MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order
The regular monthly meeting of the Board of Trustees of Joliet Junior College
Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt
Road, Board Room, Joliet, IL was called to order by Vice Chair Broderick at 6:00 p.m.
on Monday, November 19, 2018.

1.0.1 Roll Call
Trustees Present: Maureen Broderick Patty Deiters
Dan O’Connell Alicia Morales
Mike O’Connell

Trustee Absent: Bob Wunderlich

Student Trustee Present: Alonso Rodriguez

Welcome
Vice Chair Broderick welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge
Trustee Dan O’Connell led the Board in the Pledge of Allegiance.

Closed Session
Trustee Mike O’Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College go into closed session (6:03 p.m.) under open meetings act 2 (c) 1 and 2 (c ) 11. The motion carried unanimously. Ayes: Mike O’Connell, Deiters, Mahalik, Morales, Dan O’Connell, and Broderick. Student Trustee Rodriguez favored the motion.

Return to Open Session
Trustee Dan O’Connell moved, seconded by Trustee Deiters to return to regular session of the Board of Trustees of Joliet Junior College at 6:36 p.m. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Deiters, Mahalik, Morales and Broderick. Student Trustee Rodriguez favored the motion.

Vice Chair Broderick indicated that we would be pulling agenda item 1.1.3 this evening and that it would be presented at the December 12, 2018 meeting.

1.1.1 IGA Plainfield
President Mitchell indicated that Mr. Jake Melrose, Economic Development Manager from the Village of Plainfield will be addressing the Board this evening. Mr. Melrose thanked the Board for the opportunity to present a power point on an intergovernmental tax agreement that is being requested to fund public roadways and utilities to accommodate an expansion of a major employer in Plainfield. JJC represents 3.56% of the property tax bill with the expected amount of $53,400 in taxes. If JJC approves the proposed intergovernmental tax agreement, the amount of $26,700 in taxes would be received by the college. The
maximum shared with the village would be $267,000. Trustee Morales asked what the product was of this warehouse. Mr. Melrose indicated that Diagio is a beverage manufacturer and their largest product is Smirnoff. Trustee Morales asked if this company was union. Mr. Melrose commented that he is with the Village of Plainfield and not the company, but he does believe that they are union. Trustee Mahalik asked what the property value is expected to be for this agreement. Mr. Galick stated that it is expected to be $1.5 million. Vice Chair Broderick asked if the road infrastructure will be in place for this project. Mr. Melrose indicated that there already is some in place and it is addressed in the scope of the project. This will help with truck traffic moving toward I-80 by making it a more direct route. Vice Chair Broderick commented that she is concerned about additional truck traffic on I-80. Mr. Melrose stated that this agreement will not create any new truck traffic as the company already has the facilities in the area. Vice Chair Broderick thanked Mr. Melrose for his presentation.

1.1.2 Fund Sources
President Mitchell indicated that Mr. Galick will be giving a brief presentation describing the various sources of funds that support the college’s operations as requested by some Trustees. Mr. Galick indicated that this is a brief presentation on where our money comes from and how we spend it. The power point presentation focused on the Education Fund and Operations and Maintenance Fund which are the operating funds. The operating funds sources of revenues include: local funding; state funding; tuition and fees; federal funding and other revenues such as investment income and facility rentals. He highlighted college funds: operations and maintenance restricted fund; bond and interest fund; auxiliary enterprises fund; restricted purposes fund; audit fund; liability, protection and settlement fund; and the self insurance fund. Trustee Morales asked where the dual credit revenue will be going. Mr. Galick indicated that those monies will be going into the education fund. Trustee Morales asked if the current tuition dollars also go into the education fund. Mr. Galick indicated that was correct, tuition monies are deposited into the education fund.

1.2 Moment of Silence
A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3 Special Guests
There is no recognition of a special guest this evening.

1.4.1 Faculty Union Report
Dr. Bob Marcink, President of the Faculty Union, wished everyone a Happy Thanksgiving.

1.4.2 Adjunct Faculty Union Report
Ms. Laurel Dieskow commented that adjunct faculty would also like to wish everyone a Happy Thanksgiving.

