	SUBTOTAL SALARIES	170,135	175,582	269,915
0118-110-521.000	EMPLOYEE BENEFITS	28,251	29,160	40,811
0118-110-541.000	OFFICE SUPPLIES	388	1,250	3,150
0118-110-542.000	PRINTING	84	179	179
0118-110-543.044	SUPPLS CENTRL STORES	106	0	0
0118-110-546.000	PUBLICATIONS & DUES	190	204	204
0118-110-551.000	TRAVEL & MEETINGS	412	1,676	1,676

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
ADMINISTRATION				
DEAN, ARTS & SCIENCES				
0118-110-551.011	PROFESSIONAL DEVEL.	4,363	14,280	14,280
TOTAL DEAN, ARTS & SCIENCES		203,929	222,331	330,215
DEAN, ACAD EXCELLENCE/SUPPORT				
0118-113-511.000	ADMIN SALARIES - FT	100,880	184,987	111,220
0118-113-511.500	PRO SALARIES - FT	0	0	81,224
0118-113-512.000	SUPPORT SALARIES - FT	0	91,817	251,828
0118-113-512.110	P.T. PROF TECH	0	74,984	0
0118-113-513.001	DEPT CHAIR/COORDINATOR	0	0	163,800
0118-113-516.000	CLERICAL SALARIES - FT	0	41,413	0
0118-113-516.110	P.T. CLERICAL	25,749	44,576	21,728
SUBTOTAL SALARIES		126,629	437,777	629,800
0118-113-521.000	EMPLOYEE BENEFITS	11,416	89,461	146,109
0118-113-532.000	CONTR SVC CONSULTANT	0	1,020	0
0118-113-541.000	OFFICE SUPPLIES	2,247	2,764	2,500
0118-113-542.000	PRINTING	947	2,316	2,000
0118-113-542.010	PRNT XEROX CHRGS ALL	0	612	500
0118-113-543.044	SUPPLS CENTRL STORES	295	0	0
0118-113-546.000	PUBLICATIONS & DUES	111	510	750
0118-113-547.000	ADVERTISING	0	2,142	1,000
0118-113-551.000	TRAVEL & MEETINGS	7,535	11,058	11,272
0118-113-551.011	PROFESSIONAL DEVEL.	411	16,075	16,075
0118-113-551.612	TRAVEL/MEETINGS DUAL CREDIT	0	5,100	7,500
0118-113-592.100	PETITION REF. SCHOL.	0	18,360	18,360
TOTAL DEAN, ACAD EXCELLENCE/SUPPORT		149,591	587,195	835,866

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
ADMINISTRATION				
DEAN, CAREER & TECHNICAL				
0118-115-511.000	ADMIN SALARIES - FT	111,656	110,282	116,998
0118-115-512.000	SUPPORT SALARIES - FT	89,455	98,540	103,375
0118-115-515.000	ACAD SUPP. STAFF SAL	0	0	90,390
0118-115-518.157	STUDENT INTERN	54	0	2,060
SUBTOTAL SALARIES		201,165	208,822	312,823
0118-115-521.000	EMPLOYEE BENEFITS	61,615	67,236	95,266
0118-115-541.000	OFFICE SUPPLIES	387	2,090	3,990
0118-115-542.000	PRINTING	254	204	204
0118-115-543.044	SUPPLS CENTRL STORES	80	0	0
0118-115-546.000	PUBLICATIONS & DUES	420	255	255
0118-115-547.201	ADVERT & PROMOTION	1,952	2,040	2,040
0118-115-551.000	TRAVEL & MEETINGS	1,232	1,378	1,378
0118-115-551.011	PROFESSIONAL DEVEL.	2,089	6,222	6,222
0118-115-590.135	SUSTAINABILITY INITIATIVES	2,958	10,200	8,200
TOTAL DEAN, CAREER & TECHNICAL		272,152	298,447	430,378
DEAN, APPL ARTS & WORKFORCE ED				
0118-120-511.000	ADMIN SALARIES - FT	110,160	112,363	118,049
0118-120-511.500	PRO SALARIES - FT	0	0	40,600
0118-120-513.001	DEPT CHAIR/COORDINATOR	0	0	2,100
0118-120-519.021	PHONE STIPEND	0	600	600
SUBTOTAL SALARIES		110,160	112,963	161,349
0118-120-521.000	EMPLOYEE BENEFITS	27,792	28,367	28,813
0118-120-534.000	CNTR SVC MNT & REPRS	74	2,550	2,550
0118-120-541.000	OFFICE SUPPLIES	1,215	3,512	3,512
0118-120-542.000	PRINTING	672	5,100	5,100
0118-120-543.044	SUPPLS CENTRL STORES	212	0	0
0118-120-546.000	PUBLICATIONS & DUES	4,004	9,690	9,690

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
ADMINISTRATION				
DEAN, APPL ARTS & WORKFORCE ED				
0118-120-547.000	ADVERTISING	9,192	10,200	10,200
0118-120-551.000	TRAVEL & MEETINGS	3,840	4,080	4,080
0118-120-551.011	PROFESSIONAL DEVEL.	0	510	510
		-----	-----	-----
TOTAL	DEAN, APPL ARTS & WORKFORCE ED	157,161	176,972	225,804
DEAN, NURSING, HEALTH & PUBLIC				
0118-125-511.000	ADMIN SALARIES - FT	72,546	119,340	126,608
0118-125-512.000	SUPPORT SALARIES - FT	49,505	53,917	54,995
0118-125-515.000	ACAD SUPP. STAFF SAL	0	0	96,687
		-----	-----	-----
SUBTOTAL	SALARIES	122,051	173,257	278,290
0118-125-521.000	EMPLOYEE BENEFITS	43,614	56,109	79,219
0118-125-534.000	CNTR SVC MNT & REPRS	900	3,611	3,611
0118-125-541.000	OFFICE SUPPLIES	519	1,840	3,740
0118-125-542.000	PRINTING	442	620	620
0118-125-544.022	POSTAGE	0	100	100
0118-125-546.000	PUBLICATIONS & DUES	0	510	210
0118-125-551.000	TRAVEL & MEETINGS	26	4,080	4,380
0118-125-551.011	PROFESSIONAL DEVEL.	6,400	7,140	7,140
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TOTAL	DEAN, NURSING, HEALTH & PUBLIC	173,952	247,267	377,310
TOTAL	ADMINISTRATION	1,514,774	2,172,285	2,874,710
OTHER				
INTERNATIONAL EDUCATION				
0119-006-532.000	CONTR SVC CONSULTANT	0	408	408
0119-006-541.000	OFFICE SUPPLIES	0	587	587
0119-006-541.211	OFFC SUPPLS GRNT ADM	60	0	0
0119-006-542.010	PRNT XEROX CHRGS ALL	183	230	230
0119-006-544.022	POSTAGE	0	102	102
0119-006-546.000	PUBLICATIONS & DUES	750	1,377	1,377

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		EDUCATION FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
OTHER					
INTERNATIONAL EDUCATION					
0119-006-547.000	ADVERTISING		0	408	408
0119-006-551.011	PROFESSIONAL DEVEL.		6,274	8,668	8,668
0119-006-551.020	PROGRAM COORDINATION TRAVEL		297	920	920
			-----	-----	-----
TOTAL	INTERNATIONAL EDUCATION		7,564	12,700	12,700
ALLIED HEALTH					
0119-906-511.000	ADMIN SALARIES - FT		39,515	40,305	0
0119-906-511.500	PRO SALARIES - FT		0	0	43,246
0119-906-513.100	P.T. FAC - FALL/SPRG		258,579	252,000	255,000
0119-906-516.110	P.T. CLERICAL		18,852	17,630	18,160
			-----	-----	-----
SUBTOTAL	SALARIES		316,946	309,935	316,406
0119-906-521.000	EMPLOYEE BENEFITS		15,133	15,335	15,358
0119-906-553.031	STAFF TRAVEL		880	1,377	1,377
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TOTAL	ALLIED HEALTH		332,959	326,647	333,141
WORKFORCE SERVICES					
0119-943-511.000	ADMIN SALARIES - FT		29,123	0	0
0119-943-512.000	SUPPORT SALARIES - FT		2,923	0	0
0119-943-512.110	P.T. PROF TECH		11,051	0	0
0119-943-516.110	P.T. CLERICAL		23,104	0	0
0119-943-519.021	PHONE STIPEND		46	0	0
			-----	-----	-----
SUBTOTAL	SALARIES		66,247	0	0
0119-943-521.000	EMPLOYEE BENEFITS		11,544	0	0
0119-943-542.000	PRINTING		3	0	0
0119-943-543.044	SUPPLS CENTRL STORES		451	0	0
0119-943-544.022	POSTAGE		4	0	0
0119-943-553.031	STAFF TRAVEL		681	0	0
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TOTAL	WORKFORCE SERVICES		78,930	0	0

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		EDUCATION FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
OTHER					
WORKFORCE SERVICES					
	TOTAL	OTHER	419,453	339,347	345,841
	TOTAL	INSTRUCTION	40,614,374	43,440,954	45,055,827
LIBRARY CENTER					
LIBRARY CENTER					
LIBRARY					
0121-102-511.000		ADMIN SALARIES - FT	5,633	7,500	0
0121-102-513.001		DEPT CHAIR/COORDINATOR	0	0	13,750
0121-102-515.000		ACAD SUPP. STAFF SAL	339,091	325,083	329,730
0121-102-515.010		F.T. ACADEMIC SUPPORT SUMMER	25,535	27,544	28,924
0121-102-515.120		P.T. ACADEMIC SUPPORT FALL/SPR	58,459	61,250	84,700
0121-102-516.000		CLERICAL SALARIES - FT	172,505	220,501	227,406
0121-102-516.110		P.T. CLERICAL	25,401	31,466	29,782
0121-102-518.010		STUDENT EMPLOYEES	0	6,400	6,592
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	SUBTOTAL	SALARIES	626,624	679,744	720,884
0121-102-521.000		EMPLOYEE BENEFITS	168,228	200,270	195,443
0121-102-532.105		CONTRACTUAL SERVICE	16,427	16,756	17,049
0121-102-541.000		OFFICE SUPPLIES	3,000	3,711	3,711
0121-102-542.010		PRNT XEROX CHRGS ALL	620	643	643
0121-102-544.002		DIGITAL MEDIA	14,922	15,919	15,919
0121-102-544.014		COMMERCIAL MEDIA, NORTH CAMPUS	1,099	1,379	1,379
0121-102-545.000		SUPPLIES - BOOKS	36,474	34,301	34,301
0121-102-545.001		SUPP.-BOOKS-BINDING	254	612	589
0121-102-545.004		BOOKS, ROMEOVILLE CAMPUS	0	270	0
0121-102-546.001		PRINT PERIODICALS	21,376	22,365	22,365
0121-102-546.005		ON-LINE LIBRARY CONTENT	102,999	105,059	105,059
0121-102-551.000		TRAVEL & MEETINGS	4,323	4,590	4,590
0121-102-551.011		PROFESSIONAL DEVEL.	1,600	1,632	1,632
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	TOTAL	LIBRARY	997,946	1,087,251	1,123,564

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT				
LIBRARY CENTER				
LIBRARY				
TOTAL	LIBRARY CENTER	997,946	1,087,251	1,123,564
INSTRUC. MATER. CNTR				
INST MEDIA CENTER				
0122-103-511.500	PRO SALARIES - FT	0	0	86,019
0122-103-512.000	SUPPORT SALARIES - FT	237,297	293,714	288,638
0122-103-512.110	P.T. PROF TECH	26,341	55,454	52,752
0122-103-519.021	PHONE STIPEND	360	360	360
0122-103-519.024	OVERTIME ALLOCATION	4,384	4,400	4,500
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SUBTOTAL	SALARIES	268,382	353,928	432,269
0122-103-521.000	EMPLOYEE BENEFITS	83,479	106,000	134,494
0122-103-534.000	CNTR SVC MNT & REPRS	1,495	1,530	1,818
0122-103-541.000	OFFICE SUPPLIES	913	1,117	999
0122-103-542.010	PRNT XEROX CHRGS ALL	68	126	126
0122-103-543.044	SUPPLS CENTRL STORES	176	0	0
0122-103-544.003	MATERIALS-A.V.MAINT.	9,035	9,263	9,093
0122-103-544.004	MATERIALS-AUDIO	939	999	999
0122-103-544.005	MATERIALS-GRAPHICS	4,136	4,202	4,202
0122-103-544.006	MATERIALS-CLASSROOM TECHNOLOGY	3,189	5,753	5,753
0122-103-544.007	MATERIALS-VIDEO	2,207	2,293	2,293
0122-103-544.009	MATERIALS-EVENTS	0	1,200	1,200
0122-103-544.010	PHOTOGRAPHY	0	999	999
0122-103-551.000	TRAVEL & MEETINGS	967	999	999
		-----	-----	-----
TOTAL	INST MEDIA CENTER	374,986	488,409	595,244
TOTAL	INSTRUC. MATER. CNTR	374,986	488,409	595,244

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT				
COMMUNICATION CENTER				
TUTORING & LEARNING CENTER				
0123-101-511.000	ADMIN SALARIES - FT	0	84,358	0
0123-101-511.500	PRO SALARIES - FT	0	0	54,913
0123-101-511.510	PRO SALARIES - PT	0	0	33,628
0123-101-512.000	SUPPORT SALARIES - FT	71,979	52,786	0
0123-101-512.110	P.T. PROF TECH	289,353	311,400	281,900
0123-101-516.000	CLERICAL SALARIES - FT	0	33,925	123,032
0123-101-516.110	P.T. CLERICAL	17,832	22,372	40,174
0123-101-518.010	STUDENT EMPLOYEES	36,825	76,700	76,700
0123-101-518.012	STUDENT EMP-COMMUN CENTER	7,157	14,000	14,000
SUBTOTAL SALARIES		423,146	595,541	624,347
0123-101-521.000	EMPLOYEE BENEFITS	33,747	83,068	94,664
0123-101-541.000	OFFICE SUPPLIES	1,211	2,244	2,244
0123-101-542.010	PRNT XEROX CHRGS ALL	2,450	5,100	5,100
0123-101-543.000	INSTRUCTIONAL SUPPLIES	1,666	1,786	1,786
0123-101-551.000	TRAVEL & MEETINGS	390	408	408
TOTAL TUTORING & LEARNING CENTER		462,610	688,147	728,549
TESTING SERVICES				
0123-104-511.500	PRO SALARIES - FT	0	0	59,372
0123-104-512.000	SUPPORT SALARIES - FT	55,953	57,072	0
0123-104-516.000	CLERICAL SALARIES - FT	190,725	200,346	166,774
0123-104-516.110	P.T. CLERICAL	174,882	212,400	245,358
SUBTOTAL SALARIES		421,560	469,818	471,504
0123-104-521.000	EMPLOYEE BENEFITS	139,101	132,295	111,724
0123-104-541.000	OFFICE SUPPLIES	2,540	3,361	3,361
0123-104-542.010	PRNT XEROX CHRGS ALL	5,750	1,713	1,713
0123-104-546.011	MEMBERSHIP DUES	250	536	536
0123-104-551.000	TRAVEL & MEETINGS	434	802	802

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		EDUCATION FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT					
COMMUNICATION CENTER					
TESTING SERVICES					
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	TOTAL	TESTING SERVICES	569,635	608,525	589,640
iCAMPUS					
0123-105-511.000		ADMIN SALARIES - FT	86,339	88,066	91,644
0123-105-512.000		SUPPORT SALARIES - FT	170,101	174,803	176,238
0123-105-512.110		P.T. PROF TECH	14,161	20,777	21,195
			-----	-----	-----
	SUBTOTAL	SALARIES	270,601	283,646	289,077
0123-105-521.000		EMPLOYEE BENEFITS	64,161	67,821	50,653
			-----	-----	-----
	TOTAL	iCAMPUS	334,762	351,467	339,730
	TOTAL	COMMUNICATION CENTER	1,367,007	1,648,139	1,657,919
OTHER					
TECHNOLOGY SUPPORT					
0129-109-512.000		SUPPORT SALARIES - FT	497,302	516,635	526,364
0129-109-512.110		P.T. PROF TECH	46,944	96,544	97,048
0129-109-519.024		OVERTIME ALLOCATION	368	0	0
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	SUBTOTAL	SALARIES	544,614	613,179	623,412
0129-109-521.000		EMPLOYEE BENEFITS	179,094	184,045	157,472
0129-109-534.000		CNTR SVC MNT & REPRS	0	1,554	1,554
0129-109-541.000		OFFICE SUPPLIES	5,089	5,335	5,335
0129-109-542.010		PRNT XEROX CHRGS ALL	5	234	234
0129-109-544.018		COMPUTER SOFTWARE	3,979	5,013	5,013
0129-109-559.000		OTHR CONFR & MTNG EX	245	3,053	3,053
			-----	-----	-----
	TOTAL	TECHNOLOGY SUPPORT	733,026	812,413	796,073
	TOTAL	OTHER	733,026	812,413	796,073

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT				
OTHER				
TECHNOLOGY SUPPORT				
TOTAL	ACADEMIC SUPPORT	3,472,965	4,036,212	4,172,800
ADMISSIONS & RECORDS				
ADMISSIONS & RECORDS				
REGISTRATION & RECORDS				
0131-300-511.000	ADMIN SALARIES - FT	100,317	102,323	96,903
0131-300-511.500	PRO SALARIES - FT	0	0	66,950
0131-300-512.000	SUPPORT SALARIES - FT	0	76,200	46,363
0131-300-512.110	P.T. PROF TECH	30,684	60,592	0
0131-300-516.000	CLERICAL SALARIES - FT	375,558	450,674	459,597
0131-300-516.110	P.T. CLERICAL	14,877	113,926	98,182
0131-300-518.010	STUDENT EMPLOYEES	14,244	16,000	16,480
0131-300-519.000	SALARIES-OTHER	1,500	200	200
0131-300-519.024	OVERTIME ALLOCATION	2,256	7,550	7,775
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SUBTOTAL	SALARIES	539,436	827,465	792,450
0131-300-521.000	EMPLOYEE BENEFITS	215,426	287,902	326,797
0131-300-534.000	CNTR SVC MNT & REPRS	300	2,324	2,324
0131-300-541.000	OFFICE SUPPLIES	8,061	14,848	14,115
0131-300-542.000	PRINTING	0	204	204
0131-300-542.010	PRNT XEROX CHRGS ALL	730	2,674	2,674
0131-300-543.044	SUPPLS CENTRL STORES	910	0	0
0131-300-543.045	OFFICE SUP GRADUAT	22,257	29,169	29,169
0131-300-544.022	POSTAGE	45-	153	153
0131-300-546.000	PUBLICATIONS & DUES	1,590	2,417	3,150
0131-300-551.000	TRAVEL & MEETINGS	7,528	6,977	6,977
0131-300-592.100	PETITION REF. SCHOL.	91,283	18,360	18,360
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TOTAL	REGISTRATION & RECORDS	887,476	1,192,493	1,196,373

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
ADMISSIONS & RECORDS				
ADMISSIONS				
0131-301-511.000	ADMIN SALARIES - FT	100,302	102,324	114,227
0131-301-512.000	SUPPORT SALARIES - FT	153,325	258,066	262,838
0131-301-516.000	CLERICAL SALARIES - FT	182,899	191,464	155,126
0131-301-516.110	P.T. CLERICAL	78,164	85,071	70,014
0131-301-518.010	STUDENT EMPLOYEES	17,077	21,700	22,351
0131-301-519.024	OVERTIME ALLOCATION	2,834	5,400	5,550
SUBTOTAL SALARIES		534,601	664,025	630,106
0131-301-521.000	EMPLOYEE BENEFITS	213,484	260,148	245,080
0131-301-534.000	CNTR SVC MNT & REPRS	0	1,157	1,157
0131-301-541.000	OFFICE SUPPLIES	11,272	14,362	14,362
0131-301-542.010	PRNT XEROX CHRGS ALL	8,385	6,120	6,120
0131-301-543.044	SUPPLS CENTRL STORES	1,369	0	0
0131-301-544.022	POSTAGE	141	510	510
0131-301-546.000	PUBLICATIONS & DUES	1,559	3,575	3,575
0131-301-551.000	TRAVEL & MEETINGS	5,601	7,324	7,324
0131-301-554.000	TRAVEL-RECRUITMENT	3,174	5,069	5,069
TOTAL ADMISSIONS		779,586	962,290	913,303
DEAN OF ENROLLMENT MANAGEMENT				
0131-303-511.000	ADMIN SALARIES - FT	94,205	103,000	107,351
0131-303-512.000	SUPPORT SALARIES - FT	127,552	98,116	100,079
0131-303-516.000	CLERICAL SALARIES - FT	42,334	0	0
0131-303-516.110	P.T. CLERICAL	70,664	0	0
0131-303-519.024	OVERTIME ALLOCATION	162	0	0
SUBTOTAL SALARIES		334,917	201,116	207,430
0131-303-521.000	EMPLOYEE BENEFITS	75,088	40,163	40,191
0131-303-541.000	OFFICE SUPPLIES	968	969	969
0131-303-542.000	PRINTING	427	510	510

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
ADMISSIONS & RECORDS				
DEAN OF ENROLLMENT MANAGEMENT				
0131-303-546.000	PUBLICATIONS & DUES	0	255	255
0131-303-551.000	TRAVEL & MEETINGS	345	1,836	3,600
		-----	-----	-----
TOTAL	DEAN OF ENROLLMENT MANAGEMENT	411,745	244,849	252,955
TOTAL ADMISSIONS & RECORDS		2,078,807	2,399,632	2,362,631
COUNSELING & TESTING				
OFFICE STUD RIGHTS & RESPONSIB				
0132-301-511.000	ADMIN SALARIES - FT	107,132	109,275	125,650
0132-301-511.500	PRO SALARIES - FT	0	0	160,000
0132-301-511.510	PRO SALARIES - PT	0	0	25,391
0132-301-512.000	SUPPORT SALARIES - FT	94,515	100,927	150,943
0132-301-512.010	SUPPORT SALARIES - PT	0	6,490	6,490
0132-301-512.110	P.T. PROF TECH	6,048	26,631	0
0132-301-516.110	P.T. CLERICAL	15,795	9,988	10,288
		-----	-----	-----
SUBTOTAL	SALARIES	223,490	253,311	478,762
0132-301-521.000	EMPLOYEE BENEFITS	75,686	83,558	168,286
0132-301-534.000	CNTR SVC MNT & REPRS	50	51	51
0132-301-539.011	TRAINING SERVICES	0	14,300	14,300
0132-301-541.000	OFFICE SUPPLIES	1,575	1,224	1,224
0132-301-542.010	PRNT XEROX CHRGS ALL	2,585	3,471	3,471
0132-301-546.000	PUBLICATIONS & DUES	1,785	1,874	1,874
0132-301-551.000	TRAVEL & MEETINGS	3,221	3,774	3,774
		-----	-----	-----
TOTAL	OFFICE STUD RIGHTS & RESPONSIB	308,392	361,563	671,742
COUNSELING				
0132-302-511.000	ADMIN SALARIES - FT	4,142	7,500	0
0132-302-512.000	SUPPORT SALARIES - FT	46,133	47,056	0
0132-302-512.010	SUPPORT SALARIES - PT	96,504	123,000	0
0132-302-515.000	ACAD SUPP. STAFF SAL	803,797	783,525	0

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
COUNSELING & TESTING				
COUNSELING				
0132-302-515.010	F.T. ACADEMIC SUPPORT SUMMER	32,207	47,100	0
0132-302-515.020	F.T. ACADEMIC SUPPORT FALL/SPR	24,947	44,600	0
0132-302-515.110	P.T. ACADEMIC SUPPORT SUMMER	27,160	63,300	0
0132-302-515.120	P.T. ACADEMIC SUPPORT FALL/SPR	111,696	121,600	0
0132-302-515.210	F.T. ACADEMIC SUP OVERLOAD	79,990	85,241	0
0132-302-516.000	CLERICAL SALARIES - FT	37,052	38,771	0
0132-302-516.110	P.T. CLERICAL	39,983	43,108	0
0132-302-518.010	STUDENT EMPLOYEES	8,323	11,700	0
SUBTOTAL SALARIES		1,311,934	1,416,501	0
0132-302-521.000	EMPLOYEE BENEFITS	248,719	247,494	0
0132-302-541.000	OFFICE SUPPLIES	4,604	8,415	0
0132-302-542.000	PRINTING	141	432	0
0132-302-542.010	PRNT XEROX CHRGS ALL	3,650	4,759	0
0132-302-543.000	INSTRUCTIONAL SUPPLIES	2,862	3,029	0
0132-302-543.044	SUPPLS CENTRL STORES	482	0	0
0132-302-551.000	TRAVEL & MEETINGS	4,921	3,680	0
0132-302-554.000	TRAVEL-RECRUITMENT	0	561	0
0132-302-559.111	MTG/WKSHP EXPNSE	790	1,285	0
TOTAL COUNSELING		1,578,103	1,686,156	0
DEAN OF STUDENT SUCCESS				
0132-303-511.000	ADMIN SALARIES - FT	103,927	106,005	110,278
0132-303-516.110	P.T. CLERICAL	16,829	0	0
SUBTOTAL SALARIES		120,756	106,005	110,278
0132-303-521.000	EMPLOYEE BENEFITS	27,746	28,289	28,318
0132-303-532.000	CONTR SVC CONSULTANT	1,501	7,650	7,650
0132-303-541.000	OFFICE SUPPLIES	615	1,224	1,224
0132-303-542.000	PRINTING	27	510	510

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STUDENT SERVICES				
COUNSELING & TESTING				
DEAN OF STUDENT SUCCESS				
0132-303-543.044	SUPPLS CENTRL STORES	25	0	0
0132-303-546.000	PUBLICATIONS & DUES	242	816	816
0132-303-551.000	TRAVEL & MEETINGS	780	1,836	5,613
		-----	-----	-----
TOTAL	DEAN OF STUDENT SUCCESS	151,692	146,330	154,409
STUDENT ADVISING CENTER				
0132-305-511.500	PRO SALARIES - FT	0	0	180,533
0132-305-512.000	SUPPORT SALARIES - FT	0	0	275,000
0132-305-512.010	SUPPORT SALARIES - PT	0	0	130,000
0132-305-512.110	P.T. PROF TECH	0	0	66,906
0132-305-516.000	CLERICAL SALARIES - FT	0	0	99,757
0132-305-516.110	P.T. CLERICAL	0	0	66,780
0132-305-518.010	STUDENT EMPLOYEES	0	0	23,380
		-----	-----	-----
SUBTOTAL	SALARIES	0	0	842,356
0132-305-521.000	EMPLOYEE BENEFITS	0	0	279,244
0132-305-541.000	OFFICE SUPPLIES	0	0	6,550
0132-305-542.000	PRINTING	0	0	8,600
0132-305-551.000	TRAVEL & MEETINGS	0	0	3,500
0132-305-559.111	MTG/WKSHP EXPNSE	0	0	2,500
		-----	-----	-----
TOTAL	STUDENT ADVISING CENTER	0	0	1,142,750
PROJECT SUCCESS				
0132-307-519.004	SAL OTHER/MENTOR	5,600	7,600	13,600
0132-307-519.007	COORDINATORS SALARIES	5,500	6,000	0
		-----	-----	-----
SUBTOTAL	SALARIES	11,100	13,600	13,600
0132-307-521.000	EMPLOYEE BENEFITS	51	0	0
0132-307-543.000	INSTRUCTIONAL SUPPLIES	2,740	2,000	2,000
0132-307-551.000	TRAVEL & MEETINGS	2,955	2,500	2,500

