



<b>DIVISION</b>	<b>ADOPTION DATE</b>
II College Employees	1976
<b>POLICY NAME</b>	<b>REVISIONS</b>
02.02.04 Emeritus/Emerita	Revised: 1982, 06/1986, 05/1988, 06/2006, 10/2013, 8/2019, 05/2021

02.02.04 EMERITUS/EMERITA

The designation of Emeritus/Emerita status is an honorary designation awarded by the Board of Trustees of Joliet Junior College (College) to an employee who meets the following criteria:

1. retires from the College; and,
2. has held a position, on an active basis, for at least 20 years immediately prior to retirement; and,
3. has demonstrated professional competence, provided meritorious service, and has upheld the mission, vision, strategic objectives and core values of the College.

Professor

The title “Professor Emeritus/Emerita” may be conferred upon outstanding faculty who have honored the College with 20 or more years of service to the College as a faculty member.

Adjunct Faculty

The title “Adjunct Emeritus/Emerita” may be conferred upon outstanding adjunct faculty who have honored the College with 20 or more years of service to the College as an adjunct instructor.

President

The title of “President Emeritus” may be conferred.

Email

If requested by the honoree, a special “out of office reply” may be established on the retiring employee’s email account providing contact information such as the employee’s personal email address or phone number, should a person wish to contact the retired person.