MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order
The regular monthly meeting of the Board of Trustees of Joliet Junior College
Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt
Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:30 p.m.
on Monday, October 8, 2018.

1.0.1 Roll Call
Trustees Present: Maureen Broderick Patty Deiters
Jake Mahalik Alicia Morales
Dan O’Connell Mike O’Connell
Bob Wunderlich

Student
Trustee Present: Alonso Rodriguez

Welcome
Chairman Wunderlich welcomed the guests to the Joliet Junior College regular
monthly Board meeting.

Pledge
Trustee Mike O’Connell led the Board in the Pledge of Allegiance.

Chairman Wunderlich asked for a motion to amend the agenda to move agenda item 1.7,
Public Comments, before the business reports. Trustee Morales moved, seconded by
Trustee Broderick that the Board of Trustees of Joliet Junior College approve the
amendment of the agenda as stated above. The motion carried unanimously. Ayes:
Morales, Dan O’Connell, Mike O’Connell, Broderick, Deiters, Mahalik and Wunderlich.
Student Trustee Rodriguez favored the motion.

1.7 Public Comments
Chairman Wunderlich indicated that we have two requests to speak before the Board this
evening.

Mr. Kent Bugg, Superintendent of Schools of Coal City, indicated that he is speaking on
behalf of Coal City district # 1. The Board of Education requested that he attend the
meeting this evening. Apparently at a former meeting, the JJC Board was told that 10 of the
12 schools were in favor of the dual credit fee; however, his Board wanted to make sure
that the JJC Board was aware that Coal City is not in favor of the imposition of this fee. We
have concerns about the fee and the reasons behind the fees. Coal City district # 1 is very
much opposed to these fees.

Dr. Dan McDonnell, Plainfield Schools, indicated that there was a new proposal that was
presented reducing the fee to $50 per course from $80. Plainfield School District is still
against any fee being charged to dual credit students. At the last dual credit advisory
meeting held this past week, we asked for a poll to see who was in favor of the proposed
dual credit course fee of the twelve districts attending the meeting, and that request was
denied. However, after the meeting we did a poll regarding the dual credit fee and found
that out of the 12 schools there were nine that said no, two that said yes, one neutral and one that had already left the meeting.

Chairman Wunderlich read a letter from Mark Mitchell, Superintendent of Reed Custer School District 255. The letter from Mr. Mitchell indicated that his school district understands the need for the dual credit fee and fully supports the imposition of the fee.

1.1.1 Receipt of Audit

Dr. Yolanda Farmer requested that Mr. Rob Galick come to the podium. Mr. Galick indicated that he is pleased to introduce Jason Coyle of Baker Tilly, our current auditor. Mr. Coyle thanked the board for the opportunity to speak before them this evening concerning the results of the recent audit. There is a handout in front of the Board so that they can follow along during the presentation. He reviewed the opinions on the audit report consisting of: CAFR-clean opinion; uniform financial statements-clean audit; single audit grant required by the Federal Government and audited Student Financial Aid Cluster and had one finding. My Coyle further reviewed the Financial Statement Summary and additional information can be found in the MDA of the audit. Under Required Communications, Mr. Coyle highlighted the GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits other than Pensions. Beginning net position was restated as a result of implementing this standard. Because of this change it put on a $52 million liability on the financial statements. The unrestricted net position went negative for the first time because of the implementation of this standard. There were two past adjustments related to summer school and depreciation which were very small and resolved before the end of the year. There were no disagreements with management. Mr. Coyle reviewed the Education O & M Fund summary. There were no significant concerns and no written reports under management concerns. The single audit finding had one concern on how student aid was calculated which had a formula that was inadvertently overwritten which resulted in too much financial aid for one student. This is a relatively small finding, but the federal government is very strict on financial aid. Management has already responded and will be updating the excel spread sheet to make sure that the formula cannot be overwritten. Trustee Broderick asked Mr. Coyle to further explain the postemployment liability that the college was required to put on their books this year. Mr. Coyle indicated that the State of Illinois has a plan that JJC participates in, as well as all of the other Junior Colleges in the state. This plan provides benefits other than the pension, which in this case is insurance for the retirees. The college is required to contribute a portion of the employee’s salary while working, as does the employee contribute a portion and the state contributes a portion also. An actuary was hired to determine the costs of the other postemployment benefits to see if it is being funded properly. This cost allocation is distributed to the community colleges across the State as a percentage: JJC’s is $52 million. This is the first time it has been required to be placed on the financial statements. Trustee Deiters referred to section eight of the materials and asked if the 44 percent from state and federal sources was just financial aid. Mr. Galick commented that is from the federal grants that the college receives.