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
COUNSELING & TESTING				
PROJECT SUCCESS				
0132-307-590.014	TUITION WAIVERS	0	4,000	4,000
TOTAL PROJECT SUCCESS		16,846	22,100	22,100
ACADEMIC INTERVENTION/SUPPORT				
0132-315-511.000	ADMIN SALARIES - FT	171,870	103,927	102,888
0132-315-511.010	ADMIN SALARIES - PT	16,981	31,968	0
0132-315-511.500	PRO SALARIES - FT	0	0	184,549
0132-315-511.510	PRO SALARIES - PT	0	0	38,780
0132-315-512.000	SUPPORT SALARIES - FT	251,652	295,780	98,686
0132-315-512.110	P.T. PROF TECH	120,726	104,328	34,300
0132-315-513.105	SAL INST SEMINAR	9,334	10,900	0
0132-315-516.000	CLERICAL SALARIES - FT	0	0	43,680
0132-315-516.110	P.T. CLERICAL	42,791	41,670	47,964
0132-315-518.010	STUDENT EMPLOYEES	11,841	11,000	0
0132-315-519.007	COORDINATORS SALARIES	0	3,000	0
0132-315-519.024	OVERTIME ALLOCATION	37	0	0
SUBTOTAL SALARIES		625,232	602,573	550,847
0132-315-521.000	EMPLOYEE BENEFITS	146,673	140,250	149,234
0132-315-532.000	CONTR SVC CONSULTANT	0	3,417	3,417
0132-315-541.000	OFFICE SUPPLIES	7,334	3,802	3,802
0132-315-542.000	PRINTING	406	1,122	1,122
0132-315-542.010	PRNT XEROX CHRGS ALL	4,670	6,421	6,421
0132-315-546.000	PUBLICATIONS & DUES	220	408	408
0132-315-547.000	ADVERTISING	12	0	0
0132-315-551.000	TRAVEL & MEETINGS	1,694	1,836	1,836
0132-315-551.011	PROFESSIONAL DEVEL.	542	1,183	1,183
0132-315-551.024	TRAVEL & MTGS-TRANSFER ARTICUL	5,720	3,777	0
0132-315-551.612	TRAVEL/MEETINGS DUAL CREDIT	2,696	0	0
0132-315-559.111	MTG/WKSHP EXPNSE	934	6,936	6,936
TOTAL ACADEMIC INTERVENTION/SUPPORT		796,133	771,725	725,206

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
COUNSELING & TESTING				
ACADEMIC INTERVENTION/SUPPORT				
TOTAL	COUNSELING & TESTING	2,851,166	2,987,874	2,716,207
HEALTH				
HOLISTIC WELLNESS				
0133-303-512.000	SUPPORT SALARIES - FT	49,858	50,784	51,800
0133-303-512.010	SUPPORT SALARIES - PT	1,500	0	0
0133-303-518.010	STUDENT EMPLOYEES	5,068	5,150	5,305
		-----	-----	-----
SUBTOTAL	SALARIES	56,426	55,934	57,105
0133-303-521.000	EMPLOYEE BENEFITS	26,640	27,617	27,618
0133-303-539.000	CONT.SC-OTHER	0	1,000	1,000
0133-303-542.000	PRINTING	0	51	0
0133-303-542.010	PRNT XEROX CHRGS ALL	543	509	560
0133-303-543.000	INSTRUCTIONAL SUPPLIES	1,977	779	779
0133-303-551.000	TRAVEL & MEETINGS	494	640	640
		-----	-----	-----
TOTAL	HOLISTIC WELLNESS	86,080	86,530	87,702
TOTAL	HEALTH	86,080	86,530	87,702
FINANCIAL AID				
FINANCIAL AID/VETERANS				
0134-304-511.000	ADMIN SALARIES - FT	52,751	80,478	88,720
0134-304-511.500	PRO SALARIES - FT	0	0	147,777
0134-304-512.000	SUPPORT SALARIES - FT	134,560	137,427	51,000
0134-304-516.000	CLERICAL SALARIES - FT	419,578	512,928	455,478
0134-304-516.110	P.T. CLERICAL	42,013	56,238	65,463
0134-304-518.010	STUDENT EMPLOYEES	42,087	37,200	45,316
0134-304-519.024	OVERTIME ALLOCATION	3,479	10,000	10,300
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SUBTOTAL	SALARIES	694,468	834,271	864,054

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STUDENT SERVICES				
FINANCIAL AID				
FINANCIAL AID/VETERANS				
0134-304-521.000	EMPLOYEE BENEFITS	284,470	343,012	338,136
0134-304-534.000	CNTR SVC MNT & REPRS	0	1,530	1,530
0134-304-539.003	CONTR SVC-TAPES EXCH	0	587	587
0134-304-541.000	OFFICE SUPPLIES	2,381	5,418	5,418
0134-304-542.010	PRNT XEROX CHRGS ALL	2,190	2,550	2,550
0134-304-543.044	SUPPLS CENTRL STORES	2,125	0	0
0134-304-546.000	PUBLICATIONS & DUES	3,777	3,890	3,890
0134-304-551.000	TRAVEL & MEETINGS	21,276	18,962	15,962
0134-304-590.014	TUITION WAIVERS	150-	0	0
TOTAL FINANCIAL AID/VETERANS		1,010,537	1,210,220	1,232,127
FIN.AID.WORK STUDY MATCH				
0134-309-518.010	STUDENT EMPLOYEES	2,380	10,000	10,000
0134-309-518.020	SAL COLLEGE W.S.	155,889-	140,000-	196,000-
TOTAL FIN.AID.WORK STUDY MATCH		153,509-	130,000-	186,000-
TOTAL FINANCIAL AID		857,028	1,080,220	1,046,127
CAREER SERVICES				
CAREER SERVICES				
0135-305-511.000	ADMIN SALARIES - FT	114,809	132,657	0
0135-305-511.500	PRO SALARIES - FT	0	0	219,514
0135-305-511.510	PRO SALARIES - PT	0	0	63,570
0135-305-512.000	SUPPORT SALARIES - FT	0	0	42,000
0135-305-512.010	SUPPORT SALARIES - PT	55,797	61,542	0
0135-305-516.000	CLERICAL SALARIES - FT	37,842	41,746	43,014
0135-305-518.010	STUDENT EMPLOYEES	8,235	6,900	7,107
SUBTOTAL SALARIES		216,683	242,845	375,205
0135-305-521.000	EMPLOYEE BENEFITS	64,011	66,773	129,656
0135-305-541.000	OFFICE SUPPLIES	1,110	1,214	1,360

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
CAREER SERVICES				
CAREER SERVICES				
0135-305-542.010	PRNT XEROX CHRGS ALL	1,988	2,234	2,234
0135-305-543.000	INSTRUCTIONAL SUPPLIES	534	1,010	1,010
0135-305-543.044	SUPPLS CENTRL STORES	149	0	0
0135-305-544.018	COMPUTER SOFTWARE	4,194	4,024	4,024
0135-305-546.000	PUBLICATIONS & DUES	810	765	765
0135-305-551.000	TRAVEL & MEETINGS	1,042	995	995
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TOTAL	CAREER SERVICES	290,521	319,860	515,249
TOTAL CAREER SERVICES		290,521	319,860	515,249
STUDENT ACTIVITIES				
STUDENT SERVICES & ACTIVITIES				
0136-306-511.000	ADMIN SALARIES - FT	75,040	76,541	0
0136-306-511.500	PRO SALARIES - FT	0	0	88,582
0136-306-512.011	SAL-PROF STF-CLUB SP	28,186	40,800	40,800
0136-306-516.000	CLERICAL SALARIES - FT	50,598	51,605	54,184
0136-306-516.110	P.T. CLERICAL	21,520	22,148	22,806
0136-306-518.010	STUDENT EMPLOYEES	15,253	16,400	26,892
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SUBTOTAL	SALARIES	190,597	207,494	233,264
0136-306-521.000	EMPLOYEE BENEFITS	39,385	39,183	39,317
0136-306-532.000	CONTR SVC CONSULTANT	0	0	2,500
0136-306-534.000	CNTR SVC MNT & REPRS	30	153	153
0136-306-541.000	OFFICE SUPPLIES	1,207	1,224	724
0136-306-542.010	PRNT XEROX CHRGS ALL	2,195	2,460	2,000
0136-306-546.000	PUBLICATIONS & DUES	497	612	612
0136-306-551.000	TRAVEL & MEETINGS	1,696	1,771	2,731
		-----	-----	-----
TOTAL	STUDENT SERVICES & ACTIVITIES	235,607	252,897	281,301

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STUDENT SERVICES				
STUDENT ACTIVITIES				
INTERNATIONAL STUDENT SERVICES				
0136-310-511.500	PRO SALARIES - FT	0	0	58,961
0136-310-512.000	SUPPORT SALARIES - FT	34,195	56,677	0
0136-310-516.110	P.T. CLERICAL	9,675	20,874	21,938
0136-310-518.010	STUDENT EMPLOYEES	0	9,000	9,270
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	SUBTOTAL SALARIES	43,870	86,551	90,169
0136-310-521.000	EMPLOYEE BENEFITS	6,479	11,381	11,395
0136-310-541.000	OFFICE SUPPLIES	340	306	400
0136-310-546.011	MEMBERSHIP DUES	2,029	1,454	1,454
0136-310-547.209	ADVERTISING-OTHER	2,500	3,264	2,750
0136-310-551.000	TRAVEL & MEETINGS	6,369	15,376	15,796
		-----	-----	-----
	TOTAL INTERNATIONAL STUDENT SERVICES	61,587	118,332	121,964
	TOTAL STUDENT ACTIVITIES	297,194	371,229	403,265
VETERANS				
VETERANS AFFAIRS				
0137-307-590.014	TUITION WAIVERS	290,987	290,000	290,000
		-----	-----	-----
	TOTAL VETERANS AFFAIRS	290,987	290,000	290,000
	TOTAL VETERANS	290,987	290,000	290,000
ADMINISTRATION				
V.P. STUDENT DEVELOPMENT				
0138-308-511.000	ADMIN SALARIES - FT	158,184	161,348	183,227
0138-308-512.000	SUPPORT SALARIES - FT	57,890	60,107	61,309
0138-308-518.010	STUDENT EMPLOYEES	0	1,400	1,442
0138-308-519.005	SAL. OTHER--TRAINER	1,000	0	0
0138-308-519.021	PHONE STIPEND	600	600	600
0138-308-519.024	OVERTIME ALLOCATION	191	3,300	3,400
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	SUBTOTAL SALARIES	217,865	226,755	249,978

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
ADMINISTRATION				
V.P. STUDENT DEVELOPMENT				
0138-308-521.000	EMPLOYEE BENEFITS	48,765	56,728	56,928
0138-308-532.000	CONTR SVC CONSULTANT	4,772	34,853	34,853
0138-308-534.058	CONTRACTUAL-NEW INITIATIVES	9,152	13,056	12,356
0138-308-541.000	OFFICE SUPPLIES	957	1,173	1,173
0138-308-542.010	PRNT XEROX CHRGS ALL	20	848	848
0138-308-546.000	PUBLICATIONS & DUES	1,022	887	887
0138-308-547.002	MEDIA/MARKETING	0	8,160	8,160
0138-308-551.000	TRAVEL & MEETINGS	5,156	8,670	8,670
0138-308-553.010	TRAINING	7,214	25,500	0
TOTAL V.P. STUDENT DEVELOPMENT		294,923	376,630	373,853
DISABILITY SERVICES				
0138-309-511.500	PRO SALARIES - FT	0	0	65,227
0138-309-512.000	SUPPORT SALARIES - FT	49,741	113,910	47,218
0138-309-512.110	P.T. PROF TECH	31,260	60,513	32,584
0138-309-516.000	CLERICAL SALARIES - FT	40,248	41,371	0
0138-309-518.010	STUDENT EMPLOYEES	8,313	3,150	0
0138-309-519.405	SIGN LANGUAGE INTERPRETERS	78,235	140,235	129,098
0138-309-519.412	DISABILITY SERVICES SPECIALIST	111,834	124,680	167,541
0138-309-519.445	SAL NOTE TAKERS	1,369	5,800	5,800
SUBTOTAL SALARIES		321,000	489,659	447,468
0138-309-521.000	EMPLOYEE BENEFITS	27,623	55,838	23,409
0138-309-532.000	CONTR SVC CONSULTANT	15,533	4,794	4,794
0138-309-541.000	OFFICE SUPPLIES	1,102	2,244	2,244
0138-309-542.010	PRNT XEROX CHRGS ALL	594	1,836	1,836
0138-309-543.000	INSTRUCTIONAL SUPPLIES	9,192	9,690	9,690
0138-309-543.044	SUPPLS CENTRL STORES	25	0	0
0138-309-551.000	TRAVEL & MEETINGS	782	4,590	4,590
TOTAL DISABILITY SERVICES		375,851	568,651	494,031

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
ADMINISTRATION				
DISABILITY SERVICES				
TOTAL	ADMINISTRATION	670,774	945,281	867,884
OTHER				
MULTICULTURAL STUDENT AFFAIRS				
0139-310-511.000	ADMIN SALARIES - FT	89,833	91,630	0
0139-310-511.500	PRO SALARIES - FT	0	0	103,843
0139-310-512.000	SUPPORT SALARIES - FT	103,689	106,038	100,985
0139-310-516.000	CLERICAL SALARIES - FT	53,768	54,850	56,493
0139-310-518.010	STUDENT EMPLOYEES	6,570	6,570	6,767
0139-310-519.000	SALARIES-OTHER	200	0	0
SUBTOTAL SALARIES		254,060	259,088	268,088
0139-310-521.000	EMPLOYEE BENEFITS	76,185	78,379	62,324
0139-310-532.000	CONTR SVC CONSULTANT	3,160	4,010	4,010
0139-310-532.004	CONTR SVC MENTORS	3,200	6,120	6,120
0139-310-532.418	CON SVC SPEAKERS	3,675	3,842	3,842
0139-310-541.000	OFFICE SUPPLIES	3,953	3,522	3,522
0139-310-541.017	SUPPLIES-PEER MENTOR PROGRAM	1,406	1,734	1,734
0139-310-542.010	PRNT XEROX CHRGS ALL	2,460	1,650	1,650
0139-310-543.044	SUPPLS CENTRL STORES	185	0	0
0139-310-546.000	PUBLICATIONS & DUES	1,098	1,105	1,105
0139-310-551.000	TRAVEL & MEETINGS	7,583	5,566	5,566
TOTAL	MULTICULTURAL STUDENT AFFAIRS	356,965	365,016	357,961
STUDENT SERVICES/OTHER GSD				
0139-311-513.010	F.T. FAC - SUMMER	3,360	3,000	0
0139-311-513.022	F.T. FAC - OVERLOADS	28,859	29,000	0
0139-311-513.100	P.T. FAC - FALL/SPRG	98,489	99,000	0
0139-311-516.000	CLERICAL SALARIES - FT	55,910	58,074	0
0139-311-519.008	OTHER SAL PROF DEV	1,024	2,200	2,200
SUBTOTAL SALARIES		187,642	191,274	2,200

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES				
OTHER				
STUDENT SERVICES/OTHER GSD				
0139-311-521.000	EMPLOYEE BENEFITS	27,189	27,944	0
0139-311-541.000	OFFICE SUPPLIES	956	1,554	1,554
0139-311-542.010	PRNT XEROX CHRGS ALL	1,897	3,514	3,514
0139-311-551.000	TRAVEL & MEETINGS	0	1,836	586
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TOTAL	STUDENT SERVICES/OTHER GSD	217,684	226,122	7,854
TOTAL	OTHER	574,649	591,138	365,815
TOTAL	STUDENT SERVICES	7,997,206	9,071,764	8,654,880
CONTINUING EDUCATION				
CONTINUING EDUCATION				
COMMUNITY EDUC 525				
0142-602-590.014	TUITION WAIVERS	43,197	60,000	60,000
		-----	-----	-----
TOTAL	COMMUNITY EDUC 525	43,197	60,000	60,000
TOTAL	CONTINUING EDUCATION	43,197	60,000	60,000
TOTAL	PUBLIC SERVICES	43,197	60,000	60,000
EXECUTIVE OFFICE				
EXECUTIVE OFFICE				
GEN ADM EXCT OFF				
0181-111-511.000	ADMIN SALARIES - FT	224,400	333,888	238,111
0181-111-511.500	PRO SALARIES - FT	0	0	68,556
0181-111-512.000	SUPPORT SALARIES - FT	114,009	117,900	72,500
0181-111-512.110	P.T. PROF TECH	0	31,620	31,620
0181-111-516.110	P.T. CLERICAL	27,510	0	0
0181-111-519.021	PHONE STIPEND	0	600	600
0181-111-519.034	CAR ALLOWANCE	6,000	6,000	8,400
0181-111-519.038	PRESIDENT'S RESERVE	0	477,000	285,000

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT. EXECUTIVE OFFICE GEN ADM EXCT OFF				
SUBTOTAL SALARIES		371,919	967,008	704,787
0181-111-521.000	EMPLOYEE BENEFITS	83,437	113,694	101,475
0181-111-521.111	BENEFIT RESERVE	0	86,891	27,500
0181-111-532.000	CONTR SVC CONSULTANT	104,646	153,361	153,500
0181-111-534.000	CNTR SVC MNT & REPRS	0	269	265
0181-111-539.004	ELECTIONS	0	306	310
0181-111-541.000	OFFICE SUPPLIES	5,203	4,911	5,000
0181-111-542.010	PRNT XEROX CHRGS ALL	1,078	2,040	2,100
0181-111-546.000	PUBLICATIONS & DUES	32,154	35,598	66,000
0181-111-547.209	ADVERTISING-OTHER	903	5,340	5,000
0181-111-551.000	TRAVEL & MEETINGS	13,669	14,280	14,280
0181-111-551.015	TRAVEL & MEETINGS-HLC	699	20,400	20,400
0181-111-559.000	OTHR CONFR & MTNG EX	2,267	3,162	4,000
0181-111-590.000	OTHER EXPENDITURES	7,457	6,936	6,900
0181-111-590.005	DIVERSITY COUNCIL	0	20,000	20,000
TOTAL GEN ADM EXCT OFF		623,432	1,434,196	1,131,517
COMPLIANCE				
0181-115-511.000	ADMIN SALARIES - FT	0	0	108,711
0181-115-512.000	SUPPORT SALARIES - FT	0	0	62,072
0181-115-519.021	PHONE STIPEND	0	0	600
SUBTOTAL SALARIES		0	0	171,383
0181-115-521.000	EMPLOYEE BENEFITS	0	0	55,409
0181-115-541.000	OFFICE SUPPLIES	0	0	200
0181-115-542.010	PRNT XEROX CHRGS ALL	0	0	500
0181-115-546.000	PUBLICATIONS & DUES	0	0	4,000
0181-115-551.000	TRAVEL & MEETINGS	0	0	3,000
0181-115-553.010	TRAINING	0	0	27,500

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT. EXECUTIVE OFFICE COMPLIANCE				
TOTAL	COMPLIANCE	0	0	261,992
TOTAL	EXECUTIVE OFFICE	623,432	1,434,196	1,393,509
BUSINESS OFFICE V.P. ADMINISTRATIVE SERVICES				
0182-111-511.000	ADMIN SALARIES - FT	73,950	75,429	87,287
0182-111-512.000	SUPPORT SALARIES - FT	54,295	55,810	58,059
0182-111-519.021	PHONE STIPEND	600	600	600
SUBTOTAL	SALARIES	128,845	131,839	145,946
0182-111-521.000	EMPLOYEE BENEFITS	27,933	42,095	42,217
0182-111-532.000	CONTR SVC CONSULTANT	0	3,361	3,361
0182-111-541.000	OFFICE SUPPLIES	942	4,743	4,743
0182-111-542.010	PRNT XEROX CHRGS ALL	1,163	1,673	1,673
0182-111-544.022	POSTAGE	0	128	128
0182-111-546.000	PUBLICATIONS & DUES	6,940	7,079	7,079
0182-111-547.000	ADVERTISING	3,789	3,570	3,570
0182-111-551.000	TRAVEL & MEETINGS	5,812	5,508	5,508
TOTAL	V.P. ADMINISTRATIVE SERVICES	175,424	199,996	214,225
FINANCIAL SERVICES				
0182-112-511.000	ADMIN SALARIES - FT	189,859	193,657	214,785
0182-112-511.500	PRO SALARIES - FT	0	0	231,045
0182-112-512.000	SUPPORT SALARIES - FT	486,547	493,379	293,876
0182-112-516.000	CLERICAL SALARIES - FT	178,846	192,338	197,122
0182-112-516.110	P.T. CLERICAL	103,051	132,172	136,138
0182-112-518.010	STUDENT EMPLOYEES	6,458	8,700	8,961
0182-112-519.024	OVERTIME ALLOCATION	7,604	15,900	16,375
SUBTOTAL	SALARIES	972,365	1,036,146	1,098,302

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.				
BUSINESS OFFICE				
FINANCIAL SERVICES				
0182-112-521.000	EMPLOYEE BENEFITS	307,959	326,118	316,687
0182-112-532.000	CONTR SVC CONSULTANT	3,200	76,000	2,000
0182-112-534.000	CNTR SVC MNT & REPRS	161	1,225	1,225
0182-112-541.000	OFFICE SUPPLIES	9,072	13,100	13,100
0182-112-542.010	PRNT XEROX CHRGS ALL	1,480	2,000	2,000
0182-112-543.044	SUPPLS CENTRL STORES	420	0	0
0182-112-546.000	PUBLICATIONS & DUES	4,962	5,970	5,970
0182-112-551.000	TRAVEL & MEETINGS	8,204	9,650	9,650
TOTAL FINANCIAL SERVICES		1,307,823	1,470,209	1,448,934
BUSINESS & AUXILIARY SERVICES				
0182-113-511.000	ADMIN SALARIES - FT	80,349	81,956	86,110
0182-113-512.000	SUPPORT SALARIES - FT	103,970	110,045	111,773
0182-113-512.110	P.T. PROF TECH	52,692	55,160	56,266
0182-113-519.024	OVERTIME ALLOCATION	227	1,600	1,650
SUBTOTAL SALARIES		237,238	248,761	255,799
0182-113-521.000	EMPLOYEE BENEFITS	48,685	48,064	64,812
0182-113-532.000	CONTR SVC CONSULTANT	0	612	1,312
0182-113-541.000	OFFICE SUPPLIES	996	2,550	2,550
0182-113-542.010	PRNT XEROX CHRGS ALL	761	765	765
0182-113-543.044	SUPPLS CENTRL STORES	454	0	0
0182-113-546.000	PUBLICATIONS & DUES	2,975	2,632	3,932
0182-113-547.000	ADVERTISING	4,066	3,570	3,570
0182-113-551.000	TRAVEL & MEETINGS	2,708	4,274	4,274
0182-113-585.000	EQUIPMENT-OFFICE	0	135,000	65,000
TOTAL BUSINESS & AUXILIARY SERVICES		297,883	446,228	402,014
TOTAL BUSINESS OFFICE		1,781,130	2,116,433	2,065,173

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GENERAL ADMINISTRAT.				
COMMUNITY RELATIONS				
MARKETING AND PUBLICATIONS				
0183-113-511.000	ADMIN SALARIES - FT	82,045	85,359	98,788
0183-113-512.000	SUPPORT SALARIES - FT	249,900	254,673	256,923
0183-113-512.110	P.T. PROF TECH	17,757	20,820	21,240
0183-113-516.000	CLERICAL SALARIES - FT	35,214	35,922	37,003
0183-113-519.021	PHONE STIPEND	600	600	600
0183-113-519.024	OVERTIME ALLOCATION	0	730	750
SUBTOTAL SALARIES		385,516	398,104	415,304
0183-113-521.000	EMPLOYEE BENEFITS	158,985	160,927	161,051
0183-113-532.000	CONTR SVC CONSULTANT	0	5,000	5,000
0183-113-541.000	OFFICE SUPPLIES	14,384	16,451	16,451
0183-113-542.000	PRINTING	14,691	15,416	15,416
0183-113-542.010	PRNT XEROX CHRGS ALL	5,499	9,180	9,180
0183-113-542.092	ANNUAL REPORT/MAGAZINE	36,748	39,735	39,735
0183-113-542.118	PRINTING - SCHEDULES	88,901	121,148	114,148
0183-113-543.044	SUPPLS CENTRL STORES	106	0	0
0183-113-544.022	POSTAGE	11,617	24,486	24,486
0183-113-544.118	POSTAGE - SCHEDULES	92,773	117,133	98,133
0183-113-546.000	PUBLICATIONS & DUES	5,383	5,534	5,534
0183-113-547.000	ADVERTISING	506,487	492,693	459,129
0183-113-547.201	ADVERT & PROMOTION	15,703	15,436	0
0183-113-547.300	SPONSORSHIPS & OUTREACH	0	0	70,000
0183-113-551.000	TRAVEL & MEETINGS	6,705	7,301	7,301
TOTAL MARKETING AND PUBLICATIONS		1,343,498	1,428,544	1,440,868
EXTERNAL RELATIONS				
0183-116-511.000	ADMIN SALARIES - FT	91,130	92,953	101,486
0183-116-512.000	SUPPORT SALARIES - FT	90,797	103,946	108,952
0183-116-512.110	P.T. PROF TECH	27,917	29,148	29,736
0183-116-519.021	PHONE STIPEND	600	600	600
SUBTOTAL SALARIES		210,444	226,647	240,774

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.				
COMMUNITY RELATIONS				
EXTERNAL RELATIONS				
0183-116-521.000	EMPLOYEE BENEFITS	61,486	67,094	62,240
0183-116-532.000	CONTR SVC CONSULTANT	4,988	11,424	11,424
0183-116-541.000	OFFICE SUPPLIES	2,201	2,261	2,261
0183-116-542.010	PRNT XEROX CHRGS ALL	385	510	510
0183-116-544.022	POSTAGE	0	204	204
0183-116-546.000	PUBLICATIONS & DUES	1,815	1,558	1,558
0183-116-551.000	TRAVEL & MEETINGS	8,505	3,598	3,598
0183-116-559.901	MASTER PLAN EVENTS	13,382	3,651	0
0183-116-559.902	OUTREACH AND EVENTS	0	0	8,651
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TOTAL	EXTERNAL RELATIONS	303,206	316,947	331,220
TOTAL	COMMUNITY RELATIONS	1,646,704	1,745,491	1,772,088
PERSONNEL OFFICE				
HUMAN RESOURCES				
0184-114-511.000	ADMIN SALARIES - FT	392,088	411,193	225,029
0184-114-511.500	PRO SALARIES - FT	0	0	214,474
0184-114-512.000	SUPPORT SALARIES - FT	306,648	359,225	387,959
0184-114-512.110	P.T. PROF TECH	27,500	0	0
0184-114-518.010	STUDENT EMPLOYEES	0	0	7,500
0184-114-519.021	PHONE STIPEND	600	600	600
0184-114-519.024	OVERTIME ALLOCATION	1,545	2,200	2,270
		-----	-----	-----
SUBTOTAL	SALARIES	728,381	773,218	837,832
0184-114-521.000	EMPLOYEE BENEFITS	256,496	290,091	312,927
0184-114-521.005	EMPLOYEE ASSISTANCE	0	32,000	32,640
0184-114-532.000	CONTR SVC CONSULTANT	2,619	17,850	17,850
0184-114-539.000	CONT.SC-OTHER	1,747	8,772	8,772
0184-114-539.016	BACKGROUND CHECK	19,882	40,785	40,785
0184-114-541.000	OFFICE SUPPLIES	7,967	8,874	8,874

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.				
PERSONNEL OFFICE				
HUMAN RESOURCES				
0184-114-541.096	SUPPLIES-EMPLOYEE REC PROGRAM	11,824	15,300	14,300
0184-114-542.010	PRNT XEROX CHRGS ALL	5,598	4,100	6,100
0184-114-543.044	SUPPLS CENTRL STORES	630	0	0
0184-114-546.000	PUBLICATIONS & DUES	5,305	12,015	11,665
0184-114-547.000	ADVERTISING	20,885	36,720	36,720
0184-114-549.984	SUPPLIES-JJCAA NEWLETTER	977	1,000	1,000
0184-114-551.000	TRAVEL & MEETINGS	6,232	7,140	7,140
0184-114-551.011	PROFESSIONAL DEVEL.	9,999	10,200	11,750
0184-114-554.000	TRAVEL-RECRUITMENT	4,049	12,750	10,550
0184-114-585.000	EQUIPMENT-OFFICE	5,950	0	0
0184-114-595.076	HR / WELLNESS	1,531	43,570	52,670
		-----	-----	-----
TOTAL	HUMAN RESOURCES	1,090,072	1,314,385	1,411,575
TOTAL	PERSONNEL OFFICE	1,090,072	1,314,385	1,411,575
RESOURCE DEVELOPMENT				
ALUMNI AFFAIRS				
0186-116-511.000	ADMIN SALARIES - FT	56,240	64,271	0
0186-116-511.500	PRO SALARIES - FT	0	0	66,861
0186-116-516.110	P.T. CLERICAL	17,757	25,704	26,474
0186-116-518.010	STUDENT EMPLOYEES	471	0	0
		-----	-----	-----
SUBTOTAL	SALARIES	74,468	89,975	93,335
0186-116-521.000	EMPLOYEE BENEFITS	12,918	27,785	27,798
0186-116-532.000	CONTR SVC CONSULTANT	0	1,122	1,122
0186-116-534.000	CNTR SVC MNT & REPRS	0	408	408
0186-116-541.000	OFFICE SUPPLIES	12,248	6,008	6,008
0186-116-542.000	PRINTING	22,142	25,704	25,704
0186-116-542.010	PRNT XEROX CHRGS ALL	273	1,020	1,020
0186-116-546.000	PUBLICATIONS & DUES	1,043	2,387	2,387
0186-116-547.000	ADVERTISING	4,665	6,252	6,252

