



# Morris Hospital & Healthcare Centers Paramedic Education Program



*"To Graduate Competent Paramedics Through Cognitive, Affective & Psychomotor Demonstrated Results"*

*In full partnership with Joliet Junior College*

Dear Prospective Student,

We are pleased to announce that Morris Hospital & Healthcare Centers, in full partnership with Joliet Junior College, will be administering a paramedic education program for 2019-2020 school year.

The paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

The program is 11 months in duration and begins on Tuesday, August 20<sup>th</sup>, 2019 and ends on Thursday, July 16<sup>th</sup>, 2020. Classes are held in the Joliet Junior College (JJC) EMS classroom (U1021) at the main Joliet Junior College campus (U Building) on Tuesday and Thursday mornings from 9:00am-1:00pm and may occasionally meet at other disclosed dates and times as needed. The entire calendar for the program will be provided at New Student Orientation on Tuesday, August 13<sup>th</sup>, 2019.

**Application deadline is no later than Thursday, May 30<sup>th</sup>, 2019 at 3:30 pm.**  
**Incomplete or late applications will not be accepted under any circumstances.**

We look forward to another successful paramedic education program. Thank you for choosing Morris Hospital & Healthcare Centers and Joliet Junior College for your choice in paramedic education programs.

Best Regards,

*Sean Atchison*

Dr. Sean Atchison, D.O.  
Medical Director  
Morris Hospital & Healthcare  
Centers

*Robin Stortz*

Robin Stortz  
Program Director  
Morris Hospital & Healthcare  
Centers

*Ed Ludwig*

Ed Ludwig  
Education Coordinator  
Morris Hospital & Healthcare  
Centers

*Amy Gray*

Dr. Amy Gray, M.D.  
Dean, Health Professions &  
Emergency Services  
Joliet Junior College

*Charlotte Garrabrant*

Charlotte Garrabrant  
EMS Program Coordinator  
Joliet Junior College

*Duane Stonich*

Duane Stonich  
Dept. Chair, Health & Public  
Services  
Joliet Junior College



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## Program Information You Need To Know Before You Apply:

### Who is eligible to apply?

1. Must be 18 years of age or older to apply.
2. Must have a current Illinois EMT license AND a current AHA Healthcare Provider CPR card attached to the back of the application.  
*(If you are an EMT student who has just graduated in spring of 2019, you must submit documentation of passing the IDPH State licensing exam OR NREMT certification exam by July 15, 2019. The EMT license must be provided before the first day of class.)*
3. No history of a felony conviction or any disqualifying misdemeanors (as defined by IDPH CNA licensure and Joliet Junior College and includes previous or current DUI's).
4. Ability to meet the technical performance standards of:
  - Auditory – hear a blood pressure, lung sounds and verbal information without reading lips.
  - Motor – lift, carry and balance with 1 partner a patient of 150lbs
  - Visual – 20/30 vision in 1 eye with color discrimination of red, amber and green and interpret diagnostic information, such as ECG's, graphs and charts
  - Somatic/Psychomotor – sensation for pressure, temperature and pain and agility to perform psychomotor skills
  - Social/Affective – ability to use good judgment in stressful situations
  - Cognitive – ability to classify, measure, analyze and critically think in a timely manner
5. Documentation of current health insurance.
6. Must have high school diploma/GED.

### What is the application process? How are candidates accepted?

The following application process must be completed and submitted on time in order to be eligible for acceptance into the program:

1. **Submission of a thoroughly completed application by 3:30 pm on May 30<sup>th</sup>, 2019**, with all required documents attached, delivered in person to the main JJC campus.

*(All applications must be submitted to Courtney DeBoer in the Emergency Services Office U1002J of the Health Professions Building. Office hours are Mon-Thu 8:30am to 3:30pm. Park in lot E-6 and follow the main hallway straight to the last door on the left.)*

2. **Successful completion of the Pre-Entrance Written Exam on EITHER:**

**Tuesday June 4<sup>th</sup>, 2019 at 10:00 am OR Wednesday June 5<sup>th</sup>, 2019 at 6:00 pm.**

*See attachment with exam location and directions. **A minimum score of 80% is required to be eligible for continuing in the pre-entrance process.** Exam scores are not provided or released. All components of the EMT DOT National Education Standards and current AHA guidelines are covered in this comprehensive, 150 question multiple-choice exam.*

3. **Proof of eligibility for preference points for the pre-entrance process if applicable.**

Applicants will be notified of acceptance or non-acceptance into the program via email correspondence AND by U.S. Postal Service.

