

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:30 p.m. on Wednesday, May 9, 2018.

1.0.1 Trustees Maureen Broderick Patty Deiters (exited meeting 6:38 p.m.)
Roll Call Present: Jake Mahalik Alicia Morales
 Dan O'Connell Bob Wunderlich

Student

Trustee Present: Alonso Rodriguez

Trustee Absent: Mike O'Connell

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Mr. Rob Galick led the Board in the Pledge of Allegiance.

Secretary Chairman Wunderlich indicated that he would like to appoint Trustee Jake Mahalik as
Pro-Tem Secretary Pro-Tem for this meeting.

1.1.1 President Mitchell indicated that Dean Amy Murphy will be making a presentation on the
Morris Morris Education Center Transition. Ms. Murphy presented a power point presentation
Education consisting of the following: Current lease has eight rooms expires in July of 2019; student
Center enrollment statistics; the types of credit courses offered; and semester course offerings;
Transition potential opportunities to provide CTE programming through partnership with GAVC.

1.2 A moment of silence was observed for members of the College family, students,
Moment community leaders, or relatives thereof, who had passed away since the last
Of Silence meeting. Chairman Wunderlich indicated that we will have a resolution honoring Bill Johnson later in this meeting.

1.4.4 Chairman Wunderlich read the resolution honoring Retiree Joe Thomas for his
Retiree loyal and dedicated service to Joliet Junior College for eighteen years from 2000
Joe 2018. Mr. Thomas indicated that the HAVC program at the college is excellent. He has
Thomas been fortunate to work with President Mitchell at Habitat for Humanity and he encouraged everyone to consider getting involved with the Habitat. Mr. Thomas thanked the Board and everyone for the recognition. Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the resolution honoring Mr. Thomas for his distinguished service, diligence, perseverance, and loyalty in executing those duties.

The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

- 1.4.5 Retiree Jean McArthur Trustee Dan O'Connell read the resolution honoring Retiree Jean McArthur for his loyal and dedicated service to Joliet Junior College for twenty-seven years from 1991 to 2018. Mr. McArthur thanked the Board for their recognition this evening. Thank you to Dr. Fletcher and Dr. Williams for their academic leadership. He commented that Chairman Wunderlich was at the board meeting in 1991 when he was introduced as a new full time faculty member. Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the resolution with the honor of Professor Emeritus for Mr. McArthur and for his distinguished service, diligence, perseverance, and loyalty in executing those duties. A voice vote was taken and the motion carried unanimously.
- Retirees: Trustee Broderick moved seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College approve the resolutions honoring: Robertia Dunning, Barbara Stanek, Catherine Suchy, Dorothy Miller, Jim Popek and Daniel Wagner for their distinguished service, diligence, perseverance, and loyalty in executing those duties. A voice vote was taken and the motion carried unanimously
- 1.4.1, Dunning
1.4.2, Stanek
1.4.3, Suchy
1.4.6, Miller
1.4.7, Popek
1.4.8, Wagner
- 1.4.9 Faculty Union Report No report this evening.
- 1.4.10 Adjunct Faculty Report Dr. Al Kennedy stated that he would like to acknowledge the retirement of Mr. Jean McArthur. Dr. Kennedy feels that Mr. McArthur always has the best interests of the school, the students and the instructors. This great outlook of Mr. McArthur affected his outlook very early in his career at JJC. He will miss Mr. McArthur very much.
- 1.5.1 Regular Meeting Trustee Broderick moved, seconded by Trustee Deiters that the minutes of the Board of Trustees meeting held on April 11, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell, and Wunderlich. Student Trustee Rodriguez favored the motion.
- 1.6 Communications Ms. Tierney stated that she had not received any additional further communications.
- 1.7 Public Comments No public comments at this meeting.
- Closed Session Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College go in to closed session (5:52 p.m.) under open meetings act 2 (c) 1 and 2 (c) 11. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell, and Wunderlich. Student Trustee Rodriguez favored the motion.
- Return to Open Session Trustee Broderick moved, seconded by Trustee Mahalik to return to regular session of the Board of Trustees of Joliet Junior College at 6:36 p.m. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

