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Joliet Junior College

Department of Adult Education and Literacy

Orientation and Enrollment

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Welcome!

Welcome to the Department of Adult Education and Literacy.

Our department offers two opportunities.

High School Equivalency, known as HSE, is a program designed for students who are working towards completing the GED or HiSET exam in language arts, social studies, math, and science.

To learn more about these tests, go to:

GED.com or HiSET.ets.org

We also offer English as a Second Language, known as ESL, which is a program for students who are learning or improving their English language skills in reading, writing, speaking, and listening.

*All links in this presentation are available in the description below and will be emailed after enrollment is complete.

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Registration Process

There are four steps to registration.

Step 1. Orientation PowerPoint, which you are currently viewing.

Step 2: Complete the enrollment form. Not completing the enrollment form will stop the registration process.

Step 3: Testing. Due to current social distancing policies, testing may be postponed until we can meet face to face but will not prevent you from enrolling in classes.

Step 4: Placement in class.

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Online Classes: How it Works.

You will be assigned to a software program that matches your skill level shown on either the TABE for HSE students or the CASAS for ESL students.

All software programs required for fall classes can be completed on a smart phone.

You will complete the required modules and/or expected time in your assigned software each week.

You and your teacher will communicate regularly.

You may be asked to participate in web conferencing lessons such as Zoom.

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ESL

Students in our English as a Second Language, ESL, distance learning program will be expected to complete assigned modules on their phones, tablets, laptops, or computers and meet with teachers through web-conferencing.

Our program uses Burlington English. To learn more about how the program works, the link below is provided.

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HSE

TABE Academy is used for students wishing to achieve their High School Equivalency and TABE testing at levels 1-3. In this program, a student will build foundational skills in reading and math.

GED Academy is used for students wishing to achieve their High School Equivalency and TABE testing at level 4. In this program, a student will work on developing skills in reading, social studies, math, and science that are required for the GED and HiSET exams.

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HSE- i-Pathways

i-Pathways is the software required by the Illinois Community College Board for all students TABE testing at levels 5 or 6 and working towards completing their High School Equivalency. In this program, a student will work on polishing up skills in reading, social studies, math, and science that are required for the GED and HiSET exams.

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Attendance

Expect to spend a required 6 hours online a week. How?

- Complete modules in your assigned software.
- Communicate with your instructor.
- Participate in web-conferencing sessions, if required by your teacher.
- Important: you will be dropped if you do not meet these expectations.

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Resources

Your success is important to us!

All resources listed here are free.

Tutoring: Extra help with any subject: English as a Second Language, reading, writing, math, science, or social studies.

Transition Advising: Completed your HSE or ESL? Get help with next steps.

Disability Services: If you require accommodations, please call 815-280-2613 or email disabilityservices@jjc.edu to schedule an appointment.

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FERPA: Family Educational Right to Privacy Act

A student requiring staff and/or a teacher to discuss school information with a parent, guardian, or others will need to complete the online FERPA agreement.

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Next Steps

It is important that all steps in the enrollment process are followed.

Not completing each step of the enrollment process, including responding to information sent via email, may prevent you from being enrolled in classes.

Enrollment form: Make sure to share an email you check regularly as that is how we will contact you.

Check your email for information on how to start the testing process, class assignment.

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Enrollment form

Please copy and paste the link below into your browser to complete your enrollment form.

Not completing your enrollment form will stop the registration process.

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Questions?

If you have additional questions, please contact our office.

Email: DAELStaff@jjc.edu

Phone: 815-293-7466

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Thank you! Don't forget to complete the enrollment form. Copy and paste the link below into your browser. Once your enrollment form is complete and submitted, you will receive an email from the office.