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT. RESOURCE DEVELOPMENT ALUMNI AFFAIRS				
0186-116-551.000	TRAVEL & MEETINGS	6,788	7,298	7,298
TOTAL ALUMNI AFFAIRS		134,545	167,959	171,332
GRANT OFFICE				
0186-118-511.500	PRO SALARIES - FT	0	0	153,715
0186-118-512.000	SUPPORT SALARIES - FT	136,664	139,398	0
SUBTOTAL SALARIES		136,664	139,398	153,715
0186-118-521.000	EMPLOYEE BENEFITS	38,672	39,386	39,510
0186-118-541.000	OFFICE SUPPLIES	0	357	357
0186-118-542.010	PRNT XEROX CHRGS ALL	14	102	102
0186-118-544.022	POSTAGE	0	102	102
0186-118-546.000	PUBLICATIONS & DUES	5,463	5,166	5,166
0186-118-551.000	TRAVEL & MEETINGS	4,021	3,453	3,453
TOTAL GRANT OFFICE		184,834	187,964	202,405
TOTAL RESOURCE DEVELOPMENT		319,379	355,923	373,737
CAMPUS ADMINISTRAT. PRINT SERVICES				
0188-118-512.000	SUPPORT SALARIES - FT	46,312	47,272	48,217
0188-118-516.000	CLERICAL SALARIES - FT	50,440	51,459	52,998
0188-118-518.010	STUDENT EMPLOYEES	0	7,850	8,086
SUBTOTAL SALARIES		96,752	106,581	109,301
0188-118-521.000	EMPLOYEE BENEFITS	38,319	38,824	38,841
0188-118-534.000	CNTR SVC MNT & REPRS	2,369	6,528	5,228
0188-118-541.000	OFFICE SUPPLIES	6,208	51,495	51,495
0188-118-542.010	PRNT XEROX CHRGS ALL	239,506	336,600	250,000
0188-118-543.044	SUPPLS CENTRL STORES	37,040	0	0

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.				
CAMPUS ADMINISTRAT.				
PRINT SERVICES				
0188-118-551.000	TRAVEL & MEETINGS	0	732	732
0188-118-562.001	RNTL EQUIP REPRODUCT	366,945	372,300	248,395
		-----	-----	-----
TOTAL	PRINT SERVICES	308,127	239,860	203,992
TOTAL	CAMPUS ADMINISTRAT.	308,127	239,860	203,992
TOTAL	GENERAL ADMINISTRAT.	5,768,844	7,206,288	7,220,074
BOARD OF TRUSTEES				
BOARD OF TRUSTEES				
BOARD OF TRUSTEES				
0191-111-512.000	SUPPORT SALARIES - FT	500	500	500
		-----	-----	-----
SUBTOTAL	SALARIES	500	500	500
0191-111-521.000	EMPLOYEE BENEFITS	3	0	0
0191-111-535.000	LEGAL SERVICES	72,654	198,900	198,900
0191-111-541.000	OFFICE SUPPLIES	2,428	3,672	3,672
0191-111-542.010	PRNT XEROX CHRGS ALL	860	2,040	2,040
0191-111-546.000	PUBLICATIONS & DUES	69,317	76,545	76,545
0191-111-551.302	TRVL & MTGS M. BRODERICK	1,215	3,227	3,227
0191-111-551.303	TRVL & MTGS A. MORALES	2,879	3,227	3,227
0191-111-551.304	TRVL & MTGS P. DEITERS	150	3,227	0
0191-111-551.305	TRVL & MTG N. GARCIA	0	0	3,227
0191-111-551.306	TRVL & MTGS R. WUNDERLICH	1,215	3,227	3,227
0191-111-551.307	TRVL & MTGS STUDENT TRUSTEE	3,746	3,227	3,227
0191-111-551.308	OFFICER, TRUSTEE ORG	2,227	5,522	5,522
0191-111-551.324	OFFICER, NATIONAL TRUSTEE ORG	5,597	5,981	5,981
0191-111-551.326	TRVL & MTGS D. O'CONNELL	2,924	3,227	3,227
0191-111-551.328	TRVL & MTGS M. O'CONNELL	2,609	3,227	3,227
0191-111-551.329	TRVL & MTGS J. MAHALIK	2,869	3,227	3,227
0191-111-559.000	OTHR CONFR & MTNG EX	4,483	9,172	9,172

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT BOARD OF TRUSTEES BOARD OF TRUSTEES				
TOTAL	BOARD OF TRUSTEES	175,676	328,148	328,148
TOTAL	BOARD OF TRUSTEES	175,676	328,148	328,148
INSTITUT. EXPENSE INSTITUTIONAL EXP				
0192-112-519.000	SALARIES-OTHER	41,367	165,789	261,680
0192-112-519.019	SUBSTITUTE PAY	102,685	0	0
0192-112-519.022	RETIREEES/OTHER	319,756	120,000	180,000
SUBTOTAL	SALARIES	463,808	285,789	441,680
0192-112-521.000	EMPLOYEE BENEFITS	28,921	50,000	160,000
0192-112-521.005	EMPLOYEE ASSISTANCE	27,174	0	0
0192-112-521.006	EMPLOYEE WELLNESS	36,450	0	0
0192-112-527.000	F.I.C.A.	66,888	88,000	88,000
0192-112-529.000	OTHR EMPLOY BENEFITS	864,387	915,000	936,000
0192-112-532.000	CONTR SVC CONSULTANT	0	0	10,000
0192-112-565.010	INSURANCE REPLACEMNT	11,310	16,455	26,417
0192-112-575.000	TELEPHONE	0	3,000	3,000
0192-112-590.014	TUITION WAIVERS	201,331	250,000	250,000
0192-112-590.528	NON TUITION DUAL CREDIT	2,457,976	2,585,000	2,585,000
0192-112-590.535	TUITION WAIVER-LEGACY	9,600	40,000	40,000
0192-112-590.539	DUAL CREDIT SCHOLARSHIP	0	0	100,000
0192-112-594.000	FIN CHRGS & ADJSTMTS	198-	6,500	6,500
0192-112-594.001	BANK CHARGES	6,525	25,000	25,000
0192-112-594.418	CRDIT CARD CHRGS	215,359	230,000	230,000
0192-112-594.419	FACTS CHARGES	144,012	145,000	145,000
0192-112-710.003	TRNS BLDG&MAINT REST	4,450,000	0	0
0192-112-710.005	TRANS TO AUX FUND	242,854	412,000	284,850
0192-112-710.006	TRANSFER TO R.P.	474,507	502,920	544,286
TOTAL	INSTITUTIONAL EXP	9,700,904	5,554,664	5,875,733

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT				
INSTITUT. EXPENSE				
PROFESSIONAL DEVELOPMENT				
0192-113-532.000	CONTR SVC CONSULTANT	8,381	13,260	10,260
0192-113-541.000	OFFICE SUPPLIES	0	204	204
0192-113-542.010	PRNT XEROX CHRGS ALL	322	306	306
0192-113-546.000	PUBLICATIONS & DUES	285	1,553	1,553
0192-113-551.000	TRAVEL & MEETINGS	939	1,020	1,020
0192-113-551.002	TRAVEL/PRESENTER	0	4,975	1,300
0192-113-551.011	PROFESSIONAL DEVEL.	13,932	20,400	24,075
0192-113-559.000	OTHR CONFR & MTNG EX	17,373	0	0
TOTAL PROFESSIONAL DEVELOPMENT		41,232	41,718	38,718
TOTAL INSTITUT. EXPENSE		9,742,136	5,596,382	5,914,451
CAMPUS SERVICES				
MAIL CENTER & CENTRAL STORES				
0193-112-512.110	P.T. PROF TECH	36,921	43,862	44,744
0193-112-516.000	CLERICAL SALARIES - FT	50,399	51,397	52,936
SUBTOTAL SALARIES		87,320	95,259	97,680
0193-112-521.000	EMPLOYEE BENEFITS	10,986	11,249	11,264
0193-112-534.000	CNTR SVC MNT & REPRS	6,515	7,177	7,392
0193-112-541.000	OFFICE SUPPLIES	0	3,570	3,570
0193-112-541.043	INVENTORY COST RECOVERY	8,938-	0	0
0193-112-542.010	PRNT XEROX CHRGS ALL	26	92	92
0193-112-543.044	SUPPLS CENTRL STORES	3,778	0	0
0193-112-544.022	POSTAGE	90,267	175,504	175,504
0193-112-551.000	TRAVEL & MEETINGS	918	1,530	1,530
0193-112-562.000	RENTAL-EQUIPMENT	9,773	12,738	12,738
TOTAL MAIL CENTER & CENTRAL STORES		200,645	307,119	309,770
TOTAL CAMPUS SERVICES		200,645	307,119	309,770

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EDUCATION FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT				
INSTITUT. RESEARCH				
INSTI EFFECTIVENESS & RESEARCH				
0194-114-511.000	ADMIN SALARIES - FT	188,451	192,220	201,745
0194-114-512.000	SUPPORT SALARIES - FT	131,904	134,317	137,004
SUBTOTAL SALARIES		320,355	326,537	338,749
0194-114-521.000	EMPLOYEE BENEFITS	67,016	68,688	68,758
0194-114-534.000	CNTR SVC MNT & REPRS	1,000	0	0
0194-114-539.000	CONT.SC-OTHER	21,425	39,850	39,850
0194-114-541.000	OFFICE SUPPLIES	680	1,946	1,946
0194-114-542.010	PRNT XEROX CHRGS ALL	277	675	675
0194-114-551.000	TRAVEL & MEETINGS	3,514	8,594	8,594
0194-114-551.011	PROFESSIONAL DEVEL.	0	700	700
TOTAL INSTI EFFECTIVENESS & RESEARCH		414,267	446,990	459,272
TOTAL INSTITUT. RESEARCH		414,267	446,990	459,272
DATA PROCESSING				
INFORMATION TECHNOLOGY				
0195-115-511.000	ADMIN SALARIES - FT	529,676	550,423	486,851
0195-115-511.500	PRO SALARIES - FT	0	0	164,861
0195-115-512.000	SUPPORT SALARIES - FT	1,227,827	1,496,450	1,465,642
0195-115-516.000	CLERICAL SALARIES - FT	74,760	0	0
0195-115-518.010	STUDENT EMPLOYEES	55,773	53,350	54,951
0195-115-519.021	PHONE STIPEND	3,157	3,060	3,060
0195-115-519.024	OVERTIME ALLOCATION	19,718	12,100	12,460
SUBTOTAL SALARIES		1,910,911	2,115,383	2,187,825
0195-115-521.000	EMPLOYEE BENEFITS	640,768	715,686	695,148
0195-115-532.000	CONTR SVC CONSULTANT	198,433	230,099	230,099
0195-115-534.000	CNTR SVC MNT & REPRS	244,969	325,886	421,186
0195-115-534.010	MICROCOMPUTER REPAIR	18,478	22,440	22,440

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		EDUCATION FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT					
DATA PROCESSING					
INFORMATION TECHNOLOGY					
0195-115-541.000	OFFICE SUPPLIES	4,680	6,834	6,834	
0195-115-541.014	OFFICE SUPPLIES/COMPUTER	8,283	7,808	7,808	
0195-115-542.010	PRNT XEROX CHRGS ALL	1,833	1,905	1,905	
0195-115-544.018	COMPUTER SOFTWARE	928,572	1,051,790	1,116,790	
0195-115-546.000	PUBLICATIONS & DUES	4,321	8,547	8,547	
0195-115-551.000	TRAVEL & MEETINGS	3,242	9,180	9,180	
0195-115-551.011	PROFESSIONAL DEVEL.	46,709	75,408	75,408	
0195-115-553.005	TRAVEL-COLLEAGUE TRAINING	24,630	36,077	36,077	
TOTAL		INFORMATION TECHNOLOGY	4,035,829	4,607,043	4,819,247
TOTAL		DATA PROCESSING	4,035,829	4,607,043	4,819,247
NON-OPERATING					
NON-OPERATING					
0197-117-592.002	DEFERRED PAYMENTS	107,618	395,000	400,000	
0197-117-593.000	TUITION CHARGE-BACK	909	25,000	0	
TOTAL		NON-OPERATING	108,527	420,000	400,000
TOTAL		NON-OPERATING	108,527	420,000	400,000
OTHER					
CONTINGENCY					
0199-199-600.000	CONTINGENCY	0	1,475,000	1,500,000	
TOTAL		CONTINGENCY	0	1,475,000	1,500,000
TOTAL		OTHER	0	1,475,000	1,500,000
TOTAL		INSTITUT. SUPPORT	14,677,080	13,180,682	13,730,888
TOTAL		EDUCATION FUND	72,573,666	76,995,900	78,894,469

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		OPERAT. & MAINT FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES					
0200-000-411.000	CURRENT TAXES		18,460,222	18,480,000	18,900,000
0200-000-412.000	BACK TAXES		170,529	100,000	100,000
	TOTAL	LOCAL GOVT SOURCES	18,630,751	18,580,000	19,000,000
SALES & SERVICE FEES					
0200-000-450.000	SALES & SERVICE FEES		266	0	0
	TOTAL	SALES & SERVICE FEES	266	0	0
FACILITIES REVENUE					
0200-000-461.000	BUILDING RENTALS		141,570	125,000	85,000
	TOTAL	FACILITIES REVENUE	141,570	125,000	85,000
OTHER REVENUES					
0200-000-499.000	OTHER REVENUE		16,683	0	0
	TOTAL	OTHER REVENUES	16,683	0	0
	TOTAL	OPERAT. & MAINT FUND	18,789,270	18,705,000	19,085,000

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		OPERAT. & MAINT FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT.					
MAINTENANCE					
MAINTENANCE					
0271-201-511.500	PRO SALARIES - FT	0	0	90,000	
0271-201-512.000	SUPPORT SALARIES - FT	84,155	85,838	0	
0271-201-517.000	SERVICE STAFF - FT	779,845	999,444	951,687	
0271-201-519.024	OVERTIME ALLOCATION	34,641	35,700	36,700	
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	SUBTOTAL SALARIES	898,641	1,120,982	1,078,387	
0271-201-521.000	EMPLOYEE BENEFITS	306,539	389,545	358,072	
0271-201-534.000	CNTR SVC MNT & REPRS	191,457	265,291	277,291	
0271-201-541.056	SUPPLIES/SMALL TOOLS	1,757	8,976	8,976	
0271-201-543.203	SERVICE SUPPLIES	159,531	193,045	193,045	
0271-201-543.801	SUPPLIES-UNIFORMS	5,964	8,624	8,624	
0271-201-551.011	PROFESSIONAL DEVEL.	2,466	4,168	6,168	
0271-201-562.000	RENTAL-EQUIPMENT	1,290	1,047	1,047	
		-----	-----	-----	
	TOTAL MAINTENANCE	1,567,645	1,991,678	1,931,610	
	TOTAL MAINTENANCE	1,567,645	1,991,678	1,931,610	
CUSTODIAL					
CUSTODIAL					
0272-202-511.500	PRO SALARIES - FT	0	0	81,462	
0272-202-512.000	SUPPORT SALARIES - FT	130,058	133,131	67,038	
0272-202-516.110	P.T. CLERICAL	22,667	22,698	23,374	
0272-202-517.000	SERVICE STAFF - FT	1,647,782	1,735,059	1,931,848	
0272-202-517.110	SAL SERVICE/PART-TIME	334,815	484,850	338,396	
0272-202-519.024	OVERTIME ALLOCATION	71,540	78,000	80,000	
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	SUBTOTAL SALARIES	2,206,862	2,453,738	2,522,118	
0272-202-521.000	EMPLOYEE BENEFITS	716,684	770,264	968,130	
0272-202-534.000	CNTR SVC MNT & REPRS	7,689	10,200	10,200	
0272-202-539.000	CONT.SC-OTHER	44,220	87,341	87,341	

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		OPERAT. & MAINT FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT.					
CUSTODIAL					
CUSTODIAL					
0272-202-543.203		SERVICE SUPPLIES	183,391	245,585	227,625
0272-202-543.218		SMALL EQUIPMENT SUPPLIES	14,076	15,300	22,300
0272-202-543.801		SUPPLIES-UNIFORMS	20,112	25,140	25,780
0272-202-551.011		PROFESSIONAL DEVEL.	10,728	11,180	21,500
			-----	-----	-----
	TOTAL	CUSTODIAL	3,203,762	3,618,748	3,884,994
	TOTAL	CUSTODIAL	3,203,762	3,618,748	3,884,994
ROADS & GROUNDS					
0273-203-511.000		ADMIN SALARIES - FT	91,740	93,575	0
0273-203-511.500		PRO SALARIES - FT	0	0	103,843
0273-203-517.000		SERVICE STAFF - FT	586,021	597,334	615,181
0273-203-517.110		SAL SERVICE/PART-TIME	88,107	109,680	112,960
0273-203-518.010		STUDENT EMPLOYEES	82,541	147,100	151,513
0273-203-519.024		OVERTIME ALLOCATION	81,880	48,700	50,000
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	SUBTOTAL	SALARIES	930,289	996,389	1,033,497
0273-203-521.000		EMPLOYEE BENEFITS	214,716	218,326	218,606
0273-203-534.000		CNTR SVC MNT & REPRS	75,697	103,371	103,371
0273-203-541.055		VEHICLE EXPENSE	17,099	15,074	15,074
0273-203-543.203		SERVICE SUPPLIES	104,939	97,988	97,988
0273-203-543.233		SPPLIES CMPUS USE CO	19,433	20,268	20,268
0273-203-543.801		SUPPLIES-UNIFORMS	4,973	9,295	9,295
0273-203-551.011		PROFESSIONAL DEVEL.	1,932	5,350	5,350
0273-203-562.000		RENTAL-EQUIPMENT	2,516	2,898	2,898
0273-203-587.000		EQUIPMENT-SERVICE	39,675	44,500	52,500
			-----	-----	-----
	TOTAL	ROADS & GROUNDS	1,411,269	1,513,459	1,558,847
	TOTAL	GROUNDS	1,411,269	1,513,459	1,558,847

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OPERAT. & MAINT FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT.				
CAMPUS SECURITY				
CAMPUS POLICE				
0274-204-511.000	ADMIN SALARIES - FT	182,403	186,050	114,227
0274-204-511.500	PRO SALARIES - FT	0	0	95,269
0274-204-512.000	SUPPORT SALARIES - FT	163,283	166,400	156,001
0274-204-512.110	P.T. PROF TECH	353,344	416,239	419,037
0274-204-516.000	CLERICAL SALARIES - FT	227,399	272,397	281,299
0274-204-516.110	P.T. CLERICAL	58,660	66,222	65,628
0274-204-517.000	SERVICE STAFF - FT	817,537	843,004	872,248
0274-204-518.010	STUDENT EMPLOYEES	27,417	35,700	36,771
0274-204-519.021	PHONE STIPEND	2,100	2,100	2,100
0274-204-519.024	OVERTIME ALLOCATION	123,496	109,200	112,500
0274-204-519.033	UNIFORM ALLOWANCE	21,450	20,625	20,625
SUBTOTAL SALARIES		1,977,089	2,117,937	2,175,705
0274-204-521.000	EMPLOYEE BENEFITS	583,680	628,445	598,890
0274-204-534.000	CNTR SVC MNT & REPRS	32,321	43,125	44,125
0274-204-539.000	CONT.SC-OTHER	1,680	2,668	2,668
0274-204-541.000	OFFICE SUPPLIES	0	763	763
0274-204-541.055	VEHICLE EXPENSE	13,776	14,076	19,098
0274-204-541.057	RANGE TRAINING SUPPL & ARMING	3,941	3,392	3,392
0274-204-543.044	SUPPLS CENTRL STORES	530	0	0
0274-204-543.203	SERVICE SUPPLIES	21,374	19,157	13,957
0274-204-543.801	SUPPLIES-UNIFORMS	12,368	14,306	14,306
0274-204-546.000	PUBLICATIONS & DUES	2,975	3,233	3,233
0274-204-551.000	TRAVEL & MEETINGS	0	1,106	1,106
0274-204-551.011	PROFESSIONAL DEVEL.	11,300	15,108	16,533
0274-204-575.005	TELEPHONE-NEXTEL	1,354	6,622	1,600
0274-204-587.000	EQUIPMENT-SERVICE	0	0	65,082
TOTAL CAMPUS POLICE		2,662,388	2,869,938	2,960,458
TOTAL CAMPUS SECURITY		2,662,388	2,869,938	2,960,458

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OPERAT. & MAINT FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT.				
TRANSPORTATION				
TRANSPORTATION				
0275-205-541.051	VEHICLE EXPENSE REIMBURSEMENT	31,728-	30,000-	30,000-
0275-205-541.055	VEHICLE EXPENSE	77,092	120,000	120,000
		-----	-----	-----
TOTAL	TRANSPORTATION	45,364	90,000	90,000
TOTAL	TRANSPORTATION	45,364	90,000	90,000
PLANT UTILITIES				
PLANT UTILITIES				
0276-206-517.000	SERVICE STAFF - FT	206,814	229,653	299,853
0276-206-519.024	OVERTIME ALLOCATION	31,940	31,800	32,700
		-----	-----	-----
SUBTOTAL	SALARIES	238,754	261,453	332,553
0276-206-521.000	EMPLOYEE BENEFITS	46,106	67,436	78,450
0276-206-534.000	CNTR SVC MNT & REPRS	153,949	243,054	229,054
0276-206-543.206	SPPLS-PLNT UTILITIES	122,992	212,687	212,687
0276-206-571.000	GAS	334,885	547,740	547,740
0276-206-573.000	ELECTRICITY	1,527,369	2,019,107	1,719,107
0276-206-574.000	SEWAGE - WATER	261,737	306,146	306,146
0276-206-576.000	REFUSE DISPOSAL	49,924	48,960	48,960
		-----	-----	-----
TOTAL	PLANT UTILITIES	2,735,716	3,706,583	3,474,697
TOTAL	PLANT UTILITIES	2,735,716	3,706,583	3,474,697
ADMINISTRATION				
ADMINISTRATION				
0278-208-511.000	ADMIN SALARIES - FT	364,226	371,511	232,551
0278-208-511.500	PRO SALARIES - FT	0	0	180,739
0278-208-512.000	SUPPORT SALARIES - FT	117,110	118,993	121,373
0278-208-512.110	P.T. PROF TECH	25,465	27,625	24,635
0278-208-516.000	CLERICAL SALARIES - FT	42,994	44,470	48,339
0278-208-516.110	P.T. CLERICAL	24,458	21,384	22,020

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OPERAT. & MAINT FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT. ADMINISTRATION ADMINISTRATION				
0278-208-519.021	PHONE STIPEND	4,874	5,040	5,040
0278-208-519.024	OVERTIME ALLOCATION	0	6,500	6,700
SUBTOTAL SALARIES		579,127	595,523	641,397
0278-208-521.000	EMPLOYEE BENEFITS	181,890	184,693	185,114
0278-208-534.000	CNTR SVC MNT & REPRS	2,407	4,506	4,506
0278-208-541.000	OFFICE SUPPLIES	7,794	7,863	7,863
0278-208-546.000	PUBLICATIONS & DUES	1,640	3,060	3,060
0278-208-551.000	TRAVEL & MEETINGS	8,356	14,836	14,836
TOTAL	ADMINISTRATION	781,214	810,481	856,776
TOTAL	ADMINISTRATION	781,214	810,481	856,776
OTHER ENVIRONMENTAL HEALTH & SAFETY				
0279-109-511.000	ADMIN SALARIES - FT	74,197	75,681	0
0279-109-511.500	PRO SALARIES - FT	0	0	82,381
0279-109-511.510	PRO SALARIES - PT	0	0	35,140
0279-109-512.110	P.T. PROF TECH	34,458	34,454	0
0279-109-519.017	STAFF TRAINING/WORKSHOP	600	1,000	1,000
SUBTOTAL SALARIES		109,255	111,135	118,521
0279-109-521.000	EMPLOYEE BENEFITS	27,534	27,922	27,975
0279-109-532.000	CONTR SVC CONSULTANT	22,067	25,360	30,085
0279-109-541.000	OFFICE SUPPLIES	124	1,020	1,020
0279-109-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	3,032	5,770	5,770
0279-109-541.030	SUPPLIES - SAFETY	5,280	7,302	7,302
0279-109-546.000	PUBLICATIONS & DUES	322	816	816
0279-109-551.000	TRAVEL & MEETINGS	540	2,052	2,052
TOTAL	ENVIRONMENTAL HEALTH & SAFETY	168,154	181,377	193,541

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OPERAT. & MAINT FUND
EXPENSES2017-18
ACTUAL2018-19
BUDGET2019-20
BUDGETOPERATION & MAINT.
OTHER
ENVIRONMENTAL HEALTH & SAFETY

TOTAL	OTHER	168,154	181,377	193,541
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TOTAL	OPERATION & MAINT.	12,575,512	14,782,264	14,950,923
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INSTITUT. EXPENSE
INSTITUT. EXPENSE
INSTITUTIONAL EXP

0292-209-542.010	PRNT XEROX CHRGS ALL	278	1,000	1,000
0292-209-551.011	PROFESSIONAL DEVEL.	4,924	4,973	4,973
0292-209-565.010	INSURANCE REPLACEMNT	4,727-	13,769	13,118
0292-209-584.000	CAP OUTL.-BLDG REMOD	231,271	50,000	20,000
0292-209-587.000	EQUIPMENT-SERVICE	0	0	130,000
0292-209-590.000	OTHER EXPENDITURES	0	0	8,000
0292-209-710.003	TRNS BLDG&MAINT REST	5,410,000	2,975,000	3,075,000

TOTAL	INSTITUTIONAL EXP	5,641,746	3,044,742	3,252,091
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TOTAL	INSTITUT. EXPENSE	5,641,746	3,044,742	3,252,091
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CAMPUS SERVICES
RECEIVING

0293-113-517.000	SERVICE STAFF - FT	77,464	124,280	131,352
0293-113-517.110	SAL SERVICE/PART-TIME	18,901	19,194	19,768
0293-113-518.010	STUDENT EMPLOYEES	18,956	25,900	26,677
0293-113-519.024	OVERTIME ALLOCATION	28	1,750	1,800

SUBTOTAL	SALARIES	115,349	171,124	179,597
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0293-113-521.000	EMPLOYEE BENEFITS	454	28,370	23,485
0293-113-534.000	CNTR SVC MNT & REPRS	685	1,632	1,632
0293-113-541.000	OFFICE SUPPLIES	1,184	2,244	2,244
0293-113-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	0	1,358	1,358
0293-113-543.801	SUPPLIES-UNIFORMS	694	1,336	1,740

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		OPERAT. & MAINT FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT					
CAMPUS SERVICES					
RECEIVING					
0293-113-551.000		TRAVEL & MEETINGS	426	714	714
0293-113-585.000		EQUIPMENT-OFFICE	60,105	0	0
	TOTAL	RECEIVING	----- 178,897	----- 206,778	----- 210,770
TELECOMMUNICATIONS					
0293-114-575.000		TELEPHONE	122,430	137,982	137,982
0293-114-575.003		TELEPHONE CABLING	10,820	20,000	20,000
0293-114-575.004		TELEPHONE MAINTENANCE	77,680	79,234	88,234
0293-114-575.006		INTERNET DATA CIRCUIT	180,779	234,000	225,000
	TOTAL	TELECOMMUNICATIONS	----- 391,709	----- 471,216	----- 471,216
	TOTAL	CAMPUS SERVICES	570,606	677,994	681,986
OTHER					
CONTINGENCY					
0299-199-600.000		CONTINGENCY	0	200,000	200,000
	TOTAL	CONTINGENCY	----- 0	----- 200,000	----- 200,000
	TOTAL	OTHER	0	200,000	200,000
	TOTAL	INSTITUT. SUPPORT	6,212,352	3,922,736	4,134,077
	TOTAL	OPERAT. & MAINT FUND	18,787,864	18,705,000	19,085,000

