MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order
The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:32 p.m. on Wednesday, August 8, 2018.

1.0.1 Roll Call
Trustees Present: Maureen Broderick (joined meeting 5:40 p.m.) Patty Deiters
Present: Jake Mahalik Alicia Morales
Mike O’Connell Bob Wunderlich
Student Trustee Present: Alonso Rodriguez

Welcome
Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge
Trustee Deiters led the Board in the Pledge of Allegiance.

1.1.1 President Mitchell requested that Mr. Jeff Heap come to the podium. Mr. Heap indicated that Exelon has proposed extending the current property tax agreement for one additional year while negotiations continue on the Dresden Nuclear Power Station tax assessment. The taxing body representatives felt this was a good compromise and agreed to recommend tax approval to their Boards. This agreement would extend the 2017 tax year assessment and tax bill through 2018. Additional information was included in the packet.

1.2 Moment Of Silence
A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.4.1 Dr. Mitchell indicated student, Emily Bestida, would be reading the proclamation for Hispanic Heritage month. Ms. Bestida read the proclamation proclaiming the month of September 15 through October 15, 2018 as Hispanic Heritage Month in District 525.

The motion carried unanimously. Ayes: Mahalik, Morales, Mike O’Connell, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion.
1.4.2 Trustee Mahalik read the resolution honoring Ms. Betty Kennedy for her loyal Retiree and dedicated service to Joliet Junior College for over eleven years from 2007 to Betty 2018. Trustee Mahalik moved, seconded by Trustee Morales that the Board of Kennedy Trustees of Joliet Junior College approve the resolution honoring Ms. Betty Kennedy for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Mahalik, Morales, Mike O’Connell, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion.

1.4.2 Trustee Mike O’Connell read the resolution honoring Ms. Nancy Skroko for her loyal Retiree and dedicated service to Joliet Junior College for fifteen years from 2003 to Nancy 2018. Ms. Skroko thanked the Board for the honor and indicated that she feels very blessed to have worked at the college. Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Nancy Skroko for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Mahalik, Morales, Mike O’Connell, Broderick, Deiters and Wunderlich. Student Trustee Rodriguez favored the motion.

1.4.1 Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to Faculty address them this evening. Dr. Marcink commented that he would like to introduce Faculty Union members in the audience this evening. Dr. Bill Hogan, four of our counselors: Heidi Report Munsey, Theresa Lozano, Jennifer Kimborosky and Linda Aguilar. The faculty is looking forward to the upcoming new school year and our goal is to always look at what is best for our students. As we move forward this should be the goal of our administrators, Board and everyone at the college. He represents the Faculty and truly believes that we have the very best faculty here at Joliet Junior College. We may have some challenges ahead, but we believe that if we keep students first in mind that we will be able to resolve any issues that arise. Our goal is to bring students in the door, find the correct pathway while at JJC, get the support that they need while here, so that as our students move on they have the education and ready to face new challenges in their lives. Considering that Hispanic Heritage Month is being celebrated here at JJC, he is thankful to have the opportunity to work with different diverse populations and the culture of each of the diversities. This has enriched his life and he is grateful for the opportunity. Dr. Marcink commented that we all should partake in the celebration of the Hispanic Heritage Month.

1.4.5 Ms. Laurel Dieskow commented that she would like to thank the Board for the recognition Adjunct Faculty of the Adjunct Faculty. This evening she wishes to recognize retiree Betty Kennedy. Ms. Faculty Kennedy indicated that she did not want to come this evening because she did not want to make a big deal out of her retirement. Ms. Dieskow stated that Ms. Kennedy is exactly the type of person that we should make a big deal about. She has been a dedicated and professional adjunct faculty member who has always taken extra time with her developmental math students. We are also looking forward to the beginning of the new semester and the dinner with education opportunities.

1.5.1 Trustee Broderick moved, seconded by Trustee Mike O’Connell that the minutes of the Regular Meeting Board of Trustees meeting held on June 13, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

1.6 Ms. Tierney stated that she had not received any additional further communications. Communications

1.7 We have two requests to speak before the Board this evening. Ms. Tammie Conn, Public Director of Career and Technical Education with the Valley View School District. Ms.
Conn thanked the Board for the opportunity to speak to them this evening. She would like to respectfully request that all stakeholders be allowed at the table in future discussions concerning charges for dual credit courses. Ms. Conn indicated that she will reserve further comments for a future date if needed. Chairman Wunderlich thanked Ms. Conn for her comments.

Dr. Dan McDonnell, Director of High School Curriculum for Plainfield School District, indicated that he has been with Plainfield for seven years and prior to that he was an assistant principal at Minooka High School. He has been involved in working with dual credit for about 14 years with Joliet Junior College. On behalf of the Plainfield four high schools, we want to be on record against a fee being charged for dual credit. This is on the premise that the community college mission is to open the doors for a college education to individuals that might not have any other opportunity for a college education. Adding any fees to dual credit would be another barrier for those individuals that need it most. This could be another obstacle for a student or their family being able to afford to move forward with a college education. We strongly oppose any type of fee for dual credit classes on behalf of our students moving on to college. Mr. McDonnell thanked the Board for the time to address them this evening.