*(Please make certain you print clearly and that all information is correct on the application. All determinations of student qualifications are final. No exam scores or point rankings are released.)*



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## What documentation is required to be considered a complete application?

Please attach the following:

1. Copy of both sides of your current AHA CPR Healthcare Provider card.
2. Copy of your EMT license (or if a new EMT graduate, documentation of successfully passing the Illinois licensing exam or NREMT certification exam).
3. Copy of your valid Illinois Driver's License/Illinois State ID (slightly enlarged and clearly legible).
4. Copy of your high school diploma/GED.
5. On the Autobiography Form provided, hand write a brief autobiography of why being a paramedic is important to you, why you are choosing EMS as a profession, and why you feel you will be successful in the program.
6. **To receive education points:** A copy of your associates or bachelor's degree diploma.
7. **To receive college level Anatomy & Physiology points:** Provide a copy of your college transcripts showing credit for a college level A & P or Human Body Structure & Function or equivalent attached to your application.
8. **To receive military points:** Provide documentation of status as an active duty enlisted/reserve or if a veteran, documentation of honorable discharge (DD214).
9. **To receive points as an employed EMT or healthcare provider:** Letter on company letterhead from your employer verifying that you are employed as an EMT.  
*(Your supervisor will be contacted for verification of employment.)*
10. Proof of current health insurance (front and back of insurance card).
11. Passport style photo attached to application.
12. Completed Entrance Exam Time Selection Form.
13. Completed recommendation form provided.

## What happens next if I am accepted?

Once accepted into the program, you will receive information on completing the following:

1. General health examination and drug test with the Morris Hospital & Healthcare Centers Occupational Health Department.  
*(No personal physician examinations are accepted. The cost of this examination is the responsibility of the student. If your required vaccinations need to be updated, additional fees will apply. Scheduling information is provided upon acceptance.)*
2. Complete registration by going to the main JJC campus to register for EMS 215 with Courtney DeBoer in the Emergency Services Office U1002J of the Health Professions Building.  
*(Office hours are Mon-Thu 8:30am to 3:30pm. Park in lot E-6 and follow the main hallway straight to the last door on the left. During registration you will be required to complete the Illinois State Police Background Check form and pay the \$25.00 fee for the background check to be completed. Results of the background check will go directly to the administrative faculty of the program. You will not get the results back yourself.)*
3. Attend the **MANDATORY 2-Day Student Orientation** on **Tuesday August 13<sup>th</sup>, 2019 at 9:00am & Thursday, August 15<sup>th</sup>, 2019 at 9:00 am**.  
*(Orientation will be held in the U1021 EMS classroom at the JJC main campus.)*



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## What is the program tuition?

1. The cost of the program is approximately **\$5108.00**. (Based upon March 2019 tuition rates).  
(This tuition is subject to change and does **NOT** include the required uniform, Fisdap clinical scheduling fees or textbooks.)  
A list of required textbooks will be provided in the acceptance letter.  
Financial aid and scholarship links: <http://www.jjc.edu/financial-aid/Pages/default.aspx>;  
<http://www.jjc.edu/scholarships/Pages/default.aspx>

The approximate payment dates and estimated amounts are listed below:

**\$1295.00** due to Joliet Junior College by **August 7<sup>th</sup>, 2019**  
**\$2055.00** due to Joliet Junior College by **December 1<sup>st</sup>, 2019**  
**\$1758.00** due to Joliet Junior College by **May 1<sup>st</sup>, 2019**