1.5.1 Regular Meeting
Trustee Dan O’Connell moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on October 8, 2018 be approved as submitted. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Deiters, Mahalik, Morales and Broderick. Student Trustee Rodriguez favored the motion.

1.6 Communications
Ms. Tierney stated that she had not received any further communications.

1.7 Public Comments
We do not have any requests to speak at this time under Public Comments.
Trustee Mike O’Connell moved, seconded by Dan O’Connell that the agenda be approved with the removal of agenda item 1.1.3. The motion carried. Ayes: Mike O’Connell, Deiters, Mahalik, Dan O’Connell, and Broderick. Nays: Morales. Student Trustee Rodriguez favored the motion.

Trustee Mike O’Connell moved, seconded by Trustee Dan O’Connell that the items identified as consent agenda items be approved.

2.1.1 President recommends acceptance of retirement of director, athletics
2.1.2 President recommends acceptance of resignation of director, financial aid
2.1.3 President recommends appointment of dean of academic intervention and support, student development
2.2.1 President recommends approval of retirement as requested by eleven faculty members, under the provisions of the current contractual agreement
2.2.2 President recommends approval of retirement as requested by one faculty member
2.2.3 President recommends approval of change in retirement date as requested by one faculty member
2.2.4 President recommends approval of change in retirement date as requested by one faculty member
2.2.5 President recommends approval of retirement as requested by one faculty member
2.2.6 President recommends the approval of appointment of one instructor, medical records program, nursing, allied health, and public services
2.4.1 President requests approval of sick leave extension for one building service worker, facility services
2.8.1 President recommends approval of workers compensation settlement case number: 30178676578-0001
2.9.1 President requests acceptance of classified staff report includes new hires, replacements and separations
2.9.2 President recommends approval of faculty salary schedule columnar advancement in accordance with current contractual agreement
4.1 The President recommends approval to pay the listing of bills for the period ending October 31, 2018 as presented
4.2 The President recommends approval to award bids/contracts as follows:
   4.2.1 Bid-Electrical Panel Replacement
   4.2.2 Bid-Diploma Printing & Mailing Services (over 10% increase)
   4.2.3 Contractual Service-Canvas - LMS
   4.2.4 Contractual Service-CollegeNet (over 10% increase)
   4.2.5 Contractual Service-Career Step, LLC
   4.2.6 Contractual Service: HR Source
   4.2.7 Sole Source-AwardSpring
   4.2.8 Sole Source-EAB Global, Inc.
4.3 Treasurer’s Report
4.4 Financial Report
4.6 Board of Trustees approval of partial abatement of taxes for the 2009 General Obligation Bond Issues
4.7 Board of Trustees approval of abatement of taxes for the 2012A General Obligation Refunding Bonds Bond Issue
4.8 Board of Trustees approval of abatement of taxes for the 2013A General Obligation Refunding Bonds Bond Issue
4.9 Board of Trustees approval of abatement of taxes for the 2013B General Obligation Alternate Revenue Bond Issue
4.10 Board of Trustees approval of abatement of taxes for the 2018 General Obligation Alternate Revenue Bond Issue
4.11 Board of Trustees approval of resolution to Transfer Funds from the Working Cash Fund to Education and Operations and Maintenance Fund
8.5 Approval and Third Reading Board Policy 3.03.01 Tuition and Fees
8.6 Approval and Third Reading Board Policy 3.03.02 Variable Tuition
8.7 Approval and Third Reading Board Policy 3.03.03 Partial Tuition Support
8.8 Approval and Third Reading Board Policy 3.04.01 Financial Aid Policy
8.9 Approval and Third Reading Board Policy 3.05.01 Scholarships and Awards
8.10 Approval and Third Reading Board Policy 3.5.2 Student Government Tuition Waivers (withdrawal)
8.11 Approval and Third Reading Board Policy 3.07.00 Student Participation in College Activities
8.12 Approval and Third Reading Board Policy 3.09.01 Student Optional Disclosure of Private Mental Health Information
8.13 Approval and Third Reading Board Policy 12.02.00 Insurance
8.14 Approval and Third Reading Board Policy 12.04.00 Bloodborne Pathogens

The motion carried. Ayes: Mike O’Connell, Deiters, Mahalik, Dan O’Connell and Broderick. Nays: Morales. Student Trustee Rodriguez favored the motion.