1.8 Agenda
Trustee Morales moved, seconded by Trustee Mahalik that the agenda be approved as presented. The motion carried unanimously. Ayes: Morales, Mike O’Connell, Broderick, Deiters, Mahalik, and Wunderlich. Student Trustee Rodriguez favored the motion.

1.9 Consent Agenda
Trustee Broderick moved, seconded by Trustee Mike O’Connell that the items identified as consent agenda items be approved.

2.1.1 President recommends the approval of appointment of one instructor, technical (tenure track)
2.2.2 President recommends the approval of appointment of one associate professor, technical (tenure track)
2.2.3 President recommends the approval of appointment of one associate professor, health & public services (tenure track)
2.2.4 President recommends the approval of appointment of one assistant professor, computer information and office systems (tenure track)
2.2.5 President recommends the approval of appointment of one temporary assistant professor, agricultural, horticultural and veterinary sciences
2.5.1 President recommends approval of sick leave extension for one full time clerical employee
2.5.2 President recommends termination of one full time clerical employee
2.7.1 President recommends reappointment of grant-funded professional staff
2.7.2 President recommends reappointment of grant-funded support and clerical staff
2.9.1 President requests acceptance of classified staff report includes new hires, replacements and separations
4.1 The President recommends approval to pay the listing of bills for the period ending June 30, 2018 as presented
4.2 The President recommends approval to award bids/contracts as follows:
   4.2.1 Bid Bus & Motor Coach Rental
   4.2.2 Bid Microsoft Campus Agreement
   4.2.3 Bid Elevator Maintenance
   4.2.4 Bid Fertilization & Weed Control
   4.2.5 Consortium Custodial Supplies
   4.2.6 Contractual Service SKC Communications (over 10% increase)
4.2.7 RFP Emergency Notification System
4.2.8 RFP Local Phone & Long Distance Service
4.2.9 RFP Micro Market Vending Services for Romeoville Campus
4.2.10 Sole Source Consortium of Academic Research in Libraries (CARLI) – over 10% increase
4.2.11 Sole Source Data Recognition Corporation – Testing of Adult Basic Education (TABE)

4.3 Treasurer’s Report
4.4 Financial Report
4.5 Board of Trustees approval of resolution to begin negotiations on Solar Contract
8.7 Approval and Third Reading Board Policy 1.01.00 Governance and Administration (modification)
8.8 Approval and Third Reading Board Policy 1.02.00 Philosophy, Mission and Strategy (modification)
8.9 Approval and Third Reading Board Policy 1.03.00 Trustee Code of Conduct and Ethics (modification)
8.10 Approval and Third Reading Board Policy 2.01.02 Nepotism (modification former #2.2.3)
8.11 Approval and Third Reading Board Policy 2.01.03 Whistle-Blower Protection (modification #2.2.5)
8.12 Approval and Third Reading Board Policy 2.01.04 Retaliation (modification former #2.2.6)
8.13 Approval and Third Reading Board Policy 2.02.01 Administrative Contracts (modification #2.3.4)
8.14 Approval and Third Reading Board Policy 2.04.10 Tax-Sheltered Annuities (modification former #2.13.1)
8.15 Approval and Third Reading Board Policy 2.32.1 Professional Staff (deletion)
8.16 Approval and Third Reading Board Policy 2.7.1 Recognition of Full-Time Faculty Union (deletion)
8.17 Approval and Third Reading Board Policy 4.05.00 Use of the Library (modification former #7.5)
8.18 Approval and Third Reading Board Policy 4.06.00 Community Education and Community Services (modification former #7.1)

9.5.1 Approval of review of executive sessions minutes

The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Mike O’Connell, and Wunderlich. Student Trustee Rodriguez favored the motion.

7. & 8. There were first and second board policy readings in the packet.

9.1 Foundation Report
Trustee Broderick requested that Kristi Mulvey come to the podium to give the Foundation Report. Ms. Kristi Mulvey reported the following:

Thank you to Board members and administrators that participated in Golf Outing. We have awarded 435 scholarships for a total of $515,702 for the upcoming Fall semester. 2,368 students started the scholarship application and 1,177 of them completed the application. We are hosting a Party on the Patio on Thursday August 16th from 1-3 for all JJC Employees that have given a gift to the Foundation in the past year. There will be an opportunity for employees that don’t give to start a payroll deduction before and during the party. Carrie Anderson, Annual Fund and Alumni Manager has developed an Alumni and Friends newsletter that is distributed electronically approximately 17,000. We’ve begun planning the Haunted 5K Run for Sunday, October 21st here on our main campus. JJC will be hosting the Joliet Chamber of Commerce Business After Hours on Thursday,
9.2 ICCTA Report