- 1.8
Agenda
- Trustee Broderick moved, seconded by Trustee Mahalik that the agenda be approved as presented. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.
- 1.9
Consent
Agenda
- Trustee Broderick moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved.
- 2.1.1 Board of Trustees approval of president's salary increase
 - 2.1.2 President recommends approval of the FY19 2% salary increase for administrators/professional staff
 - 2.2.1 President recommends retirement as requested by one faculty member
 - 2.3.1 President recommends approval of the FY19 2% salary increase for eligible non-union support staff
 - 2.8.1 President recommends approval of the FY19 2% salary increase for non-union part-time staff
 - 2.9.1 President requests acceptance of the classified staff report includes new hires, replacements and separations
 - 4.1 The President recommends approval to pay the listing of bills for the period ending April 30, 2018 as presented
 - 4.2 The President recommends approval to award bids/contracts as follows:
 - 4.2.1 Bid F/G Landscaping & Boiler House Façade/Screening
 - 4.2.2 Bid Exterior Stair Replacement
 - 4.2.3 Bid Natural Areas Maintenance
 - 4.2.4 RFP Firewall Replacement
 - 4.2.5 RFP Nicor Enerchange
 - 4.2.6 Professional Service Gartner
 - 4.2.7 Professional Service AQL Technologies
 - 4.2.8 Sole Source Facebook
 - 4.3 Treasurer's Report
 - 4.4 Financial Report
 - 4.5 Board of Trustees approval of resolution to Adopt Tentative FY 2018-2019 Budget
 - 8.4 Approval and Third Reading Board Policy 1.51.00 Requests for Inspection of College Records (modification former #8.15)
 - 8.5 Approval and Third Reading Board Policy 2.01.00 General Policies (modification former#2.2)
 - 8.6 Approval and Third Reading Board Policy 2.02.00 Staff Personnel (modification former #2.1)
 - 8.7 Approval and Third Reading Board Policy 3.02.01 Residents of College District (modification former #3.2.1)
 - 8.8 Approval and Third Reading Board Policy 3.02.02 Out-of-District Residents of Illinois (modification former #3.2.2)
 - 8.9 Approval and Third Reading Board Policy 3.02.03 Out-of-State Residents (modification former #3.2.3)
 - 8.10 Approval and Third Reading Board Policy 3.02.04 International Students on F1 Visas (modification former #3.2.4)
 - 8.11 Approval and Third Reading Board Policy 3.02.05 Out of District Students (modification former #3.2.5)
 - 8.12 Approval and Third Reading Board Policy 3.12.00 Student Tours and Field Trips (modification former #3.12)
 - 8.13 Approval and Third Reading Board Policy 3.14.00 Drug-Free Schools and Community Act (modification former #3.14)

The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

7.13 Chairman Wunderlich read the resolution honoring William Johnson for entering into his 50th year of teaching, his contributions and his commitment to the students and JJC.
William B. Johnson Trustee Broderick moved, seconded by Trustee Deiters that the Board of Trustees
Arena Naming of Joliet Junior College approve the resolution honoring William Johnson. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Broderick moved seconded by Trustee Deiters that the Board of Trustees approve the naming of the Arena located at the Weitendorf Agricultural Education Center as the William B. Johnson Arena. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

6.0 Trustee Broderick indicated that she would like to point out that on the recent property
Board tax bills the amount of taxes being paid to Joliet Junior College district 525 is very
Business reasonable. She has received compliments for the Board and administration being fiscally responsible and for dutifully watching our debt structure. Thank you to administration and for the good board leadership.

7. & 8. There were first and second board policy readings in the packet.

9.1 Trustee Broderick requested that Kristi Mulvey come to the podium to give the
Foundation Report. Ms. Kristi Mulvey reported the following: Thank you to the JJC
Report Alumni Association for sponsoring the Northern Illinois Food Truck on our campus this past Monday. We served 135 students, 8 families from the Child Care Center for a total of 520 family members. The Alumni Board is planning to do this again in the Fall semester. Tomorrow evening is the Night of Stars Event at the Ren. Center from 5-7p.m. We are expecting 165 attendees. The Foundation will be hosting a Celebration of Bill Johnson's Life on Thursday, May 24th from 3-7pm. On behalf of the Foundation Board, thank you for approving the naming of the Weitendorf Ag. Center's arena to the William B. Johnson Arena. Bill's life-time gifts total \$424,000. During his 50 years of working at JJC he never took one sick day. For the last several years, Bill gave between \$30,000 to \$45,000 each year for agriculture scholarships. When scholarships were being reviewed if there were more students than money available in the scholarship fund, he would write a check so that those students could enroll in the Ag program. His goal was to ensure that any student that wanted to attend the college for the Ag program could do so financially. Scholarships closed on May 1st. Our goal is to review and award scholarships during June and July for the Fall semester. There were 1999 students that started the application and 1100 completed the process. I am pleased to announce the hiring of our new Annual Giving and Alumni Relations Manager Mrs. Carrie Anderson. Carrie lives in Shorewood with her husband Brian and her two children Graham and Ruby. Carrie comes to JJC with 12 years of experience from Inwood Park District doing special events and working with the Park district Foundation. Carrie started on Monday, May 7th. Trustee Broderick asked where the celebration for Bill Johnson will be held. Ms. Mulvey indicated that it will be at the Weitendorf center. The event begins at 3 p.m. and food will be served between 4 – 6 p.m. The tribute will be after the food is served. Trustee Morales asked what the date is for Mr. Johnson's tribute. Ms. Mulvey indicated that it is May 24th from 3 – 7 p.m. at the Weitendorf Center. Trustee Mahalik asked if the Wandering Fest was a foundation event as well. Ms. Mulvey indicated that is a culinary event; however

the foundation takes in all of the money and then the proceeds go to the proper area. Trustee Mahalik commented that it was a great event and he and his wife enjoyed it immensely.

