MINUTES OF THE REGULAR MONTHLY MEETING OF THE 
BOARD OF TRUSTEES 
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525 
JOLIET JUNIOR COLLEGE

1.0 Call to Order

The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 214 N Ottawa Street, Amerifed Room, Joliet, IL was called to order by Chairman Wunderlich at 12:03 p.m. on Wednesday, December 12, 2018.

1.0.1 Roll Call Present: Maureen Broderick, Patty Deiters

Roll Call

Maureen Broderick, Patty Deiters

1.0.1 Trustees

Patty Deiters

1.0.1 Present:

Alicia Morales (arrived 12:04 p.m.)

Dan O’Connell

Mike O’Connell

Bob Wunderlich

Student Trustee

Welcome

Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge

Attorney Carl Buck led the Board in the Pledge of Allegiance.

1.2 Moment of Silence

A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3 Special Guests

There is no recognition of a special guest this evening.

1.4.1 Retiree

Chairman Wunderlich read the resolution honoring JoAn Ayorinde for her loyal and dedicated service to Joliet Junior College for forty years from 1978 to 2018. Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Ayorinde for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

1.4.2 Retiree

President Mitchell read the resolution honoring Retiree Edward Senu-Oke for his loyal and dedicated service to Joliet Junior College for twenty-seven years from 1991 to 2018. Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the resolution with the honor of Professor Emeritus for Mr. Senu-Oke and for his distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.
Mr. Ferrera indicated that Dr. Bob Marcink, President of the Faculty Union, is unable to be present at the meeting due to student finals, but wanted wished everyone a Merry Christmas and a Happy New Year.

There was not a report for the adjunct faculty.

Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on November 19, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

The Board of Trustees reviewed the notes of the Board Retreat of November 1, 2018.

Ms. Tierney stated that she had not received any further communications.

We do not have any requests to speak at this time under Public Comments.

Trustee Deiters moved, seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College go into closed session (12:11 p.m.) under open meetings act 2 (c) 1 and 2 (c ) 2. The motion carried unanimously. Ayes: Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell, Broderick and Wunderlich. Student Trustee Rodriguez favored the motion.

Trustee Broderick moved, seconded by Trustee Dan O’Connell to return to regular session of the Board of Trustees of Joliet Junior College at 2:01 p.m. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

