MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order

The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:32 p.m. on Wednesday, March 13, 2019.

1.0.1 Roll Call

Trustees Present: Maureen Broderick Patty Deiters
Present: Jake Mahalik Alicia Morales (5:44 p.m.)
Dan O’Connell Mike O’Connell
Bob Wunderlich

Student
Trustee Present: Alonso Rodriguez

Welcome

Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge

Mr. Jim Serr led the Board in the Pledge of Allegiance.

1.0.5 Public Comments

Chairman Wunderlich indicated that we do not have any requests to speak before the Board this evening.

1.2 Moment of Silence

Chairman Wunderlich requested that Scott Lyons and Bob Walsh be added to the moment of silence.

1.3 Special Guests

Chairman Wunderlich recognized everyone in the audience this evening as special guests.

1.4.1 Proclamation

President Mitchell indicated that the proclamation designating April 2019 as Community College Month in Illinois Community College District No. 525 will be read by Student Sebastian Gonzalez. Trustee Mike O’Connell moved, seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2019, as Community College Month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion. Trustee Mike O’Connell thanked Mr. Gonzalez for his service to the college and students.

1.4.2 President Mitchell indicated that Dean Patty Zuccarello will be reading the Earth
| Proclamation | Month proclamation this evening. Ms. Zuccarello read the proclamation designating April 2019 as Earth Month in Illinois Community College District 525. Trustee Mahalik moved seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College approve the Earth Month proclamation as read. The motion carried unanimously. Ayes: Mahalik, Dan O’Connell, Mike O’Connell, Broderick, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion. |
| 1.4.3 | President Mitchell stated that she would like to invite Dr. Dave Naze, Dean of Academic Excellence and Support to the podium. Dr. Naze indicated that he would like to have some of our dual credit partners read the proclamation this evening. Amy Kittle, JJC Manager of Dual Credit and P20 Partnerships; Lance Copes, Director of Grundy Area Vocational Center; and Janel Grzetich, Director of Curriculum and instruction at Minooka Community High School read the Dual Credit Month proclamation. Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2019 as Dual Credit Month. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion. |
| Retiree | Trustee Mike O’Connell read the resolution honoring Retiree Patricia Shue acknowledging her loyal and dedicated service to Joliet Junior College for over thirty years from 1988 to 2019. Trustee Broderick moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Shue for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion. |
| Faculty Union Report | Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to address them this evening, but he does not have a report. |
| Adjunct Faculty Union Report | There is not an Adjunct Faculty Union report this evening. |
| Regular Meeting Minutes | Trustee Dan O’Connell moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on February 20, 2019 be approved. Trustee Broderick indicated that she was unable to attend the Board Meeting due to a sudden death in the family and would like this added to the minutes, as this was the first board meeting she has missed. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Broderick, Deiters, Mahalik, Morales and Wunderlich. Student Trustee Rodriguez favored the motion. |
| Communications | Ms. Tierney stated that she had not received any further communications. |
| Agenda | Trustee Dan O’Connell moved, seconded by Trustee Mike O’Connell that the agenda be approved as presented. Trustee Morales asked if this motion was for approval of the agenda or consent agenda. It was indicted it was for the agenda. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Broderick, Deiters, Mahalik, Morales and Wunderlich. Student Trustee Rodriguez favored the motion. |
| Items | Trustee Mike O’Connell moved, seconded by Trustee Dan O’Connell that the items
Consent Agenda identified as consent agenda items be approved as follows:

2.2.1 President recommends approval of appointment of one professor, human services, social and behavioral sciences department
2.2.2 President recommends approval of appointment of one professor, psychology, social and behavioral sciences department
2.2.3 President recommends approval of appointment of one professor, psychology, social and behavioral sciences department
2.2.4 President recommends approval of appointment of one professor, English, English, philosophy and world languages department
2.2.5 President recommends approval of appointment of one professor, gap advisor, nursing, health, and public services division
2.2.6 President recommends approval of appointment of one associate professor, gap advisor, career and technical education division
2.2.7 President recommends approval of appointment of one associate professor, gap advisor, arts and sciences division
2.2.8 President recommends sabbatical leave for two faculty members
2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
4.1 The President recommends approval to pay the listing of bills for the period ending February 28, 2019 as presented
4.2 The President recommends approval to award bids/contracts as follows under Business Services:
   4.2.1 Professional Service: Curry & Associates Legislative Representation
   4.2.2 Professional Service: Strategic Planning Consultant
   4.2.3 RFP: Fixed Asset Inventory Services
   4.2.4 Sole Source: Accuplacer
   4.2.5 Sole Source: Aleks
   4.2.6 Sole Source: Not Anymore Software Program
   4.2.7 Emergency Purchase: Mail Center Van
4.3 Treasurer’s Report
4.4 Financial Report
8.11 Approval and Third Reading Board Policy 2.16 Professional Growth (Rescind)
8.12 Approval and Third Reading Board Policy 2.03.03 Position Approval
8.13 Approval and Third Reading Board Policy 2.3.5 Administrative Salaries (Rescind)
8.14 Approval and Third Reading Board Policy 2.5.4 Part-Time College Employees Participating in Fitness Center Program (Rescind)
8.15 Approval and Third Reading Board Policy 8.01.02 College Indebtedness (modification # 8.1.2)
8.16 Approval and Third Reading Board Policy 8.02.03 Funds from Private Sources (modification # 8.2.3)
8.17 Approval and Third Reading Board Policy 8.4.2 Non-Discrimination Statement (Rescind)
8.18 Approval and Third Reading Board Policy 8.05.00 Cash Receipts (New)
The motion carried. Ayes: Mike O’Connell, Broderick, Deiters, Mahalik, Dan O’Connell and Wunderlich. Nays: Morales. Student Trustee Rodriguez favored the motion.

6.0
Board Business
No comments

7. & 8. There were first and second board policy readings in the packet.
Trustee Broderick reported the following Foundation information: The Night of Stars will be held on Thursday, April 4th at 5pm at the Renaissance Center. The cost is $35 per person which will include heavy appetizers and a drink ticket. At this event we will honor the donors at the $5,000 and above level. We will also be recognizing the winners of the Susan H. Wood, Alumni Achievement and JD Ross Awards. The Employee Giving Campaign will kick-off on April 9th at all the JJC campuses. Last year this campaign raised $115,000 for scholarships, programs and equipment including the student emergency fund. Annual contributions are currently at 1.2 million dollars in comparison to $683,000 last year at this time. Corporate giving is up $217,000, Alumni giving is up $106,000 and our Friends of the college category is up $345,000 from last year’s totals. The next Foundation Board meeting is the March 20th at 7:30 a.m. in the President’s Board room.

Trustee Broderick indicated that the ICCTA Board of Representatives took the following actions at its March 9, 2019 meeting at the Marriott Chicago Naperville Hotel in Naperville:

- Received an update on state legislative issues affecting Illinois community colleges, including Gov. JB Pritzker’s “Fair Tax” graduated income tax plan and a possible capital construction program. Trustees are urged to contact their local legislators immediately about their colleges’ capital and deferred maintenance needs;
- Agreed to seek input from college Chief Financial Officers regarding a proposal to amend the Illinois Public Investment Act to allow more flexible investment options for community colleges; (Options to be provided to President for feedback to ICCTA Rep)
- Learned that the Trustees Association will seek a gubernatorial proclamation and legislative resolutions in recognition of April as Community College Month;
- Were informed that the names of three former ICCTA presidents have been submitted to the Governor for appointment as the trustee representative to the Illinois Community College Board: Rich Anderson (Lake County), William Iley (Harper), and Dr. Clare Ollayos (Elgin);
- Received an update on ICCTA’s executive director search timeline:
  - March 18 – application deadline
  - April 28-29 – Skype interviews of semi-finalists
  - May 20-21 – in-person interviews of finalists
- Encouraged trustees to submit nominations for 2019-2020 ICCTA office. The deadline is Monday, April 22, with inperson candidate interviews to be conducted on Tuesday afternoon, April 30, in Springfield; (Trustee Broderick would like to run as Vice President for ICCTA and will need a letter of support from the Board Chairman)
- Heard that Trustee Roundtable participants discussed four issues (how community colleges can appeal to a broader student base; ways in which colleges are adapting to the new minimum wage law; the value of separate trustee/ president organizations; and the impact of the proposed legalization of marijuana on college programs) and developed 10 Takeaways to share with their local boards;
- Approved 10 amendments to ICCTA’s Bylaws and Operations Manual;
- Heard that the ICCTA Public Relations Committee is exploring options for an ICCTA mobile app; (Jim Serr’s name was submitted by Trustee Broderick as a contact person)
- Acknowledged retiring trustees Barbara Oilschlager (Lake County) and Diane Gallagher (Highland), who will step down from their college boards after the April 2 election;
• Received updates on the activities of the Illinois Community College Board, the Illinois Board of Higher Education, the State Universities Retirement System, the Illinois Council of Community College Presidents, and the Association of Community College Trustees.

