

NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC

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December 20, 2019

Charles Morgan
Chair, Program of Music; Director of Bands
Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431-8938

Dear Professor Morgan:

Thank you for submitting your application for review by the NASM Commission on Community College Accreditation. The Commission, at its November 2019 meetings, took action on the institution's application.

Please find enclosed a Commission Action Report describing this action in detail. This Report contains information of note and, if applicable, any requests for further information from the Commission. Please note the Association's policy regarding *Disclosure and Confidentiality*, a copy of which has been enclosed.

This action is taken based upon a review of Joliet Junior College according to the NASM accreditation standards in effect in November 2019.

As an accredited institutional member of NASM, the institution is reminded of its responsibility to participate in reviews and revisions to the NASM *Handbook*, and to maintain its operations and programs current with NASM standards as these are developed and approved.

The Commission on Community College Accreditation and the Association appreciate the institution's efforts with regard to its application, and its careful consideration of and attention to NASM accreditation standards and guidelines. Further, the Commission and Association appreciate the work accomplished by the institution on behalf of music and higher education.

Please contact the NASM National Office staff if you have questions or need assistance with regard to this action or any other aspect of the work of the Association.

We offer congratulations on your achievements and best wishes for the continuing success of the institution.

Thank you.

Sincerely yours,

Karen P. Moynahan
Executive Director

KPM:jk
Enclosure

cc: Judy Mitchell, President
Joliet Junior College



National Association of Schools of Music
11250 Roger Bacon Drive, Suite 21
Reston, Virginia 20190-5248

COMMISSION ACTION REPORT

This document provides the official action of the Commission as indicated in the cover letter of the same date.

December 20, 2019

JOLIET JUNIOR COLLEGE
Program of Music

Action:

Action 1 of 1: Application for renewal of Membership – Response

The Commission voted to accept the Response and grant renewal of Membership with the degree listing indicated below.

The Commission requests a Progress Report addressing the issues cited below.

NASM Degree Listing:

Associate in Arts in Music.

Next Full Review:

2027-2028 Academic Year

Items for Progress Report:

The Commission requests a Progress Report on the following items:

1. The Commission acknowledges the institution's plan to add a part-time secretarial position starting January 2020, in order to assist the current full-time secretary to support departmental needs and to assist the Music Coordinator with clerical work. The institution is asked to provide an update on these efforts and the resultant impact this addition has had/is having on the ability of the music unit to carry out its work.
2. The Commission notes that the institution has amended its published statement as it pertains to NASM accredited institutional membership. However, the statement, "It assures a high quality curriculum that equates with four-year schools as they are members of N.A.S.M. and have the same high standards" is not in keeping with the intention of the standard. Therefore, the institution is asked to review this issue and the standard, and to amend its publications. Confirmation that this issue has

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been addressed as evidenced by catalog copy should be provided (see *NASM Handbook 2018-19*, Rules of Practice and Procedure, Part II, Article XII.).

Due Date:

October 1 for consideration at the Commission meetings of November 2020.

The procedures for submitting Responses and Progress Reports may be downloaded from the NASM website at <https://nasm.arts-accredit.org> (see “Accreditation,” beneath that “Accreditation Materials,” and beneath that “Procedures”).

Note:

The institution may wish to contact the NASM National Office staff for assistance with its reply.

Commendation:

The Commission commends the institution for its succinct Response.

Karen P. Moynahan
Executive Director

KPM:jk

NASM Handbook 2018-19

RULES OF PRACTICE AND PROCEDURE

**PART II: ARTICLE XIII
DISCLOSURE AND CONFIDENTIALITY**

Section 1. NASM provides numerous services that include the publication of policy statements, reports, and surveys. These are available to the public, some for a fee. Upon request, NASM will provide the academic and professional qualifications of the members of its policy and decision-making bodies and its administrative personnel.

Section 2. Upon request, NASM will make publicly available all information about an institution that is published in NASM literature (see Rules of Practice and Procedure, Part II, Article XI., Section 3.). NASM will also indicate whether or not an institution holds or has held accredited Membership.

Section 3. NASM will not make publicly available any information supplied by the institution or by representatives of NASM in the course of the accreditation process. This includes Self-Study Reports, Visitors' Reports, and correspondence. While NASM encourages institutions to make publicly available information about their accredited status and to share accreditation materials with individuals and agencies having legitimate claim to information beyond that available to the general public, the Association regards all accreditation materials as the property of the institution. Therefore, release of these materials is either through the institution or by its permission.

Section 4. NASM will not make publicly available any information provided in third-party comment or an institution's response to third-party comment or any correspondence related to third-party comment (see Rules of Practice and Procedure, Part II, Article IV., Section 1.).

Section 5. If an institution releases information that misrepresents or distorts any action by NASM with respect to any aspect of the accreditation process, or the status of affiliation with NASM, the chief executive officer of the institution and the program director, where applicable, will be notified by the NASM Executive Director and informed that corrective action must be taken. If the misrepresentation or distortion is not promptly corrected, NASM, at its discretion, may release a public statement in such a form and content as it deems necessary to provide the correct information.

The same rule and sequence are applied to individuals and organizations misrepresenting or distorting accreditation actions of NASM.

NASM reserves the right to correct false or misleading information at any time.

Section 6. Certain relationships yield information which legally cannot be disclosed without the consent of the person who provides it—for example, the relationship between physician and patient, between attorney and client, between clergy and penitent, etc. Should such information, or other information that is protected under law by a comparable privilege or safeguard, come into the hands of NASM or an NASM evaluation team, its disclosure to persons other than the immediate recipients is forbidden.