1.1.2 Tax Levy

Dr. Farmer invited Mr. Heap to the podium to present the tax levy to the Board of Trustees. Mr. Heap gave a power point presentation consisting of the following: 2018 Tax Cap Calculations; FY 19 Budget Revenues; 2018 Tax Levy Projections; Tax Cap Scenario; 2018 Debt Service Levy; 2018 Projections; Individual Taxpayer costs; Proposed Tax Levy; and the chronologic outline of the Next Steps. Trustee Broderick commented that looking at the proposed tax levy from 2017 to 2018, what was the reason for the change in the LPS. Mr. Heap indicated that the previous couple of years on liability protection and settlement we had lowered the rate because we had accumulated too much money for tax protests in that fund balance. Trustee Broderick stated that the individual taxpayer tax rate was $176.89 in 2016, $176.65 in 2017, and now $178.71 and she thought that Mr. Heap had
said we are going down. Mr. Heap indicated that this is the tax bill, but he was referring to the tax rate which was potentially going to be decreased slightly. Trustee Broderick commented that we are one of the few taxing bodies decreasing our tax rate. Trustee Broderick asked if this was the year for the quadrennial tax assessment. Mr. Heap stated that Will County seems to adjust their rates annually; however other counties abide by the quadrennial adjustment.

Dr. Farmer invited Dr. Randy Fletcher and Dr. Dave Naze to the podium to make the presentation on the Dual Credit Fee proposal. Dr. Naze indicated that the proposed fee is for $50 per dual credit course. Dr. Naze commented that the rationale behind the proposed fee is important to understand. Joliet Junior College delivers curriculum to its students and the dual credit classes is part of JJC’s curriculum. There is a value to this product and we are asking for $50 per dual credit course. Other rationale is Access in Equity; Investment in our Dual Credit Program and Quality Assurance and Accountability. The access in equity rationale is that this is not necessarily without cost, even though there has been chatter in some states about free college. Our proposed $50 fee still follows the community college mission in that it does provide access in equity to those students that are pursuing higher education at a reasonable cost. There will not be a charge for career and technical education courses under this proposal. Students that qualify for free or reduced lunches will not pay the proposed fee. Our initial data indicates that about 44% of students qualify for free or reduced lunches. Depending on the year, 70 to 80% of our dual credit courses are transfer courses and 20 to 30% are career and technical courses. Taking this into consideration, 20 to 30% are CTE courses and 44% qualify for free or reduced lunches, you can see that a significant number of students would be exempt from this fee. Last year we had to charge our students a differential tuition to some of our higher cost programs such as culinary arts and welding. These programs are offered as dual credit courses in the CTE area so there is good value in those areas. Going back to FY15, 772 dual credit students matriculated to Joliet Junior College and 31.6% of these student received some type of financial aid. In FY16, 650 students matriculated to JJC and 43.4% of these students received some type of financial aid. In FY17, 790 students matriculated to JJC and 53.7% received some type of financial aid. In FY18 (not final numbers), 818 students have matriculated to JJC and 32% have received some type of financial aid. In 2007 our matriculation rate was about 34% and we are down to 27% one decade later, which is one of the reasons we believe this fee will help increase the matriculation rate. When we look at the FY18 this far, the matriculation rate is 24.7%. Dr. Naze stated that when we compare university costs to JJC/Dual Credit we are an incredible value. USF costs are $4,000 for a three credit hour course which compared to the $50 dual credit course fee it would be an 80 to 1 cost ratio, so it would be 80 times more expensive to take a class at USF. At UIUC the cost would be $1500 for a three credit hour course which is still 30 times more expensive than the proposed $50 Dual Credit course fee.

We currently offer 61 courses in dual credit; have 4154 unduplicated dual credit students (FY18); have 134 dual credit instructors; and 29 JJC faculty instructors. Joliet Junior College has the 2nd highest enrollment in dual credit in the state. Our staff is very lean for this area: 2.5 (FTE) Dual Credit staff; 1 full time manager, 2 part time specialists and 1 vacant part time administrative assistant position. With the proposed fee we plan to increase our high school outreach; target the high achieving dual credit students to promote the JJC Honors Program; and to increase our efforts on matriculation to JJC. In terms of curriculum alignment we are hoping to get more release time for our faculty and staff to work closely with High School Faculty and Counselors, ensuring that it is a collaborative effort. This proposal is a two year pilot beginning in the Fall of 2019. The cost is $50 per course and will be reimbursed if the student enrolls in JJC within 15 months of graduating from high
school. If a high school student enrolls in the military, the 15 months enrollment period begins once they return from the military.

There currently is a Senate Bill number 2838 in legislation and if it passes, Joliet Junior College will adopt this course fee as approved in this bill. This is a statewide dual credit course fee initiative by Illinois Community College Board. If this bill passes it will impact the current dual credit programs in the state in a variety of ways. One of the things it will do is change the existing rules on Faculty Credentialing. Currently the faculty credentialing for dual credit courses must be the same as adjunct or full time faculty of Joliet Junior College which is a Higher Education Accreditation policy across 19 states and if not followed you risk being put on probation or losing your accreditation. This bill will change the requirements for teaching dual credit courses. The bill also states that the community college must provide dual credit for courses in the general education core curriculum if requested by the high school district. It also states that community colleges have the right of first refusal before a high school can go to an out of area institution. More specific language states that the dual credit instructors shall be permitted to participate in related orientation, professional development and seminars as available to other adjunct faculty. This would mandate additional costs to the college. Dual credit agreements can be developed that include: roles and responsibilities of the school district and college; which courses can be offered; where and how courses will be administered and student eligibility criteria. Also the assurance of credentialed dual credit instructors and the process and criteria for how dual credit instructors are reviewed and approved. As well as the assurance of quality and rigor or the courses maligned with evaluations conducted for courses taught by on-campus adjunct faculty; ensuring that fees and costs are reasonable and that there is a mechanism for evaluating and documenting student performance. Some of the benefits were reviewed by Dr. Naze.