## What additional information is important to know?

1. The program has instituted a Pre-Entrance Candidate Applicant Points System to rank student's pre-entrance scores. This process is an objective assignment of weighted points. Attached is a copy of the possible points to be awarded. The Morris Hospital/JJC EMS Academy desires candidates who have the greatest potential for the knowledge, skill and discipline to successfully complete the program.  
(Please note, it is **NOT** mandatory to be currently employed as an EMT, have an associates or bachelor's degree, be affiliated with a Morris Hospital EMS System Agency, have graduated from a Morris Hospital or JJC EMT program, have college level A&P or served in the military. All of these criteria are designed to help you be more competitive in a program that has limited seating.)
2. Because of the high-paced demand of the program, **NO Leave of Absences or Interruption of Training** will be granted/allowed.  
(Students must complete the program in its entirety to receive a Certificate of Completion. If a student is dismissed or leaves the program they will not be allowed back in the current program. The student will be required to reapply for a future program.)
3. No advanced placement or credit for previous education, experience, or training is offered or awarded by this program.



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*Morris Hospital & Healthcare Centers and Joliet Junior College do not discriminate in the selection of applicants based on race, creed, religion, sexual orientation or gender.*

**If you have any questions about the program, application, or application process, please contact:**

**Stephanie Ressler**

EMS Instructor II

Morris Hospital & Healthcare Centers

[sressler@morrishospital.org](mailto:sressler@morrishospital.org)

(815) 705-7891

**Ed Ludwig**

Education Coordinator

Morris Hospital & Healthcare Centers

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(815) 705-7180

**Charlotte Garrabrant**

EMS Program Coordinator

Joliet Junior College

[cclark@jjc.edu](mailto:cclark@jjc.edu)

(815) 280-2356

## **Remember**

**Applications are due no later than 3:30pm on Thursday, May 30<sup>th</sup>, 2019.**

**Incomplete or late applications will not accepted.**



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JOLIET  
JUNIOR COLLEGE  
1901

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## Pre-Entrance Candidate Application Ranking

### Point System

Paramedic student candidates of the Morris Hospital & Healthcare Centers Paramedic Program will be considered for acceptance through a weighted score made up of the following factors:

Weighted Factors	Award of	Total Possible
<b>Pre-Entrance Written Exam Score:</b> 95% and Higher 88%-94% 80%-87%	3 2 1	3
<b>College Level A&amp;P:</b> Anatomy & Physiology Human Body Structure & Function	2 1	2
<b>Graduate:</b> EMT Graduate of Morris Hospital/ Joliet Junior College	2	2
<b>College Education:</b> Bachelor's Degree Associates Degree	2 1	2
<b>Military:</b> Active Military/Reserves OR Honorably Discharged Veteran	2	2
<b>Employment Status:</b> Currently employed as an EMT	1	1
<b>Affiliation:</b> Affiliated with a Morris Hospital EMS System Agency	3	3
	<b>TOTAL POINTS POSSIBLE</b>	<b>15</b>



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## Morris Hospital & Healthcare Centers & Joliet Junior College 2019-2020 Paramedic Education Program Application

**(Please print legibly with BLACK Ink ONLY.)**

Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_

Points Awarded: \_\_\_\_\_

Attach Passport  
Style Photo Here  
(Head Shot Only)

### **General Information**

Name \_\_\_\_\_  
(Last) (First) (Middle)

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Driver's License # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Wk Phone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_ Marital Status \_\_\_S\_\_\_M\_\_\_D\_\_\_W

IDPH State EMT License # \_\_\_\_\_ Date of Expiration \_\_\_\_\_

NREMT Certification # \_\_\_\_\_ Date of Expiration \_\_\_\_\_ (if applicable)

Primary Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Employer Address \_\_\_\_\_  
Street City State Zip Code

### **Education**

High School Name and Year Graduated \_\_\_\_\_ or GED \_\_\_\_\_

College/University Name \_\_\_\_\_ Degree \_\_\_\_\_

Completed College Level A&P? \_\_\_Yes\_\_\_ \_\_\_No\_\_\_ Course Number: \_\_\_\_\_

Agency/Institution/Hospital Name of EMT Program you completed \_\_\_\_\_

Date Completed: \_\_\_\_\_ EMT Course Lead Instructor Name: \_\_\_\_\_



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Have you ever attended a Paramedic Program before? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, where? \_\_\_\_\_

