

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Vice Chair Broderick at 5:34 p.m. on **Thursday, November 16, 2017.**

1.0.1 Roll Call      Trustees      Maureen Broderick      Jake Mahalik  
Present:      Alicia Morales (6:06 p.m.)      Dan O’Connell  
Mike O’Connell

Trustees      Andy Mihelich      Bob Wunderlich  
Absent:

Student      Sante Deserio  
Trustee Present:

Welcome      Vice Chair Broderick welcomed the guests to the Joliet Junior College regular monthly Board meeting and indicated that Chairman Wunderlich was unable to be present at this meeting.

Pledge of Allegiance      Trustee Dan O’Connell led the Board in the Pledge of Allegiance.

Business Reports      President Mitchell indicated that Ms. Janice Reedus would be presenting the Business Enterprise Program FY17 Report. Ms. Reedus stated that the Business Enterprise Act requires us to set aspirational goals to increase the participation of businesses owned by minorities, females and persons with disabilities in contracts awarded by public bodies. Ms. Reedus commented that the intent of the act was to expand procurement opportunities to firms that have been historically underrepresented. Ms. Reedus went on to present a power point as follows: the type of contracts applicable to this act; qualifying businesses under the act; the aspirational goals under the act; requirements for compliance; efforts to increase utilization; FY17 total number of contracts analyzed; FY17 expenditure analysis; BEP FY17 spend – other contracts; opportunities; and FY18 initiatives.

President Mitchell stated that Mr. Rob Galick will be discussing the working cash fund transfers on the agenda with the Board this evening. Mr. Galick explained that the college cash flow is cyclical with months that we receive a good deal of cash and some months where we receive very little cash. Many years ago through

tax levy, the college deposited \$6,375,000 into a working cash fund, which permits the college to transfer monies from the fund, if needed, during low cash flow months. The working cash fund is always replenished if we need to borrow from the fund. Mr. Galick commented that we do not expect to borrow from the fund this year; however, should we need to do so it requires board approval, which is why it is on the agenda. Vice Chair Broderick stated that she believes that we are using our own money and not another entity's money. Mr. Galick commented that was a correct statement.

President Mitchell commented that we will have Professor Andy Neill addressing the Board this evening on the BioBlitz, which occurred on July 23, 2017. Vice Chair Broderick indicated that we do have requests from three other individuals who would also like to speak on this subject, which would take away from Mr. Neill's time allotment of five minutes. Vice Chair Broderick asked if the three speakers would like to forego their request to speak so that Mr. Neill can make his presentation. Mr. Neill indicated that he feels they would each like to take their two minutes allotted for each individual to speak to the Board. President Mitchell commented that Professor Neill's report falls under her area for business reports. The majority of the Board felt that the three requests to address the Board should be granted. Mr. Neill thanked the Board for their service to the community and the college. He also thanked Chairman Wunderlich and the 1998 Board of Trustees who unanimously passed the Natural Areas Protection resolution. This resolution granted protection of the natural areas on our main and Romeoville campuses. Also, a thank you to Trustee Morales for braving the high heat and humidity to attend the BioBlitz. Mr. Neill indicated that a BioBlitz was held on Sunday, July 23, 2017 with nine members of the JJC Natural Science Department and 15 participants of students and community members participating even in the high heat and humidity. The primary purpose of a BioBlitz is to inventory the diversity of life in a specific locale or region. It involves the community and reveals the important role biodiversity plays in maintaining healthy livable communities. This was the first BioBlitz at JJC and the intention was to raise awareness of local biodiversity and bring attention to the educational, ecological and recreational value of the college's natural areas, including the rare calcareous Fen. Biodiversity is a general term that describes the relative diversity of life forms and the unique ecological roles they play in making the landscape a sustainable livable place for humans. Landscapes of diverse plant and animal life store and filter flood waters, maintaining stable water levels and drinking water quality. A diverse landscape of wild plants, provide habitat for pollinating insects, that are critical for producing about 30% of the nation's food supply. During the BioBlitz the following was inventoried: Plant diversity; Bird diversity; Insect diversity; Aquatic macro-invertebrate diversity; and Fungi diversity. Biodiversity is not just found in far-of exotic locations, like the tropical rainforest. While Illinois is a landscape of mostly agricultural fields and paved urban terrain, there are a few scattered preserves that remain the only places where aboriginal landscapes persist. Joliet Junior College's Natural Areas continue to be a world-class outdoor learning laboratory for students and the community that we serve. Several different photographs were displayed for the Board to peruse and detailed information on this report was distributed. Our natural areas contribute to the surrounding community and helps to sustain water that our area relies upon. The

*Herald News* reports that the water aquifers that our community depends on will run dry in 20 years. We cannot afford to lose any more natural areas, especially here at JJC.