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		OPER & MAINT RESTRCT REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES					
0392-318-411.000	CURRENT TAXES	1,052,896	0	0	
0392-319-411.000	CURRENT TAXES	0	1,040,000	0	
0392-320-411.000	CURRENT TAXES	0	0	1,040,000	
0392-319-412.000	BACK TAXES	10,446	0	0	
		-----	-----	-----	
TOTAL	LOCAL GOVT SOURCES	1,063,342	1,040,000	1,040,000	
STATE GOVT SOURCES					
0319-973-421.046	ICCB CAPTIAL RENEWAL GRANT	10,000,000	16,100,000	16,100,000	
		-----	-----	-----	
TOTAL	STATE GOVT SOURCES	10,000,000	16,100,000	16,100,000	
STUDENT TUITION/FEES					
0300-000-442.050	CAPITAL ASSESSMENT FEE	5,183,023	5,208,000	5,030,000	
		-----	-----	-----	
TOTAL	STUDENT TUITION/FEES	5,183,023	5,208,000	5,030,000	
INTEREST ON INVSTMNT					
0300-000-470.000	INTEREST ON INVSTMNT	32,939	0	0	
0379-013-470.000	INTEREST ON INVSTMNT	7,703	0	0	
		-----	-----	-----	
TOTAL	INTEREST ON INVSTMNT	40,642	0	0	
OTHER REVENUES					
0300-000-499.000	OTHER REVENUE	162,133	150,000	150,000	
0371-314-499.000	OTHER REVENUE	499,512	0	0	
		-----	-----	-----	
TOTAL	OTHER REVENUES	661,645	150,000	150,000	
TRANS FROM OTHER FUNDS					
0392-400-720.001	TRANS FROM ED FUND	4,450,000	0	0	
0392-400-720.002	TRANS FRM OP,BLD,MN	5,410,000	2,975,000	3,075,000	
		-----	-----	-----	
TOTAL	TRANS FROM OTHER FUNDS	9,860,000	2,975,000	3,075,000	
TOTAL	OPER & MAINT RESTRCT	26,808,652	25,473,000	25,395,000	

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		OPER & MAINT RESTRCT EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL					
GENERAL					
GENERAL					
0300-000-710.004	TRANSFER TO B & I	23,628,844	6,663,125	6,638,588	
	TOTAL GENERAL	23,628,844	6,663,125	6,638,588	
	TOTAL GENERAL	23,628,844	6,663,125	6,638,588	
	TOTAL GENERAL	23,628,844	6,663,125	6,638,588	
OTHER					
OTHER					
ICCB CAPITAL RENEWAL GRANT					
0319-973-584.000	CAP OUTL.-BLDG REMOD	0	16,100,000	16,100,000	
	TOTAL ICCB CAPITAL RENEWAL GRANT	0	16,100,000	16,100,000	
	TOTAL OTHER	0	16,100,000	16,100,000	
	TOTAL INSTRUCTION	0	16,100,000	16,100,000	
MAINTENANCE					
MAINTENANCE					
EXTERIOR WALL SYSTEMS					
0371-301-534.000	CNTR SVC MNT & REPRS	14,423	30,000	150,000	
	TOTAL EXTERIOR WALL SYSTEMS	14,423	30,000	150,000	
CONVEYING SYSTEMS					
0371-302-534.000	CNTR SVC MNT & REPRS	8,000	8,000	208,000	
	TOTAL CONVEYING SYSTEMS	8,000	8,000	208,000	
HEATING SYSTEMS					
0371-303-534.000	CNTR SVC MNT & REPRS	4,820	195,000	175,000	
	TOTAL HEATING SYSTEMS	4,820	195,000	175,000	

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		OPER & MAINT RESTRCT EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT. MAINTENANCE					
ELECTRICAL SYSTEMS					
0371-304-534.000		CNTR SVC MNT & REPRS	94,003	120,000	15,000
	TOTAL	ELECTRICAL SYSTEMS	94,003	120,000	15,000
COOLING SYSTEMS					
0371-305-534.000		CNTR SVC MNT & REPRS	9,300	440,000	1,035,000
	TOTAL	COOLING SYSTEMS	9,300	440,000	1,035,000
ROOFING SYSTEMS					
0371-306-534.000		CNTR SVC MNT & REPRS	8,666	655,000	338,000
	TOTAL	ROOFING SYSTEMS	8,666	655,000	338,000
INTERIOR SYSTEMS					
0371-307-534.000		CNTR SVC MNT & REPRS	769,965	475,000	685,000
	TOTAL	INTERIOR SYSTEMS	769,965	475,000	685,000
ELECTRICAL LIGHTING					
0371-308-534.000		CNTR SVC MNT & REPRS	12,020	60,000	55,000
	TOTAL	ELECTRICAL LIGHTING	12,020	60,000	55,000
PLUMBING SYSTEMS					
0371-310-534.000		CNTR SVC MNT & REPRS	73,042	10,000	110,000
	TOTAL	PLUMBING SYSTEMS	73,042	10,000	110,000
SPECIALTY SYSTEMS					
0371-311-534.000		CNTR SVC MNT & REPRS	42,809	60,000	287,000
	TOTAL	SPECIALTY SYSTEMS	42,809	60,000	287,000
SITE WORK					
0371-312-534.000		CNTR SVC MNT & REPRS	221,154	375,000	421,000
	TOTAL	SITE WORK	221,154	375,000	421,000

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		OPER & MAINT RESTRCT EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT. MAINTENANCE					
ENERGY EFFICIENCY PROJECTS					
0371-314-534.000	CNTR SVC MNT & REPRS	30,665	100,000	0	
		-----	-----	-----	
	TOTAL ENERGY EFFICIENCY PROJECTS	30,665	100,000	0	
	TOTAL MAINTENANCE	1,288,867	2,528,000	3,479,000	
OTHER					
2013 BOND PROJECTS					
0379-013-583.070	ROMEOVILLE EXPANSION	1,131,128	0	0	
0379-013-583.080	FIELD HOUSE	74,212	0	0	
		-----	-----	-----	
	TOTAL 2013 BOND PROJECTS	1,205,340	0	0	
	TOTAL OTHER	1,205,340	0	0	
	TOTAL OPERATION & MAINT.	2,494,207	2,528,000	3,479,000	
INSTITUT. EXPENSE					
INSTITUT. EXPENSE					
FYx7 LIFE SAFETY PROJECT					
0392-317-584.000	CAP OUTL.-BLDG REMOD	242,749	50,000	0	
		-----	-----	-----	
	TOTAL FYx7 LIFE SAFETY PROJECT	242,749	50,000	0	
FYx8 LIFE SAFETY PROJECT					
0392-318-584.000	CAP OUTL.-BLDG REMOD	831,717	125,000	0	
		-----	-----	-----	
	TOTAL FYx8 LIFE SAFETY PROJECT	831,717	125,000	0	
FYx9 LIFE SAFETY PROJECT					
0392-319-584.000	CAP OUTL.-BLDG REMOD	865,141	2,000,000	0	
		-----	-----	-----	
	TOTAL FYx9 LIFE SAFETY PROJECT	865,141	2,000,000	0	

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		OPER & MAINT RESTRCT EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT					
INSTITUT. EXPENSE					
FYx0 LIFE SAFETY PROJECT					
0392-320-584.000		CAP OUTL.-BLDG REMOD	0	0	1,040,000
			-----	-----	-----
	TOTAL	FYx0 LIFE SAFETY PROJECT	0	0	1,040,000
MAJOR MAINT./MOD.					
0392-400-534.000		CNTR SVC MNT & REPRS	96,135	200,000	615,000
0392-400-544.030		REPAIR MATERIALS & SUPPLIES	0	1,081,875	450,000
0392-400-582.000		SITE IMPROVEMENT	172,680	5,000,000	5,031,000
0392-400-583.000		NEW BLDGS/ADDITIONS	0	0	9,000,000
			-----	-----	-----
	TOTAL	MAJOR MAINT./MOD.	268,815	6,281,875	15,096,000
	TOTAL	INSTITUT. EXPENSE	2,208,422	8,456,875	16,136,000
	TOTAL	INSTITUT. SUPPORT	2,208,422	8,456,875	16,136,000
	TOTAL	OPER & MAINT RESTRCT	28,331,473	33,748,000	42,353,588

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		BOND & INTEREST FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES					
0479-009-411.000	CURRENT TAXES		6,828,871	7,205,000	7,555,000
0479-009-412.000	BACK TAXES		79,342	0	0
0479-008-415.000	PROCEEDS-BONDS SALE		21,134,114	0	0
	TOTAL	LOCAL GOVT SOURCES	28,042,327	7,205,000	7,555,000
FED GOVT SOURCES					
0479-009-439.000	OTHER FED. GOVT		1,560,737	1,494,320	1,429,040
	TOTAL	FED GOVT SOURCES	1,560,737	1,494,320	1,429,040
INTEREST ON INVSTMNT					
0479-008-470.000	INTEREST ON INVSTMNT		479,923	0	0
	TOTAL	INTEREST ON INVSTMNT	479,923	0	0
TRANS FROM OTHER FUNDS					
0479-008-720.003	TRANS IN / O&M REST		21,306,244	4,340,000	4,315,463
0479-013-720.003	TRANS IN / O&M REST		2,322,600	2,323,125	2,323,125
	TOTAL	TRANS FROM OTHER FUNDS	23,628,844	6,663,125	6,638,588
	TOTAL	BOND & INTEREST FUND	53,711,831	15,362,445	15,622,628

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BOND & INTEREST FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OPERATION & MAINT.				
OTHER				
2008 BOND PROJECTS				
0479-008-563.000	DEBT PRINC RETIREMNT	61,265,000	2,525,000	2,620,000
0479-008-564.000	INTEREST	4,592,510	1,813,500	1,693,963
0479-008-594.002	BANK FEES	121,665	1,500	1,500
		-----	-----	-----
TOTAL	2008 BOND PROJECTS	65,979,175	4,340,000	4,315,463
REFERENDUM BOND PROJECTS				
0479-009-563.000	DEBT PRINC RETIREMNT	3,225,000	3,650,000	4,110,000
0479-009-564.000	INTEREST	4,774,355	4,605,705	4,404,513
0479-009-594.002	BANK FEES	400	1,000	1,000
		-----	-----	-----
TOTAL	REFERENDUM BOND PROJECTS	7,999,755	8,256,705	8,515,513
2013 BOND PROJECTS				
0479-013-564.000	INTEREST	2,322,125	2,322,125	2,322,125
0479-013-594.002	BANK FEES	475	1,000	1,000
		-----	-----	-----
TOTAL	2013 BOND PROJECTS	2,322,600	2,323,125	2,323,125
TOTAL	OTHER	76,301,530	14,919,830	15,154,101
TOTAL	OPERATION & MAINT.	76,301,530	14,919,830	15,154,101
TOTAL	BOND & INTEREST FUND	76,301,530	14,919,830	15,154,101

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AUX. ENTERPRISES REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT TUITION/FEES				
0517-933-442.037	HEALTH CARE CONT. ED	51,670	66,000	92,845
0593-204-442.039	FINGERPRINT CHECK	10,235	3,000	3,000
0563-009-442.051	ART MATERIALS FEES	3,670	2,500	2,500
0563-023-442.051	ART MATERIALS FEES	1,467	2,290	2,290
0510-009-442.052	COURSE FEES	12,602	11,000	11,000
0510-501-442.052	COURSE FEES	47,501	45,000	45,000
0510-502-442.052	COURSE FEES	72,706	75,000	75,000
0510-503-442.052	COURSE FEES	48,471	35,000	35,000
0510-504-442.052	COURSE FEES	69,799	72,000	66,000
0510-505-442.052	COURSE FEES	18,419	19,000	19,000
0510-508-442.052	COURSE FEES	37,807	39,000	39,000
0510-509-442.052	COURSE FEES	242,356	245,000	245,000
0510-514-442.052	COURSE FEES	28,113	29,000	29,000
0510-515-442.052	COURSE FEES	206,486	210,000	210,000
0510-516-442.052	COURSE FEES	333,481	344,000	285,000
0510-517-442.052	COURSE FEES	141,535	146,000	146,000
0510-518-442.052	COURSE FEES	23,266	24,000	30,000
0510-519-442.052	COURSE FEES	11,758	12,000	35,000
0510-525-442.052	COURSE FEES	77,554	80,000	90,000
0521-102-442.052	COURSE FEES	37,807	39,000	39,000
0523-105-442.052	COURSE FEES	607,105	543,000	695,000
0539-311-442.052	COURSE FEES	9,694	10,000	10,000
0595-116-442.058	TECHNOLOGY FEE	1,480,864	1,900,000	2,320,000
0523-104-442.080	JJC COMPASS RETEST	0	25,000	0
0523-104-442.081	CLEP TESTING FEES	2,940	3,000	3,000
0523-104-442.082	PROCTORING FEES	5,451	6,000	6,000
0523-104-442.083	TEAS PREP	1,950	3,000	2,000
0523-104-442.084	PLACEMENT SCORE REPORT	425	500	500
0523-104-442.085	PROMETRIC TESTING FEES	962	1,000	1,200
0523-104-442.086	ATI TESTING FEES TEAS & PN COM	6,665	6,000	5,000
0523-104-442.087	PEARSON VUE TESTING FEES	27,164	30,000	40,000
0523-104-442.088	INNOVATIVE EXAMS FEES	1,836	1,500	2,000
0523-104-442.089	PLACEMENT REMOTE TESTING	1,950	4,000	1,500
0523-104-442.092	PN COMP PREDICT	7,467	8,000	8,000

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AUX. ENTERPRISES REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT TUITION/FEES				
0523-104-442.093	ISP MERIT BOARD TESTING FEES	690	800	500
0523-104-442.094	ACCUPLACER RETEST	19,110	0	0
0523-104-442.095	ALEKS RETEST	49,100	0	0
0523-104-442.096	HiSET FEES	4,260	5,000	5,000
0523-104-442.097	CERTIPORT FEES	150	100	100
0523-104-442.098	TASC FEES	160	0	0
0523-104-442.099	CNA FEES	13,300	12,000	18,000
0517-912-442.256	PS-1 FEES, SEMINARS	190,687	300,000	300,000
0541-104-442.256	PS-1 FEES, SEMINARS	0	255,000	256,000
0517-913-442.260	LIFELONG LEARNING	315,250	265,000	265,000
0517-943-442.264	WS-3 FEES, WORKFORCE DEVELOPME	39,721	38,456	38,456
0517-911-442.272	ASSESSMENT	35,844	30,000	30,000
0517-914-442.275	CDL TRAINING FEES	251,685	365,768	365,768
0517-911-442.277	CONTRACT TRAINING FEES	418,185	443,000	443,000
0517-933-442.280	CPR FEES	23,936	52,000	34,363
0517-933-442.281	EXAM FEES	3,520	9,000	1,000
0517-933-442.282	CNA INSTRUCTOR SEMINAR FEES	3,384	15,000	15,000
0517-911-442.294	TRAFFIC SCHOOL	367,988	420,000	420,000
0517-915-442.300	ON-LINE SHORT-TERM TRNG FEE	54,460	56,000	56,000
0510-009-442.507	FEE POLICE TESTING	0	107,840	109,700
0510-009-442.508	PERSONAL TRAINERS	116,675	0	0
0517-943-442.660	TESTING CENTER	0	1,184	1,184
0517-952-442.660	TESTING CENTER	2,114	3,000	2,900
0565-400-443.000	STUDENT SERVICE FEE	987,242	1,011,835	961,428
TOTAL		6,528,637	7,430,773	7,917,234
SALES & SERVICE FEES				
0561-021-450.000	SALES & SERVICE FEES	678	800	2,200
0561-021-451.000	SALES-FOOD	999,332	1,134,800	941,000
0561-022-451.000	SALES-FOOD	39,268	43,000	0
0569-095-451.000	SALES-FOOD	0	2,000	2,000
0561-021-451.010	SALES CATERING - INTERNAL	246,649	255,000	281,000
0561-022-451.010	SALES CATERING - INTERNAL	0	2,000	0
0561-021-451.011	SALES CATERING - EXTERNAL	43,225	0	0

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AUX. ENTERPRISES REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
SALES & SERVICE FEES				
0561-021-451.015	SALES TAX DISCOUNT	816	0	0
0561-021-451.100	PEPSI VENDING CONTRACT	70,801	76,000	67,000
0510-016-451.150	SALES - THRIVE	71,145	70,000	70,000
0510-016-451.160	SALES - SAVEUR	31,167	30,000	30,000
0510-016-451.170	SALES - CULINARY CAFE/KIOSK	66,431	50,000	50,000
0562-022-452.000	SALES-BOOKSTORE	3,274,692	6,318,000	6,275,850
0562-022-452.005	REVENUE-BOOKSTORE LOANS	1,615,458	0	0
0562-022-452.100	DIGITAL BOOK FEES	51,887	0	0
0563-017-453.017	SALES-BLAZER	9,999	16,000	10,000
0518-108-456.000	PUBLICATIONS AND DUES	10,760	7,600	7,600
0569-069-459.001	CHILD CARE TUITION	37,459	63,460	76,260
0569-070-459.002	AUTOMOTIVE SERVICES	225,317	373,097	374,040
0510-009-459.017	MEMBERSHIP FEE	10,275	10,000	10,000
0569-069-459.065	REGISTRATION	875	1,050	800
0569-069-459.066	IDHS PAYMENTS	8,064	6,000	6,000
0569-069-459.067	ISBE FOOD PAYMENTS	3,666	6,200	6,200
0569-090-459.090	GREENHOUSE	117,582	115,000	117,000
0510-016-459.301	SALES-LOUNGE	12,075	10,000	10,000
TOTAL		6,947,621	8,590,007	8,336,950
FACILITIES REVENUE				
0567-205-461.000	BUILDING RENTALS	86,137	75,000	75,000
0567-205-461.210	RENAISSANCE CENTER RENTALS	23,541	60,000	43,410
0564-600-461.215	EVENT CENTER-ATHLETIC EVENTS	0	117,210	140,200
0567-205-461.215	EVENT CENTER-ATHLETIC EVENTS	40,200	0	0
0567-205-461.216	EVENT CENTER-EVENTS	6,283	20,000	20,000
0510-002-463.002	LOCKR RNTL FN ARTS	0	125	0
0522-103-463.645	MEDIA EQUIPMENT RENTAL	1,351	0	0
0516-511-469.000	OTHER FACILITY RENTAL	330	0	0
0510-009-469.004	LOCKER RENTALS FITNESS CTR.	1,881	2,100	2,100
TOTAL		159,723	274,435	280,710

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AUX. ENTERPRISES REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OTHER REVENUES				
0516-511-490.000	OTHER REV.	1,638	0	0
0519-202-490.000	OTHER REV.	4,748	0	0
0593-204-491.000	STUDENT FINES	36,332	30,000	30,000
0593-204-491.050	ASSET FORFEITURE	1,667	0	0
0569-101-496.141	JJC FARM REV-CORN	17,952	42,875	40,568
0569-101-496.142	JJC FARM REV-SOYBEAN	23,147	11,250	11,844
0510-519-499.000	OTHER REVENUE	1,000	0	0
0518-108-499.000	OTHER REVENUE	229	900	900
0531-301-499.000	OTHER REVENUE	4,000	6,500	6,500
0535-306-499.000	OTHER REVENUE	24,240	13,600	13,600
0561-174-499.000	OTHER REVENUE	0	185	0
0563-004-499.000	OTHER REVENUE	900	2,000	2,000
0563-013-499.000	OTHER REVENUE	750	1,000	1,000
0563-022-499.000	OTHER REVENUE	0	1,000	1,000
0569-120-499.000	OTHER REVENUE	3,490	3,000	3,000
0569-122-499.000	OTHER REVENUE	32	200	100
0595-116-499.000	OTHER REVENUE	18,896	0	0
0510-504-499.018	CERTIFICATION FEES	0	1,000	1,000
0518-105-499.022	DEGREE/CERTIFICATE REPRINT FEE	155	0	0
0549-783-499.061	MISC REVENUE	2,555	4,000	4,000
0561-021-499.202	MISC REV-VEND. MACH.	8,297	10,000	10,500
		-----	-----	-----
TOTAL	OTHER REVENUES	150,028	127,510	126,012
TRANS FROM OTHER FUNDS				
0561-021-720.001	TRANS FROM ED FUND	214,047	205,000	47,000
0561-022-720.001	TRANS FROM ED FUND	28,807	27,000	0
0564-088-720.001	TRANS FROM ED FUND	0	180,000	237,850
0569-069-720.005	TRANS FROM AUX ENT FUND	122,656	115,300	104,800
0569-090-720.005	TRANS FROM AUX ENT FUND	81,170	115,400	115,700
0569-101-720.005	TRANS FROM AUX ENT FUND	76,347	67,400	68,800
		-----	-----	-----
TOTAL	TRANS FROM OTHER FUNDS	523,027	710,100	574,150
TOTAL	AUX. ENTERPRISES	14,309,036	17,132,825	17,235,056

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
FINE ARTS					
0510-002-596.016		FINE ARTS REST-CLEAR	0	125	0
	TOTAL	FINE ARTS	0	125	0
NATURAL SCI & P.E.					
0510-009-512.000		SUPPORT SALARIES - FT	49,907	48,283	49,249
0510-009-512.110		P.T. PROF TECH	17,952	20,000	20,400
0510-009-519.001		OTHER PART TIME	18,897	25,000	25,500
0510-009-519.024		OVERTIME ALLOCATION	8,905	7,000	7,000
	SUBTOTAL	SALARIES	95,661	100,283	102,149
0510-009-521.000		EMPLOYEE BENEFITS	27,690	27,657	27,651
0510-009-534.019		FTNSS CNTR REPAIRS	0	2,000	2,000
0510-009-543.317		FITNESS CENTER SUPP.	694	1,000	1,000
	TOTAL	NATURAL SCI & P.E.	124,045	130,940	132,800
CULINARY ARTS					
0510-016-512.000		SUPPORT SALARIES - FT	29,932	40,707	41,521
0510-016-517.001		SERVICE STAFF PT	791	0	0
0510-016-517.230		GRATUITY	16,518-	0	0
	SUBTOTAL	SALARIES	14,205	40,707	41,521
0510-016-521.000		EMPLOYEE BENEFITS	8,233	11,186	11,187
0510-016-541.778		MISC EXPENSE	12,472	0	0
0510-016-548.003		SUPPLIES-FOOD SERV.	91,189	95,557	93,792
0510-016-548.204		RESALE SUP-BEER/WINE	6,833	10,000	10,000
0510-016-594.000		FIN CHRGS & ADJSTMTS	57-	0	0
0510-016-594.418		CRDIT CARD CHRGS	3,134	2,550	3,500
	TOTAL	CULINARY ARTS	136,009	160,000	160,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
AGRICULTURE COURSE FEES					
0510-501-543.000	INSTRUCTIONAL SUPPLIES	14,849	19,000	19,000	
0510-501-544.018	COMPUTER SOFTWARE	5,048	5,000	5,000	
0510-501-557.000	VISITATION & COORD.	7,812	10,000	10,000	
0510-501-590.011	LIVESTOCK JUDGING CONTEST	14,263	11,000	11,000	
		-----	-----	-----	
TOTAL	AGRICULTURE COURSE FEES	41,972	45,000	45,000	
FINE ARTS COURSE FEES					
0510-502-539.000	CONT.SC-OTHER	4,991	10,000	10,000	
0510-502-543.311	SUPPLIES ART	22,763	23,500	23,500	
0510-502-543.312	SUPPLIES MUSIC	15,684	16,000	16,000	
0510-502-543.313	SUPPLIES COMM/THEATRE	26,220	21,000	21,000	
0510-502-543.903	SUPPLIES INTER DESGN	828	2,500	2,500	
0510-502-551.005	STUDENT TRAVEL	491	2,000	2,000	
0510-502-586.000	EQUIP-INSTRUCTIONAL	2,153	0	0	
		-----	-----	-----	
TOTAL	FINE ARTS COURSE FEES	73,130	75,000	75,000	
BUSINESS COURSE FEES					
0510-503-543.000	INSTRUCTIONAL SUPPLIES	20,252	22,000	22,000	
0510-503-543.017	INSTR SUPPLIES HOSPITALITY	3,632	13,000	13,000	
		-----	-----	-----	
TOTAL	BUSINESS COURSE FEES	23,884	35,000	35,000	
CIOS COURSE FEES					
0510-504-518.157	STUDENT INTERN	3,516	7,000	7,000	
		-----	-----	-----	
SUBTOTAL	SALARIES	3,516	7,000	7,000	
0510-504-543.000	INSTRUCTIONAL SUPPLIES	31,287	31,000	27,800	
0510-504-544.018	COMPUTER SOFTWARE	17,481	25,000	22,200	
0510-504-551.000	TRAVEL & MEETINGS	2,604	2,500	2,500	
0510-504-551.003	OPEN HOUSE	390	1,500	1,500	
0510-504-599.082	WEB CONTEST	1,905	2,500	2,500	
0510-504-599.083	HIM	1,000	1,000	1,000	

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
CIOS COURSE FEES					
0510-504-599.084	GAME DESIGN		0	1,000	1,000
0510-504-599.085	DIGITAL MEDIA		0	1,500	1,500
			-----	-----	-----
TOTAL	CIOS COURSE FEES		58,183	73,000	67,000
ENGLISH/FR LANGUAGE COURSE FEES					
0510-505-543.000	INSTRUCTIONAL SUPPLIES		12,087	19,000	19,000
			-----	-----	-----
TOTAL	ENGLISH/FR LANGUAGE COURSE FEE		12,087	19,000	19,000
MATH COURSE FEES					
0510-508-543.000	INSTRUCTIONAL SUPPLIES		29,331	39,000	39,000
			-----	-----	-----
TOTAL	MATH COURSE FEES		29,331	39,000	39,000
NATURAL SCIENCE COURSE FEES					
0510-509-534.004	CADAVER PRO SECTION & MAINT		4,849	5,000	5,000
0510-509-541.022	CADAVER REPLACEMENT		10,935	11,000	11,000
0510-509-541.027	DEIONIZED WATER		0	2,500	2,500
0510-509-543.000	INSTRUCTIONAL SUPPLIES		129,858	151,500	151,500
0510-509-543.308	INSTR SUPPLIES CHEM		25,046	26,000	26,000
0510-509-543.309	INSTR SUPPLIES PHYSICS		4,494	4,500	4,500
0510-509-543.310	INSTR SUPPLIES GEOGRAPHY		754	3,000	3,000
0510-509-543.314	INSTR SUPPLIES BIO SCIENCE		39,284	39,500	39,500
0510-509-543.315	INSTR SUPPLIES PHYS. ED		334	2,000	2,000
			-----	-----	-----
TOTAL	NATURAL SCIENCE COURSE FEES		215,554	245,000	245,000
SOCIAL SCIENCE COURSE FEES					
0510-514-541.000	OFFICE SUPPLIES		5	2,000	2,000
0510-514-543.000	INSTRUCTIONAL SUPPLIES		12,343	27,000	27,000
0510-514-543.044	SUPPLS CENTRL STORES		3,419	0	0
			-----	-----	-----
TOTAL	SOCIAL SCIENCE COURSE FEES		15,767	29,000	29,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
TECHNICAL COURSE FEES					
0510-515-543.000	INSTRUCTIONAL SUPPLIES	90,878	165,000	165,000	
0510-515-544.018	COMPUTER SOFTWARE	29,273	35,000	35,000	
0510-515-551.005	STUDENT TRAVEL	10,041	10,000	10,000	
0510-515-584.000	CAP OUTL.-BLDG REMOD	63,029	0	0	
		-----	-----	-----	
TOTAL	TECHNICAL COURSE FEES	193,221	210,000	210,000	
CULINARY ARTS COURSE FEES					
0510-516-512.000	SUPPORT SALARIES - FT	9,676	0	0	
0510-516-512.110	P.T. PROF TECH	123,867	100,000	100,000	
		-----	-----	-----	
SUBTOTAL	SALARIES	133,543	100,000	100,000	
0510-516-521.000	EMPLOYEE BENEFITS	4,575	0	0	
0510-516-539.201	OTHER CONT.-LICENSES	4,754	4,314	4,314	
0510-516-542.010	PRNT XEROX CHRGS ALL	307	0	0	
0510-516-543.000	INSTRUCTIONAL SUPPLIES	169,159	164,686	180,686	
0510-516-710.001	TRANSFER TO ED	75,000	75,000	0	
		-----	-----	-----	
TOTAL	CULINARY ARTS COURSE FEES	387,338	344,000	285,000	
NURSING COURSE FEES					
0510-517-541.097	COMPUTERIZED TESTING MATERIAL	78,751	107,100	110,000	
0510-517-543.000	INSTRUCTIONAL SUPPLIES	3,225	10,200	12,000	
0510-517-543.003	INSTR SUPPLIES/COURSE FEES	3,944	8,700	0	
0510-517-543.024	INSTR.SUPPLIES-LAB.	12,477	20,000	24,000	
0510-517-543.321	INSTR SUPPLIES FSCI/EMS	24	0	0	
		-----	-----	-----	
TOTAL	NURSING COURSE FEES	98,421	146,000	146,000	
VET TECH COURSE FEES					
0510-518-534.000	CNTR SVC MNT & REPRS	5,304	5,000	5,000	
0510-518-543.000	INSTRUCTIONAL SUPPLIES	6,724	19,000	25,000	
		-----	-----	-----	
TOTAL	VET TECH COURSE FEES	12,028	24,000	30,000	