President Mitchell requested that Attorney Carl Buck and our director of business and auxiliary service, Janice Reedus to come to the podium to give an update on our Business Enterprise Program. Attorney Buck reviewed the following via a power point presentation as follows. Definition of Public Procurement: set systems must be followed according to state laws and regulations, goal is to take advantage of competition between suppliers and reduce risk of corruption; highlighted the Illinois Public Community College Act requirements in this area; reviewed responsible bidding requirements and process; reviewed JJC’s bidding policy; reviewed the Illinois Procurement Code; reviewed the procurement compliance steps mandatory and non-mandatory requirements such as the Business Enterprise Program which we have recently been discussing; explained the Business Enterprise Program; reviewed applicable contracts subject to BEP; reviewed the aspirational goals of the BEP Program; and the requirements of the BEP Act, which Joliet Junior College has complied with. Trustee Morales asked who defines capable. Attorney Buck indicated that it is defined by your objective criteria. The case law states that capable does not mean one that you like more than the other. If you were doing a
construction project and had two large construction companies and one company was $1 less than the other and were equal companies, you would go with the lowest bidder. If you use an objective criteria and find that this company did not perform on prior projects you can say that there is concern that this company would be able to perform the required duties and go with the next lowest responsible bidder. Ms. Janice Reedus continued the presentation noting that: Joliet Junior College has been in compliance with the BEP Act and has filed annual reports as required; the procurement compliance is audited by ICCB every five years and has had two audits with no findings; reviewed the efforts to increase utilization of BEP contractors through communication, community outreach, direct solicitation and supplier outreach; reviewed the JJC BEP utilization and dollars spent; reviewed the BEP defined minority, women and disabled dollars spent; and reviewed the FY19 initiatives for the BEP Program. Attorney Buck indicated that Governor Rauner issued an executive order for the creation of a task force to study fair practices in the awarding of contracts to African American businesses only under the BEP Act. Joliet Junior College and Illinois Central agreed to attend the task force meeting and present on behalf of the community colleges. Attorney Buck further discussed the opportunity to create a policy for a sheltered market; defined sheltered markets; and added that the board could approve an exception to the current policy to consider awarding contracts to vendors that are not the most competitive bidder. Trustee Morales asked what the turn around time is to create rules and regulations and policies for a Sheltered Market. Attorney Buck indicated that he is unsure of the time needed to create this market and the cost of doing a disparity study is high. The process is long and Attorney Buck commented that a period of one year for creating a sheltered market for the college would be his guess. Trustee Morales commented that the just the fact that we have to have these conversations to see if we even need a study or need a sheltered market tells her that there is a disparity out there. Trustee Morales indicated that this demonstrates that some people are not given the same equal opportunity to work or to get a contract. If we have to go through all of these expensive studies can we not just hire and do the right thing and give equal opportunity to qualified, capable bidders and sees this as a lot of red tape and feels frustrated with the process. Trustee Morales thanked administration for the information but feels sad to have a number of our community members come to meetings to address the board on these inequality issues. We all know that when we spend money in our local communities it benefits all of us and helps the community to grow. Trustee Morales pointed out that contracts are given to Michigan and out of state vendors and would like us to look into creating a policy that says we should try to award bids to vendors in our seven counties and to invest in our own community. Attorney Buck commented that our problem is that less than one percent of these vendors respond so while it may appear to be disparity, the problem is that there are not enough certified BEP vendors. In a sheltered market you would be making exceptions to the lowest responsible bidder policy and be willing to pay more to create and expand the vendors in this area. JJC has been reaching out and working with this group and initiatives continue to help and educate these vendors. Trustee Morales stated that we are a teaching institution, so she is excited that we will be doing the lunch and learn, and that we will be embracing people to teach them how to better understand the process to become competitive bidders. This should help to bridge the gap in our community and to keep contracts awarded within our district. Trustee Morales commented that this was a very good presentation and she is appreciative of all the work that went into it. Trustee Mike O’Connell indicated that he
feels that there was a tremendous amount of time and effort that went into the presentation and commended those individuals for such a thorough job.

1.8 Trustee Broderick moved, seconded by Trustee Mike O’Connell that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

1.9 Trustee Morales moved, seconded by Trustee Broderick that the items identified as consent agenda items be approved, with agenda item 7.3 pulled for discussion. It was noted that this item is not a consent agenda item. Trustee Morales commented that she has a question on the wording added on grant indirect costs and asked what exceptions could be approved by the President. President Mitchell indicated that if there was a grant that we had applied for and there were increased costs within a specific area, rather than going to the general fund, we could potentially allow for this from grant funds. Mr. Galick stated that as an example, if we apply for a grant for $10,000 to be used in the community or something on campus this is a separate fund. Many grants have indirect costs which means out of that $10,000 you can take $500 from the grant and give those funds back to the college which would reimburse the college for costs that the college incurred in support of that grant. This is what the policy reads, but the exception is that we may not want to use the $500 to reimburse the college, rather use the funds to support the grant itself. Trustee Deiters requested that agenda item 8.1 be pulled from the agenda for discussion. The following were approved as consent agenda items:

2.2.1 President recommends the approval of appointment of one assistant professor, library (tenure track)
2.2.2 President recommends the approval of appointment of one assistant professor, technical (tenure track)
2.9.1 President requests acceptance of the report of the classified staff report includes new hires, replacements and separations
4.1 President recommends approval to pay the listing of bills for the period ending November 30, 2018 as presented
4.2 President recommends approval of business services items as follows:
  4.2.1 Consortium-Podiums for Main Campus, City Center Campus, and Weitendorf Agricultural Center
  4.2.2 Sole Source-Textbooks & Merchandise for Resale
  4.2.3 Sole Source-Hunter Engineering Automotive Equipment
  4.2.4 Sole Source-Cidi Labs Design Tools
  4.2.5 Sole Source-McGraw-Hill Education - ALEKS
4.3 Treasurer’s Report
4.4 Financial Report
4.5 Board of Trustee approval of Village of Plainfield Tax Agreement Request – 143rd Street Extension
4.6 Board of Trustee approval of Village of Plainfield Tax Agreement Request – Refund to College of Unspent TIF Funds
4.7 Board of Trustee approval of modification of Solar Contract
8.2 Approval of recipient of the J. D. Ross Extraordinary Service Award
8.4 Approval and Third Reading Board Policy 2.10.1 Article I & Recognition (withdrawal)
8.5 Approval and Third Reading Board Policy 2.17.00 Communicable Diseases (modification)
8.6 Approval and Third Reading Board Policy 2.23 Chronic Communicable Diseases (withdrawal)