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3 Recognition of Special Guests Vice Chair Broderick indicated that we do not have any recognitions this evening.
- 1.4.1 Retiree Jane Cartwright Trustee Mike O'Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Jane Cartwright for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Mike O'Connell, Mahalik, Dan O'Connell and Broderick. Student Trustee Deserio favored the motion.
- 1.4.2 Faculty Union Report Dr. Bob Marcink, Faculty Union President, indicated that he would like to take this opportunity to thank our faculty, staff, Trustee Morales and the community for taking time during the hot summer days to do the inventory that is essential to keeping our environment healthy here at JJC and in the community. Many individuals put in a lot of volunteer time and they should be commended for this effort. Dr. Marcink offered condolences to Barbara Adams family on behalf of the Faculty Union. Ms. Adams served on our Board and gave her time and efforts to the community, which is very much appreciated. Dr. Marcink commented that anyone that gives their time to serve in a public office, especially one that pays nothing, deserves special thanks from all of us. Dr. Marcink stated that Ms. Jane Cartwright, soon to be a retiree, has bailed him out in so many instances when he was having problems in the distance education area. He offered special thanks and commended her for her good work she did at JJC. Dr. Marcink will miss her immensely. Dr. Marcink wished everyone a very Happy Thanksgiving.
- 1.4.7 Adjunct Faculty Union Dr. Marcink commented that Dr. Kennedy had contacted him and will be unable to be at the meeting this evening.
- 1.5.1 Regular Meeting Trustee Dan O'Connell moved, seconded by Trustee Mike O'Connell that the minutes of the Board of Trustees meeting held on October 10, 2017 be approved as submitted. The motion carried unanimously. Ayes: Dan O'Connell, Mike O'Connell, Mahalik and Broderick. Student Trustee Deserio favored the motion.
- 1.6 Communications Ms. Tierney stated that she had not received any additional further communications.
- 1.7. Public Comments Vice Chair Broderick commented that we have three requests to speak before the Board this evening.
- Ms. Jamie Viebach, representing the Conservation Foundation, thanked the Board for the opportunity to speak this evening. She indicated that she was here in support of the Fen here at JJC. The Conservation Foundation is a non-profit organization whose mission is to protect land and water. As a vital and rapidly disappearing eco system, we believe that the few remaining Fens in Illinois must be protected. It is our belief that an alternate route

should be considered so that it will have less impact on the eco system of the college. Fens are a rare eco system that due to their uniqueness must be protected. Many Fens in Illinois have been drained and destroyed to make way for development. Unfortunately, replacing or recreating these Fens is nearly impossible as they can take up to 10,000 years to develop naturally. Destruction of a Fen is irreversible. As a conservation at work partner with the conservation foundation, we recognize the commitment JJC has made to create a culture of environmental responsibility on campus. To this end, we the conservation foundation, urge you to consider a different path for the road. According to available maps, there are better alternatives that would provide traffic alleviation while avoiding disruption to the Fen and surrounding natural areas. Please reconsider destroying this valuable resource on the grounds of Joliet Junior College. There are better alternatives than the devastation of the beautiful natural resource that provides vital resources to the community, both from the educational aspect, as well as from an ecological service prospective. As an institution with a reputation of making informed, environmentally responsible decisions, we ask that you recognize this opportunity that you have and again to show your commitment to protect this unique jewel that you have on this campus.

Ms. Diana Ortiz addressed the Board on BioBlitz and JJC's natural areas. Ms. Ortiz is a current JJC student who currently is in Mr. O'Neill's plants and society course. This course focuses on the role that nature plays in our own culture and globally, as well as conservation and bio-diversity. Here at JJC we have the rare opportunity to visit these nature lands on site. As a class, we have visited the Fen and also conducted vegetative analysis of our natural areas to assess its condition. Her personal impression is that tangible, hands on learning opposed to a power point slide show will appeal to all learning styles. This process will benefit not only the student body, but also the faculty, staff and all the community looking to further their education and enjoyment. Although some believe a road would be beneficial to accommodate another strip mall and parking lot, the real benefit is the JJC Fen as it serves as hands on learning and understanding of the world around us.

