



DIVISION	POLICY NUMBER
VI. Instruction and Curriculum	4.13.00
CATEGORY	DATE
4.13.00 Computation of Credit	Adopted: 1972 Edited: 1982 Revised: 08/2017

4.13.00 COMPUTATION OF CREDIT

The following statement of policy is intended to serve as the basis for the computation of credit of courses offered at Joliet Junior College (JJC). Deviations from the policy must be approved by the appropriate instructional Academic Dean, the Vice President for Academic Affairs, the Illinois Community College District 524 Board of Trustees (Board), and the Illinois Community College Board.

The U.S. Department of Education credit hour definition for the Title IV aid Purposes is the amount of work that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for a semester (or the equivalent amount of work over a different amount of time); or
2. At least an equivalent amount of work as required in #1 above for other academic activities such as laboratory work, internships, practica, studio work, or other academic work leading to the award of credit hours.

The use of the Federal credit hour definition is required for all courses for which the institution awards Federal student aid. The college may set a higher standard that requires more student work per credit hour and use a measure of metric different from this definition for academic and non-federal purposes.