



BOARD POLICIES

DIVISION	POLICY NUMBER
I. Board of Trustees	1.45.02
CATEGORY	DATE
1.45.00 Meetings of the Board	Adopted: 1971 Revised: 1982, 1983, 05/1993, 06/2016, 05/2020

1.45.02 CITIZEN ADDITIONS TO BOARD MEETING AGENDA

Any person who wishes to have an issue placed on a Board meeting agenda shall present a request that his/her appearance be placed on the agenda of a regular or special meeting of the Board. Said request shall be made in writing and shall include the person’s reasons for wanting to appear before the Board. The written request shall be submitted to the President of the College at least six (6) days prior to the next Board meeting, in accordance with Procedure 1.45.02.01 Citizen Additions to the Board Meeting Agenda

The Board, through the President of the College and Chair Person of the Board, reserves the right to make the determination of whether to add the requested matter to a Board meeting agenda. If added, the President of the College and Chair Person of the Board will schedule such appearances at any meeting at which the presentation can conveniently be heard.

A copy of any written material to be presented to the Board at any such appearance shall accompany the request to be placed on the agenda.

Individuals wishing an opportunity to address the Board relative to an agenda item already on the posted agenda may make a request to do so by following the Policy 1.55.01 Public Comment at Board Meetings.