Mr. Jude Raphael E. Suriaga indicated that he is a JJC student and is representing many students that do not recognize the importance of the Fen or that there is even discussion of bringing a road through our wonderful Fen. Mr. Suriaga commented that he is in one of Professor O'Neill's Bio classes. Experiencing the natural areas fields made him realize that humanity itself is too prideful to let go of personal agenda to give thanks to natural wonders. Rather than talk about nature lets share a story about a child that wanted many things, but rather than giving the child the many things the parents gave her something that would grow in value in the future. However, the child was very unhappy and the parents relented and gave in to the many things of less value to the child for short-term happiness. The parents passed away the next day and the child became aware that the original gift was a picture of them as a family and realized that she would have rather had her parents with her and the original gift. This story can be taken into the context of nature, by taking the short-term unsustainable happiness, we will one day regret the decision of destroying the Fen and natural areas, but it will be too late. Mr. Suriaga commented that he hopes the Board hears him, and entrusts them to make a decision based on long-term values for the earth and the community. There is not a better way to achieve this decision than to base it on saving this precious Fen and natural areas for our children and our children's children. Please put aside your political and personal agendas and save the natural areas and Fen. Mr. Suriaga thanked the board for letting him speak.

- 1.8 Agenda Trustee Mahalik moved, seconded by Trustee Dan O’Connell that the agenda be approved. The motion carried unanimously. Ayes: Mahalik, Dan O’Connell, Mike O’Connell, and Broderick. Student Trustee Deserio favored the motion.
- 1.9 Consent Agenda Trustee Dan O’Connell moved, seconded by Trustee Mike O’Connell that the consent agenda be approved as follows with the exception of agenda items under 4.5:
- 2.1.1 President recommends approval of appointment of interim dean, nursing, health and public services
  - 2.1.2 President recommends approval of appointment of dean, nursing, health and public services
  - 2.1.3 President recommends approval of appointment of department chair, counseling
  - 2.2.1 President recommends approval of retirement as requested by seven faculty members, under the provisions of the current contractual agreement
  - 2.2.2 President recommends approval of a change in retirement date as requested by one faculty member
  - 2.2.3 President recommends the approval of appointment of one assistant professor fine, arts (tenure track)
  - 2.3.1 President recommends approval of the establishment of a new full-time support staff position titled technology training and communication specialist
  - 2.7.1 President recommends approval of non-reappointment of administrative/ professional staff that are at least 50% funded by federal, state and local grant programs
  - 2.7.2 President recommends approval of non-reappointment of support, clerical and other staff that are at least 50% funded by federal, state and local grant programs
  - 2.9.1 President requests acceptance of the report of the classified staff report includes new hires, replacements and separations
  - 2.9.2 President recommends faculty salary schedule columnar advancement in accordance with current contractual agreement
  - 4.1 President recommends approval to pay the listing of bills for the period ending October 31, 2017 as presented
  - 4.2 President recommends approval of business services items as follows:
    - 4.2.1 Sole Source Absolute Software
    - 4.2.2 Sole Source The College Entrance Examination Board
    - 4.2.3 Consortium Campus Police Vehicle Purchase
    - 4.2.4 Consortium Apple Computer Purchases
    - 4.2.5 Consortium City Center Collaboration Classroom Furniture
    - 4.2.6 Bid Remodel C-Building Restroom
    - 4.2.7 Bid IT Office Remodel
    - 4.2.8 Bid Printing Spring & Summer 2018 Community College Catalog
    - 4.2.9 Bid Chemical Waste Disposal
  - 4.3 Treasurer’s Report
  - 4.4 Financial Report
  - 4.6 Board of Trustees approval of abatement of taxes for the 2008 general obligation alternate revenue bond issue
  - 4.7 Board of Trustees approval of partial abatement of taxes for the 2009 general obligation bond issues
  - 4.8 Board of Trustees approval of abatement of taxes for the 2012a general obligation refunding bonds bond issue
  - 4.9 Board of Trustees approval of abatement of taxes for the 2013a general obligation refunding bonds bond issue

- 4.10 Board of Trustees approval of abatement of taxes for the 2013b general obligation alternate revenue bond issue
- 4.11 Board of Trustees approval of resolution to transfer funds from the working cash fund to education and operations and maintenance fund
- 4.12 Board of Trustees approval to adopt county of Will intergovernmental agreement-P25

The motion carried. Ayes: Dan O’Connell, Mike O’Connell, Mahalik and Broderick. Student Trustee Deserio favored the motion.

4.5.1 Trustee Mahalik moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College recess the meeting (6:04 p.m.) to allow for public comment on the levy. The motion carried unanimously. Ayes: Mahalik, Dan O’Connell, Mike O’Connell, and Broderick. Student Trustee Deserio favored the motion.

