

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:32 p.m. on Wednesday, April 11, 2018.

1.0.1 Trustees Maureen Broderick Jake Mahalik
Roll Call Present: Alicia Morales Dan O’Connell
 Mike O’Connell Bob Wunderlich

Student Sante Deserio
Trustee Present:

Trustee Absent: Patty Deiters

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Trustee Broderick led the Board in the Pledge of Allegiance.

1.0.4 President Mitchell indicated that Lisa Gefsky from Gallagher is with us this evening to discuss our health care plan. Ms. Yefsky thanked the Board for the opportunity to address them this evening. There will not be any health care cost increases because the college has experienced lower insurance claims as well as the increased rebates and discounts the college is receiving from express scripts for prescriptions. Last year JJC received \$77,424 and for the first quarter this year JJC has already received \$68,287 in rebates. There will be no change in the renewal rates for the dental and vision plans as well. This past year there was an opportunity for employees to purchase up to an additional \$100,000 in life insurance with no evidence of insurability. There was also a LTD opportunity provided to the staff with evidence of insurability. Ms. Yefsky indicated that moving forward the college may want to consider adding Telemedicine. This is an opportunity to facetime with a doctor for non-emergency services rather than going into a doctor’s office. The cost is much less and it is more convenient for the employee. The Cadillac Plan tax has been deferred to 2022. Trustee Broderick asked what the deductible is for the insurance and if it comes before or subsequent to the doctor’s visit. Ms. Yefsky indicated that the deductible is \$1,000 and there is a copay for the office visit which is separate, but everything else goes toward the deductible. Trustee Broderick asked if they do preventative care is there any type of incentive that the employee receives. Ms. Yefsky stated that there are no wellness incentives at this time in the plan. If the college were to do so, it would be an additional cost because it is self funded. Trustee Broderick asked what the length of the policy was for the insurance. Ms. Yefsky commented that it was a one year plan. Trustee Morales asked how she could get a copy of the presentation. It was indicated that there should be a copy

in front of each of the Board members.

Dr. Mitchell stated that Dr. Farmer will be making a presentation this evening on Community Outreach in response to Trustee Morales asking about us reaching out more into the community. Dr. Farmer indicated that she is pleased to update the board on our college-community partnership initiatives. One of our goals is to collaborate with the community and employers to enhance academic programming. Another goal is to improve community awareness and strategic marketing. We want to use marketing assets to build and solidify the College's image. Dr. Farmer reviewed the Community College Partnership Initiative Purpose. We have been meeting since July of 2017 and realize that we have a responsibility to educate, empower and support our students, including the community members. The list of partnership members was reviewed and we will be continuing to expand our partners as we move forward. Dr. Farmer shared the successes and initiatives of the outreach initiatives and thanked Ms. Kristi Mulvey for her support in creating internships through career services. We were able to secure seven interns through this initiative. Dr. Farmer recognized Cathy Wells the executive director for the Harvey Brooks foundation who was in the audience. Dr. Farmer thanked Dean Amy Murphy for reintroducing the concept of job readiness and workforce education and training. Dr. Farmer indicated that there is one very important initiative that we are working hard on and that is getting out into the community and talking about the good work that Joliet Junior College is doing. At this time, Burneva mMcCullum, AABA work readiness initiative community liaison. Ms. McCullum indicated that there will be three educational symposiums offered during 2018, with our first one occurring on April 26th. We are expecting our second symposium to double in numbers because there is a huge interest in this program. We believe that this is a win/win for the College and a win/win for the community. The mayor has cited 33% unemployment in some of our communities and also a low college enrollment rate. Ms. McCullum commented that the community is very excited about this program. Dr. Farmer highlighted the members of this community and indicated that in addition to those she has already mentioned, Mr. Matt Wylie, AABA Business Owner, is present in the audience this evening as well. Dr. Farmer stated that she will continue to update the Board on the good work that this committee will be doing with our diverse community members.

1.7
Plaque
Outgoing
Student
Trustee

Chairman Wunderlich indicated that on behalf of the Board of Trustees of Joliet Junior College, he would like to present Student Trustee Deserio with a recognition plaque. Chairman Wunderlich indicated that it has been the Board's pleasure to work with Student Trustee Deserio and feels that he has been one of the best Student Trustee's that has sat on the Board. The Board wished him much success in his future endeavors.