Trustee Mike O’Connell indicated that he understands that high school students could get up to two years of college under this new proposed senate bill and asked what the average number of hours a student takes for dual credit in the high schools is currently. Dr. Naze indicated that six to nine hours is the average dual credit hours taken; however, there are a few students that attain 25 to 27 hours of college credit. Dr. Fletcher stated that with the new legislation, JJC must provide access to our general education core classes. Also under the proposed legislation it lessens the educational requirements for teaching the course. So, currently our college requirements are at a master degree level and now they can be taught at the high schools by an instructor with a bachelor’s degree and proper number of hours teaching in the discipline. Trustee Mike O’Connell commented that on the hand-out it shows that the revenue at $573,000 and expenditures at $643,000. In the spring we received information showing the revenue about the same, but the expenditures were $303,000 and asked why there is such a large disparity. Mr. Rob Galick stated that as we have looked at this further and there will be additional expenses to maintain the program, such as: additional faculty stipends; hiring of an outreach specialist to move the program forward; and three-quarters time of an academic advisor would be dedicated to dual credit. So because of these upcoming costs, the expenditures had to increase. Trustee Mike O’Connell indicated that he has concerns when he sees the current scenario with revenues and expenditures, yet in the spring it showed $259,000 less in expenditures. Trustee Broderick asked if the high school student must come to Joliet Junior College for dual credit courses or can they go to another community college for these classes. Dr. Fletcher stated that the student must come to Joliet Junior College as we have the right of first refusal. Trustee Deiters asked what the process will be for payment from the student to Joliet Junior College. Mr. Galick indicated that we will be working in partnership with the high schools to develop the process. We will have to also ensure that we have a process to flag the payment so that when the student matriculates to Joliet Junior College we can reduce the
tuition by the amount they paid providing it is within the 15 month period of graduating from high school. Trustee Deiters commented that she would like to make sure that Joliet Junior College actually takes the payment. Trustee Broderick asked who gets the money credit if the high school makes payment on behalf of the student—does it go to the high school or the student. Mr. Galick stated that this scenario has been discussed but has not been decided at this time, but he feels that the student should not receive a credit if they did not pay for the fee. Trustee Broderick asked why we are now doing a pilot program for two years rather than the one year previously recommended. Dr. Fletcher stated that we will have better data in terms of our objective, our outcomes, rationale and under the new law we will have to provide additional classes. Trustee Broderick asked what the anticipation is, under the proposed law, for the number of dual credit course credits earned by high school students. Dr. Naze indicated that the new law states that the credits earned could be up to 60 hours which equates to our associates degree. Trustee Broderick asked if dual credit classes will be available on line and if there is a limit of courses that can be taken. Dr. Fletcher stated that on line classes would be considered JJC classes at full tuition and not dual credit classes. Dr. Fletcher indicated the limit is up to 60 credit hours on dual credit courses under the proposed law.

Student Trustee Rodriguez indicated that he brought up the dual credit fee proposal to the students and has been working with Xavier Colon, who is a peer mentor. Our suggestion is to develop a peer mentoring program with high school students and Joliet Junior College. This is another benefit that could be offered to the students as part of the proposed $50 proposed dual credit course fee. This could be done by using technology such as skype or if the student visited campus they could set up a meeting with a peer mentor. Dr. Fletcher stated that this suggestion falls in line with the guided pathway process. Research shows that if there is this type of contact during the bridge to college and while in college, it leads to better success rates.

1.2 A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3 Chairman Wunderlich recognized Mr. Brent Hassert who was in the audience this evening.

1.4.1 Mr. Bob Verkler, Professor & Radiologic Technology Coordinator and two students in the program are with us this evening. Kathleen Overeem and Enzo Dreher read the proclamation for National Radiologic Technology week. Trustee Broderick moved, seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College approve the proclamation designating November 5 through November 11, National Radiologic Technology week in Illinois Community College District 525 with the addition of Will and Grundy Counties added to the proclamation. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

1.4.2 The proclamation for Native American Heritage month was read by Student Xavier Colon. Trustee Mike O’Connell moved, seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College approve the proclamation designating the month of November as Native American Heritage month in Illinois Community College District 525. The motion carried unanimously. Ayes: Mike O’Connell, Broderick, Deiters, Mahalik, Morales, Dan O’Connell, and Wunderlich. Student Trustee Rodriguez favored the motion.

