



BOARD POLICIES

DIVISION	POLICY NUMBER
XII. Risk Management and Environmental Health & Safety	12.03.00
CATEGORY	DATE
12.03.00 Emergency Medical/Personal Injury	Adopted 4/2017 Reviewed 9/2018

12.03.00 EMERGENCY MEDICAL/PERSONAL INJURY

The purpose of this policy is to ensure that accidents and injuries, especially those of a serious nature, are thoroughly investigated to:

- Ensure that all accident/injury claims are supported by facts and thus minimize the liability exposure of the College
- Determine actions to be taken to prevent future accidents/injuries of a similar nature, including safety related training or needed repairs etc.
- Provide a safe environment for students, employees and visitors.

It is the policy of the College that all accidents and injuries occurring on College property; or involving College employees and/or students who are involved in off-campus College related business or activities, be reported to and investigated by the appropriate College department(s) in a timely manner.

Accidents and injuries shall be reported as per College Procedure 12.03.00.00. Employees who are injured or who supervise an injured person shall comply with said procedure and call Campus Police to report the injury.