The motion carried. Ayes: Broderick, Deiters, Mahalik, Dan O’Connell, Mike O’Connell
8.1 Board Calendar 2019

Trustee Broderick moved seconded by Trustee Deiters that the Board of Trustees of Joliet Junior College approve the Board of Trustees meeting dates and times for calendar year 2019. Trustee Deiters requested that the Board consider moving the meeting days to Tuesday rather than Wednesday. Trustee Morales indicated that she also prefers the meeting days to be held on Tuesday rather than Wednesday. Trustee Broderick requested that the current calendar be approved and if the Board wishes to change it we could do so after the upcoming election and would like to withdraw her motion. Attorney Buck stated that by law we must approve Board meeting dates annually; however, we can modify the dates at any time. Chairman Wunderlich stated that the majority of the board members said that they would like to leave the meeting dates on Wednesday until after the election. Trustee Morales asked Trustee Deiters why she could not attend the meetings on Wednesday. Trustee Deiters commented that she works on Wednesday through Saturday. Trustee Morales asked if the Board would be willing to move the meeting to Monday. Attorney Buck indicated that he is unable to come to meetings on Mondays as he is representing another client at their board meetings on Monday. Trustee Morales asked if we could switch to Tuesday until the upcoming election. Chairman Wunderlich stated that the majority of the Board wants to leave the meetings on Wednesday. If we need to modify the day after the election, we can have discussion at that time. The motion carried. Ayes: Broderick, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Nays: Deiters and Morales. Student Trustee Rodriguez favored the motion.

6.0 Board Business

No comments.

7. & 8. Old and New Business

There were first and second board policy readings in the packet.

9.1 Foundation Report

Trustee Broderick indicated that: Due to our focus on growing our endowment funds in the Foundation, we have already secured nine new endowment funds in FY19 totaling $586,500. A total of 58 donors and community partners were in attendance at the City Center Thrive Restaurant last week at the President’s Holiday luncheon coordinated and sponsored by the Foundation Office. Also, last week we hosted an Employee Alumni Holiday Party with approximately 85 employees in attendance. All alumni employees received a gift from the Institutional Advancement Office. The Year End Appeal went out just before Thanksgiving. So far we are surpassing last year’s totals for the campaign. The Foundation Annual Meeting was held on Wednesday, November 14th and a new slate of officers were voted on and approved by the board. A huge thank you to Rosa Angeles from First Midwest Bank Trust Department for serving as President for the past two years. Mrs. Jen Howard, a JJC Alum, and recent Athena Award recipient will be the new President of the Foundation starting in January. Our annual contributions compared to last year at this time are up $416,566 and $300,000 of that increase is due to the constituent category of “Friends”. This Friday is the Annual JJC Employee Holiday Celebration. For the past several years we have raised between $4,000-$6,000 for scholarships thanks to the basket raffle that our employees participate in by donating gift baskets and buying raffle tickets. The event starts at 11:30 a.m. and is held in the J-lower level area. The scholarships that were posted for Spring semester have been closed and we are waiting for final exams to be taken and grades to be posted before the selections can be made. Our goal is to have the money on the student’s accounts the week that
classes start in January. We wish all of you Happy Holidays and a safe and Happy New Year on behalf of the Foundation Board of Directors. The next foundation Board meeting will be an Executive Board meeting next Wednesday at 7:30 a.m. in the board room.