9.2
ICCTA
Report

Trustee Broderick indicated that she attended the Lobby Day meeting in Springfield on April 17 and 18, 2018. She met with Senator Jennifer Bertino-Tarrant, Senator Pat McGuire, Senator Sue Rezin, Representative Mark Batinick, Representative Kelly Burke, Representative Natalie Manley, Representative Dave Welter and Representative Chris Welch. We focused on secure and stable funding for fiscal year 2019; protecting the ability of community colleges to be the first choice for dual credit courses in local high schools; and supporting the BSN degree for community colleges. Community colleges enroll 65 percent of our public higher education students, but only receive 15 percent funding. We are lobbying for more funding for the community college system. We all wore stickers 65/15. Trustee Broderick indicated that she will need direction from our Board concerning the proposal for the ICCTA budget which includes a 1% increase to rebuild association reserves. The proposal also institutes a \$100 flat annual fee per institution to cover the costs of mandated trustee training. According to her calculations the costs would be approximately \$300 annually to the college. The Board was in support of the proposal.

9.3
Student
Trustee
Report

Student Trustee Rodriguez indicated that he would like to update the Board on the following: Student Government hosted an appreciation/arrive alive tour on May 1st; executive board nominations; and the new fall initiative plan. Under Student Activities: Spring Fling April 23-26; participated in the Food Bank on May 7th; finals with therapy dogs on May 14 and 15; peanut butter and jelly sandwiches will also be provided; participated in the Baldrick's event sponsored by criminal justice on April 20th; and the GLAM unity prom was also held on April 20th. Trustee Mahalik asked Student Trustee Rodriguez if he attended the job fair event where they helped students prepare resumes, gave pointers on proper etiquette, and answered questions that could come up during interviews. There was also job opportunities available at this event.

9.4
Buildings &
Grounds
Report

Trustee Dan O'Connell indicated that the committee met before the meeting tonight. Many of the items we discussed were already approved the evening. The Nicor Enerchange will save us \$64,119 over a three year period. We received project status reports such as the Weld shop dust collector; AHU's C-G Phase II; Steam pipe and boiler replacement; parking lot improvements; exterior staircase replacements; and three of the bids were to local providers. Trustee Morales asked why there was such a large increase as was noted on our green sheets for agenda item 4.2.2. President Mitchell commented that it was a correction as there was a typographical error on the materials originally provided to the president's office.

9.5
President's
Report

President Mitchell reported that: Drs. Fletcher, Farmer and she attended the AACC Conference last week. Topics discussed were: Early College Model, Career Pathways, Data Dashboards, amongst many, we are looking at best practices, Next year our intent is to bring one or two of our best practices to the conference.

I survived the Will County Habitat for Humanity Women Build project last week, learning how to correctly use an impact drill. What an amazing opportunity to help those in our community who are in need of a good home to raise a family.

This afternoon the 13th Annual Project Achieve Recognition Ceremony was held, and 40 students were recognized for their completion and academic excellence. We look forward to seeing them cross the stage on May 18.

JTHS Salute to Service Partnership Recognition held on May 1.

JJC Received ten partnership recognitions this year – SEE HANDOUT

- i. Higher Education Dual Credit
- ii. JTHS Job Shadowing
- iii. Curriculum Partnerships
- iv. Arts & Communication
- v. Health and Medicine & Human Service
- vi. Library Academy Week
- vii. Chamber of Commerce Education Committee
- viii. Automotive Advisory
- ix. Mentorship & College Career Preparation
- x. Talent Search (TRIO) Team

Each year, the Illinois Community College Trustees Association requests applications from community colleges across the state in order to recognize those who are exemplary in their fields. The list of nominees can be viewed on the website, and the submissions are lengthy. Our 2016 recipient was Robert Wunderlich, Trustee Service Award. Our 2017 recipient was Jay D. Bergman, Distinguished Alumni. This year we submitted several names: ICCTA 2018 Outstanding Part-Time Faculty Member – Joe Limon; ICCTA 2018 Outstanding Full-Time Faculty Member- Wayne Gawlik; Dr. Thomas Streitz for the ICCTA 2018 Distinguished Alumnus Award; and for Professional Board Staff Member – Chairman Wunderlich and I nominated our own Ms. Joan Tierney. All nominees are invited to attend the annual convention and awards ceremony, and although we do not know who won in every category, we did receive notification for one individual in particular in hopes that they can clear their calendar to attend. Trustee Broderick indicated that she is pleased to announce that our Board Assistant, Joan Tierney was chosen to receive the Professional Board Staff award. Congratulations to Ms. Joan Tierney who will receive the Professional Board Staff Member of the year award!

Other events are as follows:

- May 10 Night of the Stars
- May 11 6th Annual Dreaming for the Future Scholarship Benefit, J Bldg.
- May 17 Nursing Pinning Ceremony @ 6:00; J Cafeteria
- May 18 Graduation; Event Center

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| 9.6
Chairman's
Report | Chairman Wunderlich indicated that he would like to thank everyone for taking the time to attend the meeting and does not have a report this evening. Chairman Wunderlich reminded everyone that the Graduation Ceremony is scheduled for May 18 th . |
| 10
Adjourn | Trustee Broderick moved, seconded by Trustee Dan O'Connell for the meeting to adjourn at 7:07 p.m. A voice vote was taken and carried unanimously. |