4.5.1 Trustee Dan O’Connell moved, seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College recess the meeting (7:04 p.m.) to allow for public comment on the levy. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Deiters, Mahalik, Morales and Broderick. Student Trustee Rodriguez favored the motion.

4.5.2 Vice Chair Broderick asked if there was anyone that would like to address the Board regarding the levy. No requests for public comments on the levy were heard.

4.5.3 Trustee Deiters moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College return to regular session (7:05 p.m.). The motion carried unanimously. Ayes: Deiters, Mahalik, Morales, Mike O’Connell, Dan O’Connell and Broderick. Student Trustee Rodriguez favored the motion.

4.5.4 Trustee Dan O’Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the administrative recommendation to adopt the resolution as presented and authorize the 2018 tax levy to be filed with the county clerks of Will, Grundy, Livingston, Cook, Kendall, LaSalle and Kankakee and the State of Illinois. The motion carried. Ayes: Dan O’Connell, Mike O’Connell, Mahalik and Broderick. Nays: Deiters and Morales. Student Trustee Rodriguez favored the motion.

6.0 Vice Chair Broderick indicated that we would like to modify the agenda to move public comment to number 1.1 on the Agenda beginning in January 2019. This would represent what has become the best practice for compliance with the Open Meetings Act and it also helps those who attend our meetings and wish to speak by moving their time up in the agenda. Trustee Morales asked why we want to move 1.1 near the beginning of the
agenda. Vice Chair Broderick stated that this would move the public comments to the
beginning of the meeting which would then permit the speakers to leave if they wish to
do so after they address the Board. The 2019 board calendar dates are in front of the
Board for review and will be voted on at the December board meeting. Trustee Deiters
indicated that she would like to move the meetings to Tuesday evenings rather than
Wednesday evenings. Trustee Morales indicated that she would prefer Tuesday evening
as well. Trustee Mahalik and Trustee Dan O’Connell indicated that either Tuesday or
Wednesday would work for them. Trustee Mike O’Connell would prefer to keep the
meetings on Wednesday evening. Ms. Tierney indicated that it is her understanding that
Chairman Wunderlich prefers to keep the meetings on Wednesday. Vice Chair Broderick
indicated that she prefers to discuss this with the Chairman before rendering her choice.
President Mitchell indicated that we will contact the the Board Chairman and get back to
the Board of Trustees with his wishes. President Mitchell stated that the workshop that is
usually held in July has been moved to August which would align with the beginning of
the new school semester. Also, for the Board retreat, you will see two days noted. In
speaking with Chairman Wunderlich and after attending the ACCT conference on best
practices, the thought was that we would meet Friday at noon. The president’s cabinet
members would make their presentations on Friday and Saturday would be for only the
Board, the President and the attorney if needed. Vice Chair Broderick commented that
she has learned from attending the ICCTA meetings, that many of the community
colleges are not meeting monthly, rather every other month. Trustee Morales stated that
she prefers to meet monthly and if we could meet more frequently she would favor that
because she feels it fosters better communication. Trustee Morales commented that she
feels the less we meet, the less engaged we become and would prefer to meet twice a
month.

7. & 8.  There were first and second board policy readings in the packet.
Old and New
Business

9.1  Trustee Broderick indicated that: Last Wednesday, the JJC Foundation Board held their
Foundation
annual meeting and the staff presented on foundation progress over the last three years.
Report
Also, a new slate of officers was elected for 2019 and Alumna Jen Howard will be
president. The JJC Foundation has received $707,722 in total contributions so far this
year, which is up $289,300 from this point last year. There have been seven new
endowments set up totaling $479,000. The scholarship application for the Spring 2019
semester closed on October 31, 2018. We had 702 applicants complete the application
and we will be awarding approximately 60 additional scholarships for the spring
semester. Trustee Deiters asked how many original scholarship applications were
received. Vice Chair Broderick commented that she would get that information to Trustee
Deiters. Trustee Deiters asked when fall scholarship applications will open. It was
indicated that, typically they open at the end of March or beginning of April.

