TO: The College Community
FROM: Dr. Judy Mitchell
DATE: June 12, 2019
SUBJECT: Board of Trustees Meeting, June 12, 2019: Summary of Action Items

The Board recognized and honored the following:

1. Resolution honoring retiree Frederick Ferrara
2. Resolution honoring retiree Mary Lirot
3. Resolution honoring retiree Virginia Piekarski
4. Resolution honoring retiree Lori Halliday

The Board approved or accepted the following:

1. Approval of minutes for regular monthly meeting – May 8, 2019
2. Approval of minutes for special meeting – April 24, 2019
3. President recommends approval of FY20 2.50% salary increase for eligible administrators/professional staff
4. President recommends approval of appointment of director, information security, information technology
5. President recommends approval of retirement as requested by one faculty member
6. President recommends approval of appointment of one professor, agricultural, horticultural and veterinary sciences (tenure track)
7. President recommends approval of appointment of one instructor, technical (tenure track)
8. President recommends approval of appointment of one associate professor, nursing (tenure track)
9. President recommends approval of appointment of one assistant professor, agricultural, horticultural and veterinary sciences (tenure track)
10. President recommends approval of appointment of one associate professor, natural sciences/PE (tenure track)
11. President recommends approval of appointment of one associate professor, natural sciences/PE (tenure track)
12. President recommends approval of collective bargaining agreement with the Joliet Junior College Faculty Council, American Federation of Teachers, Local 604, and the Illinois Community College District 525
13. President recommends approval of FY20 2.50% salary increase for eligible non-union support staff
14. President recommends approval of reappointment of grant-funded professional staff for FY20
15. President recommends approval of reappointment of grant-funded support, clerical and other/temporary staff for FY20
16. President recommends approval of non-reappointment of professional staff that are at least 50% funded by federal, state and local grant programs
17. President recommends approval of non-reappointment of support, clerical and other staff that are at least 50% funded by federal, state and local grant programs
18. President recommends approval of non-reappointment of professional staff that are at least 50% funded by federal, state and local grant programs
19. President recommends approval of the FY20 2.50% salary increase for eligible non-union part-time staff
20. President requests acceptance of the classified staff report which includes new hires, replacements and separations as presented
21. Approval of School Calendar for 2021 – 2022
22. Approval of School Calendar for 2022 – 2023
23. Approval of School Calendar for 2023 - 2024
24. President recommends approval to pay the listing of bills for the period ending May 31, 2019 as presented
25. President recommends approval to award bids/contracts as follows:

   a. Bid: CDB Project Upgrading Air Handling Units
      Upgrade Air Handling Units at J-Building First Floor
      Commercial Mechanical, Dunlap, IL $155,500.00
      R.J. Olmen Company, Glenview, IL $407,000.00
      PCS Power & Communications Solutions, Inc., Palatine, IL $103,927.00
      Johnson Controls, Inc., Calumet City, IL $124,700.00

   b. Bid: Culinary Arts Student Uniforms
      Select a Provider for Culinary Arts Student Uniforms
      New Chef Fashion, Los Angeles, CA $19,933.51

   c. Bid: Medical Assistant Program Equipment and Supplies
      Purchase Equipment and Supplies for the Medical Assistant Program
      AMSCO, Frankfort, IL $57,255.93
      Concordance, Daytona Beach, FL $4,031.44
      Creative Solutions, West Palm Beach, FL $120.27
      Henry Schein, Melville, NY $13,820.93
      Lifetch, Inc., Wheeling, IL $2,682.23
      Pocket Nurse, Monaco, PA $5,318.99

   d. Bid: Printing Non-Credit College Community Catalog Fall 2019
      Provide Fall 2019 Non-Credit College Community Catalog
      EP Graphics, Berne, IN $36,390.00
e. **Bid: Vending, Fountain and Bottled Beverage Services**  
Provide Vending, Fountain and Bottled Beverage Services  
Yami Vending, Inc.  
Commission: 45.00%  
Institutional Support: $12,000.00  
Great Lakes Coca Cola Bottling, Alsip, IL  
Commission: 40.00%  
Institutional Support: $53,500.00

