MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order

The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 6:03 p.m. on Thursday, February 15, 2018.

1.0.1 Roll Call

Trustees Present: Maureen Broderick Patty Deiters (exited at 6:40 pm)

Jake Mahalik Alicia Morales
Dan O’Connell Mike O’Connell
Bob Wunderlich

Student Trustee Deserio

Welcome

Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge

Student Trustee Deserio led the Board in the Pledge of Allegiance.

1.0.4 Business

President Mitchell indicated that Tammie Beckwith Schallmo and Jennifer Currier of PMA Securities are with us this evening to have refunding discussions on the Bonds that the college has in their budget. Ms. Schallmo reviewed the existing debt on the bonds and the possibility of calling or refunding certain bonds because the interest rates may be favorable to do so at this time as the callable date is June 1, 2018. The federal tax law for refunding has changed which eliminates tax exempt on advance refunding on these types of bonds. To do a refunding of bonds on a tax exempt status it must be done within 90 days of the call date. Ms. Schallmo commented that there is a historical interest rate graph included in the presentation and it indicates that, although we are not at the lowest point we are very close to that point. The market reacted to the pending new tax laws in the last quarter of 2017 flooding the bond market with supply, thus causing less supply and lower interest rates at this time.

Ms. Currier indicated that she would like to discuss the 2008 Bond Issue with the Board. These are alternate revenue source bonds which are payable with operating funds. Approximately $35.7 million of these bonds are callable on June 1 and the college can do a refunding beginning March 3 if they choose to do so. Ms. Currier reviewed the different types of bonds backed by tuition paid debt service and those areas that could be affected by bond restructuring. Three different scenarios were presented for restructuring of the Series 2008 Bonds and require a $15 million contribution. Under Scenario One, the college would be saving $24,428,737; under Scenario Two, the college would be saving $20,280,407; and under Scenario Three, the college would be saving $21,861,106. Trustee Broderick commented that when going through numbers on page 3 and on page 10, she sees them missing the first period of what we paid on the bonds. Trustee Broderick asked what the
amount of the total debt is that we will be putting on to ourselves by refinancing these bonds. Trustee Broderick commented that on a previous school board she was a member of, the taxpayers ended up paying an additional $49 million because of the way the bonds were restructured. She would like to know what the rates are that we are currently paying versus what the rates will be if we restructure these bonds. Ms. Currier indicated that slide 3 is just principal and slide 8 shows the information that Trustee Broderick is looking for on this issue. Trustee Broderick asked if this interest has been calculated into what PMA is saying is our true savings. Ms. Currier indicated that was correct and that the savings is reducing the principal and interest on the bonds. Trustee Broderick commented that the recommendation is to extend out to 2039. Ms. Currier indicated that under scenario two that was correct and slide 9 shows what happens if you stay within the current footprint. Trustee Broderick asked what the current interest rate is and where do we project the restructuring rate will be. Ms. Currier commented that the current rate on the bonds that are callable is an average coupon of 5.82%; half are at 5.75 and the other half is at 6.25. The projected restructuring all in rate is 3.23. Trustee Broderick asked if this rate is considered a premium rate or a par rate. Ms. Currier indicated that at this time it is considered a small premium. Premium means that the bonds can be priced at a premium, at a discount, at par because we are looking to generate a certain amount and that amount is what is needed to call a callable bond, which won’t change. So the pricing is very dependent on the day of sale. Trustee Broderick commented that premium tells her that PMA is making a profit and asked what that profit was to make the rate of 3.23. On the previous school board that she sat on, PMA was also the company facilitating the sale and they made over $1 million. Ms. Schallmo indicated that they are not an investor, rather a financial adviser and indicated that, with 100 percent certainty, their company has never had a fee of $1 million on a bond restructuring deal. PMA’s premium is based on the principal amount of bonds sold and is incorporated into the rate that was quoted. If the college decides to move forward this fee would be disclosed upfront before the transaction is completed. Ms. Schallmo reviewed the suggested timetable for moving forward with the recommendation. Ms. Schallmo commented that administration has discussed methods to come up with the $15 million contribution and that they have part of that on hand but are exploring different scenarios to come up with the additional monies needed. So for the parameters resolution, we may want to sit tight until administration can identify the sources for the $15 million.