9.2  Trustee Broderick indicated that ICCTA met on November 11 and 12 in Lisle, Illinois.
ICCTA
The following are highlights of the meeting: Discussed the results of the November 6,
Report
2018 midterm elections and the impact on community colleges; were reminded that
ICCTA will hold a legislative conference call on November 16 to share how trustees can
welcome and orient newly elected legislators; heard an update on the baccalaureate
degree in nursing (BSN) initiative. Trustees are encouraged to engage in dialogue with
local healthcare providers about the demand for skilled nurses; learned that the Illinois
Community College Board will introduce legislation in the spring 2019 session regarding
group purchasing, set-asides for minority-owned businesses, grant funding for
apprenticeship programs, and a clean-up of adult education statutes; heard a report on the
findings of ICCTA’s fall 2018 member survey, which garnered 85 responses; approved revised criteria for ICCTA’s Distinguished Alumnus Award and Outstanding Adjunct Faculty Member Award; and reinstatement of the Lifelong Learning Award and Pacesetter Award for 2019; agreed to hold a “hybrid” in-person/telephonic ICCTA Board of Representatives meeting on Monday afternoon, February 12, 2019, in conjunction with the 2019 National Legislative Summit in Washington, D.C.; reviewed an interim report from the ICCTA Bylaws Committee. Trustees will be asked to vote on suggested revisions in March 2019; were updated on ICCTA’s executive director search. RFPs have been sent to several search firms; agreed to delegate hiring authority for ICCTA’s next executive director to the ICCTA Executive Committee; learned that leaders of the Illinois Council of Community College Presidents will meet soon with their public four-year counterparts to discuss such issues as Monetary Award Program grants, the new 3% end-of-year salary caps, ideas for keeping college students in-state, and articulation/transfer issues; were informed that ICCTA’s November 10 Trustee Roundtable participants discussed three topics (how to work together to promote trades and workforce development; how trustees interact with the student body -- including “Tacos with Trustees”; and what additional options can ICCTA offer for trustee education) and developed 10 Takeaways to share with their local boards; tabled discussion on ICCTA office space until the next ICCTA Board of Representatives meeting; acknowledged retiring Illinois Community College Board executive director, Dr. Karen Hunter Anderson, who was honored by ICCTA and the Presidents Council at the association’s November 9 luncheon; thanked former trustee Don Gibb (Heartland) for his service to Heartland Community College and ICCTA; and congratulated the following for their achievements at the October 2018 Association of Community College Trustees’ Leadership Congress: Barbara Oilschlager (Lake County) – winner of the 2018 M. Dale Ensign Trustee Leadership Award; William Kelley (Harper) – elected to an at-large seat on ACCT board of directors; Moraine Valley Community College – winner of the 2018 Central Region Equity Award; Amanda Howland (Lake County) – elected as the Central Region member on the ACCT Diversity Committee; and Dr. Donna Redmer (Elgin) – elected as the Central Region member on the ACCT Nominating Committee. Trustee Broderick encouraged everyone to participate in the nominating process for individuals at Joliet Junior College.

Student Trustee Rodriguez presented a power point and highlighted the following: Student Trustee Rodriguez presented a power point and highlighted the following:

- Trunk or Treat event held on Oct. 26th sponsored by the collegiate club council and the office of student activities; student government hosted voters registration drives in September and October; OSA held a Halloween Spooktacular; currently Charity Drives are being done by several student clubs; Latinos Unidos held a deportation awareness event; OSA hosted Karaoke on the bridge on November 14th; and introduced our new Extended Campus Activities Specialist, Chelsea Bratts. Student Trustee Rodriguez indicated that he has attended the ERP meetings for both presenters. He prefers Campus Management because they have a focus on student’s needs such as registration and career planning. This was very detailed and showed the need in the current economy for a career that the student was interested in as well as what the projected salary would be for that career. Some of our students had a concern about the artificial intelligence that is part of the system and that it is important to personally speak with JJC’s staff in the registration area for guidance. The second vendor was less attractive to him as it felt as if it was basically a modernization to our current system and was lackluster. The majority of the students preferred the first presenter, Campus Management. Trustee Morales asked how many new voters were registered during the voters registration drive. Student Trustee Rodriguez indicated that he didn’t have the exact number, but feels it was over 100.
9.4 Buildings & Grounds Committee Report
Trustee Dan O’Connell indicated that the committee met before the meeting tonight. Many of the items we discussed were already approved this evening as bids. The new steam system is up and running. During Christmas break LED fixtures will be replaced at the Weitendorf facility, as well as the electrical phase II panels. Trustee Dan O’Connell stated that the electrical panel budget was $100,000 and the bid approved this evening was for $91,700. In January the air handlers phase III project will be going out for bid. The Capital Development Board has indicated that JJC will be getting some type of art in front of the L building. We are unsure what this art will be, but CDB will be paying for this art. There will not be any deer culling this year because the individuals that did this for the college last year are unable to do so this year. The cost was too high to have another entity perform the culling this year.