1.4.3 Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to
address them this evening. Dr. Marcink commented that the Faculty supports the dual credit proposal for the fee of $50. We believe it is fair and is a tremendous value for the high school students. Should the high school student take the same class as offered in the dual credit program the cost would be $436 instead of the recommended charge of $50 per course. If the student matriculates to Joliet Junior College they receive the money back. The faculty creates the product (course) on campus and there is a process that must be followed, which costs the college resources and dollars. The other issue is quality assurance and accountability. We have chairs and coordinators who have to go to different sites and assure that the courses meet the standards that a college level course should meet. We don’t want to be giving away our product and we don’t want students to be leaving with 60 hours and going to another institution that says that the student is not adequately prepared. This Board has been very sensitive to current students. A couple of years ago when we were in the midst of the budget standoff and did not receive funding when promised, we had no choice but to raise tuition. The Board agreed to do so with the understanding that if the state funding came through, the students would be reimbursed. The state did come through with some of the funding and the students were reimbursed the money, just as they agreed to do. Dr. Marcink commented that during his time at the college, the board has always been sensitive to raising tuition, so the board should not be criticized for not being sensitive to students financial needs. The Faculty union is very much concerned with the proposed senate bill which would lower credentialing for faculty that would be teaching these courses at high schools. JJC needs to be accredited by the Higher Learning Commission and hopes that the state revisits this proposal. Our credentialing is much higher currently. There is a big difference between being able to teach the subject and knowing the subject as an expert and that is what 18 credits and a master degree does. We want to continue to provide an excellent education to our students that move on and excel at four year institutions. Another concern is if dual credit courses at the high school level are permitted for 60 hours, what is Joliet Junior College to do because that is our degree requirement. Dr. Marcink pointed out that the agreement with the state of Illinois was that they would pay 33% of what community colleges bring in and they have never lived up to their agreement. He is very frustrated that they pass laws, instruct us on how to do things, they give us regulations and then they don’t fund us. Dr. Marcink suggested that if anyone gets a call about why they are paying a fee for dual credit courses, ask them to call their legislator and ask them why they are not funding community college like they should be. If the state funded us as agreed, we would not be having this conversation today.

Ms. Laurel Dieskow commented that adjunct faculty shares the full time faculty’s opinion on supporting the dual credit fee proposal and the concern on credentialing issues. We want the quality and reputation of the College maintained and are concerned about the impact of some of these proposals. Ms. Dieskow thanked administration for being so responsive and cooperative on some issues that have come up recently. They have been very open on coming forth with a reasonable solution and the adjunct faculty appreciate this cooperation.

Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on September 12, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Ms. Tierney stated that she had not received any further communications.

We have a request from the audience to speak at this time under Public Comments.
Chairman Wunderlich indicated that Public Comments were already heard at the beginning of the meeting. Attorney Mario stated that if the Board wishes to hear the comments this evening there would have to be a motion to reopen public comments as there already was a motion approved to move the comments to the beginning of the meeting. Trustee Morales moved, seconded by Trustee Deiters to reopen public comments at the end of business of this meeting. The motion carried unanimously. Ayes: Morales, Dan O’Connell, Mike O’Connell, Broderick, Deiters, Mahalik and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Broderick moved, seconded by Trustee Mike O’Connell that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell, , and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Morales moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved with the exception of 4.2.6, and 4.2.7. Trustee Mike O’Connell would like to pull agenda item 4.7.

President recommends approval of compliance officer
President recommends approval of tenure for one faculty member
President recommends approval of reappointment of three non-tenured faculty members
President requests acceptance of classified staff report includes new hires, replacements and separations
Board of Trustee approval of Certificate of Achievement Medical Assisting (CAC 33 hours)
Board of Trustee approval of Associate’s in Applied Science degree Paralegal Studies (AAS 61 hours)
Board of Trustee approval of Certificate of Achievement Paralegal Studies (CAC 31 hours)
The President recommends approval to pay the listing of bills for the period ending September 30, 2018 as presented
The President recommends approval to award bids/contracts as follows:
Bid-Cisco Smartnet Equipment, Licenses, & Support
Bid-Printing Spring/Summer 2019 Non-Credit Community College Catalog
Bid-Campus Police Department Uniforms
Bid-Keyless Entry Phase X
Bid-New John Deere 1575 Diesel Terraincut with Front Mower or Equivalent
Treasurer’s Report
Financial Report
Board of Trustees acknowledgement of Audit – Fiscal Year ending June 30, 2018
Board of Trustees approval to adopt the resolution regarding estimated amounts necessary to be levied for the year 2018
Board of Trustees approval for Retention Incentive
Board of Trustee approval of Solar Panel Installation Contract
Approval and Third Reading Board Policy 2.01.05 Victims Economic Security and Safety Act (modification 2.2.11)
Approval and Third Reading Board Policy 2.2.12 Age Discrimination (withdrawal)
Approval and Third Reading Board Policy 2.2.14 Religious and National Origin Discrimination (withdrawal)
The motion carried unanimously. Ayes: Morales, Dan O’Connell, Mike O’Connell, Broderick, Deiters, Mahalik and Wunderlich. Student Trustee Rodriguez favored the motion.