Trustee Broderick indicated that she attended the planning retreat for the executive board of ICCTA this past weekend for 2018-2019. Items discussed were: strategic planning; 2018 - 2019 legislative agenda and issues (state and federal) – protect local control, fund community college operations, fund map grants, fund capital construction projects, fund adult education programs, (108 million lack a degree in Illinois), funding of the college insurance program and the Nursing Bachelor’s degree; The Illinois fiscal crisis and the impact upon community colleges and ICCTA; ICCTA membership value - “What have we done for you lately”; ways to promote meeting involvement by Boards (survey monkey); ICCTA’s meetings (scheduling, locations, times)-next meeting in Peoria on September 14 & 15th, November 9 & 10 in Naperville, February’s meeting will be a teleconference, March 8 & 9 will be in the Chicago area, Lobby Day will be in April, October 23-27 is the annual ACCT conference in New York City and the Legislative c o; National Legislative Summit will be in Washington, D.C. in February); ICCTA officers, committee chairs, regional chairs and their assignments; Educating new members of the General Assembly, BHE, ISAC and others. We have a new south suburban head, Ms. Joelle Mulhearn, Chair of Prairie State College. Trustee Broderick requested that President Mitchell make contact with Prairie State and offer assistance. ICCTA will be looking for a new Executive Director as Mike Monaghan will be retiring as of June 30th. We will be attempting to garner additional participation from Trustees at the community colleges and improving on products offered to our colleges. We would work toward additional legislative involvement and better partnership with the President’s Council. We will be doing a Governor’s proclamation with Lobby Day and work toward funding MAP grants.

9.3 Student Trustee Rodriguez indicated that because it is summer there is not a power point report this evening. He will be working toward more student involvement and seeking to use a rewards system for involvement. We are exploring using different college campus Student Government representatives. Trustee Broderick asked if the Student Leadership had any plans to invite candidates in that are running for election in November. Student Trustee Rodriguez indicated that he will speak with the outreach manager regarding this topic. Trustee Broderick inquired if we will be able to register individuals to vote on site. President Mitchell commented that we have offered this service in the past. Trustee Deiters stated that there is a tool on Amazon that helps with off sites meetings.

9.4 Buildings & Grounds Committee Report

Trustee Mike O’Connell indicated that the committee met before the meeting tonight. Many of the items we discussed were already approved this evening. The steam pipe project is progressing on time and on budget; the president and staff should be complimented on the creative way they found budget dollars to cover this situation; and the elevator project approved this evening was $30,000 below budget.

9.5 President’s Report

President Mitchell shared the following with the Board:

Welcome back it was a nice summer!

- Held my summer retreat with Cabinet members
  - Attorney Buck
    - FOIA / OMA / New laws affecting CC
  - Cabinet member priority planning for this year and working with teams
  - Reviewed accomplishments identified in the current strategic plan which will be summarized and presented to you in January
  - Then had a visioning session for what the new strategic planning process and what the team makeup will look like for 2020-2023
- Planning for general session and our third annual state of the college
- Ed Vasil, Rob Galick and I attended the Higher Education Emergency Management Symposium held at GSU.
  - I am grateful for Rob and his emergency management team for always being proactive when it comes to safety and security training for our faculty & staff, and our JJC community.
- Congratulations to all of the students who participated in the Grundy County 2018 Summer Intern Program; of which JJC hired 5. Thank you to Senator Sue Rezin, GEDC, & Grundy Area Vocational Center for their tremendous support of this wonderful program.
- GFOA (Government Finance Officers Association), a leader in developing best practices in budgeting and financial planning
  - new award replaced GFOA’s Distinguished Budget Presentation Award Program which the College had received for its prior 12 budgets.
  - Joliet Jr. College has received the GFOA Award for Best Practices in Community College Budgeting for its FY2017-2018 budget.
    - demonstrating process excellence and advocating for resource alignment to student outcomes, as well as added criteria by which community colleges and demonstrate budget process excellence.
  - The budgeting team which was led by Rob Galick, VP of Administrative Services, also includes Jeff Heap; Judy Buccifero; Jennifer Steffes, and Paula Swanstrom all of whom are in financial services

Next week is always a busy and fun week, when everyone returns from summer vacations and we kick off Opening Week! General session; active shooter drill; academic update; etc.

9.6 Chairman’s Report
Chairman Wunderlich indicated that he would like to thank everyone for taking the time to attend the meeting and does not have a report this evening. He was pleased to see all the students on campus this evening registering and in the bookstore. September is college time not just here at JJC, but across the nation.

Closed Session
Trustee Morales moved, seconded by Trustee Mike O’Connell that the Board of Trustees of Joliet Junior College go in to closed session (6:23 p.m.) under open meetings act 2 (c) 1 The motion carried unanimously. Ayes: Morales, Mike O’Connell, Broderick, Deiters, Mahalik and Wunderlich. Student Trustee Rodriguez favored the motion.

Return to Open Session
Trustee Broderick moved, seconded by Trustee Morales to return to regular session of the Board of Trustees of Joliet Junior College at 7:00 p.m. The motion carried unanimously. Ayes: Broderick, Deiters, Mahalik, Morales, Mike O’Connell and Wunderlich. Student Trustee Rodriguez favored the motion.

10 Adjourn
Trustee Morales moved, seconded by Trustee Mahalik for the meeting to adjourn at 7:01 p.m. A voice vote was taken and carried unanimously.