



BOARD POLICIES

DIVISION	POLICY NUMBER
I. Board of Trustees	1.45.06
CATEGORY	DATE
1.45.00 Meetings of the Board	Adopted: 04/1996 Revised: 09/2015, 11/2019

1.45.06 SPECIAL MEETINGS OF THE BOARD

Besides the regularly scheduled meetings of the Board of Trustees (Board) which are governed by Board Policy 1.45.03, which are set by date and time on an annual basis, special meetings may be necessary.

Special meetings may be called by the Chair Person of the Board or by any three Trustees. A 48-hour advance notification to the public is required by 5 ILCS 120 whenever the Board schedules a meeting. Once dates are scheduled for special meetings of the Board, changing or canceling such meetings can impose additional hardships upon individual Trustees and may even result in a Trustee missing important meetings.

It is the policy of the Board that the President will work closely with the Chair Person and/or the three Trustees requesting a special meeting in scheduling and in a manner that will facilitate the widest possible participation by all Trustees in such meetings. Once such a special meeting of the Board has been scheduled, should such a change in the meeting time, date, and/or location of said meeting be necessary, the Chair Person shall contact individual Trustees to confirm this decision in advance of any change in the meeting. A simple majority of Trustees will confirm the change or maintain the previously scheduled meeting.