4.2.6 Trustee Morales moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Sole Source-EAB Global, Inc. Trustee Morales commented that this contract appears to be costing us over $91,000 for a three year period and asked for additional information on what this contract entails. It appears to be some type of consulting to help increase student success and institutional effectiveness, improving advancement of underserved and non-traditional students, promote student persistence, help strengthen alumni relations by prioritizing resource investment, etc. Trustee Morales inquired as to why we can’t work more creatively to do all of these things ourselves. Dr. Farmer indicated that this is a partnership. Many community colleges in Illinois have a partnership with EAB which is well known organization that is research driven. It provides research and guidance for community colleges in the areas of retention, persistence and the list goes on and on. Currently five community colleges have a partnership with EAB and there is discussion to make this a consortium item in the State of Illinois. If this organization does move into a consortium, there will most likely be an opportunity to reduce the cost of these services. Trustee Morales commented that she has a problem with this proposal because of the costs. Trustee Morales stated that since she has been on this board, one of her concerns is to see enrollment increase and we are not meeting enrollment goals; yet we raise taxes, raise tuition and now we are going to contract a firm to help us with these things. Trustee Morales indicated that she is wondering why our competent staff cannot perform the things stated in the contract. Dr. Farmer stated that this provides us an opportunity to look at best practices of other community colleges to help us with things such as increasing enrollment. Chairman Wunderlich asked Dr. Farmer if there is a timeline on this agenda item. Dr. Farmer stated that we would like to move forward with this proposal as soon as possible. Chairman Wunderlich suggested that this item be tabled until the next Board meeting so additional information could be shared with the Board. Trustee Morales stated that we have seen the enrollment numbers and they are reported by gender, age and ethnicity. We have seen an increase in Latino enrollment, but other non-Latino enrollments decreasing. A former employee worked hard in the community to get these numbers up and feels that her salary was a bit embarrassing and if we offered her more money she may have stayed
at JJC. Trustee Morales indicated that when she sees that we lose good people who put their name out and are constantly in the paper being criticized because they are doing their job in the multiculture office and recruiting people, with a lot of criticism for DACA it bothers her a good deal. Trustee Morales stated that she would like to see us retain good people rather than spending money so freely. Dr. Farmer stated that Mr. Jim Serr would like to add some additional information to the discussion on EAB. Mr. Serr stated that this is an initiative that Dr. Mitchell and Dr. Farmer brought to the cabinet for discussion. EAB stands for Education Advisory Board and they gave a presentation to the cabinet on their proposal. Mr. Serr indicated that this initiative has 100 percent support of the president’s cabinet. This organization brings industry specific research for higher education that goes beyond the state of Illinois, but also across the country. This is not only for higher education, but specifically for the two year community colleges. This is specific research that we do not have staff to perform. We do not have researchers that are working 40 hours a week conducting this type of information. That type of data is critical to us not only for today, but as we move forward to ensure that we are making good decisions about enrollment, persistence, ethnicity groups, etc. We feel this is critical data for decision making. Trustee Morales commented that USF is up 40% in their enrollment and maybe we could reach out to them to see if they would share their plan with us. Chairman Wunderlich stated that he would like to make a comment and it is that we are not raising tuition or raising taxes. Trustee Morales commented that is today. Trustee Morales moved, seconded by Trustee Mahalik to table the motion until the next board meeting for additional information and to add three main points that this proposal will address. The motion carried unanimously. Ayes: Morales, Dan O’Connell, Broderick, Deiters, Mahalik, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

4.2.7 Trustee Morales moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Professional Gartner, Inc. ERP Modernization Readiness Service Assessment (over 10% increase). Trustee Morales indicated that she would like additional information on this agenda item for professional services for Gartner. Dr. Farmer requested that Mr. Serr report on this agenda item. Mr. Serr commented that he has presented information to the board multiple times on our ERP modernization efforts. This is our effort to modernize our core systems to students, human resources and finance at Joliet Junior College. Our current ERP system has been in place for the last 30 years so we are in need of modernization. This will be a large investment in technology and modernizing our business process at the college. This will have a direct impact to serving our students both now and in the future. Gartner will come in and do an assessment of the College’s environment across our areas to see how ready we are to move forward. There will be a risk assessment and recommendations given to the college in advance of the implementation of the modernization. We feel that we need this assessment and while it is high, the return will be worth the fee and will be a great investment in our systems and technology in the years to come. Trustee Morales commented that she had attended some of the sessions relating to this initiative. Trustee Morales indicated that this is an entity that will tell us if we are ready for the recommended change. Mr. Serr indicated that it is a risk assessment and he feels that it is critical information. Trustee Morales asked how many years we will be contracting Gartner. Mr. Serr commented that this particular contract is for one year. The motion carried unanimously. Ayes: Morales, Dan O’Connell, Broderick, Deiters, Mahalik, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