1.2
Moment of Silence

A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.4.1
Proclamation

President Mitchell indicated that Cindy Vasquez-Barrios will be reading the Women’s History Month proclamation this evening. Ms. Vasquez-Barrios read the proclamation proclamation designating March as Women’s History month in Illinois Community College District 525. Trustee Broderick moved seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College approve the Women’s History month proclamation as read. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

1.4.2
Retiree McCallister

Trustee Mike O’Connell read the resolution honoring Retiree Emilie McCallister acknowledging her loyal and dedicated service to Joliet Junior College for thirty four years from 1984 to 2018. Ms. McCallister thanked the board for the recognition this evening. She actually began at JJC in 1980 in the President’s office and has served under all but two of the President’s displayed on the Board Room wall. Our Adult Education program is widely respected at the state level and we have exceptional adjunct faculty and staff who are truly dedicated to the success of the students in this program. This program helps the most difficult to reach and the most difficult to serve population in our
Ms. McCallister offered her heartfelt thanks to the adjunct faculty and staff of the Adult Education program and asked them to continue to be heroes every day, as they have done in the past and continue to do so today. This group gives students confidence, hope and lets them know that they genuinely care about their success in life. Ms. McCallister asked that our leadership team continue moving toward transparency, shared governance, truth and not to worry about popularity, but rather to do the right thing for the college.

Trustee Broderick moved, seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. McCallister for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike O’Connell, and Wunderlich. Student Trustee Deserio favored the motion.

1.4.4 Mr. Bill Hogan indicated that Dr. Marcink was not present this evening because of a schedule conflict. He indicated that everything is going well and reflected on a discussion that he and Dr. Marcink had before a board meeting in 1998. This was a very controversial meeting and the President soon resigned after that meeting. Dr. Marcink and he were talking about how the current board and leadership puts the college and students first, for which they are very thankful.

1.4.5 Dr. Kennedy stated that he would like to express his thanks to Ms. Emilie McCallister for her outstanding leadership. She represents all that is good about JJC. She has been an amazing support for her faculty, staff and students. He hears from the students how fantastic Ms. McCallister is in helping them in the program. Dr. Kennedy commented that her students, faculty and staff are going to miss Emilie immensely and from a personal viewpoint, he is unsure of how he will be able to continue on without her. Dr. Kennedy offered Ms. McCallister sincere thanks for help and support throughout the years.

1.5.1 Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on January 17, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

1.6 Ms. Tierney stated that she had not received any additional further communications.

1.7 No public comments at this meeting.

1.8 Trustee Broderick moved, seconded by Trustee Morales that the agenda be approved as presented. Trustee Morales indicated that she would like to pull agenda item 4.6 for discussion. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

1.9 Trustee Broderick moved, seconded by Trustee Morales that the items identified as consent agenda items, with the removal of agenda item 4.6 be approved.

2.2.1 President recommends tenure for nine faculty members
2.2.2 President recommends reappointment of thirteen non-tenured faculty members
2.7.1 President recommends non-reappointment of professional staff that
are at least 50% funded by federal, state and local grant programs

2.7.2 President recommends non-reappointment of support, clerical and other staff that are at least 50% funded by federal, state and local grant programs