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
INSTRUCTION				
ACADEMIC COURSE FEES				
0510-519-513.016	INSTRUCTOR GRANT/SURS	885	0	0
SUBTOTAL SALARIES		885	0	0
0510-519-521.000	EMPLOYEE BENEFITS	115	0	0
0510-519-543.000	INSTRUCTIONAL SUPPLIES	10,494	12,000	35,000
0510-519-586.000	EQUIP-INSTRUCTIONAL	168,162	0	0
TOTAL ACADEMIC COURSE FEES		179,656	12,000	35,000
HEALTH & PUB SERV COURSE FEES				
0510-525-511.500	PRO SALARIES - FT	0	0	12,133
0510-525-512.110	P.T. PROF TECH	10,541	11,895	0
SUBTOTAL SALARIES		10,541	11,895	12,133
0510-525-532.513	CONSULTING SER - ADJUNCTS	0	10,000	10,000
0510-525-543.000	INSTRUCTIONAL SUPPLIES	47,043	39,105	48,867
0510-525-543.035	INSTR.SUPPLIES-RADIOLOGY	8,684	9,000	9,000
0510-525-543.036	INSTR.SUPPLIES-SONOGRAPHY	9,735	10,000	10,000
TOTAL HEALTH & PUB SERV COURSE FEES		76,003	80,000	90,000
TOTAL INSTRUCTION		1,676,629	1,667,065	1,642,800
SUMMER SCHOOL				
USDA FARMERS MARKET				
0516-511-512.110	P.T. PROF TECH	3,613	0	0
0516-511-518.010	STUDENT EMPLOYEES	544	0	0
SUBTOTAL SALARIES		4,157	0	0
0516-511-547.000	ADVERTISING	2,480	0	0
0516-511-594.418	CRDIT CARD CHRGES	72-	0	0

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AUX. ENTERPRISES
EXPENSES2017-18
ACTUAL2018-19
BUDGET2019-20
BUDGETINSTRUCTION
SUMMER SCHOOL
USDA FARMERS MARKET

TOTAL	USDA FARMERS MARKET	6,565	0	0
TOTAL	SUMMER SCHOOL	6,565	0	0

GENERAL STUDIES
CORPORATE SERVICES

0517-911-511.000	ADMIN SALARIES - FT	133,507	126,751	0
0517-911-511.500	PRO SALARIES - FT	0	0	127,577
0517-911-512.000	SUPPORT SALARIES - FT	80,120	142,240	145,085
0517-911-513.105	SAL INST SEMINAR	134,029	134,423	137,111
0517-911-516.000	CLERICAL SALARIES - FT	69,958	0	0
0517-911-516.110	P.T. CLERICAL	19,925	42,378	44,310
0517-911-519.021	PHONE STIPEND	600	0	0
0517-911-519.024	OVERTIME ALLOCATION	161	0	0

SUBTOTAL	SALARIES	438,300	445,792	454,083
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0517-911-521.000	EMPLOYEE BENEFITS	88,405	112,000	84,236
0517-911-532.000	CONTR SVC CONSULTANT	88,754	40,000	70,000
0517-911-539.019	ADMIN FEES	75,000	75,000	75,000
0517-911-541.000	OFFICE SUPPLIES	5,144	6,120	6,120
0517-911-542.000	PRINTING	3,554	7,650	7,650
0517-911-543.044	SUPPLS CENTRL STORES	650	0	0
0517-911-543.089	SEMINAR SUPPLIES	62,998	185,828	175,301
0517-911-544.022	POSTAGE	5,691	8,160	8,160
0517-911-547.000	ADVERTISING	916	0	0
0517-911-548.000	RESALE SUPPLIES	6,417	5,310	5,310
0517-911-553.031	STAFF TRAVEL	6,020	7,140	7,140
0517-911-575.000	TELEPHONE	288	0	0

TOTAL	CORPORATE SERVICES	782,137	893,000	893,000
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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
GENERAL STUDIES				
PROFESSIONAL DEVELOPMENT				
0517-912-511.000	ADMIN SALARIES - FT	9,633	56,116	0
0517-912-511.500	PRO SALARIES - FT	0	0	58,377
0517-912-512.000	SUPPORT SALARIES - FT	35,972	0	0
0517-912-513.105	SAL INST SEMINAR	30,365	48,580	49,552
		-----	-----	-----
	SUBTOTAL SALARIES	75,970	104,696	107,929
0517-912-521.000	EMPLOYEE BENEFITS	19,264	27,683	10,500
0517-912-532.000	CONTR SVC CONSULTANT	67,389	84,785	93,000
0517-912-539.019	ADMIN FEES	20,000	20,000	20,000
0517-912-541.000	OFFICE SUPPLIES	217	1,020	1,020
0517-912-542.000	PRINTING	8,009	12,000	12,000
0517-912-543.089	SEMINAR SUPPLIES	36,528	38,267	44,104
0517-912-544.022	POSTAGE	2,593	6,857	6,857
0517-912-547.000	ADVERTISING	2,903	2,040	2,040
0517-912-548.000	RESALE SUPPLIES	1,001	1,530	1,530
0517-912-553.031	STAFF TRAVEL	35	1,020	1,020
0517-912-575.000	TELEPHONE	0	102	0
		-----	-----	-----
	TOTAL PROFESSIONAL DEVELOPMENT	233,909	300,000	300,000
LIFELONG LEARNING				
0517-913-511.000	ADMIN SALARIES - FT	57,378	63,432	0
0517-913-511.500	PRO SALARIES - FT	0	0	73,410
0517-913-512.000	SUPPORT SALARIES - FT	43,772	44,647	45,540
0517-913-513.105	SAL INST SEMINAR	87,730	54,411	52,949
0517-913-518.010	STUDENT EMPLOYEES	0	0	2,500
		-----	-----	-----
	SUBTOTAL SALARIES	188,880	162,490	174,399
0517-913-521.000	EMPLOYEE BENEFITS	21,734	22,700	22,789
0517-913-532.000	CONTR SVC CONSULTANT	24,992	25,500	25,500
0517-913-539.019	ADMIN FEES	17,400	17,400	17,400

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
GENERAL STUDIES				
LIFELONG LEARNING				
0517-913-541.000	OFFICE SUPPLIES	356	1,020	1,020
0517-913-542.000	PRINTING	2,752	1,866	1,866
0517-913-543.089	SEMINAR SUPPLIES	27,379	24,844	12,846
0517-913-544.022	POSTAGE	0	510	510
0517-913-547.000	ADVERTISING	1,204	1,020	1,020
0517-913-548.000	RESALE SUPPLIES	8,215	3,060	4,560
0517-913-553.031	STAFF TRAVEL	1,354	3,060	3,060
0517-913-599.216	VOCATIONAL TRAINING	0	1,530	30
TOTAL LIFELONG LEARNING		294,266	265,000	265,000
COMM'L DRIVER LICENSE TRNG.				
0517-914-512.110	P.T. PROF TECH	0	21,504	0
0517-914-516.110	P.T. CLERICAL	15,983	0	22,372
SUBTOTAL SALARIES		15,983	21,504	22,372
0517-914-532.000	CONTR SVC CONSULTANT	182,500	285,600	285,600
0517-914-539.019	ADMIN FEES	9,000	9,000	9,000
0517-914-541.000	OFFICE SUPPLIES	39	774	774
0517-914-542.000	PRINTING	271	2,807	2,807
0517-914-543.089	SEMINAR SUPPLIES	15	6,133	5,265
0517-914-599.216	VOCATIONAL TRAINING	23,171	39,950	39,950
TOTAL COMM'L DRIVER LICENSE TRNG.		230,979	365,768	365,768
ON-LINE SHORT-TERM TRAINING				
0517-915-516.000	CLERICAL SALARIES - FT	18,834	19,209	19,781
SUBTOTAL SALARIES		18,834	19,209	19,781
0517-915-521.000	EMPLOYEE BENEFITS	2,794	5,560	13,719
0517-915-532.000	CONTR SVC CONSULTANT	33,893	30,231	21,500
0517-915-539.019	ADMIN FEES	1,000	1,000	1,000

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GENERAL STUDIES
ON-LINE SHORT-TERM TRAINING

TOTAL	ON-LINE SHORT-TERM TRAINING	56,521	56,000	56,000
PROFESSIONAL SERVICES HEALTH				
0517-933-511.000	ADMIN SALARIES - FT	32,330	32,977	0
0517-933-511.500	PRO SALARIES - FT	0	0	35,383
0517-933-513.105	SAL INST SEMINAR	16,442	22,456	7,605
0517-933-519.000	SALARIES-OTHER	1,740	2,441	2,490
SUBTOTAL	SALARIES	50,512	57,874	45,478
0517-933-521.000	EMPLOYEE BENEFITS	12,382	12,556	12,575
0517-933-532.000	CONTR SVC CONSULTANT	0	408	15,408
0517-933-532.003	CONTR SVC STIPEND	2,213	5,410	5,410
0517-933-532.105	CONTRACTUAL SERVICE	14,405	23,480	23,480
0517-933-534.000	CNTR SVC MNT & REPRS	0	306	306
0517-933-539.016	BACKGROUND CHECK	7,558	13,280	13,280
0517-933-541.000	OFFICE SUPPLIES	779	2,048	2,048
0517-933-542.000	PRINTING	0	510	510
0517-933-543.000	INSTRUCTIONAL SUPPLIES	5,585	14,582	14,582
0517-933-543.044	SUPPLS CENTRL STORES	395	0	0
0517-933-543.089	SEMINAR SUPPLIES	8,014	10,662	9,553
0517-933-544.022	POSTAGE	0	102	102
0517-933-547.000	ADVERTISING	0	476	476
0517-933-551.000	TRAVEL & MEETINGS	0	306	0
TOTAL	PROFESSIONAL SERVICES HEALTH	101,843	142,000	143,208
WORKFORCE SERV/WDC				
0517-943-543.089	SEMINAR SUPPLIES	119	918	918
0517-943-547.000	ADVERTISING	1,895	1,937	1,937
0517-943-549.100	ASSESSMENT SUPPLIES	12,413	29,214	29,214
0517-943-553.031	STAFF TRAVEL	2,481	7,446	7,446
0517-943-559.000	OTHR CONFR & MTNG EX	0	125	125

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
GENERAL STUDIES					
WORKFORCE SERV/WDC					
	TOTAL	WORKFORCE SERV/WDC	16,908	39,640	39,640
GRUNDY EDUCATION CENTER					
0517-952-541.000		OFFICE SUPPLIES	0	100	100
0517-952-542.000		PRINTING	0	400	100
0517-952-544.022		POSTAGE	0	0	100
0517-952-547.000		ADVERTISING	0	200	200
0517-952-549.100		ASSESSMENT SUPPLIES	958	1,400	700
0517-952-553.031		STAFF TRAVEL	0	900	1,700
	TOTAL	GRUNDY EDUCATION CENTER	958	3,000	2,900
	TOTAL	GENERAL STUDIES	1,717,521	2,064,408	2,065,516
ADMINISTRATION					
PHI THETA KAPPA					
0518-108-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	93	500	500
0518-108-546.011		MEMBERSHIP DUES	4,484	5,000	5,000
0518-108-551.000		TRAVEL & MEETINGS	11,537	3,000	3,000
	TOTAL	PHI THETA KAPPA	16,114	8,500	8,500
	TOTAL	ADMINISTRATION	16,114	8,500	8,500
OTHER					
MUSICA VIVA					
0519-202-590.000		OTHER EXPENDITURES	4,680	0	0
	TOTAL	MUSICA VIVA	4,680	0	0
	TOTAL	OTHER	4,680	0	0
	TOTAL	INSTRUCTION	3,421,509	3,739,973	3,716,816

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT				
LIBRARY CENTER				
LIBRARY				
0521-102-515.120	P.T. ACADEMIC SUPPORT FALL/SPR	0	9,000	9,000
SUBTOTAL SALARIES		0	9,000	9,000
0521-102-542.000	PRINTING	0	300	300
0521-102-543.000	INSTRUCTIONAL SUPPLIES	0	400	400
0521-102-543.115	SUPPLIES LIBRARY	15,059	15,000	15,000
0521-102-544.018	COMPUTER SOFTWARE	14,693	14,000	14,000
0521-102-551.000	TRAVEL & MEETINGS	300	300	300
TOTAL LIBRARY		30,052	39,000	39,000
TOTAL LIBRARY CENTER		30,052	39,000	39,000
COMMUNICATION CENTER				
TESTING SERVICES				
0523-104-512.110	P.T. PROF TECH	0	10,876	27,000
0523-104-516.110	P.T. CLERICAL	31,610	21,938	0
0523-104-518.010	STUDENT EMPLOYEES	3,753	10,000	15,800
0523-104-519.417	TUTORS SALARY ACAD. SKILLS	1,280	3,000	0
SUBTOTAL SALARIES		36,643	45,814	42,800
0523-104-532.000	CONTR SVC CONSULTANT	0	25,000	22,000
0523-104-541.000	OFFICE SUPPLIES	118,175	35,086	15,000
0523-104-542.010	PRNT XEROX CHRGS ALL	0	0	10,000
0523-104-551.000	TRAVEL & MEETINGS	0	0	3,000
TOTAL TESTING SERVICES		154,818	105,900	92,800

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ACADEMIC SUPPORT				
COMMUNICATION CENTER				
iCAMPUS				
0523-105-512.000	SUPPORT SALARIES - FT	26,150	51,000	52,020
0523-105-518.010	STUDENT EMPLOYEES	16,714	12,000	12,360
0523-105-519.058	OTHER-WEB BASED SAL	17,700	15,800	15,800
SUBTOTAL SALARIES		60,564	78,800	80,180
0523-105-521.000	EMPLOYEE BENEFITS	5,579	28,000	27,620
0523-105-532.105	CONTRACTUAL SERVICE	295,709	369,461	431,357
0523-105-542.114	PRINTING XEROX SS	301	1,020	1,020
0523-105-543.000	INSTRUCTIONAL SUPPLIES	12,589	8,831	8,935
0523-105-543.044	SUPPLS CENTRL STORES	191	0	0
0523-105-544.018	COMPUTER SOFTWARE	3,306	16,230	28,230
0523-105-546.000	PUBLICATIONS & DUES	3,304	10,389	10,389
0523-105-551.000	TRAVEL & MEETINGS	9,307	11,220	31,220
0523-105-551.011	PROFESSIONAL DEVEL.	6,655	19,049	19,049
0523-105-586.000	EQUIP-INSTRUCTIONAL	0	0	57,000
TOTAL iCAMPUS		397,505	543,000	695,000
TOTAL COMMUNICATION CENTER		552,323	648,900	787,800
TOTAL ACADEMIC SUPPORT		582,375	687,900	826,800
ADMISSIONS & RECORDS				
ADMISSIONS & RECORDS				
REGISTRATION & RECORDS				
0531-300-539.021	CNTR SC GRDUATION	25,730	27,000	27,000
TOTAL REGISTRATION & RECORDS		25,730	27,000	27,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES					
ADMISSIONS & RECORDS					
ADMISSIONS					
0531-301-541.000	OFFICE SUPPLIES		2,899	5,000	5,000
0531-301-599.093	COLLEGE NIGHT		0	1,500	1,500
			-----	-----	-----
TOTAL	ADMISSIONS		2,899	6,500	6,500
TOTAL	ADMISSIONS & RECORDS		28,629	33,500	33,500
COUNSELING & TESTING					
OFFICE STUD RIGHTS & RESPONSIB					
0532-301-532.000	CONTR SVC CONSULTANT		0	3,500	3,500
			-----	-----	-----
TOTAL	OFFICE STUD RIGHTS & RESPONSIB		0	3,500	3,500
TOTAL	COUNSELING & TESTING		0	3,500	3,500
CAREER SERVICES					
CAREER SERVICES/JOB FAIR					
0535-306-541.000	OFFICE SUPPLIES		1,326	1,100	1,100
0535-306-542.010	PRNT XEROX CHRGS ALL		296	2,525	2,525
0535-306-547.000	ADVERTISING		3,937	3,975	3,975
0535-306-551.000	TRAVEL & MEETINGS		8,036	6,000	6,000
			-----	-----	-----
TOTAL	CAREER SERVICES/JOB FAIR		13,595	13,600	13,600
TOTAL	CAREER SERVICES		13,595	13,600	13,600
STUDENT ACTIVITIES					
STUDENT SERVICES & ACTIVITIES					
0536-306-519.000	SALARIES-OTHER		0	90	0
			-----	-----	-----
SUBTOTAL	SALARIES		0	90	0
0536-306-530.000	CONTRACTUAL SERVICE		14,694	15,910	17,000
0536-306-542.000	PRINTING		1,000	1,000	500
0536-306-549.999	SUPPLIES/OTHER		500	500	500

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STUDENT SERVICES					
STUDENT ACTIVITIES					
STUDENT SERVICES & ACTIVITIES					
0536-306-594.770	SPECIAL PROJECTS		3,377	2,500	2,000
			-----	-----	-----
TOTAL	STUDENT SERVICES & ACTIVITIES		19,571	20,000	20,000
TOTAL	STUDENT ACTIVITIES		19,571	20,000	20,000
OTHER					
STUDENT SERVICES/OTHER GSD					
0539-311-542.010	PRNT XEROX CHRGS ALL		0	1,000	1,000
0539-311-543.000	INSTRUCTIONAL SUPPLIES		8,387	8,600	8,600
0539-311-551.000	TRAVEL & MEETINGS		0	400	400
			-----	-----	-----
TOTAL	STUDENT SERVICES/OTHER GSD		8,387	10,000	10,000
TOTAL	OTHER		8,387	10,000	10,000
TOTAL	STUDENT SERVICES		70,182	80,600	80,600
COMMUNITY SERVICES					
COMMUNITY SERVICES					
CED ANCILLARY PROJECTS					
0541-104-516.000	CLERICAL SALARIES - FT		18,850	19,209	19,781
0541-104-516.110	P.T. CLERICAL		11,642	29,400	25,396
			-----	-----	-----
SUBTOTAL	SALARIES		30,492	48,609	45,177
0541-104-521.000	EMPLOYEE BENEFITS		2,794	5,560	13,719
0541-104-539.000	CONT.SC-OTHER		27,600	28,435	28,435
0541-104-544.022	POSTAGE		53,713	55,579	55,579
0541-104-547.000	ADVERTISING		84,548	96,817	93,090
0541-104-586.000	EQUIP-INSTRUCTIONAL		30,821	20,000	20,000
			-----	-----	-----
TOTAL	CED ANCILLARY PROJECTS		229,968	255,000	256,000
TOTAL	COMMUNITY SERVICES		229,968	255,000	256,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
PUBLIC SERVICES					
OTHER					
CONCERT ARTIST					
0549-783-599.061	MISC EXPENSE		3,447	4,000	4,000
			-----	-----	-----
	TOTAL	CONCERT ARTIST	3,447	4,000	4,000
EPICUREAN FESTIVAL	OF FOOD & WINE TASTING				
0549-784-551.047	TRAVEL/MTGS INSTRUCTOR 11		635	0	0
0549-784-551.048	TRAVEL/MTGS INSTRUCTOR 10		750-	0	0
0549-784-551.050	TRAVEL/MTGS INSTRUCTOR 8		704-	0	0
0549-784-551.051	TRAVEL/MTGS INSTRUCTOR 1		750-	0	0
0549-784-551.052	TRAVEL/MTGS INSTRUCTOR 2		700-	0	0
0549-784-551.053	TRAVEL/MTGS INSTRUCTOR 3		75-	0	0
0549-784-551.054	TRAVEL/MTGS INSTRUCTOR 4		750-	0	0
0549-784-551.055	TRAVEL/MTGS INSTRUCTOR 5		750-	0	0
0549-784-551.057	TRAVEL/MTGS INSTRUCTOR 7		60-	0	0
			-----	-----	-----
	TOTAL	EPICUREAN FESTIVAL OF FOOD & W	3,904-	0	0
	TOTAL	OTHER	457-	4,000	4,000
	TOTAL	PUBLIC SERVICES	229,511	259,000	260,000
FOOD SERVICE					
FOOD SERVICE					
FOOD SERVICE					
0561-021-511.000	ADMIN SALARIES - FT		85,578	87,290	0
0561-021-511.500	PRO SALARIES - FT		0	0	158,648
0561-021-512.000	SUPPORT SALARIES - FT		63,933	65,212	0
0561-021-512.110	P.T. PROF TECH		23,984	28,154	28,714
0561-021-517.000	SERVICE STAFF - FT		464,616	505,000	388,434
0561-021-518.010	STUDENT EMPLOYEES		10,791	11,000	10,000
0561-021-519.024	OVERTIME ALLOCATION		10,462	12,000	9,000
			-----	-----	-----
	SUBTOTAL	SALARIES	659,364	708,656	594,796

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.				
FOOD SERVICE				
FOOD SERVICE				
0561-021-521.000	EMPLOYEE BENEFITS	240,076	242,287	149,000
0561-021-522.000	EMP. BENEFITS- MEALS	20,940	23,000	7,800
0561-021-534.000	CNTR SVC MNT & REPRS	14,450	21,000	15,500
0561-021-541.000	OFFICE SUPPLIES	1,588	1,950	1,400
0561-021-543.015	FOOD SVC MNTNC SUPPL	2,828	5,800	4,800
0561-021-543.801	SUPPLIES-UNIFORMS	3,399	4,000	3,500
0561-021-546.000	PUBLICATIONS & DUES	835	850	850
0561-021-548.003	SUPPLIES-FOOD SERV.	496,707	526,000	471,046
0561-021-549.208	LINENS AND UNIFORMS	7,917	8,000	9,000
0561-021-549.999	SUPPLIES/OTHER	56,132	60,000	52,500
0561-021-551.000	TRAVEL & MEETINGS	544	800	600
0561-021-561.000	RENTAL-FACILITIES	38,950	38,950	0
0561-021-575.000	TELEPHONE	64	0	0
0561-021-594.001	BANK CHARGES	290	307	408
0561-021-594.418	CRDIT CARD CHRGES	39,761	40,000	37,500
TOTAL FOOD SERVICE		1,583,845	1,681,600	1,348,700
FOOD SERVICE/ROMEDEVILLE				
0561-022-517.000	SERVICE STAFF - FT	31,732	29,272	0
SUBTOTAL SALARIES		31,732	29,272	0
0561-022-522.000	EMP. BENEFITS- MEALS	724	1,000	0
0561-022-534.000	CNTR SVC MNT & REPRS	5,546	7,855	0
0561-022-541.000	OFFICE SUPPLIES	450	400	0
0561-022-543.015	FOOD SVC MNTNC SUPPL	0	500	0
0561-022-543.801	SUPPLIES-UNIFORMS	128	250	0
0561-022-548.003	SUPPLIES-FOOD SERV.	23,202	26,248	0
0561-022-549.208	LINENS AND UNIFORMS	1,458	1,500	0
0561-022-549.999	SUPPLIES/OTHER	3,632	4,200	0
0561-022-551.000	TRAVEL & MEETINGS	329	700	0
0561-022-575.000	TELEPHONE	0	75	0

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.				
FOOD SERVICE				
FOOD SERVICE/ROMEOVILLE				
0561-022-594.418	CRDIT CARD CHRGES	875	0	0
TOTAL FOOD SERVICE/ROMEOVILLE		68,076	72,000	0
CULINARY ARTS SPECIAL PROJECTS				
0561-174-540.000	SUPPLIES	0	185	0
TOTAL CULINARY ARTS SPECIAL PROJECTS		0	185	0
TOTAL FOOD SERVICE		1,651,921	1,753,785	1,348,700
BOOKSTORE				
BOOKSTORE				
0562-022-511.000	ADMIN SALARIES - FT	71,469	72,898	0
0562-022-511.500	PRO SALARIES - FT	0	0	75,836
0562-022-512.000	SUPPORT SALARIES - FT	52,025	52,544	53,595
0562-022-516.000	CLERICAL SALARIES - FT	145,191	145,350	100,443
0562-022-516.110	P.T. CLERICAL	228,106	306,000	297,840
0562-022-519.024	OVERTIME ALLOCATION	2,930	0	0
SUBTOTAL SALARIES		499,721	576,792	527,714
0562-022-521.000	EMPLOYEE BENEFITS	129,981	138,109	95,768
0562-022-539.204	CONTRACTUAL SERVICES	34,690	52,623	66,623
0562-022-541.000	OFFICE SUPPLIES	2,166	6,089	6,089
0562-022-544.000	MATERIALS	7,877	6,448	8,448
0562-022-546.000	PUBLICATIONS & DUES	1,230	1,357	3,857
0562-022-547.000	ADVERTISING	313	4,590	4,590
0562-022-548.000	RESALE SUPPLIES	3,708,522	5,096,388	5,087,888
0562-022-551.000	TRAVEL & MEETINGS	7,566	4,080	8,080
0562-022-561.000	RENTAL-FACILITIES	49,500	50,490	50,490
0562-022-575.000	TELEPHONE	78	510	510
0562-022-590.000	OTHER EXPENDITURES	15	204	204
0562-022-594.001	BANK CHARGES	0	1,020	1,020