f. **Consortium: CDW – HP Desktop Workstations**  
Purchase Computers for the Computer Aided Design Lab  
CDW, LLC, Vernon Hills, IL  
$37,184.00

g. **Consortium: T-Building Conference Room Audio Equipment**  
Purchase Audio Equipment for the T-Building Conference Rooms  
Midwest Computer Products, Chicago, IL  
$26,291.00

h. **Contractual Service: Comcast Spotlight**  
Provide Produces Spanish and English TV Commercial Spots  
Comcast Spotlight, Chicago, IL  
$124,500.00

i. **Contractual Service: Ellucian**  
Renewal of Annual Agreements with Ellucian  
Ellucian, Inc., Chicago, IL  
$472,960.00

j. **Contractual Service: Smarthinking**  
Provide Online Tutoring Services for Online and Hybrid Students  
Smarthinking, Hoboken, NJ  
$27,200.00

k. **Professional Service: Curry & Associates**  
Provide Legislative Representation on Behalf of Joliet Junior College  
Curry & Associates, LLC, MT. Zion, IL  
$5,000.00/month

l. **Sole Source: Digital Architecture**  
Provide an Online Curriculum Management Tool  
Digital Architecture, Lakeland, FL.  
$13,662.00

m. **Sole Source: Google AdWords**  
Provide Targeted Advertisement Capabilities to Attract Visitors to the College’s Website  
Google, Chicago, IL  
$100,000.00

n. **Sole Source: Unidos Marketing Network**  
Provide TV Monitor and Billboard Advertisements  
Unidos Marketing Network, Joliet, IL  
$14,400.00
26. Approval of the Treasurer’s Report
27. Approval of the Financial Report
28. President requests approval of the administrative recommendation for the FY2020 budget
29. Approval of Fiscal Year 2021 Resource Allocation and Management Plan for Community Colleges (RAMP/CC)
30. Approval of resolution to transfer funds from the Working Cash Fund to the Education and Operations and Maintenance Fund
31. Approval of resolution to transfer funds from Education Fund to Operations and Maintenance Restricted Fund
32. Approval of resolution to transfer funds from Operations and Maintenance Fund to Operations and Maintenance Restricted Fund
33. Approval of Joliet Junior College Morris location lease
34. Second Reading Board Policy 1.04.00 Board Conflict of Interest
35. Second Reading Board Policy 1.05.00 Indemnification
36. Second Reading Board Policy 1.80.01 J.D. Ross Extraordinary Service Award
37. Second Reading Board Policy 2.01.07 New Employee Introductory Period (new)
38. Second Reading Board Policy 2.01.16 Performance Management (modification #2.19.00)
39. Second Reading Board Policy 2.01.17 Succession Planning (new)
40. Second Reading Board Policy 2.02.04 Emeritus/Emerita (modification #2.20)
41. Second Reading Board Policy 2.03.01 Employment at Will
42. Second Reading Board Policy 4.02.00 School Calendar
43. Second Reading Board Policy 4.04.00 Graduation Requirements
44. Second Reading Board Policy 4.22.00 Military Personnel Called for Military Service
45. Second Reading Board Policy 9.10 Use of All-Aluminum Beverage Containers (rescind)
46. Second Reading Board Policy 11.11.00 Clery Act Compliance
47. Second Reading Board Policy 13.03.00 Inventories
48. Approval and Third Reading Board Policy 1.36.00 Board Requests for Information
49. Approval and Third Reading Board Policy 1.45.05 Recording
50. Approval and Third Reading Board Policy 1.61.00 President Succession
51. Approval and Third Reading Board Policy 2.01.09 President’s Right to Hire and Terminate (modification #2.3.2)
52. Approval and Third Reading Board Policy 2.03.02 Recruitment and Selection (modification #2.4.1)
53. Approval and Third Reading Board Policy 3.02.05 Out-of-District Students
54. Approval and Third Reading Board Policy 3.03.01 Tuition and Fees Policy
55. Approval and Third Reading Board Policy 8.02.00 Federal and State Funds
56. Approval and Third Reading Board Policy 12.05.00 Exposure Control Plan (ECP)