2.8.1 President recommends approval of workers compensation settlement case number: 30166747698-0001

2.8.2 President recommends approval of workers compensation settlement case number: 30154881401-0001

2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented

3.1 Board of Trustees approval of Associate’s in Applied Science degree Geographic Information Systems (AAS 60 hours)

3.2 Board of Trustees approval of Certificate of Completion GIS Fundamentals (Certificate of Completion 13 hours)

4.1 The President recommends approval to pay the listing of bills for the period ending January 31, 2018 as presented

4.2 The President recommends approval to award bids/contracts as follows:

4.2.1 Bid Fire Extinguisher Maintenance

4.2.2 Professional Service Geographic Information System Update

4.2.3 Professional Service ProQuest LLC – Electronic Library Books

4.2.4 Professional Service Curry & Associates – Legislative Representation

4.2.5 Consortium Pitney Bowes – Mail Inserting Equipment Lease and Service Agreement

4.3 Treasurer’s Report

4.4 Financial Report

8.2 Approval and Third Reading Board Policy 2.04.15 Compensation – Non Union Exempt (new)

8.3 Approval and Third Reading Board Policy 2.03.03 Position Approval (modification)

8.4 Approval and Third Reading Board Policy 2.01.14 Mandatory Training (new)

8.5 Approval and Third Reading Board Policy 2.01.08 ADA and Reasonable Accommodations (modification)

The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

4.6 Trustee Morales moved seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the recommended Course Fees. Trustee Morales commented that this motion is for the increase of course fees for art, music, theatre and EMS and asked if this will continue to be a trend of nickel and diming our students after we just went through a very large tuition increase. President Mitchell indicated that we have not had an increase in course fees for the last couple of years and it is not a trend. We look at the consumable fees for the students in the classes. Dr. Fletcher commented that within fine arts we are looking at the prefix for art, music and theatre which all have lab components. Theatre and art both have productions and a gallery so there are showings, theatre productions, music productions, which are free to the public so we really don’t have a method to recoup costs. The costs of man hours and supplies to continue these productions as well as the increase of supplies for these types of events have led to our recommendation for the increase of fees for these courses. The fine arts department has not seen any major budget increases over the last five years to cover the lab components of the courses. This recommended increase would permit us to lessen the costs of supplies that the student must buy for the courses. The EMS course fee is for three classes, 101, 201 and 209. These classes have seen over 60% increase in enrollment and are growing rapidly so we need to increase the course fees in this area because we don’t have the equipment to meet the requirements of this new population. Trustee Broderick asked what the number of students were in EMS. Dr. Fletcher stated that the enrollment
went from about 200 students to 350 students in this area. Trustee Morales asked what the time period was for this increase. Dr. Fletcher stated that it was over a three semester time period. Trustee Broderick asked what the costs would be to cover the increase for lab components for these classes and how long would you need this course fee increase to cover the costs. Dr. Fletcher stated that he would get that information for Trustee Broderick. Trustee Broderick indicated that our Foundation has assisted the Nursing program with costs and suggested that we reach out to donors to help with these costs for our students that they employ after completion of the program. Trustee Broderick indicated that she would like the college to look into this before she feels comfortable on voting for the increase. Dr. Fletcher pointed out that overall the course fee increase would be helpful for the entire EMS program as it would also help cover fees for other courses in the program. We will look into reaching out to potential donors to see if they would cover some of the costs. Trustee Mahalik commented that for the EMS he has information that shows 63 students for 2015 and 74 students for 2017 which equates to a 17 ½% increase in students. Dr. Fletcher stated that he is referring to specific classes. Trustee Mahalik stated that the only class we have an increase in is EMS; otherwise we have stagnant enrollment or declining enrollment. Dr. Fletcher commented that we do have a plan in place for fine arts such as increasing our marketing for this area. He has met with the mayor of Lockport and discussed ways that the City of Lockport could bring in new students for the program. We have brought our high school counselors to our campus to see our facilities; and had external accreditors on our campus this week to look at our facilities and they were quite pleased with our course offerings. When enrolling in fine arts programs it is a building of skills to prepare for auditions and JJC prepares our students better than most in terms of being successful in their auditions for their junior year at a senior institution. Trustee Broderick asked what the anticipated revenue would be for the $10 increase in course fees. Mr. Galick indicated that we would get that information for Trustee Broderick. Trustee Broderick requested that voting on this item be delayed until the next meeting so that this additional information can be provided to the Board of Trustees. Trustee Morales commented that we mention that the shows we put on are free to the public and she agrees that we want to bring the public in, but we might want to consider charging a minimal amount to help defray these costs. Dr. Fletcher stated that the suggestion of Trustee Morales to consider charging a minimal amount to see the shows is being considered. Trustee Morales commented that she is just concerned that increasing course fees will become a trend and doesn’t want to see this happen, as we just had a huge tuition increase. Trustee Morales indicated that she is out in the community and hears from students that indicate that their tuition has increased greatly over the last few years and feels that we need to think this through a little more before moving forward with the increase. Chairman Wunderlich pointed out that even though we were forced to have a huge increase in tuition last year, we also had an unprecedented rebate that gave back most of the tuition increase to the students. Chairman Wunderlich also commented that with that huge increase we went to our students to explain the reasoning behind the increase in tuition and they agreed and understood why we were asking for the increase in tuition. Trustee Morales stated that not every student agreed with the recommendation. Chairman Wunderlich knows that our students were elated when we refunded $12 per credit hour back to them. Trustee Broderick indicated that even though we gave back the $12 per credit hour to the students that enrolled in classes during this time period, we did not decrease our tuition per credit hour, so moving forward we are still at the higher tuition rate. Trustee Broderick is asking that the motion be retracted until we receive the information requested. Trustee Morales moved, seconded by Trustee Mahalik to retract the motion for approval. Trustee Broderick moved seconded by Trustee Morales to table the motion to approve the recommended course fees. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike
O’Connell and Wunderlich. Student Trustee Deserio favored the motion. Trustee Broderick asked that we also explore partnership funding for the courses and consider asking our JJC Foundation for help in this area. President Mitchell stated that she would like to speak to this issue on behalf of her leadership team who does an excellent job in seeking alternative revenue sources for our college. In January we presented to the Board our budgeting process. In any decision we make we always put the student first and will continue to do so. We work very closely with Ms. Mulvey and work on identifying scholarships and on finding potential new scholarships to help our students. As we have shared with the Board many times, we are not above our peers in tuition and fees and are typically in the middle. We continue to look at best practices and the existing funds that we have on hand. The intent of this comment is not to be disrespectful, rather to let the Board know that we do a very good job at looking at alternative revenue. Trustee Morales commented that she feels that the president and her team does a good job; however she feels that after all that has happened in the recent past with state funding and tuition increase it is a little soon to be asking for more money from the students. Trustee Morales stated that as far as comparing ourselves to our peers, we are America’s first community college and are different from our peers and need to find ways to move our budget items around. We also need to find more creative ways to get out and recruit students and increase our enrollment.