Upcoming Important Dates
• April 2, Election Day
• April 30 ICCTA Board of Representatives and committee meetings, Springfield
• May 1 ICCTA Lobby Day, State Capitol Complex, Springfield
• June 7 - 8 ICCTA annual convention and Board of Representatives meeting, Westin Chicago Northwest Hotel, Itasca

Round table discussions centered on:
How community colleges are appealing to a broader student base to address student’s in-state and other educational opportunities. Some colleges are appealing to international students by waiving out of state and out of country fees. They are not waiving out of district fees. Caution was advised in terms of who we represent: are we a local or global community college. Community Colleges bordering other states are reaching more and more agreements with other out of state colleges and also universities. We spoke of doubling down efforts to work with our local high schools to attract the traditional student to our community colleges. Offering more activities that the traditional high school student would like such as the heavy participation sports such as track or wrestling. Trustee Broderick commented that President Mitchell has been doing a phenomenal job in working with the Mayors, Counselors, Superintendents and Principals of our feeder high schools. Trustee Mike O’Connell was recognized in his effort to bring back the wrestling program to JJC. Joliet Junior College is ahead of the game with our community college sisters. Enrollment is down across the entire 50 states, so it is not just JJC. Trustee Broderick indicated that we are already doing many things for open communication within our district and feels that many of the President’s will be speaking to President Mitchell about what methods JJC is using in this area. We also spoke of how community colleges will adjust to the increase of minimum wages. Many colleges are already paying $12, $13 or more per hour and the proposed wage increase may already be met by the time the increase goes into effect. However, work study programs may be impacted by reducing hours for those students in the programs. Other community colleges are anticipating a large impact upwards of $1.5 million with this mandate and at JJC it would be about $725,000. We will need to keep in mind the 3% SURS rule as it could result in a penalty to the college with this new ruling. Another topic discussed was whether we should have separate President’s Council or should they be folded into one organization so there is one voice. It was decided to keep the groups separate and to share information on positions with each other. The other issue was if ICCTA would take a position on the marijuana bill. The consensus was that community colleges with agriculture centers would definitely be affected. In Colorado, the colleges are receiving state funding for this area. Trustee Broderick commented that she gave kudos to Dr. Fletcher because of our scheduling platform with a student first focus. We are applying the curriculum that meets the industry specifications and the skills necessary to participate. It was felt that to help increase enrollment we need to be careful not to cut classes. Trustee Broderick read a funny poem on marijuana.

9.3 Student Trustee Report

Student Trustee Rodriguez indicated that he would like to share the following report this evening. Student events were: Karaoke on February 20; Held the last Comfort Zone for the evening students for this semester; Pizza with the Prez on February 21; Emerging Leaders event was held on February 22; Two Student Trustee candidates for the position: Sebastian Gonzelz and Shalma Marin; and the Board of Trustee forum on
March 28. Trustee Broderick asked if there might be a way to do the forum earlier rather than so close to the election date. Student Trustee indicated that had been discussed and in the future this suggestion will be considered when choosing a date. Trustee Morales asked if we are doing student trustee elections again rather than appointments. Student Trustee Rodriguez indicated that it will be done by appointment after going through the process. The election process did not work well for the Student Trustee position because of the lack of response. The current process is working much better. Trustee Morales commented that we are a teaching institution and she would like us to consider going back to election process in the future.