9.5 President’s Report
President Mitchell indicated that six of our trustees, as well as herself, attended the ACCT leadership congress in October. President Mitchell highlighted the following information from the conference:

- Why hold a Board Retreat which was beneficial and why I thought the two-day session would be helpful?
- Congressional priorities for Reforming Higher Education in preparation for Legislative Summit visit to Washington in February.
  - Affordability
  - Prosper Act
  - Pell and FAFSA
  - Access to community colleges
  - Debt reform
- Making Student Success a Financial Priority
  - Value added education; student centeredness; and the importance of academic advisors, aligning with the new model at JJC, and our guided pathways
- Also, the legal update which talks about hot topics each year

Congratulations to Dr. Bob Marcink and his students from the Blazer. They returned from the conference at Eastern Illinois University and won Best in Show Award for their first issue of the year. The award goes to the school whose paper is judged by the committee of EIU faculty, to be the best overall paper submitted by the nine community colleges attending the Conference.

President Mitchell offered congratulations to Kelly Rohder-Tonelli, Mike Hernandez, and the Communications and Marketing Division who took home six Medallion Awards last month at the National Council for Marketing and Public Relations District 3 conference in Toledo, Ohio.

The college won first place—a Gold Medallion—for its new website, which debuted in December 2017. The website was developed in partnership with the Information Technology Division and digital firm Barkley REI. It serves as the college’s digital front door, guiding prospective students and their families through JJC’s more than 180 programs and career pathways, plus displays the latest campus news and events.
The team also took home:
- A Silver Medallion for the Fall 2017 and Spring 2018 Connections Magazines
- A Silver Medallion in the Radio Advertisement category
- A Bronze Medallion for Excellence in Writing for a story by Sam Ritz on the Herrera sisters, DACA students attending JJC.
- A Bronze Medallion in the Social Media or Online Marketing Campaign category
- A Bronze Medallion for the new college Viewbook.

Ms. Rohder-Tonelli thanked the President and the Board for the recognition and stated that they appreciate the support from the campus community. We have a great team—they are fun to work with, creative and so invested in Joliet Junior College. Ms. Rohder-Tonelli indicated that Mike Hernandez has been an amazing partner.

As a reminder, JJC is walking in the Light up the Holidays Parade on Friday night. I have the candy and encourage you all to meet us on the float. We are adding holiday music and fun hats this year. Please let me know if you can make it!

Mark your calendars for the employee holiday luncheon on Friday, December 14 and encouraged all of our Board members to attend as well.

Happy Thanksgiving!

9.6 Chairman’s Report

Vice Chair Broderick requested that each of the Trustees that attended the ACCT congress give a brief report on the sessions that they attended at the December Board meeting. Happy Thanksgiving to all.

Closed Session

Trustee Mike O’Connell moved, seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College go into closed session (7:37 p.m.) under open meetings act 2 (c) 1. The motion carried unanimously. Ayes: Mike O’Connell, Deiters, Mahalik, Morales, Dan O’Connell, and Broderick. Student Trustee Rodriguez favored the motion.

Return to Open Session

Trustee Mahalik moved, seconded by Trustee Morales to return to regular session of the Board of Trustees of Joliet Junior College at 9:25 p.m. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O’Connell, Mike O’Connell, Deiters and Broderick. Student Trustee Rodriguez favored the motion.

10 Adjourn

Trustee Mahalik moved, seconded by Trustee Deiters for the meeting to adjourn at 9:26 p.m. A voice vote was taken and carried unanimously.