4.7 Trustee Mike O’Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Dual Credit Fee proposal. Trustee Mike O’Connell thanked all of the educators from the high schools who have been persistent about the
recommended fee. It is very apparent that they care about their students very much. Trustee Mike O’Connell commented that for years he has said that this program is a win/win/win situation. The high schools win, JJC wins and the students win in this dual credit program. Trustee Mike O’Connell expressed concerns regarding the differences in the expense report numbers originally stated in the spring and now the expenses increased over $250,000. There was a committee of four superintendents involved in the dual credit fee proposal, but understands this was offered to everyone and is not sure if this is a positive with only four superintendents stepping forward. This committee reported that 15 of 17 superintendents approved the dual credit fee proposal. JJC has agreed to lower the fee, CTE and free lunch students do not have to pay the fee, and students that matriculate to JJC within 15 months of high school graduation receive the monies that they paid back toward tuition. Trustee Mike O’Connell stated that he has five grandchildren in high school and the amount of money being spent for events such as homecoming is unbelievable as an example. The $50 per course dual credit fee is still a great bargain for the high school students, even if they don’t matriculate to JJC because for $50 they get three course hours of college credits. The college does have expenses to operate this program from their end and this is a pilot for a two year period.

The motion carried unanimously. Ayes: Mike O’Connell, Broderick, Deiters, Mahalik, Morales, Dan O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Deiters commented that October is breast cancer awareness and pink out day is October 19th and hopes everyone will wear pink in support of breast cancer awareness.