Reason you did not complete the program: \_\_\_\_\_

## **EMT Field Experience**

I am currently working as an EMT \_\_\_\_\_ Yes - Start Date \_\_\_\_\_ or \_\_\_\_\_ No

EMS Agency Employer \_\_\_\_\_ Main Office Location \_\_\_\_\_

Supervisor/EMS Coordinator \_\_\_\_\_ Contact Number: \_\_\_\_\_

Town and State

## **OTHER EMT EXPERIENCE (if applicable)**

EMS Agency \_\_\_\_\_ Location \_\_\_\_\_

Length of Service \_\_\_\_\_ Supervisor \_\_\_\_\_

Have you ever been placed on probation or had your EMT license suspended? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what EMS System: \_\_\_\_\_ Please explain why: \_\_\_\_\_

## **Military Status**

Are you currently active military or reserves? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, Branch: \_\_\_\_\_

Are you an honorably discharged veteran? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have recognition in the military with an MOS as an EMT or Healthcare Specialist? \_\_\_\_\_ Yes \_\_\_\_\_ No

*I hereby affirm and declare that the above information is true and correct, and that any fraudulent entry will be considered sufficient cause for non-acceptance or subsequent withdrawal from the program.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**\*Submission Deadline with attachments: May 30<sup>th</sup>, 2019 3:30pm**





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## Recommendation Form

Paramedic Candidate's Name: \_\_\_\_\_ (Print Clearly)

To The Recommender: The above named applicant has applied to the Morris Hospital & Healthcare Centers Paramedic Education Program. In order to have a profile of the applicant, please respond to the following questions.

- How long have you known the applicant, and in what capacity? \_\_\_\_\_  
\_\_\_\_\_
- Please rate the applicant in the following areas:

	Above Average	Average	Below Average	Unknown
Academic potential				
Ability to problem solve				
Ability to relate to people				
Manual dexterity				
Maturity				
Judgment				
Motivation				
Creativity				
Writing skills				
Oral skills				
Reliability				
Punctuality				
Professionalism				

- What do you consider to be this candidate's major strengths?  
\_\_\_\_\_  
\_\_\_\_\_
- What do you consider to be this candidate's major weaknesses?  
\_\_\_\_\_  
\_\_\_\_\_
- Why do you feel they will be successful in the program?  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your input & comments!

Form Completed by: \_\_\_\_\_  
Name Title  
\_\_\_\_\_  
Signature Date





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## Entrance Exam Selection Time

The Entrance Exam will be held on Tuesday June 4<sup>th</sup>, 2019 at 10:00 am OR Wednesday June 5<sup>th</sup>, 2019 at 6:00 pm in U1024 at the JJC main campus. The exam will consist of EMT-Basic knowledge and is similar to an EMT-Basic final exam. All applicants must pass with a minimum score of 80%. Please bring two #2 pencils with you to the exam. Doors will close promptly at assigned times and no admittance will be allowed once doors are closed

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Please make your exam time selection below. Times are first-come-first-served. If you select an exam time that is filled you will be notified by phone.

\_\_\_\_\_ **10:00 am on Tuesday June 4<sup>th</sup>, 2019**

\_\_\_\_\_ **6:00 pm on Wednesday June 5<sup>th</sup>, 2019**

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**\*Must be submitted with application**



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## Pre-Entrance Written Exam Location

### **Joliet Junior College U-Auditorium (U-Building)**

Joliet Junior College

1215 Houbolt Road

Joliet, IL 60431

*(The Health Professions "U" building is located off parking lot E6. The auditorium (rooms 1022, 1024, and 1026), is located at the end of the main hall on the first floor, on the right-hand side.)*

## Directions to Joliet Junior College

**Coming from the south:** Take I-80 to exit 127 (Houbolt Rd/Hollywood Rd), travel north on Houbolt, and turn left onto Cathy Dr., which is the entrance to Joliet Junior College

**Coming from the north:** Take Jefferson Street to Houbolt Rd, travel south on Houbolt, and turn right onto Cathy Dr., which is the entrance to Joliet Junior College