Mr. Deserio thanked Chairman Wunderlich for the plaque and offered congratulations to the new student trustee, Alonso Rodriguez. Mr. Deserio stated that serving as a Joliet Junior College student trustee has been a very rewarding experience. He offered sincere thanks to his fellow Board members, President's Cabinet, and everyone who took the time to meet with him over this past year. He thanked the students for their faith in him as he strived to represent them this past year. Mr. Deserio stated that he took this role to help the students the best way he could. He was able to represent the College on a large scale.

New Student
Trustee

Ms. Dilday indicated that Alonso Rodriguez will be the new student trustee for the college and highlighted his activities and qualifications for the position. Ms. Dilday thanked Mr. Deserio for his great representation of the students, his time, his hard work, and visibility throughout the college and with the student body this past year.

Oath
of Office

Chairman Wunderlich administered the Oath of Office to the newly appointed Student Trustee, Alonso Rodriguez. The Board offered Student Trustee Rodriguez congratulations

and welcomed him to the Board.

- 1.4.1 Proclamation National Nursing Professionals President Mitchell indicated that we would like to honor our Nursing Professionals and Students Ariana Benzonia and Ashley Kowalski will be reading the proclamation for the national nursing professionals during the week of May 6-12, 2018. Trustee Broderick moved, seconded by Trustee Mike O'Connell to approve the proclamation for National Nurses Week by the National Nurses Association May 6-12, 2018. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.4.2 Proclamation Asian Heritage Month President Mitchell indicated that the proclamation designating April 2018 as Asian Heritage Month in Illinois Community College District No. 525 will be read by student Angelique Klimek. Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2018, as Asian Heritage Month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.4.3 Retiree Linda Asche Chairman Wunderlich read the resolution honoring Retiree Linda Asche for her loyal and dedicated service to Joliet Junior College for almost thirteen years from 2005 to 2018. Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Asche for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Mike O'Connell, Dan O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.4.4 Retiree Janice Swearingen Trustee Mike O'Connell read the resolution honoring Retiree Janice Swearingen for her loyal and dedicated service to Joliet Junior College for over seventeen years from 2000 to 2018. Trustee Mike O'Connell moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the resolution honoring Ms. Swearingen for her distinguished service, diligence, perseverance, and loyalty in executing those duties. The motion carried unanimously. Ayes: Mike O'Connell, Broderick, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.4.5 Faculty Union Report Dr. Bob Marcink, President of the Faculty Union, indicated that he would like to thank our student trustee, Sante Deserio, for doing an excellent job representing the students in this role. He congratulated our new student trustee, Alonso Rodriguez, for being appointed as the new student trustee. Dr. Marcink commented that JJC has been very fortunate to have such great student trustees on the board since he has been here at the college. On behalf of the Faculty thank you and congratulations.
- 1.4.6 Adjunct Faculty Dr. Al Kennedy stated that he has nothing to report this evening.
- 1.5.1 Regular Meeting Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on March 14, 2018 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.6 Communications Ms. Tierney stated that she had not received any additional further communications.