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.					
BOOKSTORE					
BOOKSTORE					
0562-022-594.418		CRDIT CARD CHRGES	41,382	51,000	51,000
0562-022-710.001		TRANSFER TO ED	175,625	145,500	179,069
0562-022-710.005		TRANS TO AUX FUND	157,517	182,800	184,500
	TOTAL	BOOKSTORE	4,816,183	6,318,000	6,275,850
	TOTAL	BOOKSTORE	4,816,183	6,318,000	6,275,850
CULTURAL SERIES					
GUEST ARTISTS					
0563-004-530.000		CONTRACTUAL SERVICE	1,461	2,000	2,000
	TOTAL	GUEST ARTISTS	1,461	2,000	2,000
STUDENT FEES					
0563-006-534.001		EMERGENCY NOTIFICATION SYSTEM	17,850	20,000	20,000
0563-006-710.005		TRANS TO AUX FUND	122,656	115,300	104,800
	TOTAL	STUDENT FEES	140,506	135,300	124,800
FINE ARTS/ART CLAY					
0563-009-543.311		SUPPLIES ART	2,142	2,500	2,500
	TOTAL	FINE ARTS/ART CLAY	2,142	2,500	2,500
MUSICAL ENSEMBLES					
0563-012-539.005		MUS ENS LIC AGREEMTS	6,291	8,250	8,250
0563-012-551.000		TRAVEL & MEETINGS	8,560	8,000	8,000
	TOTAL	MUSICAL ENSEMBLES	14,851	16,250	16,250
MUSIC USAGE					
0563-013-596.020		MISCELLANEOUS EXPENSES	450	1,000	1,000
	TOTAL	MUSIC USAGE	450	1,000	1,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.					
CULTURAL SERIES					
WORDEATER					
0563-016-512.000	SUPPORT SALARIES - FT		9,967	2,400	2,450
SUBTOTAL SALARIES			9,967	2,400	2,450
0563-016-521.000	EMPLOYEE BENEFITS		0	10	10
0563-016-541.000	OFFICE SUPPLIES		0	1,690	1,640
0563-016-542.000	PRINTING		0	4,000	4,000
0563-016-551.000	TRAVEL & MEETINGS		985	600	600
0563-016-592.001	SCHLRSHPS OTHR AWRDS		0	300	300
TOTAL WORDEATER			10,952	9,000	9,000
BLAZER					
0563-017-512.000	SUPPORT SALARIES - FT		10,000	10,000	10,440
0563-017-518.010	STUDENT EMPLOYEES		3,581	7,700	7,900
SUBTOTAL SALARIES			13,581	17,700	18,340
0563-017-521.000	EMPLOYEE BENEFITS		54	54	55
0563-017-530.000	CONTRACTUAL SERVICE		4,714	9,505	9,065
0563-017-543.000	INSTRUCTIONAL SUPPLIES		852	895	895
0563-017-551.000	TRAVEL & MEETINGS		1,494	3,060	3,060
0563-017-575.000	TELEPHONE		0	0	0
0563-017-590.017	OTHER/COMMISSIONS		3,000	5,500	5,500
TOTAL BLAZER			23,695	36,714	36,915
ART-GUEST ARTIST					
0563-022-530.000	CONTRACTUAL SERVICE		592	1,000	1,000
TOTAL ART-GUEST ARTIST			592	1,000	1,000

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.					
CULTURAL SERIES					
ART-JEWELRY METALSMITHING					
0563-023-548.000	RESALE SUPPLIES		0	2,290	2,290
		-----	-----	-----	-----
TOTAL	ART-JEWELRY METALSMITHING		0	2,290	2,290
TOTAL	CULTURAL SERIES		194,649	206,054	195,755
ATHLETICS					
ATHLETICS ADMINISTR.					
0564-088-511.000	ADMIN SALARIES - FT		96,404	102,167	0
0564-088-511.500	PRO SALARIES - FT		0	0	78,305
0564-088-512.000	SUPPORT SALARIES - FT		101,337	139,978	153,844
0564-088-512.110	P.T. PROF TECH		139,838	144,637	150,398
0564-088-516.000	CLERICAL SALARIES - FT		36,597	0	0
0564-088-518.010	STUDENT EMPLOYEES		0	13,500	13,905
0564-088-519.021	PHONE STIPEND		1,320	1,320	1,320
		-----	-----	-----	-----
SUBTOTAL	SALARIES		375,496	401,602	397,772
0564-088-521.000	EMPLOYEE BENEFITS		75,996	77,125	77,800
0564-088-532.000	CONTR SVC CONSULTANT		28,000	28,000	30,000
0564-088-538.000	INSTRTCNL SVC CONTRA		44,628	40,101	43,101
0564-088-539.000	CONT.SC-OTHER		71	0	0
0564-088-541.000	OFFICE SUPPLIES		0	900	400
0564-088-542.010	PRNT XEROX CHRGS ALL		983	1,597	1,200
0564-088-543.000	INSTRUCTIONAL SUPPLIES		27,653	23,502	22,899
0564-088-543.044	SUPPLS CENTRL STORES		241	0	0
0564-088-546.000	PUBLICATIONS & DUES		13,835	13,835	15,335
0564-088-551.060	POST-SEASON TRAVEL		18,483	50,000	50,000
0564-088-575.000	TELEPHONE		82	0	0
		-----	-----	-----	-----
TOTAL	ATHLETICS ADMINISTR.		585,468	636,662	638,507

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.					
ATHLETICS					
ATHLETICS					
0564-564-543.000		INSTRUCTIONAL SUPPLIES	32,356	31,020	32,125
0564-564-551.000		TRAVEL & MEETINGS	98,969	109,834	108,729
			-----	-----	-----
	TOTAL	ATHLETICS	131,325	140,854	140,854
ATHLETIC EVENT CNTR RENTAL					
0564-600-512.000		SUPPORT SALARIES - FT	0	48,766	49,741
0564-600-512.110		P.T. PROF TECH	0	41,496	42,336
0564-600-518.010		STUDENT EMPLOYEES	0	18,000	18,540
			-----	-----	-----
	SUBTOTAL	SALARIES	0	108,262	110,617
0564-600-521.000		EMPLOYEE BENEFITS	0	27,500	27,583
0564-600-541.000		OFFICE SUPPLIES	0	0	2,000
			-----	-----	-----
	TOTAL	ATHLETIC EVENT CNTR RENTAL	0	135,762	140,200
	TOTAL	ATHLETICS	716,793	913,278	919,561
STUDENT ORGANIZATION					
STUDENT CLUBS					
0565-400-512.110		P.T. PROF TECH	0	21,348	29,428
0565-400-519.000		SALARIES-OTHER	7,013	0	0
			-----	-----	-----
	SUBTOTAL	SALARIES	7,013	21,348	29,428
0565-400-594.437		STUDENT AFFAIRS	2,079	2,300	1,750
0565-400-594.456		STU LOCKER RENTAL	495-	0	0
0565-400-594.530		STUDENT LEADERSHIP	11,156	11,250	10,250
0565-400-594.531		STUDENT GOVERNMENT	4,887	5,000	5,000
0565-400-594.532		CROSS CULTURAL PROGRAMMING	42,316	40,800	42,315
0565-400-594.533		COLLEGIATE COUNCIL	33,752	33,750	34,485
0565-400-594.755		COLLEGE BOWL	454	700	500
0565-400-594.770		SPECIAL PROJECTS	3,285	4,000	3,500

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AUX. ENTERPRISES
EXPENSES2017-18
ACTUAL2018-19
BUDGET2019-20
BUDGETINDEPENDENT OPERAT.
STUDENT ORGANIZATION
STUDENT CLUBS

TOTAL	STUDENT CLUBS	104,447	119,148	127,228
TOTAL	STUDENT ORGANIZATION	104,447	119,148	127,228
L J RENAISSANCE CNTR				
CAMPUS FACILITY RENTAL				
0567-205-512.000	SUPPORT SALARIES - FT	79,469	74,138	75,621
0567-205-512.110	P.T. PROF TECH	37,139	0	0
0567-205-516.110	P.T. CLERICAL	19,415	15,670	16,140
0567-205-517.004	POLICE SALARY ALLOCATION	0	8,500	8,500
0567-205-517.005	FACILITY SALARY ALLOCATION	0	8,500	8,500
0567-205-518.010	STUDENT EMPLOYEES	17,995	0	0
0567-205-519.021	PHONE STIPEND	240	240	240
SUBTOTAL	SALARIES	154,258	107,048	109,001
0567-205-521.000	EMPLOYEE BENEFITS	32,067	27,900	27,909
0567-205-541.000	OFFICE SUPPLIES	319	500	500
0567-205-547.000	ADVERTISING	0	500	500
0567-205-551.000	TRAVEL & MEETINGS	475	500	500
TOTAL	CAMPUS FACILITY RENTAL	187,119	136,448	138,410
TOTAL	L J RENAISSANCE CNTR	187,119	136,448	138,410
OTHER				
EARLY CHILDHOOD CENTER				
0569-069-512.000	SUPPORT SALARIES - FT	57,863	58,559	59,730
0569-069-512.110	P.T. PROF TECH	42,820	49,541	49,338
0569-069-516.110	P.T. CLERICAL	16,174	16,630	17,130
0569-069-517.001	SERVICE STAFF PT	11,420	9,572	9,860
0569-069-518.010	STUDENT EMPLOYEES	0	5,200	5,356
0569-069-519.024	OVERTIME ALLOCATION	1,289	1,428	1,428

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT. OTHER EARLY CHILDHOOD CENTER				
SUBTOTAL SALARIES		129,566	140,930	142,842
0569-069-521.000	EMPLOYEE BENEFITS	27,499	27,727	27,888
0569-069-541.000	OFFICE SUPPLIES	994	1,268	1,268
0569-069-542.010	PRNT XEROX CHRGS ALL	119	306	306
0569-069-543.000	INSTRUCTIONAL SUPPLIES	1,179	1,183	1,183
0569-069-546.000	PUBLICATIONS & DUES	1,050	1,114	1,114
0569-069-549.509	SUPP. CHILD CARE FOO	10,445	17,340	17,317
0569-069-551.000	TRAVEL & MEETINGS	1,853	2,142	2,142
0569-069-575.000	TELEPHONE	16	0	0
TOTAL EARLY CHILDHOOD CENTER		172,721	192,010	194,060
AUTO SHOP TECHNOLOGY				
0569-070-512.000	SUPPORT SALARIES - FT	46,174	47,097	48,040
SUBTOTAL SALARIES		46,174	47,097	48,040
0569-070-541.050	SHOP VEHICLE PARTS	1,042	5,000	5,000
0569-070-541.056	SUPPLIES/SMALL TOOLS	10,048	15,000	15,000
0569-070-543.203	SERVICE SUPPLIES	44,143	90,000	90,000
0569-070-543.301	AUTO WARRANTY PARTS	1,370	5,000	5,000
0569-070-547.000	ADVERTISING	0	1,000	1,000
0569-070-548.000	RESALE SUPPLIES	131,533	210,000	210,000
TOTAL AUTO SHOP TECHNOLOGY		234,310	373,097	374,040
OUTSIDE TRANSPORTATION				
0569-073-599.316	TRANSPORTATION	5,000	5,000	5,000
TOTAL OUTSIDE TRANSPORTATION		5,000	5,000	5,000

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AUX. ENTERPRISES EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.				
OTHER				
GREENHOUSE				
0569-090-512.000	SUPPORT SALARIES - FT	62,541	63,562	64,833
0569-090-518.010	STUDENT EMPLOYEES	28,879	34,500	35,535
		-----	-----	-----
	SUBTOTAL SALARIES	91,420	98,062	100,368
0569-090-521.000	EMPLOYEE BENEFITS	27,449	27,774	27,775
0569-090-534.000	CNTR SVC MNT & REPRS	0	4,000	4,000
0569-090-543.105	INSTR SUPPLIES FUEL	411	600	600
0569-090-548.000	RESALE SUPPLIES	79,472	99,964	99,957
		-----	-----	-----
	TOTAL GREENHOUSE	198,752	230,400	232,700
HILLS STUDENT VET FEEDING PROG				
0569-095-543.025	FACILITY SUPPLIES	0	2,000	2,000
		-----	-----	-----
	TOTAL HILLS STUDENT VET FEEDING PROG	0	2,000	2,000
JJC FARMLAND LAB				
0569-101-512.101	FARM OPER. MANAGER	61,346	57,200	57,227
		-----	-----	-----
	SUBTOTAL SALARIES	61,346	57,200	57,227
0569-101-521.000	EMPLOYEE BENEFITS	22,913	28,025	27,685
0569-101-534.103	MACHINE REPAIR AND PARTS	15,930	12,000	10,500
0569-101-539.102	CNTR SVC MCHN LEASE	0	1,000	2,000
0569-101-540.000	SUPPLIES	2,093-	1,000	1,500
0569-101-543.101	INSTR SUPPLIES FERTL	14,010	17,000	17,000
0569-101-543.105	INSTR SUPPLIES FUEL	1,837	1,800	1,800
0569-101-552.101	JJC FARM TRAVEL	1,500	1,500	1,500
0569-101-565.101	JJC FARM INSURANCE	2,003	2,000	2,000
		-----	-----	-----
	TOTAL JJC FARMLAND LAB	117,446	121,525	121,212

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INDEPENDENT OPERAT.					
OTHER					
STUDENT ID'S					
0569-120-516.110	P.T. CLERICAL		34,910	36,407	38,224
0569-120-519.024	OVERTIME ALLOCATION		37	0	0
			-----	-----	-----
	SUBTOTAL SALARIES		34,947	36,407	38,224
0569-120-540.000	SUPPLIES		19,330	19,900	19,650
0569-120-544.018	COMPUTER SOFTWARE		5,250	5,000	5,250
0569-120-551.000	TRAVEL & MEETINGS		16	100	100
0569-120-587.000	EQUIPMENT-SERVICE		18,753	0	0
			-----	-----	-----
	TOTAL STUDENT ID'S		78,296	61,407	63,224
FAX SERVICE-LIBRARY					
0569-122-540.000	SUPPLIES		0	200	100
0569-122-575.000	TELEPHONE		4	0	0
			-----	-----	-----
	TOTAL FAX SERVICE-LIBRARY		4	200	100
	TOTAL OTHER		806,529	985,639	992,336
	TOTAL INDEPENDENT OPERAT.		8,477,641	10,432,352	9,997,840
INSTITUT. EXPENSE					
INSTITUT. EXPENSE					
INSTITUTIONAL EXP					
0592-112-590.000	OTHER EXPENDITURES		1,138	0	0
			-----	-----	-----
	TOTAL INSTITUTIONAL EXP		1,138	0	0
	TOTAL INSTITUT. EXPENSE		1,138	0	0

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT					
CAMPUS SERVICES					
CAMP SERV-PRKNG FINE					
0593-204-539.016	BACKGROUND CHECK	3,930	3,000	3,000	
0593-204-587.000	EQUIPMENT-SERVICE	37,188	0	0	
0593-204-599.491	STU PARKING FINE EXP	21,923	30,000	30,000	
		-----	-----	-----	
TOTAL	CAMP SERV-PRKNG FINE	63,041	33,000	33,000	
TOTAL	CAMPUS SERVICES	63,041	33,000	33,000	
DATA PROCESSING					
TECHNOLOGY ACTION PLAN					
0595-116-532.000	CONTR SVC CONSULTANT	0	0	72,409	
0595-116-534.000	CNTR SVC MNT & REPRS	128,748	0	0	
0595-116-534.058	CONTRACTUAL-NEW INITIATIVES	404,121	225,840	0	
0595-116-541.358	COMPUTERS	497,568	570,446	570,446	
0595-116-541.558	DISASTER RECOVERY	86,237	158,569	138,949	
0595-116-544.018	COMPUTER SOFTWARE	149,594	156,745	88,970	
0595-116-544.058	PROJECTORS	65,993	67,320	81,000	
0595-116-553.010	TRAINING	0	4,080	4,080	
0595-116-575.006	INTERNET DATA CIRCUIT	55,910	88,000	76,596	
0595-116-584.558	EQUIPMENT	459,055	629,000	367,550	
		-----	-----	-----	
TOTAL	TECHNOLOGY ACTION PLAN	1,847,226	1,900,000	1,400,000	
ERP IMPLEMENTATION					
0595-117-512.000	SUPPORT SALARIES - FT	0	0	250,000	
		-----	-----	-----	
SUBTOTAL	SALARIES	0	0	250,000	
0595-117-532.000	CONTR SVC CONSULTANT	0	0	400,000	
0595-117-534.058	CONTRACTUAL-NEW INITIATIVES	0	0	1,300,000	
0595-117-544.018	COMPUTER SOFTWARE	0	0	900,000	
		-----	-----	-----	
TOTAL	ERP IMPLEMENTATION	0	0	2,850,000	
TOTAL	DATA PROCESSING	1,847,226	1,900,000	4,250,000	

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		AUX. ENTERPRISES EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT DATA PROCESSING ERP IMPLEMENTATION					
TOTAL	INSTITUT. SUPPORT		1,911,405	1,933,000	4,283,000
TOTAL	AUX. ENTERPRISES		14,692,623	17,132,825	19,165,056

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RESTRICT. PURP. FUND REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
STATE GOVT SOURCES				
0616-517-421.000	ICCB STATE GRANTS	580,724	427,750	400,000
0616-519-421.000	ICCB STATE GRANTS	1,433,966	786,000	800,000
0619-932-421.000	ICCB STATE GRANTS	130,591	114,827	75,000
0634-314-421.000	ICCB STATE GRANTS	2,837,796	0	0
0613-516-423.001	I.S.B.E. VOC. EDU. REV.	14,000	0	0
0619-948-423.935	PROG IMPROVEMENT REV	63,873	63,873	0
0611-030-429.000	OTHER STATE SOURCES	10,000	0	0
0611-045-429.000	OTHER STATE SOURCES	7,226	0	0
0642-476-429.000	OTHER STATE SOURCES	47,550	57,938	84,621
0699-800-429.000	OTHER STATE SOURCES	35,723,183	20,000,000	20,000,000
		-----	-----	-----
	TOTAL STATE GOVT SOURCES	40,848,909	21,450,388	21,359,621
FED GOVT SOURCES				
0616-513-431.000	DEPT OF EDUCATION	63,278	664,000	600,000
0616-516-431.000	DEPT OF EDUCATION	31,185	45,000	45,000
0619-035-431.000	DEPT OF EDUCATION	47,950	0	0
0619-958-431.000	DEPT OF EDUCATION	84,072	0	0
0619-959-431.000	DEPT OF EDUCATION	391,511	0	0
0619-960-431.000	DEPT OF EDUCATION	0	445,180	0
0619-961-431.000	DEPT OF EDUCATION	0	0	425,979
0641-409-431.000	DEPT OF EDUCATION	102,858	0	0
0641-410-431.000	DEPT OF EDUCATION	227,458	0	0
0641-411-431.000	DEPT OF EDUCATION	0	260,760	0
0641-412-431.000	DEPT OF EDUCATION	0	0	240,000
0663-070-431.000	DEPT OF EDUCATION	0	0	89,769
0634-305-431.305	DOE INCOME - PELL	12,475,855	15,000,000	15,000,000
0634-306-431.306	DOE INCOME - SEOG	204,504	184,077	300,000
0634-308-431.308	DIRECT LOAN REVENUE	4,855,782	10,000,000	10,000,000
0619-550-431.528	PROJ ADV REV	296,659	0	0
0619-551-431.528	PROJ ADV REV	0	423,121	0
0619-552-431.528	PROJ ADV REV	0	0	378,361
0619-559-431.528	PROJ ADV REV	73,185	0	0
0614-949-431.949	PERKINS REVENUE	492,200	469,479	510,391
0614-951-431.949	PERKINS REVENUE	0	0	50,000

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RESTRICT. PURP. FUND REVENUES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
FED GOVT SOURCES				
0642-503-432.509	DEPT OF LABOR WIA REVENUE	283,597	215,352	215,352
0642-505-432.509	DEPT OF LABOR WIA REVENUE	344,629	338,847	308,434
0642-616-432.509	DEPT OF LABOR WIA REVENUE	210,692	205,674	181,402
0642-631-432.509	DEPT OF LABOR WIA REVENUE	1,442,449	1,657,460	1,657,460
0634-301-433.001	FEDERAL WORK STUDY	12,267	20,000	100,800
0634-303-433.001	FEDERAL WORK STUDY	156,389	158,429	149,200
0634-303-433.002	REV CWS PRIOR YR	13,665	0	0
0641-110-433.300	REVENUE DEPT OF HUMAN SERVICES	80,665	156,108	0
0614-968-439.000	OTHER FED. GOVT	7,412	0	0
0619-040-439.000	OTHER FED. GOVT	11,846	0	0
0619-962-439.000	OTHER FED. GOVT	7,500	0	0
0632-310-439.000	OTHER FED. GOVT	3,772	0	0
0642-442-439.000	OTHER FED. GOVT	83,096	0	0
0642-443-439.000	OTHER FED. GOVT	13,583	0	0
0619-027-439.010	NATL. SCIENCE FOUND.--REV.	34,952	0	0
0619-034-439.010	NATL. SCIENCE FOUND.--REV.	11,213	0	0
0619-047-439.010	NATL. SCIENCE FOUND.--REV.	23,007	0	0
0619-049-439.010	NATL. SCIENCE FOUND.--REV.	0	138,201	0
0619-050-439.010	NATL. SCIENCE FOUND.--REV.	0	0	139,538
TOTAL		22,087,231	30,381,688	30,391,686
NON-GOVT GIFTS, GRNT				
0610-015-481.000	NONGOVERNMENTAL GIFTS/GRTS	392	0	0
0619-036-481.000	NONGOVERNMENTAL GIFTS/GRTS	10,812	0	0
0619-038-481.000	NONGOVERNMENTAL GIFTS/GRTS	8,013	0	0
0619-039-481.000	NONGOVERNMENTAL GIFTS/GRTS	2,575	0	0
0619-041-481.000	NONGOVERNMENTAL GIFTS/GRTS	5,000	0	0
0619-042-481.000	NONGOVERNMENTAL GIFTS/GRTS	1,069	0	0
0619-048-481.000	NONGOVERNMENTAL GIFTS/GRTS	9,579	0	0
0692-400-481.000	NONGOVERNMENTAL GIFTS/GRTS	28,486	0	0
0696-963-481.000	NONGOVERNMENTAL GIFTS/GRTS	131,805	157,615	168,638
TOTAL		197,731	157,615	168,638

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	RESTRICT. PURP. FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
OTHER REVENUES				
0634-304-499.000	OTHER REVENUE	0	0	3,000
0663-075-499.000	OTHER REVENUE	4,800	0	0
0610-009-499.017	AWARDS FOR EXCELLENCE	5,046	0	0
0610-016-499.017	AWARDS FOR EXCELLENCE	3,175	0	0
0616-511-499.017	AWARDS FOR EXCELLENCE	2,950	0	0
0618-553-499.017	AWARDS FOR EXCELLENCE	3,143	0	0
0623-101-499.017	AWARDS FOR EXCELLENCE	1,503	0	0
0635-305-499.017	AWARDS FOR EXCELLENCE	13,642	0	0
0695-116-499.017	AWARDS FOR EXCELLENCE	24,284	0	0
0682-112-499.063	COLLECTIONS-MISC. REVENUE	2,176	20,000	20,000
		-----	-----	-----
TOTAL	OTHER REVENUES	60,719	20,000	23,000
TRANS FROM OTHER FUNDS				
0696-963-720.001	TRANS FROM ED FUND	474,507	502,920	544,286
		-----	-----	-----
TOTAL	TRANS FROM OTHER FUNDS	474,507	502,920	544,286
TOTAL	RESTRICT. PURP. FUND	63,669,097	52,512,611	52,487,231

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
INSTRUCTION					
NATURAL SCI & P.E.					
0610-009-543.027	SUPPLIES-AWARDS FOR EXCELLENCE	5,046	0	0	
	TOTAL	5,046	0	0	
TECH OCCUPATIONAL					
0610-015-518.010	STUDENT EMPLOYEES	392	0	0	
	SUBTOTAL SALARIES	392	0	0	
	TOTAL	392	0	0	
CULINARY ARTS					
0610-016-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	3,175	0	0	
	TOTAL	3,175	0	0	
	TOTAL	8,613	0	0	
BACCAL-ORIENT TRNSFR					
IBHE NURSE EDUCATOR					
0611-030-519.000	SALARIES-OTHER	10,000	0	0	
	TOTAL	10,000	0	0	
IL COOP WORK STUDY FY18					
0611-045-518.157	STUDENT INTERN	4,526	0	0	
	SUBTOTAL SALARIES	4,526	0	0	
0611-045-531.111	AUDIT SVC GRANT	500	0	0	
0611-045-532.003	CONTR SVC STIPEND	2,200	0	0	
	TOTAL	7,226	0	0	
	TOTAL	17,226	0	0	

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
GENERAL STUDIES				
IL GAST GRANT AGRICULTURAL EDU				
0613-516-539.401	STUDENT STIPENDS	9,744	0	0
0613-516-592.000	HONORS SCHOLARSHIP	4,256	0	0
		-----	-----	-----
TOTAL	IL GAST GRANT AGRICULTURAL EDU	14,000	0	0
TOTAL	GENERAL STUDIES	14,000	0	0
EVENING SCHOOL				
SURS CLEARING				
0614-001-596.520	SURS CLRNG GRNT PERS	6,194-	140,000	0
0614-001-599.000	INDIRECT COST-LOCAL	0	140,000-	0
		-----	-----	-----
TOTAL	SURS CLEARING	6,194-	0	0
CARL PERKINS				
0614-949-512.016	SUPPORT SALARIES - PT SURS	0	0	41,633
0614-949-512.116	P.T. PROF TECH GRNT/SURS	10,837	21,000	0
0614-949-513.016	INSTRUCTOR GRANT/SURS	19,343	4,500	0
0614-949-514.016	INSTR PT GRANT/SURS	2,883	23,000	0
0614-949-515.126	COUNSELOR PART TIME FALL/SP GR	16,084	21,000	0
0614-949-518.010	STUDENT EMPLOYEES	179	0	0
0614-949-518.157	STUDENT INTERN	0	40,000	0
0614-949-519.046	SALARY OTHER/SURS	4,188	0	0
0614-949-519.116	P.T. SUP STAFF SURS	4,865	7,000	0
		-----	-----	-----
SUBTOTAL	SALARIES	58,379	116,500	41,633
0614-949-521.000	EMPLOYEE BENEFITS	7,586	16,600	0
0614-949-530.000	CONTRACTUAL SERVICE	3,580	4,000	0
0614-949-532.000	CONTR SVC CONSULTANT	0	30,000	0
0614-949-532.010	CONTR SVC MAINTNEANCE	24,750	0	0
0614-949-532.414	CONTR SVC - CHILD CARE	6,225	10,000	0
0614-949-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	215,762	151,729	468,758
0614-949-544.018	COMPUTER SOFTWARE	48,154	0	0

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
EVENING SCHOOL					
CARL PERKINS					
0614-949-552.590		TRAVEL FOOD EXP	257	0	0
0614-949-553.020		TRAVEL - ADMIN	12,200	6,150	0
0614-949-586.000		EQUIP-INSTRUCTIONAL	115,309	134,500	0
	TOTAL	CARL PERKINS	492,202	469,479	510,391
CTE - PERKINS LEADERSHIP					
0614-951-519.046		SALARY OTHER/SURS	0	0	24,000
	SUBTOTAL	SALARIES	0	0	24,000
0614-951-521.000		EMPLOYEE BENEFITS	0	0	3,418
0614-951-530.000		CONTRACTUAL SERVICE	0	0	11,000
0614-951-532.000		CONTR SVC CONSULTANT	0	0	1,015
0614-951-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	0	0	567
0614-951-553.010		TRAINING	0	0	7,500
0614-951-599.000		INDIRECT COST-LOCAL	0	0	2,500
	TOTAL	CTE - PERKINS LEADERSHIP	0	0	50,000
SPECIAL POPULATIONS GRANT					
0614-968-514.016		INSTR PT GRANT/SURS	6,842	0	0
	SUBTOTAL	SALARIES	6,842	0	0
0614-968-521.000		EMPLOYEE BENEFITS	570	0	0
	TOTAL	SPECIAL POPULATIONS GRANT	7,412	0	0
	TOTAL	EVENING SCHOOL	493,420	469,479	560,391

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
SUMMER SCHOOL				
USDA FARMERS MARKET				
0616-511-539.023	CONT SRV/FNDS FOR EXCELLENCE	2,950	0	0
TOTAL		2,950	0	0
ADULT ED FEDERAL BASIC				
0616-513-511.506	PRO SALARIES - FT SURS	0	0	39,137
0616-513-512.006	SUPPORT SALARIES - FT SURS	0	0	45,503
0616-513-512.016	SUPPORT SALARIES - PT SURS	0	85,729	0
0616-513-514.011	INSTR SALARIES P.T.	23,387	0	0
0616-513-514.016	INSTR PT GRANT/SURS	27,375	435,000	316,457
0616-513-516.016	CLERICAL SALARIES - PT SURS	0	0	20,198
0616-513-516.116	P.T. CLERICAL GRNT SURS	1,158	24,178	0
0616-513-519.001	OTHER PART TIME	4,917	0	0
0616-513-519.006	SAL. OTHER/MENTOR	0	20,000	20,000
SUBTOTAL SALARIES		56,837	564,907	441,295
0616-513-521.000	EMPLOYEE BENEFITS	144	35,592	84,255
0616-513-543.111	INSTR SUPPLIES GRNT	4,155	23,001	34,650
0616-513-549.999	SUPPLIES/OTHER	0	30,000	30,000
0616-513-551.007	STUDENT TRANSPORTATION	750-	1,800	1,800
0616-513-551.011	PROFESSIONAL DEVEL.	387	0	0
0616-513-590.000	OTHER EXPENDITURES	2,505	8,700	8,000
TOTAL		63,278	664,000	600,000
ADULT ED FEDERAL IEL/CE				
0616-516-513.016	INSTRUCTOR GRANT/SURS	8,060	8,221	6,523
0616-516-513.026	FT FAC. OVERLOAD GRNT/SURS	3,983	0	0
0616-516-513.100	P.T. FAC - FALL/SPRG	17,012	0	0
0616-516-514.016	INSTR PT GRANT/SURS	0	28,000	24,355
SUBTOTAL SALARIES		29,055	36,221	30,878