Chairman Wunderlich commented that we have had additional requests to speak to the Board this evening and noted that the time limit is five minutes per person. Mr. Cornel Darden, Jr. indicated that he is a board member of the Illinois Black Chamber of Commerce. He would like to speak to the board regarding minority participation. They have been in conversation with the procurement department of Joliet Junior College for approximately one year and this conversation has not been going very well. Pursuant to state law JJC is required to have a 20 percent goal on all procurement projects of minority participation. Mr. Darden commented that this evening the board approved several bids and doubts that any of those bids were to minorities, based on the track record that they have seen thus far. The track record for JJC’s minority participation rate is pretty dismal and believes it is at zero percent. Mr. Darden asked the board if they care about minority participation in contracting in the procurement area. Mr. Darden indicated that he loves JJC and was a professor at one time, but now is a business owner. He stated that it pains him that such a great institution can speak about diversity and inclusion in so many areas of the college, but when it comes to procurement we are at a complete loss of what should be done. We know how to recruit students for our sports team and if the team is doing horrible, we fire the coach and get a new coach to reach for the goals. Mr. Darden commented that he loves administrators and has spoken to several and the air was that no problem was too small to discuss and no issue was too big to find a solution. He believes that we can work together to get things done; however it starts at the top. Right now the procurement department at Joliet Junior College has a very bad coach when it comes to diversity and inclusion. This is not subjective because the numbers show how many contracts have gone to minority companies and that number is zero, even though state law mandates a 20 percent goal of minority contractor participation. Who sets a goal, but doesn’t plan on meeting this goal. Would we tell our faculty and curriculum area to set a goal, but to not plan on meeting the goal? If the faculty goal is not met, there most likely would be campus wide meetings on why the goal was not met. Mr. Darden stated that it
is not right to set a goal and walk away from it stating that we are too busy; minorities are not bidding; or we don’t have any minorities around or whatever excuses are being given. Mr. Darden urged the board to consider the ramifications of continuing on with the procurement department the way it has been doing business. In 2018, this is not something that we should be discussing this evening and it pains him to have to do so. Martin Luther King fought this battle in 1965 and could not have done so without the media to shine the light on the minority issues. He is here this evening to shine the light on what is going on in the JJC procurement department. It is embarrassing and this board should be embarrassed and so should the procurement department. It starts at the top and whoever is at the top and can make decisions to change this should do so. He feels that there needs to be changes. Mr. Darden indicated that his team has a great track record in the state of Illinois. Almost every law dealing with minority participation in the last 30 years has involved the Illinois State Black Chamber lobbying to get the law passed. Just recently we passed the Shelter Market law. This law states that so many millions of dollars are to be set aside for minorities to bid on solely. The first Shelter Market IT project was recently released by the University of Illinois. Mr. Darden feels that JJC should be willing to do this as well. There is a number of things that have been outlined to President Mitchell that we would like to move forward. We have met resistance, but would like to keep that relationship going. Trustee Mike O’Connell indicated that he is co-chair of the Buildings and Grounds board committee and they see how many bids go out, how many people bid on them and who receives those bids. Trustee Mike O’Connell commented that he would like to see a list of minority contractors that bid on the items and asked Mr. Sellers if he had a list of the projects that were bid on. Mr. Sellers stated that yes they have a list but we need to put a process in place and he feels he needs to be sitting at the table with a board member and administration to make decisions on how to include everyone. Mr. Sellers indicated that he has a document that states if he were to receive a contract there is a provision that states how many minorities should be hired and trained to do the work. The goal is to get everyone working. Just as Trustee Morales stated why are we spending $100,000 for someone to tell the college how to improve enrollment. Mr. Sellers indicated that his family is doing very well but many students went to JJC and have the paperwork, but are almost homeless because they don’t know how to apply the knowledge because there is no one to open the door for them. We have these individuals interest at heart and need to be working together to make this happen for them. There are a few minority contractors around at this time, but through the years he has watched many certified contractor cease because they didn’t get any work. Trustee Mike O’Connell asked Mr. Sellers if he was on the list to be notified when the College has bids available. Mr. Sellers stated that he is on the list, but he can’t compete with D Construction, PT Ferro and the guys of that nature, but if these companies were required to hire a certain percentage of minorities, this would help him or other minorities build their business. Mr. Sellers commented that we need to create more jobs for minorities so we don’t end up like Chicago, especially with technology taking so many jobs. Mr. Sellers recommends sitting down with JJC officials so that a process can be developed to employ more minorities. Mr. Darden commented that he would like to address the question that Trustee Mike O’Connell asked regarding a list of bidders that bid on JJC’s contracts. Mr. Darden stated that to him it is a cruel joke when dealing with discrimination to force the minority to show how many contracts they have bid on when people are discouraged. We had a case that we brought up to the procurement department and he asked a member of the Chamber to sit it on the meeting and the member’s response was no because he did not want to deal with JJC. This member feels that he was discriminated against when he won a bid in 2012 or 2013 in which he was the lowest qualified bidder. Mr. Matthew Wylie of the Illinois Black Chamber has requested to address the Board this evening. Mr. Wylie stated that he is a young minority and a millennial. The talk around is that many of the young people do not want to enroll in
college because they feel that they will be spending a large amount of money and will never go anywhere after college. Mr. Wylie commented that as board members and administrators, we hope that you can somewhat understand the frustration on the young minorities part. The minority enrollment rate is always the lowest and so is employment for this group in the business community. Mr. Wylie would like to know that moving forward what JJC will do to not only empower our students to become great workers in the field, but also empower those same students that want to be entrepreneurs and to provide them with opportunities to succeed in their career field. Trustee Morales stated that when we talked about the dual credit, there was a term used, access and equity. Trustee Morales indicated that she would like to see JJC continue to embrace the access and equity philosophy that we like to speak about. We should offer more inclusion on contracts, such as a contracting equity program, if we don’t already have one in place. This would help spread economic development to all areas of our jurisdiction and allow it to express our value of inclusion. Also, as Mr. Sellers noted, we should be working together and learning from one another to eliminate structural barriers and create an inclusive procurement contracting environment. Trustee Morales commented that she is embarrassed and feels that we need to look at this situation more in depth to make sure that we are being inclusive with our bidding process with all of our business partners. Chairman Wunderlich stated that public comments are encouraged and they are always reviewed and taken under advisement for answers. Chairman Wunderlich thanked all of the individuals that took time to speak to the Board this evening. Dr. Farmer asked for permission to speak on behalf of President Mitchell who was unable to be at the board meeting this evening. Dr. Farmer indicated that it is very important for all of us to know that President Mitchell has been meeting with many stakeholders such as the African American Business Association as well as having communications with some of the speakers this evening face to face and in writing. President Mitchell had prepared a written statement which Dr. Farmer read as follows:

Thank you all for sharing your thoughts with the board and the college this evening.

I strongly reiterate our commitment to practices of diversity and inclusion not just in procurement practices, but also across the institution. We work to ensure JJC’s procurement process is inclusive; meaning that we encourage participation with businesses owned by minorities, females, veterans, and persons with disabilities, to name a few. This approach embraces all businesses, not individual groups and organizations.

Fostering new partnerships with businesses and organizations across the district remains a central tenet of Joliet Junior College’s mission. It has been and will continue to be a priority for the college to investigate new areas of outreach for procurement opportunities.

In fact, we have expanded procurement efforts over the last fiscal year. This includes:

- Utilizing the State of Illinois’ Business Enterprise Program (BEP) website to increase access to procurement opportunities at JJC, which in FY18 invited 323 certified vendors to participate in 11 solicitations in all categories
- Revised the college’s purchasing website to emphasize and highlight our commitment to the Business Enterprise Program and embedded web links to available resources for vendors on how to become BEP-certified
- Conducted meetings with local minority contractors and civic organizations to explain and answer questions about the procurement process
- Added verbiage to all solicitation documents encouraging the participation of certified vendors
For this year, we are currently developing a Minority Procurement Recruitment Fair, which would invite business owners to attend educational sessions and discuss pertinent topics to this area.

Beyond those specific procurement efforts, the college has an active Ambassadors Program, which currently organizes over 60 employees to participate in organizations across our seven-county, 1400 square mile district—the African American Business Association is one of them, and we look forward to cultivating a constructive and beneficial partnership with this group.