6. No additional Board comments were heard.

Board Comments

7.0 – 8.0

Chairman Wunderlich indicated that there were first and second board policy readings in the board packet.

9.1

Trustee Broderick requested that Kristi Mulvey come to the podium to give the Foundation Report. Ms. Kristi Mulvey reported the following: The February Foundation Executive Board meeting will be held on Wednesday February 21st at 7:30am. Scholarships for Fall 2018 are open on the website. So far 644 students have started the application process and 237 have completed the process. We have scheduled FAFSA workshops with financial aid and have a scholarship person present on nights and weekends and have had one student show up. Trustee Morales asked where this was held. Ms. Mulvey indicated that this particular workshop was held here on main campus, but they are also held at different campuses and at all different times. These are for the Fall 2018 scholarship awards. This year the JJC Alumni Board of Directors has chosen Mr. Jay Bergman and Mr. Ed Czerkies for the Distinguished Alumni Achievement Award and Mr. Robert Wunderlich for the Susan H. Wood Award. These three men along with the winners of the JD Ross Extraordinary Service Award will be honored on May 10th at the Night of Stars Event. This year’s Employee Giving Campaign kicks off on Tuesday April 3rd. We are hoping to exceed last year’s amount raised which was $107,000.

Trustee Broderick asked where the event on May 10th will be held. Ms. Mulvey indicated that it will be at the Renaissance Center in the Ballroom. Trustee Morales commented that she has a question regarding the poor attendance at the FAFSA night. Ms. Mulvey indicated that financial aid had a better turn out than the scholarship did at the FAFSA/Scholarship event. There are individuals present that are bilingual to help the entire family, as there are times when some family members may not speak English. Trustee Morales commented that the Foundation piggybacks with the Financial Aid event. She suggested thinking about going to high schools to do a FAFSA event. Ms. Mulvey indicated that we already go out to many high schools and the recruiters visit high schools regularly and provide them with this information as well. The Discover JJC event is happening very soon and the scholarship person will be present to help anyone interested in applying for a scholarship. We partner with financial aid because once the student gets a scholarship, financial aid puts the scholarship monies on their account.
Trustee Morales asked when the scholarships became available and how long they are available. Ms. Mulvey indicated that they opened the second week of January and will be available until May 1st. We also have a database with emails of our feeder high schools and we send emails to tell them that the scholarships are open for their students to apply. Trustee Morales asked that we consider going out to our at risk population, such as the African American individuals, community gatherings or maybe one of the churches to give them information about the scholarships that are available to help them with financial planning for college. Dr. Farmer indicated that she loves the suggestion and we have done this before and will continue to do so. Trustee Mike O’Connell suggested Forest Park Community Center. Trustee Morales commented that is exactly what she means as people go to their local community centers which are less intimidating than coming here to campus. Trustee Morales suggested setting up a schedule that lets the individuals know when JJC scholarship people will be at their gatherings. We need someone at Evergreen Terrace, Harvey Brooks Foundation, Spanish Community Center and Trustee Morales will touch base with Ms. Mulvey with additional areas where the JJC foundation needs to be present. Trustee Morales asked if we were sending emails to the 400 students that have started their scholarship application but not completed the form. Ms. Mulvey indicated that there are automatic emails that go out to these students urging them to go back in and complete the application. Many times they are waiting for their parents to file their income taxes or a letter that they need from a faculty member. Ms. Mulvey stated that they also work with Ms. Dilday to see if they can get together with the different clubs here on campus to get the scholarship information out to them.