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
SUMMER SCHOOL				
ADULT ED FEDERAL IEL/CE				
0616-516-521.000	EMPLOYEE BENEFITS	2,131	2,258	7,269
0616-516-543.111	INSTR SUPPLIES GRNT	0	4,521	4,853
0616-516-561.000	RENTAL-FACILITIES	0	2,000	2,000
		-----	-----	-----
TOTAL	ADULT ED FEDERAL IEL/CE	31,186	45,000	45,000
ADULT ED STATE PERFORMANCE				
0616-517-511.111	ADMIN. SAL.-GRANT	25,602	0	0
0616-517-512.000	SUPPORT SALARIES - FT	0	0	53,532
0616-517-512.005	PROF/TECH LITERACY SERVICES	0	52,481	0
0616-517-512.015	PROF/TECH DATA/INFORMATION	500	0	0
0616-517-512.102	PROF/TECH TESTING	25,658	5,760	0
0616-517-516.000	CLERICAL SALARIES - FT	0	0	39,876
0616-517-516.010	CLERICAL SALARIES - FT SURS	0	0	13,160
0616-517-516.015	OFFICE STAFF DATA/INFORMATION	24,297	89,942	0
0616-517-518.010	STUDENT EMPLOYEES	1,611	0	0
0616-517-519.000	SALARIES-OTHER	5,622	10,000	20,760
0616-517-519.001	OTHER PART TIME	660	0	0
0616-517-519.017	STAFF TRAINING/WORKSHOP	14,555	5,000	10,000
		-----	-----	-----
SUBTOTAL	SALARIES	98,505	163,183	137,328
0616-517-521.000	EMPLOYEE BENEFITS	25,063	96,246	45,168
0616-517-541.000	OFFICE SUPPLIES	0	12,000	12,000
0616-517-543.000	INSTRUCTIONAL SUPPLIES	428,807	74,691	98,504
0616-517-549.999	SUPPLIES/OTHER	0	5,000	10,000
0616-517-551.007	STUDENT TRANSPORTATION	1,505	35,000	35,000
0616-517-551.011	PROFESSIONAL DEVEL.	16,398	10,000	15,000
0616-517-553.020	TRAVEL - ADMIN	3,421	5,000	5,000
0616-517-561.000	RENTAL-FACILITIES	3,000	11,630	12,000
0616-517-590.000	OTHER EXPENDITURES	3,223	0	0
0616-517-599.470	TUITION EXPENSE	802	15,000	30,000
		-----	-----	-----
TOTAL	ADULT ED STATE PERFORMANCE	580,724	427,750	400,000

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
SUMMER SCHOOL				
ADULT ED STATE BASIC				
0616-519-511.111	ADMIN. SAL.-GRANT	52,627	0	0
0616-519-511.500	PRO SALARIES - FT	0	0	65,227
0616-519-512.000	SUPPORT SALARIES - FT	0	95,768	78,885
0616-519-512.001	PROF TECH SAL PT	24,460	0	0
0616-519-512.005	PROF/TECH LITERACY SERVICES	18,388	0	0
0616-519-512.007	PROF/TECH GUIDANCE	90,122	0	0
0616-519-513.000	INSTRUCTIONAL (F.T.)	57,039	65,768	0
0616-519-513.004	INSTR SUPPORT GEN ADMIN	13,670	0	0
0616-519-513.016	INSTRUCTOR GRANT/SURS	7,440	0	0
0616-519-514.011	INSTR SALARIES P.T.	843,760	435,000	441,282
0616-519-516.000	CLERICAL SALARIES - FT	44,970	0	20,771
0616-519-516.010	CLERICAL SALARIES - FT SURS	0	0	11,424
0616-519-516.110	P.T. CLERICAL	20,909	0	0
0616-519-518.010	STUDENT EMPLOYEES	1,611	0	0
0616-519-519.000	SALARIES-OTHER	0	10,000	0
0616-519-519.001	OTHER PART TIME	25,892	0	10,000
0616-519-519.017	STAFF TRAINING/WORKSHOP	4,950	20,000	10,000
0616-519-519.407	TUTORS-PART TIME	493	0	0
SUBTOTAL SALARIES		1,206,331	626,536	637,589
0616-519-521.000	EMPLOYEE BENEFITS	101,292	41,213	55,630
0616-519-543.111	INSTR SUPPLIES GRNT	68,515	70,251	58,781
0616-519-549.999	SUPPLIES/OTHER	12,205	10,000	10,000
0616-519-551.007	STUDENT TRANSPORTATION	9,972	0	0
0616-519-551.011	PROFESSIONAL DEVEL.	11,200	10,000	10,000
0616-519-553.020	TRAVEL - ADMIN	816	0	0
0616-519-561.000	RENTAL-FACILITIES	14,370	8,000	8,000
0616-519-599.470	TUITION EXPENSE	9,267	20,000	20,000
TOTAL	ADULT ED STATE BASIC	1,433,968	786,000	800,000
TOTAL	SUMMER SCHOOL	2,112,106	1,922,750	1,845,000

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
ADMINISTRATION					
PROJECT ACHIEVE OTHER					
0618-553-551.028	CONF/MTG FUNDS FOR EXCELL		3,143	0	0
			-----	-----	-----
TOTAL	PROJECT ACHIEVE OTHER		3,143	0	0
TOTAL	ADMINISTRATION		3,143	0	0
OTHER					
NSF-ATE					
0619-027-512.116	P.T. PROF TECH GRNT/SURS		1,674	0	0
0619-027-513.016	INSTRUCTOR GRANT/SURS		4,231	0	0
			-----	-----	-----
SUBTOTAL	SALARIES		5,905	0	0
0619-027-521.000	EMPLOYEE BENEFITS		1,946	0	0
0619-027-532.004	CONTR SVC MENTORS		1,500	0	0
0619-027-532.114	THIRD PARTY EVALUATR		4,000	0	0
0619-027-539.022	CONTR SERVICES OTHER		3,800	0	0
0619-027-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT		7,091	0	0
0619-027-542.000	PRINTING		3,983	0	0
0619-027-551.000	TRAVEL & MEETINGS		2,922	0	0
0619-027-552.590	TRAVEL FOOD EXP		343	0	0
0619-027-599.000	INDIRECT COST-LOCAL		3,462	0	0
			-----	-----	-----
TOTAL	NSF-ATE		34,952	0	0
ACADEMIC & ADM EQUIP					
0619-028-581.000	SITE ACQUISITION		32,554	0	0
			-----	-----	-----
TOTAL	ACADEMIC & ADM EQUIP		32,554	0	0
ISU NOYCE SCHOLARSHIPS STEM					
0619-034-511.016	ADMIN SALARIES - PT SURS		3,122	0	0
0619-034-514.011	INSTR SALARIES P.T.		3,960	0	0
			-----	-----	-----
SUBTOTAL	SALARIES		7,082	0	0

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
OTHER				
ISU NOYCE SCHOLARSHIPS STEM				
0619-034-521.000	EMPLOYEE BENEFITS	598	0	0
0619-034-599.000	INDIRECT COST-LOCAL	3,533	0	0
		-----	-----	-----
TOTAL	ISU NOYCE SCHOLARSHIPS STEM	11,213	0	0
STRENGTH INTL STUDIES YR 3				
0619-035-513.016	INSTRUCTOR GRANT/SURS	3,360	0	0
0619-035-519.046	SALARY OTHER/SURS	28,208	0	0
0619-035-519.913	SALARY CASH MATCH	3,360	0	0
0619-035-519.914	JJC SALARY MATCH	3,360-	0	0
		-----	-----	-----
SUBTOTAL	SALARIES	31,568	0	0
0619-035-520.013	FRIN BENE CASH MATCH	437	0	0
0619-035-520.014	JJC FRINGE MATCH	437-	0	0
0619-035-521.000	EMPLOYEE BENEFITS	3,611	0	0
0619-035-551.000	TRAVEL & MEETINGS	5,507-	0	0
0619-035-592.001	SCHLRSHPS OTHR AWRDS	17,493	0	0
0619-035-599.000	INDIRECT COST-LOCAL	785	0	0
0619-035-599.023	OTHER CASH MATCH	750	0	0
0619-035-599.024	JJC OTHER MATCH	750-	0	0
0619-035-599.033	IN-KIND MATCH	1,141	0	0
0619-035-599.036	MATCH - PARKLAND COLLEGE	1,141-	0	0
		-----	-----	-----
TOTAL	STRENGTH INTL STUDIES YR 3	47,950	0	0
FOUNDATION/CITGO STEM ACAD GRT				
0619-036-514.016	INSTR PT GRANT/SURS	8,445	0	0
		-----	-----	-----
SUBTOTAL	SALARIES	8,445	0	0
0619-036-521.000	EMPLOYEE BENEFITS	377	0	0
0619-036-543.000	INSTRUCTIONAL SUPPLIES	1,990	0	0

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
OTHER				
FOUNDATION/CITGO STEM ACAD GRT				
TOTAL	FOUNDATION/CITGO STEM ACAD GRT	10,812	0	0
CONSTELLATION E2 ENERGY TO EDU				
0619-038-512.126	PT SUPPORT LAB ASST	2,784	0	0
0619-038-513.016	INSTRUCTOR GRANT/SURS	4,530	0	0
SUBTOTAL	SALARIES	7,314	0	0
0619-038-521.000	EMPLOYEE BENEFITS	138	0	0
0619-038-543.000	INSTRUCTIONAL SUPPLIES	561	0	0
TOTAL	CONSTELLATION E2 ENERGY TO EDU	8,013	0	0
NRA FOUNDATION TEACH FREEDOM				
0619-039-543.000	INSTRUCTIONAL SUPPLIES	1,825	0	0
0619-039-543.089	SEMINAR SUPPLIES	750	0	0
TOTAL	NRA FOUNDATION TEACH FREEDOM	2,575	0	0
URBAN COMMUNITY FORESTRY GRANT				
0619-040-519.046	SALARY OTHER/SURS	1,108	0	0
0619-040-519.913	SALARY CASH MATCH	25,844	0	0
0619-040-519.914	JJC SALARY MATCH	25,844-	0	0
SUBTOTAL	SALARIES	1,108	0	0
0619-040-520.013	FRIN BENE CASH MATCH	6,294	0	0
0619-040-520.014	JJC FRINGE MATCH	6,294-	0	0
0619-040-521.000	EMPLOYEE BENEFITS	138	0	0
0619-040-532.000	CONTR SVC CONSULTANT	10,600	0	0
0619-040-599.023	OTHER CASH MATCH	565	0	0
0619-040-599.024	JJC OTHER MATCH	565-	0	0
TOTAL	URBAN COMMUNITY FORESTRY GRANT	11,846	0	0

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION					
OTHER					
DART FOUND STEM AMBASSADORS PR					
0619-041-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	5,000	0	0
	TOTAL	DART FOUND STEM AMBASSADORS PR	5,000	0	0
FEED A BEE					
0619-042-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	1,069	0	0
	TOTAL	FEED A BEE	1,069	0	0
NSF S-STEM					
0619-047-512.016		SUPPORT SALARIES - PT SURS	3,000	0	0
	SUBTOTAL	SALARIES	3,000	0	0
0619-047-521.000		EMPLOYEE BENEFITS	390	0	0
0619-047-551.005		STUDENT TRAVEL	57	0	0
0619-047-592.001		SCHLRSHPS OTHR AWRDS	18,000	0	0
0619-047-599.000		INDIRECT COST-LOCAL	1,560	0	0
	TOTAL	NSF S-STEM	23,007	0	0
FY18 CONSTELLATION ENERGY 2 ED					
0619-048-512.126		PT SUPPORT LAB ASST	1,090	0	0
0619-048-513.016		INSTRUCTOR GRANT/SURS	2,615	0	0
	SUBTOTAL	SALARIES	3,705	0	0
0619-048-521.000		EMPLOYEE BENEFITS	79	0	0
0619-048-543.000		INSTRUCTIONAL SUPPLIES	5,795	0	0
	TOTAL	FY18 CONSTELLATION ENERGY 2 ED	9,579	0	0

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTRUCTION				
OTHER				
NSF S-STEM YEAR 2				
0619-049-512.016	SUPPORT SALARIES - PT SURS	0	6,000	0
0619-049-513.016	INSTRUCTOR GRANT/SURS	0	8,409	0
0619-049-519.046	SALARY OTHER/SURS	0	12,000	0
		-----	-----	-----
	SUBTOTAL SALARIES	0	26,409	0
0619-049-521.000	EMPLOYEE BENEFITS	0	3,948	0
0619-049-532.000	CONTR SVC CONSULTANT	0	2,000	0
0619-049-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	0	1,400	0
0619-049-542.000	PRINTING	0	1,000	0
0619-049-551.000	TRAVEL & MEETINGS	0	7,000	0
0619-049-551.005	STUDENT TRAVEL	0	2,700	0
0619-049-592.001	SCHLRSHPS OTHR AWRDS	0	85,300	0
0619-049-599.000	INDIRECT COST-LOCAL	0	8,444	0
		-----	-----	-----
	TOTAL NSF S-STEM YEAR 2	0	138,201	0
NSF S-STEM YEAR 3				
0619-050-513.016	INSTRUCTOR GRANT/SURS	0	0	8,577
0619-050-519.046	SALARY OTHER/SURS	0	0	6,000
		-----	-----	-----
	SUBTOTAL SALARIES	0	0	14,577
0619-050-521.000	EMPLOYEE BENEFITS	0	0	4,011
0619-050-532.000	CONTR SVC CONSULTANT	0	0	2,000
0619-050-539.401	STUDENT STIPENDS	0	0	12,000
0619-050-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	0	0	1,400
0619-050-542.000	PRINTING	0	0	1,000
0619-050-551.000	TRAVEL & MEETINGS	0	0	8,000
0619-050-551.005	STUDENT TRAVEL	0	0	2,700
0619-050-592.001	SCHLRSHPS OTHR AWRDS	0	0	85,300
0619-050-599.000	INDIRECT COST-LOCAL	0	0	8,550
		-----	-----	-----
	TOTAL NSF S-STEM YEAR 3	0	0	139,538

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INSTRUCTION				
OTHER				
PROJECT ACHIEVE FYX8				
0619-550-511.016	ADMIN SALARIES - PT SURS	52,447	0	0
0619-550-512.016	SUPPORT SALARIES - PT SURS	42,364	0	0
0619-550-516.016	CLERICAL SALARIES - PT SURS	40,709	0	0
0619-550-519.016	F.T. TUTOR SALARIES GRANT	18,687	0	0
		-----	-----	-----
	SUBTOTAL SALARIES	154,207	0	0
0619-550-521.000	EMPLOYEE BENEFITS	85,387	0	0
0619-550-541.000	OFFICE SUPPLIES	1,695	0	0
0619-550-542.010	PRNT XEROX CHRGS ALL	1,352	0	0
0619-550-543.111	INSTR SUPPLIES GRNT	137	0	0
0619-550-544.111	POSTAGE - GRANT	15	0	0
0619-550-546.011	MEMBERSHIP DUES	3,730	0	0
0619-550-551.111	TRVL/MTG-GRANT	12,276	0	0
0619-550-575.111	TELEPHONE EXP.-GRANT	66	0	0
0619-550-590.000	OTHER EXPENDITURES	25,794	0	0
0619-550-599.227	STUDENT SUPPLEMENTAL	12,000	0	0
		-----	-----	-----
	TOTAL PROJECT ACHIEVE FYX8	296,659	0	0
PROJECT ACHIEVE FYX9				
0619-551-511.016	ADMIN SALARIES - PT SURS	0	66,233	0
0619-551-512.016	SUPPORT SALARIES - PT SURS	0	53,499	0
0619-551-516.016	CLERICAL SALARIES - PT SURS	0	49,067	0
0619-551-519.016	F.T. TUTOR SALARIES GRANT	0	62,434	0
		-----	-----	-----
	SUBTOTAL SALARIES	0	231,233	0
0619-551-521.000	EMPLOYEE BENEFITS	0	111,296	0
0619-551-532.000	CONTR SVC CONSULTANT	0	10,000	0
0619-551-541.000	OFFICE SUPPLIES	0	3,000	0
0619-551-542.010	PRNT XEROX CHRGS ALL	0	1,500	0
0619-551-543.111	INSTR SUPPLIES GRNT	0	3,000	0

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INSTRUCTION				
OTHER				
PROJECT ACHIEVE FYX9				
0619-551-544.111	POSTAGE - GRANT	0	500	0
0619-551-546.011	MEMBERSHIP DUES	0	8,000	0
0619-551-551.111	TRVL/MTG-GRANT	0	12,139	0
0619-551-590.000	OTHER EXPENDITURES	0	30,453	0
0619-551-599.227	STUDENT SUPPLEMENTAL	0	12,000	0
		-----	-----	-----
TOTAL	PROJECT ACHIEVE FYX9	0	423,121	0
PROJECT ACHIEVE FYx0				
0619-552-511.506	PRO SALARIES - FT SURS	0	0	129,925
0619-552-512.006	SUPPORT SALARIES - FT SURS	0	0	45,436
0619-552-516.006	CLERICAL SALARIES - PT SURS	0	0	50,045
0619-552-519.016	F.T. TUTOR SALARIES GRANT	0	0	28,574
		-----	-----	-----
SUBTOTAL	SALARIES	0	0	253,980
0619-552-521.000	EMPLOYEE BENEFITS	0	0	124,381
		-----	-----	-----
TOTAL	PROJECT ACHIEVE FYx0	0	0	378,361
PROJ ACHIEVE FY17				
0619-559-511.016	ADMIN SALARIES - PT SURS	12,487	0	0
0619-559-512.016	SUPPORT SALARIES - PT SURS	10,087	0	0
0619-559-516.016	CLERICAL SALARIES - PT SURS	7,402	0	0
0619-559-519.016	F.T. TUTOR SALARIES GRANT	9,417	0	0
		-----	-----	-----
SUBTOTAL	SALARIES	39,393	0	0
0619-559-521.000	EMPLOYEE BENEFITS	18,167	0	0
0619-559-532.000	CONTR SVC CONSULTANT	4,700	0	0
0619-559-541.000	OFFICE SUPPLIES	211	0	0
0619-559-542.010	PRNT XEROX CHRGS ALL	78	0	0
0619-559-543.111	INSTR SUPPLIES GRNT	1,063	0	0
0619-559-546.011	MEMBERSHIP DUES	80	0	0

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INSTRUCTION					
OTHER					
PROJ ACHIEVE FY17					
0619-559-551.111	TRVL/MTG-GRANT	4,133	0	0	
0619-559-575.111	TELEPHONE EXP.-GRANT	38	0	0	
0619-559-590.000	OTHER EXPENDITURES	5,322	0	0	
TOTAL		73,185	0	0	
EARLY SCH LEAVERS					
0619-932-511.000	ADMIN SALARIES - FT	16,302	0	0	
0619-932-511.500	PRO SALARIES - FT	0	0	19,568	
0619-932-512.000	SUPPORT SALARIES - FT	0	18,810	0	
0619-932-512.110	P.T. PROF TECH	0	26,400	0	
0619-932-514.011	INSTR SALARIES P.T.	17,962	19,800	11,088	
0619-932-516.000	CLERICAL SALARIES - FT	0	0	19,105	
0619-932-516.110	P.T. CLERICAL	20,906	20,436	0	
0619-932-519.007	COORDINATORS SALARIES	56,171	0	0	
SUBTOTAL SALARIES		111,341	85,446	49,761	
0619-932-521.000	EMPLOYEE BENEFITS	11,147	18,230	15,230	
0619-932-543.000	INSTRUCTIONAL SUPPLIES	5,018	3,800	9,509	
0619-932-551.000	TRAVEL & MEETINGS	0	2,051	500	
0619-932-551.007	STUDENT TRANSPORTATION	2,983	5,300	0	
0619-932-551.011	PROFESSIONAL DEVEL.	103	0	0	
TOTAL		130,592	114,827	75,000	
PROGRAM IMPROVEMENT					
0619-948-512.110	P.T. PROF TECH	22,144	37,340	0	
0619-948-513.022	F.T. FAC - OVERLOADS	0	1,000	0	
0619-948-513.025	PT ADJUNCT FL/SP	1,575	5,075	0	
0619-948-516.110	P.T. CLERICAL	14,476	13,873	0	
0619-948-519.015	SAL-STIPEND-ACADEMIC	0	1,100	0	
SUBTOTAL SALARIES		38,195	58,388	0	

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INSTRUCTION				
OTHER				
PROGRAM IMPROVEMENT				
0619-948-539.000	CONT.SC-OTHER	2,864	0	0
0619-948-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	21,279	3,279	0
0619-948-553.000	TRAVEL	1,535	2,206	0
TOTAL PROGRAM IMPROVEMENT		63,873	63,873	0
TITLE III PROGRESSIVE PATH YR2				
0619-958-512.016	SUPPORT SALARIES - PT SURS	37,298	0	0
0619-958-513.016	INSTRUCTOR GRANT/SURS	6,661	0	0
0619-958-516.116	P.T. CLERICAL GRNT SURS	5,441	0	0
SUBTOTAL SALARIES		49,400	0	0
0619-958-521.000	EMPLOYEE BENEFITS	13,239	0	0
0619-958-532.111	CONT SVC CONSULTANT	4,900	0	0
0619-958-544.018	COMPUTER SOFTWARE	15,920	0	0
0619-958-551.000	TRAVEL & MEETINGS	614	0	0
TOTAL TITLE III PROGRESSIVE PATH YR2		84,073	0	0
TITLE III PROGRESSIVE PATH YR3				
0619-959-512.016	SUPPORT SALARIES - PT SURS	73,564	0	0
0619-959-513.016	INSTRUCTOR GRANT/SURS	33,506	0	0
0619-959-516.116	P.T. CLERICAL GRNT SURS	18,637	0	0
SUBTOTAL SALARIES		125,707	0	0
0619-959-521.000	EMPLOYEE BENEFITS	35,106	0	0
0619-959-532.111	CONT SVC CONSULTANT	88,750	0	0
0619-959-532.114	THIRD PARTY EVALUATR	8,297	0	0
0619-959-541.000	OFFICE SUPPLIES	2,763	0	0
0619-959-544.018	COMPUTER SOFTWARE	103,259	0	0
0619-959-549.101	ASSESSMENT FEE	14,252	0	0

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INSTRUCTION				
OTHER				
TITLE III PROGRESSIVE PATH YR3				
0619-959-551.000	TRAVEL & MEETINGS	3,377	0	0
0619-959-584.000	CAP OUTL.-BLDG REMOD	10,000	0	0
TOTAL TITLE III PROGRESSIVE PATH YR3		391,511	0	0
TITLE III PROGRESSIVE PATH YR4				
0619-960-512.016	SUPPORT SALARIES - PT SURS	0	64,374	0
0619-960-513.016	INSTRUCTOR GRANT/SURS	0	132,600	0
0619-960-516.116	P.T. CLERICAL GRNT SURS	0	24,832	0
SUBTOTAL SALARIES		0	221,806	0
0619-960-521.000	EMPLOYEE BENEFITS	0	43,681	0
0619-960-532.111	CONT SVC CONSULTANT	0	85,500	0
0619-960-532.114	THIRD PARTY EVALUATR	0	8,000	0
0619-960-541.000	OFFICE SUPPLIES	0	6,500	0
0619-960-544.018	COMPUTER SOFTWARE	0	51,438	0
0619-960-549.101	ASSESSMENT FEE	0	14,255	0
0619-960-551.000	TRAVEL & MEETINGS	0	14,000	0
TOTAL TITLE III PROGRESSIVE PATH YR4		0	445,180	0
TITLE III PROGR PATH YR 5				
0619-961-511.506	PRO SALARIES - FT SURS	0	0	46,933
0619-961-513.016	INSTRUCTOR GRANT/SURS	0	0	186,211
0619-961-516.016	CLERICAL SALARIES - PT SURS	0	0	24,233
SUBTOTAL SALARIES		0	0	257,377
0619-961-521.000	EMPLOYEE BENEFITS	0	0	42,847
0619-961-532.111	CONT SVC CONSULTANT	0	0	85,500
0619-961-532.114	THIRD PARTY EVALUATR	0	0	10,000
0619-961-541.000	OFFICE SUPPLIES	0	0	2,000
0619-961-549.101	ASSESSMENT FEE	0	0	14,255

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INSTRUCTION					
OTHER					
TITLE III PROGR PATH YR 5					
0619-961-551.000	TRAVEL & MEETINGS		0	0	14,000
			-----	-----	-----
TOTAL	TITLE III PROGR PATH YR 5		0	0	425,979
ICCB BRIDGING THE GAP					
0619-962-519.046	SALARY OTHER/SURS		5,420	0	0
			-----	-----	-----
SUBTOTAL	SALARIES		5,420	0	0
0619-962-521.000	EMPLOYEE BENEFITS		580	0	0
0619-962-532.003	CONTR SVC STIPEND		1,500	0	0
			-----	-----	-----
TOTAL	ICCB BRIDGING THE GAP		7,500	0	0
TOTAL	OTHER		1,245,963	1,185,202	1,018,878
TOTAL	INSTRUCTION		3,894,471	3,577,431	3,424,269
COMMUNICATION CENTER					
COMMUNICATION CENTER					
TUTORING & LEARNING CENTER					
0623-101-518.158	STUDENT INT SUP/SPECIAL AWARD		1,503	0	0
			-----	-----	-----
SUBTOTAL	SALARIES		1,503	0	0
			-----	-----	-----
TOTAL	TUTORING & LEARNING CENTER		1,503	0	0
TOTAL	COMMUNICATION CENTER		1,503	0	0
TOTAL	ACADEMIC SUPPORT		1,503	0	0

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STUDENT SERVICES					
COUNSELING & TESTING					
BULLETPROOF VEST PARTNER FY16					
0632-310-543.801	SUPPLIES-UNIFORMS		3,772	0	0
			-----	-----	-----
TOTAL	BULLETPROOF VEST PARTNER FY16		3,772	0	0
TOTAL	COUNSELING & TESTING		3,772	0	0
FINANCIAL AID					
SCHOLARSHIPS					
0634-100-592.176	STU SERV RECOG AWARD		303-	0	0
0634-100-592.178	THEATRE		4,217-	0	0
0634-100-592.203	INVESTMENT PROCEEDS		1,545-	0	0
0634-100-592.779	JJC MUSIC TALENT SCHLP.		8	0	0
			-----	-----	-----
TOTAL	SCHOLARSHIPS		6,057-	0	0
FED WK STUDY AMERICA READS					
0634-301-518.020	SAL COLLEGE W.S.		9,097	20,000	16,800
			-----	-----	-----
SUBTOTAL	SALARIES		9,097	20,000	16,800
0634-301-530.000	CONTRACTUAL SERVICE		3,170	0	84,000
			-----	-----	-----
TOTAL	FED WK STUDY AMERICA READS		12,267	20,000	100,800
FEDERAL WORK STUDY					
0634-303-518.020	SAL COLLEGE W.S.		156,389	141,167	123,010
			-----	-----	-----
SUBTOTAL	SALARIES		156,389	141,167	123,010
0634-303-592.505	ADMIN EXP 5%		0	17,262	26,190
0634-303-592.555	PRIOR YR CWS ADM EXP		13,665	0	0
			-----	-----	-----
TOTAL	FEDERAL WORK STUDY		170,054	158,429	149,200