- 1.7 Public Comments No public comments at this meeting.
- 1.8 Agenda Trustee Broderick moved, seconded by Trustee Mike O’Connell that the agenda be approved as presented. Trustee Morales indicated that she would like to pull agenda item 2.1.2 for possible discussion in executive session. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 1.9 Consent Agenda Trustee Broderick moved, seconded by Trustee Mahalik that the items identified as consent agenda items, with the removal of agenda item 2.1.2 be approved.
- 2.1.1 President recommends appointment of department chairs, 2018-2019
 - 2.1.3 President recommends approval of Dean of Enrollment Management
 - 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
 - 2.9.2 President recommends approval of Faculty columnar advancement schedule
 - 4.1 The President recommends approval to pay the listing of bills for the period ending March 31, 2018 as presented
 - 4.2 The President recommends approval to award bids/contracts as follows:
 - 4.2.1 Bid Steam Pipe System Replacement
 - 4.2.2 Bid Veterinary Technology Program Equipment
 - 4.2.3 Bid Electrical Panel Replacement Rebid
 - 4.2.4 Bid Parking Lot Improvements
 - 4.2.5 Bid Switch & Wireless Replacement
 - 4.2.6 Bid Diploma Printing and Mailing Services
 - 4.2.7 Professional Service Arthur J. Gallagher & Co.
 - 4.2.8 RFP Managed Document Solution
 - 4.2.9 RFP Natural Gas Supply
 - 4.2.10 Sole Source Olympus America, Inc.
 - 4.3 Treasurer’s Report
 - 4.4 Financial Report
 - 7.4 Approval of the Resolution for the J D Ross Extraordinary Award Recipient
 - 7.5 Approval of the Resolution for the J D Ross Extraordinary Award Recipient
 - 8.11 Approval and Third Reading Board Policy 2.01.01 Prohibition of Sexual Discrimination and Misconduct (modification former #2.2.2)
 - 8.12 Approval and Third Reading Board Policy 3.11.00 Freedom of Speech
- The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 4.5 Bonds Trustee Broderick moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College approve the resolution authorizing the issuance of general alternate bonds of the District in an aggregate principal amount not to exceed \$21,500,000, for the purpose of refunding certain of the District’s outstanding General Obligation Bonds (Alternate Revenue Source), Series 2008. Trustee Broderick asked if this was for the option discussed previously for four years, option B. President Mitchell stated that this was also dependent upon us receiving the \$10 million owed to the college from the state. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 6.0 Board Trustee Broderick indicated that the IDOT meeting was happening this evening and asked if there was good participation in this meeting. President Mitchell stated that she is

- Business unsure of the participation this evening; however there was a meeting with Cullinan and properties earlier this afternoon and she will send additional information to the Board.
7. & 8. There were first and second board policy readings in the packet.
- 9.1
Foundation
Report Trustee Broderick requested that Kristi Mulvey come to the podium to give the Foundation Report. Ms. Kristi Mulvey reported the following: The Employee giving Campaign is underway. So far 246 employees have pledged \$109,527 to the JJC Foundation. The campaign will end on Tuesday April 24 with a Lucky Duck Party. The Employees that give \$182 or more per year will have a chance to pick a duck and win prizes. The deadline for Fall Scholarships is approaching which is May 1, 2018. 1291 students have started the application process and 638 have completed the application. Tomorrow we will be sending out 12,701 text messages reminding students that May 1st is the deadline and encouraging them to attend. April 1st was the deadline for Foundation high school merit awards. The Foundation awards \$3200 to at least one graduating senior at all 29 feeder high schools. Foundation and Alumni Board members will be invited by area high schools to attend the award ceremonies in the next month before graduations. Members of Alumni Association will be attending graduation and this year's gift is a power bank with the college logo engraved on it. Remember the Wandering Feast will be held on Friday April 27th from 6-9pm. The Night of Stars will be held on Thursday May 10th from 5-7.
- 9.2
ICCTA
Report Trustee Broderick indicated that she will not be able to attend the next Foundation meeting so her alternate, Chairman Wunderlich will need to attend that meeting on her behalf. Trustee Broderick stated that she was in Springfield yesterday on behalf of her employer. There is not too much happening as the legislators were just returning for session. On April 17 and 18 the ICCTA will be having the Lobby Day for community colleges to meet with their legislators. All are welcome to attend the meetings. There are three issues that will be addressed: full and stable funding for community colleges; dual credit; and the BSN for all community colleges. Community college enroll 65 percent of our public higher education, but only receive 15 percent funding. We will be lobbying for more funding for the community college system.
- 9.3
Student
Trustee Student Trustee Rodriguez indicated that he would like to update the Board on the following: last Thursday we had a Student Government Cabinet Panel of 2018 with great participation and dialogue; this week we had a Latino Unidos Unity March in remembrance of Dr. Luther King, Jr. with open dialogue; a Criminal Justice Dodgeball Tourney was held in March; other events: JJC Business Club Blood drive; Student Government Arrive Alive event; College Trunk Raffle; Spring Fling and GLAM Unity Prom. Trustee Broderick inquired if Student Government ever invited our state legislators for their meetings. Student Trustee Rodriguez indicated that we recently hosted a legislative forum where students asked questions. Student Trustee Deserio comment that it was held on March 28th and four legislators attended the forum. Trustee Broderick commented that she heard very positive comments on the forum and asked if the Board could be updated when things such as this occur. Student Trustee Deserio suggested that there is much information on the student government facebook page.
- 9.4
Buildings &
Grounds
Report Trustee Mike O'Connell indicated that the committee met before the meeting tonight. We approved four contracts this evening, one of which was the steam line replacement which came in under expectation by a couple hundred thousand dollars. The work will begin on May 1 and if not complete by October 1st the company awarded the contract will have to pay to heat the buildings. Trustee Mike O'Connell indicated that he was pleased to say that the parking lot contract also came in way under budget. Many summer

projects will be completed in the upcoming months. The pavilion project is in the architect stage.