Lastly, I think it is important to outline the difference between procurement goals and mandates.

State law allows the college to set aspirational goals to include businesses owned and controlled by minorities, females, veterans, and persons with disabilities, etc., for its procurement and contracting processes, however those goals cannot contradict laws which the college must follow. For example, Joliet Junior College is required to comply with the Illinois Procurement Code and the Illinois Public Community College Act, which mandate certain contracts be awarded to the lowest responsible bidder. As a result, the college must follow the letter of the law and when there is a conflict between a goal and mandate, the college must fulfill the mandate.

With all of this said, my hope is to continue building relationships, predicated on respect and understanding that we support the same goal—to better our community and drive its economic and educational prosperity.

Dr. Farmer indicated this is a direct statement from President Mitchell. She has been meeting for a couple of months with individuals about the procurement process. Dr. Farmer stated that unfortunately, she has to challenge some of the statistics stated this evening and encourages ongoing conversations with President Mitchell, including other individuals within the business office, and including the senior leadership team.

Trustee Broderick indicated that there is no report this evening as the Foundation Board has not yet met this month.

Trustee Broderick indicated that ICCTA met on September 13 and issued a best practice document; some of the items discussed at the ICCTA meeting on September 14 -15 are: approval of goals and strategies for 2018-2019; discussed importance of trustee completion of survey sent; issued best practices information; thank you to President Mitchell and Kelly Rohder Tonelli for participating in this session; Chuck Weaver was present at the Illinois Community College government relations and public policy committee meeting on September 14; ICCTA is doing a logo contest for college students and suggested that Alonso bring this to our students for participation with a prize of $250; ICCTA staff was asked to look at a new location for rent purposes; increased the dollar amount in the budget by $60,000 to help attract a highly qualified executive director with the upcoming retirement of Mike Monaghan; and discussed the feasibility of creating an ICCTA political action committee. Round table discussions were: program expansion; free tuition and promise programs. The President’s Council held an orientation session for the new presidents on September 12th. According to the Council, 72 percent of the Illinois Community College Presidents have five or fewer years of
experience in their positions, while 28 percent have less than two years experience. We reviewed and approved the FY18 audit, with no findings. Congratulations to Dr. Karen Hunter on her upcoming retirement. We recognized our former ICCTA president, Jim Endress with an outstanding service award. We also discussed the national conference in New York beginning October 24th. November 6 is the general election and November 9 and 10 is the next ICCTA meeting at the Hilton in Lisle/Naperville and everyone is invited to attend. Trustee Morales expressed interest in attending the meeting. Trustee Broderick indicated that on November 5 at 6 p.m., the ICCTA South Suburban Regional meeting will be here on our campus. All trustees are encouraged to attend this meeting if possible as it is very informative.

9.3 Student Trustee Rodriguez presented a power point and highlighted the following:
- Student Leadership exchange with 15 colleges in attendance with 150 students exchanging ideas;
- Student government hosted voters registration event; OSA will be hosting Karaoke on the bridge; OSA also hosted Leadership Lessons to help build leadership skills and connect with other student leaders; held an Emerging Leader seminar where students were nominated with a 3.0 or higher GPA and worked on goal setting; and a suicide awareness bench memorial was held. Trustee Morales stated during the presentation, it was mentioned that student government encouraged students to get out and vote or show them the process and register them to vote. The question is with the student trustee position on Board of Trustees. Student Trustee Rodriguez indicated that when he went through the process of becoming a student trustee, Ms. Dilday told him that in the past when elections were held, there were very few students interested in running for the position. This is the reason for the current process for the student trustee position. Trustee Morales asked if Student Trustee Rodriguez shared the same opinion. Student Trustee Rodriguez indicated that when he was collecting 50 signatures for his petition, students were not interested in hearing about the position and just wanted to hurry and sign the petition. Trustee Morales commented that is pretty much how it is in most elections; however, this would be a good learning tool for running for office. Perhaps Student Trustee Rodriguez could discuss bringing back the election for student trustee with student government and the clubs at JJC.

9.4 Trustee Mike O’Connell indicated that the committee met before the meeting tonight. Many of the items we discussed were already approved this evening as bids. The roof replacement project will go out to bid next month for buildings K & B; and just a few ongoing projects were reviewed. The new steam system is up and running. We received a $448,000 grant for state capital projects.

9.5 President’s Report

President Mitchell was not present this evening, so there is no president’s report.

9.6 Chairman’s Report

Chairman Wunderlich indicated that he would like to thank everyone for taking the time to attend the meeting. Trustee Broderick commented that the State of the College address given by Dr. Mitchell was phenomenal. This was very informative with high attendance. Dr. Farmer indicated that President Mitchell wanted her to extend birthday wishes to Trustee Deiters and Trustee Broderick.

10 Adjourn

Trustee Broderick moved, seconded by Trustee Deiters for the meeting to adjourn at 7:50 p.m. A voice vote was taken and carried unanimously.