9.2 ICCTA Report

Trustee Broderick indicated that on September 3rd we had a meeting via the telephone with ICCTA. During this time we approved the ICCTA Sexual Harassment Policy. They will be working on: protection of local control of community colleges; funding of community colleges operations; funding of MAP grants; funding of capital construction programs; funding of adult education programs; funding of college insurance program; and support BSN degrees for Bachelor of Science at the community college level. We also heard a report from the Illinois Community College Council of Presidents; from ICCB, Dr. Karen Anderson; and from Barbara Ooesterger. And talked about the upcoming legislative conference in Washington, DC.

9.3 Student Trustee Report

Student Trustee Deserio indicated that he would like to update the Board on the following: attended the NLS which was a great conference and very enriching; Trustee Mainstreet of 2018; the continuation of comfort zones; and blood drives.

9.4 Buildings & Grounds Report

Trustee Mike O’Connell indicated that the committee met before the meeting tonight. There are several projects that are being finished up at the college. Three bids will be going out for summer projects. We have had very early discussions on a possible pavilion project.

9.5 Sustainability Committee

Co-Chair Sam Ritz went over changes made to the web page for the new web-site. Text copy for additional sustainability page titled Leadership was presented. The new Leadership page is an ever changing document that can be edited or revised at any time. The group also discussed JJC’s re-accreditation by AASHE which is up in July. Patty Zuccarello has volunteered to take this on with our input help. JJC has received a bronze rating in 2015. The group will be making recruitment a priority and Trustee Morales asked that faculty discuss this recruitment with their students, staff, administrators and other faculty members.

9.6 President Mitchell and reported that: One of our Adult Education students, Sandra
President’s Zarazua, will be recognized by the Illinois Adult and Continuing Educators Association statewide conference in March. She will receive a plaque and a check for $250. Sandra was scheduled to be a student speaker at the GED graduation ceremony, which she missed due to a health situation, and the board was gracious enough to allow her to share her speech at a board meeting. This represents the great work that the Adult Education staff have done to assist in helping Sandra obtain her high school equivalency.

Congratulations to Pat Van Duyne. We received our incentive payment from the ComEd® Energy Efficiency Program for the Joliet Junior College Multipurpose Center, Joliet Junior College Romeoville Campus, and Joliet Junior College City Center. As a result of Pat’s leadership, the college received payments in the amount of $464,037.

Congratulations to A.J. Blahut and his wrestling team on finishing 2nd with the District’s team points, which resulted in 7 wrestlers qualifying for Nationals. What a great job for our first year!

President’s scholarship recipients-20 scholarships awarded, opportunity to meet with many of them who shared their stories with me. Their passion and commitment to complete and excel in their career goals is truly amazing!

Last year Trustee Andy Mihelich requested we be the first to recognize Butterflies at JJC. After conducting a little research there are actually a couple of days already out there for the recognition of Butterflies-March 14 is learn about butterflies day and the first Saturday of June is butterfly education and awareness day.

Trustee Morales asked how the funds that the college received from Com Ed were going to be used and wondered if they could be used for course fee increases. President Mitchell commented that we cannot, but she would like Mr. Galick to address this issue. Mr. Galick stated that recently we presented methods to fund the steam line rupture and this money has been earmarked to help fund that project.

Chairman Wunderlich indicated that we received great news on the amount of money that we will be receiving from Com Ed this evening. He is happy to say that he continues to hear very positive comments from the community. Recently we had a member from our library on WJOL radio station and she did an excellent job in representing the college. Chairman Wunderlich thanked WJOL for helping us to promote JJC.

Trustee Broderick moved seconded by Trustee Morales that the Board of Trustees of Joliet Junior College go in to closed session (7:28 p.m.) under open meetings act 2 (c) 1 and 2 (c) 11. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

Trustee Broderick moved seconded by Trustee Mahalik to return to regular session of the Board of Trustees of Joliet Junior College at 8:23 p.m. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.

Trustee Broderick moved, seconded by Trustee Mahalik for the meeting to adjourn at 8:24 p.m. A voice vote was taken and carried unanimously.