9.2 ICCTA Report

Trustee Broderick indicated that ICCTA will be meeting in Washington D.C. February 10 -13 in 2019 and everyone is welcome to attend. There are several ICCTA awards coming up and Trustee Broderick encouraged everyone to make nominations under the many categories. The deadline is February 22, 2019. There is also another set of awards with a deadline of March 29, 2019 which include Business Partnership Award, Ghandi King Peace Award, Lifelong Learning Award, Pacesetter Award, the Outstanding Adjunct Faculty Member Award, the Outstanding Full Time Faculty Member Award, and the Paul Simon Student Essay Award. Discussion occurred on the upcoming Board elections in April of 2019 and the preparation of Board transitions. Trustee Broderick indicated that we have three board seats that will be up for election. Trustee Morales asked if these were all for two year terms. Trustee Broderick stated that the term is six years for these board seats.

9.3 Student Trustee Report

Student Trustee Rodriguez indicated that with the semester coming to a close there is not much to report. The students have been preparing for finals and he would like to commend the tutoring center for going above and beyond in helping the students study. We hosted a multi-cultural event on the bridge where different cultures shared their holiday traditions and foods. OSA will be providing therapy dogs and PB&J sandwiches on the bridge to help students relax during their finals. We will be hosting a Foster Palooza where foster children come in and participate in different holiday activities and crafts.

9.4 Buildings & Grounds Committee Report

Trustee Mike O’Connell indicated that the committee met before the meeting today. Our new heating system is working very well and we look forward to cost savings from the new system. We are also looking forward to rebates from the system. The rebate from being energy efficient in other college projects helped to pay for the installation of this new system.

9.5 President’s Report

President Mitchell indicated that:

Each year, The Illinois Board of Higher Education (IBHE) and the Illinois Nursing Workforce Center (INWC) Advisory Board select Nurse Educator Fellow recipients, each of whom is tasked with promoting excellence in nursing education. It is an honor awarded to only 19 nurse educators in the state of Illinois for the 2019 academic year. We are pleased to announce that one of our very own nursing faculty has been honored this year. Congratulations to Dr. Karen Roberson for this achievement!

Last Wednesday evening Trustees Broderick, Dieters and I attended the Lincoln Way Business Women’s Scholarship Night. The VFW was extremely crowded and proceeds are awarded in the form of scholarships to students in the Lincoln Way High and Providence School Districts.

The President’s Holiday Luncheon was held last Thursday at Thrive. Kristi Mulvey and her team did a phenomenal job selecting the menu, and our culinary department created a wonderful menu for our guests. We have grown in attendance over the past few years and believe we set a record this year of 60+ attendees. All had a wonderful afternoon filled with great food, conversation and of course amazing dessert.
Our Fine Arts Department has been very busy with performances this semester, including their many holiday events. I went to see Rich Moore’s Jazz Band last Friday and they were amazing. I encourage everyone to attend if you have time.

Last Friday evening we held our first Cookies & Cocoa with Santa event. We had a total exceeding 200 children and adults attend, all who had a great time. We had Santa and an elf, cookies, cocoa, coloring, movies, and all had an opportunity to write letters to those serving in the military.

We also invited departments to decorate their areas and celebrate their personal holiday. Thirty one areas participated and students were engaged and involved as well…one SW helped to create the ELF them in Career Services. I found out my true name is Mistletoe Sparkleberries. The winners of the contest will receive a gift basket for their efforts, and will be announced this Friday at our Employee Luncheon…hope to see you there.

Finals are coming to a close this week and students are looking a little relieved.

The Nursing Pinning Ceremony will be held tomorrow night at 6:00 p.m. in the J Cafeteria.

Tonight we wish Carl Buck and Joan Tierney a very happy birthday!! Carl reached a milestone this year so happy 50. Thank you to all of our employees, donors, and our partners for another great semester, all which help our students succeed. Have a wonderful and well-deserved relaxing holiday, Merry Christmas and Happy New Year.

Chairman Wunderlich wished everyone a Merry Christmas and a Happy Holiday season. This is this last meeting of 2018 and he reflected back on the year. The most interesting item during the year was the Fen.

Trustee Broderick moved, seconded by Trustee Deiters for the meeting to adjourn at 2:54 p.m. A voice vote was taken and carried unanimously.