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STUDENT SERVICES					
FINANCIAL AID					
FINANCIAL AID/VETERANS					
0634-304-551.000		TRAVEL & MEETINGS	0	0	3,000
	TOTAL	FINANCIAL AID/VETERANS	0	0	3,000
PELL GRANT					
0634-305-592.574		PRIOR YEAR EXPENSE	193,025	0	0
0634-305-592.575		CURRENT YEAR EXPENSE	12,282,830	15,000,000	15,000,000
	TOTAL	PELL GRANT	12,475,855	15,000,000	15,000,000
SEOG INIT. & CONTIN.					
0634-306-592.504		SEOG PRIOR YR EXPENSES	36,104	0	0
0634-306-592.506		SEOG EXP	168,400	184,077	300,000
	TOTAL	SEOG INIT. & CONTIN.	204,504	184,077	300,000
DIRECT LOAN					
0634-308-597.574		PRIOR YEAR EXPENSE	169,387	0	0
0634-308-597.575		CURRENT YEAR EXPENSE	4,686,395	10,000,000	10,000,000
	TOTAL	DIRECT LOAN	4,855,782	10,000,000	10,000,000
MAP RECEIVABLE					
0634-314-592.001		SCHLRSHPS OTHR AWRDS	2,837,796	0	0
	TOTAL	MAP RECEIVABLE	2,837,796	0	0
STUDENT EMERGENCY					
0634-330-545.000		SUPPLIES - BOOKS	5,027	0	0
0634-330-552.590		TRAVEL FOOD EXP	164	0	0
	TOTAL	STUDENT EMERGENCY	5,191	0	0
	TOTAL	FINANCIAL AID	20,555,392	25,362,506	25,553,000

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STUDENT SERVICES					
CAREER SERVICES					
CAREER SERVICES					
0635-305-518.159	STUDENT INTERN/SPECIAL AWARD	13,642	0	0	
		-----	-----	-----	
TOTAL	CAREER SERVICES	13,642	0	0	
TOTAL	CAREER SERVICES	13,642	0	0	
TOTAL	STUDENT SERVICES	20,572,806	25,362,506	25,553,000	
COMMUNITY SERVICES					
COMMUNITY SERVICES					
TANF JOB PLACEMENT					
0641-110-512.016	SUPPORT SALARIES - PT SURS	34,763	49,134	0	
0641-110-512.116	P.T. PROF TECH GRNT/SURS	8,169	0	0	
0641-110-513.016	INSTRUCTOR GRANT/SURS	12,474	0	0	
0641-110-514.016	INSTR PT GRANT/SURS	0	19,800	0	
		-----	-----	-----	
SUBTOTAL	SALARIES	55,406	68,934	0	
0641-110-521.000	EMPLOYEE BENEFITS	16,929	19,589	0	
0641-110-541.000	OFFICE SUPPLIES	789	800	0	
0641-110-543.006	WORKSHOP SUPPLIES	0	1,000	0	
0641-110-551.000	TRAVEL & MEETINGS	177	327	0	
0641-110-590.000	OTHER EXPENDITURES	7,364	25,105	0	
0641-110-599.000	INDIRECT COST-LOCAL	0	40,353	0	
		-----	-----	-----	
TOTAL	TANF JOB PLACEMENT	80,665	156,108	0	
EDUC TALENT SEARCH FYx7					
0641-409-511.016	ADMIN SALARIES - PT SURS	10,953	0	0	
0641-409-512.116	P.T. PROF TECH GRNT/SURS	9,278	0	0	
0641-409-516.116	P.T. CLERICAL GRNT SURS	3,125	0	0	
		-----	-----	-----	
SUBTOTAL	SALARIES	23,356	0	0	

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PUBLIC SERVICES				
COMMUNITY SERVICES				
EDUC TALENT SEARCH FYx7				
0641-409-521.000	EMPLOYEE BENEFITS	5,218	0	0
0641-409-532.000	CONTR SVC CONSULTANT	2,500	0	0
0641-409-541.000	OFFICE SUPPLIES	3,792	0	0
0641-409-542.010	PRNT XEROX CHRGS ALL	46	0	0
0641-409-544.111	POSTAGE - GRANT	7	0	0
0641-409-551.000	TRAVEL & MEETINGS	17,135	0	0
0641-409-590.000	OTHER EXPENDITURES	43,185	0	0
0641-409-599.000	INDIRECT COST-LOCAL	7,619	0	0
TOTAL EDUC TALENT SEARCH FYx7		102,858	0	0
EDUC TALENT SEARCH FYx8				
0641-410-511.016	ADMIN SALARIES - PT SURS	34,822	0	0
0641-410-512.116	P.T. PROF TECH GRNT/SURS	53,048	0	0
0641-410-516.116	P.T. CLERICAL GRNT SURS	18,705	0	0
0641-410-519.000	SALARIES-OTHER	2,346	0	0
SUBTOTAL SALARIES		108,921	0	0
0641-410-521.000	EMPLOYEE BENEFITS	22,003	0	0
0641-410-532.000	CONTR SVC CONSULTANT	600	0	0
0641-410-541.000	OFFICE SUPPLIES	11,798	0	0
0641-410-542.010	PRNT XEROX CHRGS ALL	299	0	0
0641-410-543.111	INSTR SUPPLIES GRNT	3,512	0	0
0641-410-544.111	POSTAGE - GRANT	1	0	0
0641-410-551.000	TRAVEL & MEETINGS	9,116	0	0
0641-410-599.000	INDIRECT COST-LOCAL	12,462	0	0
0641-410-599.441	STUDENT ACTIVITIES	58,747	0	0
TOTAL EDUC TALENT SEARCH FYx8		227,459	0	0

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PUBLIC SERVICES				
COMMUNITY SERVICES				
EDUC TALENT SEARCH FYx9				
0641-411-511.016	ADMIN SALARIES - PT SURS	0	57,598	0
0641-411-512.116	P.T. PROF TECH GRNT/SURS	0	62,142	0
0641-411-516.116	P.T. CLERICAL GRNT SURS	0	19,169	0
SUBTOTAL SALARIES		0	138,909	0
0641-411-521.000	EMPLOYEE BENEFITS	0	49,205	0
0641-411-532.000	CONTR SVC CONSULTANT	0	5,100	0
0641-411-532.004	CONTR SVC MENTORS	0	3,525	0
0641-411-532.420	CON SVC TUTORIAL	0	15,905	0
0641-411-541.000	OFFICE SUPPLIES	0	7,360	0
0641-411-542.010	PRNT XEROX CHRGS ALL	0	500	0
0641-411-543.111	INSTR SUPPLIES GRNT	0	1,588	0
0641-411-544.111	POSTAGE - GRANT	0	1,000	0
0641-411-546.011	MEMBERSHIP DUES	0	2,100	0
0641-411-551.000	TRAVEL & MEETINGS	0	6,360	0
0641-411-599.000	INDIRECT COST-LOCAL	0	18,524	0
0641-411-599.441	STUDENT ACTIVITIES	0	10,684	0
TOTAL EDUC TALENT SEARCH FYx9		0	260,760	0
EDUC TALENT SEARCH FYx0				
0641-412-511.506	PRO SALARIES - FT SURS	0	0	60,329
0641-412-512.016	SUPPORT SALARIES - PT SURS	0	0	59,476
0641-412-516.016	CLERICAL SALARIES - PT SURS	0	0	21,934
SUBTOTAL SALARIES		0	0	141,739
0641-412-521.000	EMPLOYEE BENEFITS	0	0	33,449
0641-412-532.000	CONTR SVC CONSULTANT	0	0	5,000
0641-412-541.000	OFFICE SUPPLIES	0	0	3,000
0641-412-542.010	PRNT XEROX CHRGS ALL	0	0	2,000
0641-412-543.111	INSTR SUPPLIES GRNT	0	0	4,000

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
PUBLIC SERVICES					
COMMUNITY SERVICES					
EDUC TALENT SEARCH FYx0					
0641-412-544.111		POSTAGE - GRANT	0	0	2,000
0641-412-546.011		MEMBERSHIP DUES	0	0	3,000
0641-412-551.000		TRAVEL & MEETINGS	0	0	10,000
0641-412-599.000		INDIRECT COST-LOCAL	0	0	16,378
0641-412-599.441		STUDENT ACTIVITIES	0	0	19,434
	TOTAL	EDUC TALENT SEARCH FYx0	0	0	240,000
OPPORTUNITIES ICCB GRANT					
0641-702-512.000		SUPPORT SALARIES - FT	11,439	0	0
	SUBTOTAL	SALARIES	11,439	0	0
	TOTAL	OPPORTUNITIES ICCB GRANT	11,439	0	0
	TOTAL	COMMUNITY SERVICES	422,421	416,868	240,000
CONTINUING EDUCATION					
FY 2016 VEHICLE SAFETY TRAIN					
0642-442-590.526		TUITION	83,096	0	0
0642-442-599.023		OTHER CASH MATCH	20,774	0	0
0642-442-599.024		JJC OTHER MATCH	20,774-	0	0
	TOTAL	FY 2016 VEHICLE SAFETY TRAIN	83,096	0	0
CMVOST FY18 VEHICLE SAFETY TR					
0642-443-590.526		TUITION	13,583	0	0
0642-443-599.023		OTHER CASH MATCH	2,397	0	0
0642-443-599.024		JJC OTHER MATCH	2,397-	0	0
	TOTAL	CMVOST FY18 VEHICLE SAFETY TR	13,583	0	0

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PUBLIC SERVICES				
CONTINUING EDUCATION				
SOS LITERACY				
0642-476-512.000	SUPPORT SALARIES - FT	0	28,970	40,797
0642-476-512.005	PROF/TECH LITERACY SERVICES	27,582	0	0
		-----	-----	-----
	SUBTOTAL SALARIES	27,582	28,970	40,797
0642-476-521.000	EMPLOYEE BENEFITS	16,800	16,831	22,921
0642-476-541.000	OFFICE SUPPLIES	69	2,025	2,515
0642-476-543.000	INSTRUCTIONAL SUPPLIES	1,419	6,157	6,740
0642-476-549.999	SUPPLIES/OTHER	1,203	0	0
0642-476-551.111	TRVL/MTG-GRANT	476	2,080	2,455
0642-476-590.000	OTHER EXPENDITURES	0	1,875	1,500
0642-476-599.000	INDIRECT COST-LOCAL	0	0	7,693
		-----	-----	-----
	TOTAL SOS LITERACY	47,549	57,938	84,621
WIA WORK READINESS				
0642-503-511.016	ADMIN SALARIES - PT SURS	40,286	34,243	0
0642-503-511.506	PRO SALARIES - FT SURS	0	0	35,623
0642-503-512.006	SUPPORT SALARIES - FT SURS	0	0	42,991
0642-503-512.016	SUPPORT SALARIES - PT SURS	48,357	42,148	0
0642-503-513.105	SAL INST SEMINAR	58,361	39,168	39,951
		-----	-----	-----
	SUBTOTAL SALARIES	147,004	115,559	118,565
0642-503-521.000	EMPLOYEE BENEFITS	59,206	48,850	56,279
0642-503-541.000	OFFICE SUPPLIES	925	0	943
0642-503-542.000	PRINTING	3	943	0
0642-503-543.089	SEMINAR SUPPLIES	10,263	7,920	7,920
0642-503-544.022	POSTAGE	301	500	500
0642-503-549.100	ASSESSMENT SUPPLIES	40,673	23,580	18,145
0642-503-551.007	STUDENT TRANSPORTATION	28,132	18,000	13,000
		-----	-----	-----
	TOTAL WIA WORK READINESS	286,507	215,352	215,352

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PUBLIC SERVICES				
CONTINUING EDUCATION				
GRUNDY WIA TITLE 1B				
0642-505-511.016	ADMIN SALARIES - PT SURS	42,662	48,536	0
0642-505-511.506	PRO SALARIES - FT SURS	0	0	53,411
0642-505-512.006	SUPPORT SALARIES - FT SURS	0	0	26,559
0642-505-512.016	SUPPORT SALARIES - PT SURS	23,258	24,564	30,331
0642-505-512.116	P.T. PROF TECH GRNT/SURS	17,510	30,925	0
0642-505-518.015	SAL-STU EMPLOYEES ADULT	4,450	15,000	0
0642-505-518.017	SAL-STU EMPLOYEES DWAC	14,359	5,000	0
SUBTOTAL SALARIES		102,239	124,025	110,301
0642-505-521.000	EMPLOYEE BENEFITS	44,539	50,015	47,425
0642-505-541.000	OFFICE SUPPLIES	359	500	0
0642-505-542.000	PRINTING	721	500	0
0642-505-543.059	CLIENT SUPPLIES	0	0	19,350
0642-505-543.609	DWAC INSTR SUPPLY	0	0	10,400
0642-505-544.022	POSTAGE	0	100	0
0642-505-546.000	PUBLICATIONS & DUES	360	500	0
0642-505-547.000	ADVERTISING	3,038	1,500	0
0642-505-553.031	STAFF TRAVEL	5,203	6,000	0
0642-505-590.529	ADULT TUITION	124,801	104,947	78,650
0642-505-590.530	DWAC TUITION	63,370	50,760	42,308
TOTAL GRUNDY WIA TITLE 1B		344,630	338,847	308,434
GRUNDY WIA YOUTH				
0642-616-511.016	ADMIN SALARIES - PT SURS	44,169	50,821	0
0642-616-511.506	PRO SALARIES - FT SURS	0	0	49,950
0642-616-512.006	SUPPORT SALARIES - FT SURS	0	0	26,559
0642-616-512.016	SUPPORT SALARIES - PT SURS	19,553	24,564	0
0642-616-518.010	STUDENT EMPLOYEES	42,656	41,135	36,281
SUBTOTAL SALARIES		106,378	116,520	112,790

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
PUBLIC SERVICES				
CONTINUING EDUCATION				
GRUNDY WIA YOUTH				
0642-616-521.000	EMPLOYEE BENEFITS	40,662	47,356	55,464
0642-616-539.401	STUDENT STIPENDS	2,400	2,000	0
0642-616-542.000	PRINTING	30	100	0
0642-616-545.000	SUPPLIES - BOOKS	0	0	4,000
0642-616-552.114	TRAVEL - STAFF	271	500	0
0642-616-590.532	TUITION OUT OF SCHOOL YOUTH	59,372	36,698	8,648
0642-616-590.536	CLIENT REMEDIAL TRAINING	1,578	2,500	500
TOTAL GRUNDY WIA YOUTH		210,691	205,674	181,402
WILL CO MY FUTURE-YOUTH				
0642-631-511.016	ADMIN SALARIES - PT SURS	127,898	146,476	0
0642-631-511.506	PRO SALARIES - FT SURS	0	0	209,611
0642-631-512.006	SUPPORT SALARIES - FT SURS	0	0	200,867
0642-631-512.016	SUPPORT SALARIES - PT SURS	226,810	249,500	0
0642-631-512.116	P.T. PROF TECH GRNT/SURS	44,849	65,000	0
0642-631-518.010	STUDENT EMPLOYEES	136,938	181,500	181,500
SUBTOTAL SALARIES		536,495	642,476	591,978
0642-631-521.000	EMPLOYEE BENEFITS	196,422	205,338	240,854
0642-631-539.401	STUDENT STIPENDS	8,588	15,000	15,000
0642-631-541.000	OFFICE SUPPLIES	2,011	2,000	2,000
0642-631-542.000	PRINTING	1,466	3,000	3,000
0642-631-543.000	INSTRUCTIONAL SUPPLIES	104,280	125,096	125,096
0642-631-543.089	SEMINAR SUPPLIES	5,593	7,975	7,975
0642-631-544.011	POSTAGE LOCAL	0	500	500
0642-631-547.000	ADVERTISING	60	0	0
0642-631-549.100	ASSESSMENT SUPPLIES	11,539	17,675	17,675
0642-631-551.000	TRAVEL & MEETINGS	6,738	10,000	10,000
0642-631-551.007	STUDENT TRANSPORTATION	17,192	30,000	30,000
0642-631-599.470	TUITION EXPENSE	552,065	598,400	613,382
TOTAL WILL CO MY FUTURE-YOUTH		1,442,449	1,657,460	1,657,460

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		RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
PUBLIC SERVICES					
CONTINUING EDUCATION					
WILL CO MY FUTURE-YOUTH					
	TOTAL	CONTINUING EDUCATION	2,428,505	2,475,271	2,447,269
	TOTAL	PUBLIC SERVICES	2,850,926	2,892,139	2,687,269
CULTURAL SERIES					
CULTURAL SERIES					
CCAMPIS					
0663-070-512.016		SUPPORT SALARIES - PT SURS	0	0	21,406
			-----	-----	-----
	SUBTOTAL	SALARIES	0	0	21,406
0663-070-521.000		EMPLOYEE BENEFITS	0	0	3,097
0663-070-532.414		CONTR SVC - CHILD CARE	0	0	64,000
0663-070-553.000		TRAVEL	0	0	1,266
			-----	-----	-----
	TOTAL	CCAMPIS	0	0	89,769
ILAEYC/CHILDHOOD CENTER					
0663-075-518.157		STUDENT INTERN	1,332	0	0
			-----	-----	-----
	SUBTOTAL	SALARIES	1,332	0	0
0663-075-521.000		EMPLOYEE BENEFITS	19	0	0
			-----	-----	-----
	TOTAL	ILAEYC/CHILDHOOD CENTER	1,351	0	0
	TOTAL	CULTURAL SERIES	1,351	0	89,769
	TOTAL	INDEPENDENT OPERAT.	1,351	0	89,769

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	RESTRICT. PURP. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT. BUSINESS OFFICE FINANCIAL SERVICES 0682-112-535.000	LEGAL SERVICES	7,878	20,000	20,000
TOTAL	FINANCIAL SERVICES	7,878	20,000	20,000
TOTAL	BUSINESS OFFICE	7,878	20,000	20,000
TOTAL	GENERAL ADMINISTRAT.	7,878	20,000	20,000
INSTITUT. EXPENSE INSTITUT. EXPENSE MAJOR MAINT./MOD. 0692-400-584.000	CAP OUTL.-BLDG REMOD	28,486	0	0
TOTAL	MAJOR MAINT./MOD.	28,486	0	0
TOTAL	INSTITUT. EXPENSE	28,486	0	0
DATA PROCESSING TECHNOLOGY ACTION PLAN 0695-116-587.027	FUNDS FOR EXCELLENCE	24,284	0	0
TOTAL	TECHNOLOGY ACTION PLAN	24,284	0	0
TOTAL	DATA PROCESSING	24,284	0	0
INSTITUT. ADVANCEMNT INSTITUTIONAL ADVANCEMENT 0696-963-511.000	ADMIN SALARIES - FT	123,008	229,378	155,492
0696-963-511.006	ADMIN SALARIES - FT SURS	0	0	24,000
0696-963-511.016	ADMIN SALARIES - PT SURS	94,690	0	0
0696-963-511.500	PRO SALARIES - FT	0	0	87,217
0696-963-511.506	PRO SALARIES - FT SURS	0	0	102,982
0696-963-512.000	SUPPORT SALARIES - FT	158,976	183,440	101,945
0696-963-512.110	P.T. PROF TECH	27,245	32,004	32,648
0696-963-519.024	OVERTIME ALLOCATION	260	0	0

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RESTRICT. PURP. FUND EXPENSES		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT				
INSTITUT. ADVANCEMNT				
INSTITUTIONAL ADVANCEMENT				
SUBTOTAL SALARIES		404,179	444,822	504,284
0696-963-521.000	EMPLOYEE BENEFITS	145,779	150,230	143,157
0696-963-534.201	MAINT. SC-EQUIPMENT	14,621	20,177	20,177
0696-963-539.000	CONT.SC-OTHER	5,375	5,483	6,000
0696-963-541.000	OFFICE SUPPLIES	5,627	3,897	3,897
0696-963-542.000	PRINTING	9,163	17,070	16,553
0696-963-542.010	PRNT XEROX CHRGS ALL	3,718	2,346	2,346
0696-963-544.022	POSTAGE	2,038	5,610	5,610
0696-963-546.000	PUBLICATIONS & DUES	1,223	1,057	1,057
0696-963-547.000	ADVERTISING	1,760	2,295	2,295
0696-963-551.000	TRAVEL & MEETINGS	12,768	6,018	6,018
0696-963-575.000	TELEPHONE	60	1,530	1,530
TOTAL	INSTITUTIONAL ADVANCEMENT	606,311	660,535	712,924
TOTAL	INSTITUT. ADVANCEMNT	606,311	660,535	712,924
OTHER				
RETIREMENT COMMITMENTS/SURS				
0699-800-590.000	OTHER EXPENDITURES	35,723,183	20,000,000	20,000,000
TOTAL	RETIREMENT COMMITMENTS/SURS	35,723,183	20,000,000	20,000,000
TOTAL	OTHER	35,723,183	20,000,000	20,000,000
TOTAL	INSTITUT. SUPPORT	36,382,264	20,660,535	20,712,924
TOTAL	RESTRICT. PURP. FUND	63,711,199	52,512,611	52,487,231

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		2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
WORKING CASH FUND REVENUES				
INTEREST ON INVSTMNT 0700-000-470.000	INTEREST ON INVSTMNT	77,676	90,000	125,000
		-----	-----	-----
TOTAL	INTEREST ON INVSTMNT	77,676	90,000	125,000
TOTAL	WORKING CASH FUND	77,676	90,000	125,000

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		AUDIT FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES					
1100-000-411.000	CURRENT TAXES		57,685	75,000	77,000
1100-000-412.000	BACK TAXES		819	0	0
			-----	-----	-----
	TOTAL	LOCAL GOVT SOURCES	58,504	75,000	77,000
	TOTAL	AUDIT FUND	58,504	75,000	77,000

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		AUDIT FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT					
INSTITUT. EXPENSE					
AUDIT SERVICES					
1192-610-531.000	CONTR SVC AUDIT SVC	71,665	75,000	77,000	
		-----	-----	-----	
TOTAL	AUDIT SERVICES	71,665	75,000	77,000	
TOTAL	INSTITUT. EXPENSE	71,665	75,000	77,000	
OTHER					
CONTINGENCY					
1199-199-600.000	CONTINGENCY	0	158,000	125,000	
		-----	-----	-----	
TOTAL	CONTINGENCY	0	158,000	125,000	
TOTAL	OTHER	0	158,000	125,000	
TOTAL	INSTITUT. SUPPORT	71,665	233,000	202,000	
TOTAL	AUDIT FUND	71,665	233,000	202,000	

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		L. P. & S. FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
LOCAL GOVT SOURCES					
1200-000-411.000	CURRENT TAXES		288,941	530,000	550,000
1200-000-412.000	BACK TAXES		3,104	5,000	5,000
			-----	-----	-----
	TOTAL	LOCAL GOVT SOURCES	292,045	535,000	555,000
	TOTAL	L. P. & S. FUND	292,045	535,000	555,000

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		L. P. & S. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.					
BUSINESS OFFICE					
FINANCIAL SERVICES					
1282-112-511.000	ADMIN SALARIES - FT		36,975	37,715	43,644
1282-112-511.500	PRO SALARIES - FT		0	0	23,817
1282-112-512.000	SUPPORT SALARIES - FT		20,313	20,719	0
			-----	-----	-----
	SUBTOTAL SALARIES		57,288	58,434	67,461
1282-112-521.000	EMPLOYEE BENEFITS		13,912	15,566	17,539
			-----	-----	-----
	TOTAL FINANCIAL SERVICES		71,200	74,000	85,000
	TOTAL BUSINESS OFFICE		71,200	74,000	85,000
	TOTAL GENERAL ADMINISTRAT.		71,200	74,000	85,000
INSTITUT. EXPENSE					
INSTITUT. EXPENSE					
TORT LIABILITY					
1292-612-535.000	LEGAL SERVICES		51,834	25,000	25,000
1292-612-565.100	TORT LIABILITY		404,964	431,000	435,000
1292-612-565.113	INSURANCE SETTLEMENT		25,000	5,000	5,000
1292-612-565.188	TORT LIABILIY-ATHLETICS		41,793	50,000	50,000
			-----	-----	-----
	TOTAL TORT LIABILITY		523,591	511,000	515,000
UNEMPLOYMENT LIA.					
1292-613-526.000	UNEMPLYMNT INS		34,712	50,000	50,000
			-----	-----	-----
	TOTAL UNEMPLOYMENT LIA.		34,712	50,000	50,000
	TOTAL INSTITUT. EXPENSE		558,303	561,000	565,000

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		L. P. & S. FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INSTITUT. SUPPORT OTHER CONTINGENCY 1299-199-600.000		CONTINGENCY	0	1,100,000	780,000
	TOTAL	CONTINGENCY	0	1,100,000	780,000
	TOTAL	OTHER	0	1,100,000	780,000
	TOTAL	INSTITUT. SUPPORT	558,303	1,661,000	1,345,000
	TOTAL	L. P. & S. FUND	629,503	1,735,000	1,430,000

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		SELF INSURANCE FUND REVENUES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
INTEREST ON INVSTMNT					
2300-000-470.000		INTEREST ON INVSTMNT	17,692	0	0
2380-901-470.000		INTEREST ON INVSTMNT	17	15,000	20,000
			-----	-----	-----
	TOTAL	INTEREST ON INVSTMNT	17,709	15,000	20,000
OTHER REVENUES					
2380-901-499.000		OTHER REVENUE	13,005,634	13,975,000	14,300,000
2300-000-499.100		DENTAL INSURANCE BUY-UP	60,427	60,000	60,000
2380-901-499.105		EMPLOYEE CONTRIBUTIONS	550,494	535,000	535,000
2380-901-499.999		MISCELLANEOUS REVENUE	11,436	10,000	10,000
			-----	-----	-----
	TOTAL	OTHER REVENUES	13,627,991	14,580,000	14,905,000
	TOTAL	SELF INSURANCE FUND	13,645,700	14,595,000	14,925,000

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		SELF INSURANCE FUND EXPENSES	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL ADMINISTRAT.					
GENERAL ADMINISTRAT.					
HEALTH CLAIMS ADMINISTRATION					
2380-901-521.000	EMPLOYEE BENEFITS	7,634,882	9,550,000	9,714,000	
2380-901-521.020	REINSURANCE PREMIUMS	526,236	635,000	650,000	
2380-901-521.021	TRS RETIREE PREMIUMS	52,464	64,000	50,000	
2380-901-521.022	DRUG PLAN CLAIMS	2,049,507	2,950,000	3,000,000	
2380-901-521.023	VISION	104,075	135,000	140,000	
2380-901-532.000	CONTR SVC CONSULTANT	60,000	65,000	65,000	
2380-901-532.920	ADMINISTRATIVE FEE	388,992	450,000	460,000	
2380-901-541.778	MISC EXPENSE	0	2,000	2,000	
TOTAL		HEALTH CLAIMS ADMINISTRATION	10,816,156	13,851,000	14,081,000
TOTAL		GENERAL ADMINISTRAT.	10,816,156	13,851,000	14,081,000
TOTAL		GENERAL ADMINISTRAT.	10,816,156	13,851,000	14,081,000
NON-OPERATING					
NON-OPERATING					
WORKERS COMPENSATION ADMIN					
2397-400-523.000	WORKERS COMPENSATION	1,059,198	600,000	700,000	
2397-400-523.001	WORKERS COMP/POLICY PREMIUM	89,965	114,000	114,000	
2397-400-524.000	MEDICAL EXAM FEES	13,910	30,000	30,000	
TOTAL		WORKERS COMPENSATION ADMIN	1,163,073	744,000	844,000
TOTAL		NON-OPERATING	1,163,073	744,000	844,000
TOTAL		INSTITUT. SUPPORT	1,163,073	744,000	844,000
TOTAL		SELF INSURANCE FUND	11,979,229	14,595,000	14,925,000

Main Campus

1215 Houbolt Road
Joliet, IL 60431
(815) 729-9020

City Center Campus

235 N. Chicago Street
Joliet, IL 60432
(815) 727-6544

Romeoville Campus

1125 West Romeo Road (135th Street)
Romeoville, IL 60446
(815) 886-3000

Frankfort Education Center

201 Colorado Avenue
Frankfort, IL 60423
(815) 280-6961

Morris Education Center

725 School Street
Morris, IL 60450
(815) 942-1552

**Weitendorf Agricultural
Education Center**

17840 Laraway Road
Joliet, IL 60433
(815) 723-3645



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