4.5.2 Vice Chair Broderick asked if there was anyone that would like to address the Board regarding the levy. No requests for public comments on the levy were heard.

4.5.3 Trustee Mike O’Connell moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College return to regular session (6:05 p.m.). The motion carried unanimously. Ayes: Mike O’Connell, Mahalik, Dan O’Connell and Broderick. Student Trustee Deserio favored the motion.

4.5.4 Trustee Dan O’Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the administrative recommendation to adopt the resolution as presented and authorize the 2017 tax levy to be filed with the county clerks of Will, Grundy, Livingston, Cook, Kendall, LaSalle and Kankakee and the State of Illinois. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Mahalik and Broderick. Student Trustee Deserio favored the motion.

6. Trustee Mike O’Connell moved seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College accept the resignation of board member Andy Mihelich. Mr. Mihelich has moved out of the district. The motion carried unanimously. Ayes: Mike O’Connell, Mahalik, Morales, Dan O’Connell and Broderick. Student Trustee Deserio favored the motion.

President Mitchell indicated that Chairman Wunderlich has indicated that we have 60 days to fill the vacant board seat. The Board will access the process to be used in filling the seat and the intent is to have the new member seated no later than our January Board meeting. This person will fill this seat until the April 2019 election. Trustee Morales stated that she would like the process to include interviewing candidates for the appointment to the board seat. Chairman Wunderlich will be contacting the board members concerning the process to be used for the appointment of the board member to fill the vacancy.

The board meeting calendar for the upcoming 2018 year is in front of the board members this evening. There is discussion on changing the day from Tuesday to Monday for the 2018 calendar year. After further conversation with the Board, it was agreed to move the board meeting to Wednesday evenings. President Mitchell indicated that the 2018 board meeting calendar would be sent out with her management letter. If the board could review the dates to make sure that they do not have a conflict with them before the December meeting it would be appreciated. If there is a conflict, please let us know ASAP so that we can make the change on the 2018 meeting calendar, which will be

presented for approval at the December meeting.

Vice Chair Broderick indicated that there were first and second readings of board policies on the agenda. The approval and third reading of board policies was on the consent agenda.

- 9.1  
Foundation  
Report
- Trustee Broderick indicated that Kristi Mulvey was out ill today; therefore, she would be giving the Foundation Report. I attended the Foundation's Annual meeting yesterday. The power point presentation that you have been given was presented to the Foundation Board. Please take the time to look over some of the highlights from the past year. All constituent categories have a significant increase from the previous year. The Foundation's portfolio manager Larry Kekst from Northern Trust made a presentation and Tom and Mary Lancaster from Wermer, Rogers, Duran and Ruzon in Joliet reviewed the recent audit. This report gives you all the new annual and endowed scholarships that have been set up to help our students.
- 9.2  
ICCTA
- Trustee Broderick indicated that she attended the ICCTA meeting on November 10 and 11 in Lisle, Illinois. Susan Mendoza, Illinois Comptroller gave a presentation on the 2018 State of Affairs on the budget, which is very murky. She urged caution for the community colleges as they plan their budgets for the upcoming year. A report on the Illinois General Assembly veto session for fall 2017 was received. We received a legislative update on community colleges offering BSN degrees. The National Legislative Summit is scheduled February 11 through February 14 in Washington DC. At this time, Dr. Mitchell, Kelly Rohder and I will be attending. The winter ICCTA meeting will be held via teleconference due to budget constraints. There are still Illinois community colleges that have not renewed their memberships:re College of DuPage and Rock Valley.
- 9.3  
Student  
Trustee
- Student Trustee Deserio presented a power point on the following: Blood Drive held on campus and collected 71 units of blood sponsored by student activities clubs on campus; Trunk or Treat held on October 27<sup>th</sup>; Veteran's Day Ceremony held last Thursday; and Comfort Zones sponsored by the Office of Student Activities.
- 9.4  
Buildings &  
Grounds  
Report
- Trustee Mike O'Connell indicated that the committee met before the meeting tonight. They reviewed the bids, which were accepted this evening. Two local companies and two State of Illinois companies received bids this evening. Our master plan is complete at this point. We have a problem with the steam lines that run into the buildings from the boilers. The steam line run to the F Building is leaking and we have begun digging to find the leak. There is a possibility that these steam lines were improperly installed in 2004 and the problem is that the lines are underground and under some of the buildings. We are in an emergency mode with this situation and are looking for possible alternatives to improve the situation. The costs will be high. We will begin the deer culling and the meat from any of the catches of deer is donated. There is a proposal from central states tower lease to place a cell phone tower on JJC property. It would be a five year lease with monthly income of close to \$2,000, with an escalation clause of 2% per year.
- 9.5  
Sustainability  
Report
- Trustee Morales indicated that the committee met on October 26<sup>th</sup>. Lisa Perkins attended a solar Training conference; Lisa Perkins and Virginia Piekarski purchased 17 trees. The student Sustainability Union Update by Amir Khalaf indicated that all of the events have taken place for the month such as: movie was water world; caps have been sorted and taken care of; 400 Acorns have been planted to germinate; and trees have been planted. Open discussion occurred on what we want/need for our website redesign and it was reiterated that it should be the committees job to come up with new content for the