9.4 Buildings & Grounds

Trustee Mike O’Connell indicated that the committee met before the meeting tonight. We had a project status update and some of the highlights are the following: replaced electrical panels, phase II which is complete; AHU’s in S Building phase III has a spring start date; replaced existing exhaust fans had a pre-construction meeting with a spring start date anticipated; and we are replacing the AHU’s in J building lower level and first floor. Trustee Mike O’Connell indicated that there is a QBS for Architectural Engineering Environmental Consulting Services which is a five year program, as we are just ending our previous five year period. The last five years this program amounted to a $750,000 cost to the college. Most of the contracts for this program are under $50,000 which means they do not need to come before the Board for approval. Trustee Morales asked for clarification on what the cost of $750,000 entailed. President Mitchell stated that the QBS process is done once every five years and we pre-qualify architects, engineers and civil engineers for construction projects on campus. This would typically be for our capital projects that we award every year. Mr. Rick Lyman of our facilities services, builds into the budget the anticipated costs of these services. So, rather than going out every time to qualify a vendor, we go out for five years and select vendors from each of the categories so that when a project comes up we use these vendors that were selected for quotes. We solicit quotes from the group and whoever comes in lowest is the vendor that we will move forward for the project. If the project is over $50,000 it would be brought to the board for approval according to ICCB rules. Cumulative over five years, the last one was $750,000; however, if you look at all of the projects the college does that is really is a nominal amount. Trustee Morales commented that $750,000 may be a nominal amount for all the projects we do, but it is still a lot of money and she just wanted to better understand the process.

9.5 President’s Report

President Mitchell indicated that she would like to begin by thanking the JJC Business Club for inviting Mayor O’Dekirk to our campus for the third year - sharing his State of the City Address with our community. Prior to his speech he took time to visit with students from Disability Services and Project Achieve to hear about their experiences on our campus.

Thank you to Heidi Lyne and the math department for hosting the high school math contest. Sixteen schools were represented and it was great to meet some of the participants, then hand out awards to those who won in various categories. Thank you to Mark Schneidwin from the JJC Foundation for joining me, and to the JJC Foundation for providing $600,000 in scholarships to JJC students!

Last week IL Council for Community College Presidents highlights are:
- Continue to investigate the opportunity to offer BSN degrees at community colleges who are ready
• Marketing and PR campaign to promote the benefits of a community college system, statewide, then local success stories
• We have created a leadership academy for aspiring administrators, to be held in Bloomington this summer, followed by a yearlong practicum. (shortage of administrators in the pipeline across the state) Working with Cabinet to identify potential candidates
• Legislative items we continue to watch and offer input
  o Mental health action on our college campuses (JJC is doing great work)
  o Dual credit course instructors and appropriate qualifications, HLC requirements
  o Dual credit related to a standardized fee across the state
  o Developmental education, and whether or not it’s appropriate for the state to mandate how our programs are offered (we are not in support of mandate)
    ▪ We are asking that ICCB has control rather than a legislative order - allowing for goals tailored to 48 CC rather than one fix for all
    ▪ Senator McGuire visited with presidents and will be meeting with Dr. Fletcher, Linda Blanco, Dr. Williams. I have set up a meeting with the Senator to discuss JJC’s thoughts and potential solutions.

As we continue to work through our budgeting process I thought it would be beneficial to share with you our new fact sheet which highlights successes for the past several years:

Dates of Importance:
• March 20 PTK Induction Ceremony
• March 28 Students hosting Trustee Candidate Forum
• April 4 Night of the Stars
• April 15 5:00 – HLC interviews and asked the Board to attend. Trustee Morales indicated that she would be in attendance.

Happy March Birthday to Trustee Jake Mahalik.

Chairman Wunderlich indicated that he had shoulder surgery this past Thursday and while he was in the hospital he asked the Nurses and the Techs how long they had been practicing in their fields and where they went to school for their profession. Most of them responded that they went to school at Joliet Junior College and it was an excellent college and that they wouldn’t be where they are if it hadn’t been for JJC. Trustee Broderick commented that the Foundation did a great job with the JJC socks campaign.

Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College go into closed session (6:20 p.m.) under open meetings act 2 (c) 2 and 2 (c ) 11. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Broderick moved, seconded by Trustee Deiters to return to regular Open Session of the Board of Trustees of Joliet Junior College at 7:08 p.m. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Broderick moved, seconded by Trustee Mike O’Connell for the meeting to adjourn at 7:09 p.m. A voice vote was taken and carried unanimously.