



<b>DIVISION</b>	<b>ADOPTION DATE</b>
I Board of Trustees	1976
<b>POLICY NAME</b>	<b>REVISIONS</b>
01.65.00 Policy Amendments	Revised: 1982 Reviewed: 06/2015, 10/2019, 09/2020, 02/2022

01.65.00      POLICY AMENDMENTS

Policy statements are extremely important to every segment of the College community and the public it serves, since they set the broad general guidelines under which procedures and regulations are developed. In order to ensure that these important policy statements receive input from every segment of the community served, any proposed new policy or revision introduced will be presented as follows for Board of Trustee review and approval:

1. For Division 1 policies, the policy will be reviewed by the Board Policy Review Committee prior to internal review. The policy will then be presented for first reading and then approved by the Board of Trustees upon the second reading.
2. For Non-Division 1 policies, the policy will be reviewed by the Board Policy Review Committee in conjunction with the internal review. The policy will then be presented for first reading and then approved by the Board of Trustees upon the second reading.
3. For policies that are reviewed with no updates beyond title changes and formatting, official approval is not required. These policies will be presented to the Board as reviewed.
4. If the Board Policy Review Committee is disbanded, policies will be brought forward for a first and second reading before being approved by the Board of Trustees upon the third reading.

The intent of this policy is to allow for sufficient time for study and reaction by the various segments of the College community and the public served by the College. In limited cases where an expedited process is required to comply with a change in law or regulation, approval must be requested from the President and the Chair Person of the Board in advance. Once approved, the policy will follow the same internal review process and will be presented to the Board for approval with one reading.