web page to appeal to perspective students. · Co-chairs Nataliya Marchenko and Sam Ritz indicated that they will create an example of a Sustainability Landing page for the group at the next meeting. They also met on November 9<sup>th</sup>. With guidance from the co-chairs, the groups priorities were announced. With guidance from the co-chairs, the group's priorities were announced for the new website: the Sustainability Landing Page and the following sibling pages: "Governance" (name to be changed to "Leadership" or something similar), "Get Involved" and "Campus Resources;" Co-chairs Nataliya Marchenko and Sam Ritz presented the information they created, gathered and edited for the Sustainability Landing page; committee members were encouraged to provide written feedback on the Sustainability Landing page via OneDrive; and with guidance from the co-chairs, the committee made headway with several of these pages and will plan to continue working on them during the December meeting.

9.6 President Mitchell indicated that she would like to ask Pat Van Duyne to come forward  
President's so that she can formally present the award to Pat Van Duyne, Rick Lyman and  
Report their amazing teams for all of their great support for the past nine years from Three Rivers Construction Alliance. JJC was recognized by the Three Rivers Construction Alliance for our commitment to utilize union contractors throughout the construction of our many new beautiful facilities since 2008.

Dr. Mitchell indicated that she would also like to highlight the great work of the Marketing and Creative Services team who worked collectively with many individuals to create not only our new Connections Magazine but the new college view book. (2012) The view book is an excellent recruitment tool to be shared with prospective students, parents, community members, prospective employees, high school counselors, and many others.

President Mitchell stated that she is extremely pleased to announce that JJC was awarded a highly competitive National Science Foundation (NSF) STEM grant of \$649,901 over five years thanks to the fantastic work of Dr. Andrew Morrison, Dr. Cathy Dobbs, Dr. Sonya Williams, Yvette Johnson and Kate Coughlin. The number of proposals submitted to NSF has increased dramatically over the last decade. As a result, fewer proposals are funded and it is typical to apply three to four times for the same project before being funded. The title of our project is Supporting Science Students through Scholarships, Academic and Social Activities, and Reflective Journaling.

Let's keep the smiling going by sharing with you a video created by a group of our nursing students who presented their Evidence Based Practice (EBP) project by way of video to their peers.

Joliet Light up the Holidays Parade, Friday, November 24 at 4:00 p.m. If interested please let me know and I will forward the information.

Happy Thanksgiving to everyone and please know that I am thankful for each one of you that are in this room this evening. Without all of you, JJC would not be the wonderful college it is.

9.7 Vice Chair Broderick asked that everyone keep Chairman Wunderlich's mom in their  
Chairman's prayers as she was taken to the hospital this evening. The Wreaths Across America group thanked us for our contribution for the wreaths that will be placed on the Veteran's graves on December 16 at 11 a.m. at the Abraham Lincoln Cemetery. Anyone interested in attending is invited to do so. Vice Chair Broderick commented on the many comments the board has received in regard to the Fen and natural areas on JJC's campus. We are



very sensitive to this issue and we share many of the same feelings that have been expressed. We do understand your position and, once again, are very sensitive to this issue. We still have nothing definitive on the proposal at this time.

Closed Session Trustee Morales moved seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College go in to closed session (6:29 p.m.) under open meetings act 2 (c) 5 and 2 (c) 11. The motion carried unanimously. Ayes: Morales, Dan O'Connell, Mike O'Connell, Mahalik and Broderick. Student Trustee Deserio favored the motion.

Return to Open Session Trustee Morales moved seconded by Trustee Mahalik to return to regular session of the Board of Trustees of Joliet Junior College at 7:36 p.m. The motion carried unanimously. Ayes: Morales, Dan O'Connell, Mike O'Connell, Mahalik and Broderick. Student Trustee Deserio favored the motion.

10 Adjourn Trustee Morales moved, seconded by Trustee Dan O'Connell for the meeting to adjourn at 7:37 p.m. A voice vote was taken and carried unanimously.