9.5
Sustainability
Committee
Report

Trustee Morales indicated that the Sustainability Committee attendance has been dwindling and the engagement around campus is very low. They will be attempting to initiate a Sustainability Grant Program committee to inspire faculty and staff to implement sustainable ideas on campus or in the community. The committee would work with the grantees to implement their projects. To do this they would like to propose a redesign of the committee moving from a board committee to a divisional committee under academic affairs. The belief is that there will be significant benefits in moving forward with this approach. If the board approves this structure the following individuals would make up the committee: Maria Rafac, Pat Van Duyne, Samantha Ritz, Nataliya Marchenko and Patty Zuccarello. For the time being they will continue with the ASCHE stars assessment. The Board was in agreement with this suggestion.

9.6
President's
Report

President Mitchell reported that: JJC hosted the Illinois Community College Board on March 16. Thank you to Dr. Farmer for presenting highlights of JJC's Strategic Enrollment Management Plan. We have had requests to share with other community colleges, and possibly take the presentation on the road. I enjoyed sitting in throughout the morning, and cannot thank the ICCB enough for all of their great work and support of the community college system

I also attended the Automotive Advisory Committee meeting. Nine automotive students have qualified for the Skills USA competition which will be held next week...best of luck!

Congratulations to Sarah Hintze and her team. Our Grundy Workforce program received the Organization of the Year Award presented by the Grundy County Chamber of Commerce & Industry.

Congratulations to the 137 Phi Theta Kappa Inductees for the spring 2018 semester. On behalf of everyone at JJC, we wish Annalyse Taccola the best of luck as she runs for Division 3 VP at the International Conference in Kansas City later this month. Also at this conference, congrats to Dr. David Naze, Dean of Academic Excellence & Support, who will be receiving the 2018 National PTK Distinguished Administrator Award.

Thank you to co-chairs Malinda Carter, Debbie Albert, and to Kelly Rohder-Tonelli for their great work on the college's first Diversity Panel Presentation to the JJC community. If you recall, this was one of my many initiatives, to make Diversity and Inclusion an institutional priority, and I am pleased to say that we have an amazing team of faculty, staff, and students working collectively to build a community of lifelong learners that welcome, value and respect diversity. Our tag line-Joliet Junior College fosters a climate of mutual respect that celebrates diversity by embracing our differences.

Last Friday JJC hosted Lt. Gov. Evelyn Sanguinetti on our campus. She is an amazing leader who is truly invested in the mission of community colleges. While here she visited with the faculty and staff in the offices Multicultural Student Affairs and Project Achieve; then toured our Orthotics and Prosthetics department and Nursing. Thank you to all who participated in showcasing our amazing programs.

Finally, we missed Attorney Buck's birthday in December; however, yesterday was "Be Kind to Lawyer's Day" so thank you for all you do for JJC!

- 9.7 Chairman's Report Chairman Wunderlich indicated that he would like to thank everyone for taking the time to attend the meeting this evening. The meeting was very productive tonight. Chairman Wunderlich reminded everyone that the Graduation Ceremony is scheduled for May 18th. We do have need for a closed session this evening and we may be taking action upon returning to open session.
- Closed Session Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College go in to closed session (6:30 p.m.) under open meetings act 2 (c) 1 and 2 (c) 11. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- Return to Open Session Trustee Broderick moved, seconded by Trustee Mahalik to return to regular session of the Board of Trustees of Joliet Junior College at 7:05 p.m. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 2.1.2 Coordinator Disability Services Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve a change of job title and a salary increase for coordinator, disability services. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 9.10 Litigation Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College authorize the College President to execute those documents necessary to resolve the litigation pending in case number 18 CV 217. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- Closed Session Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College go in to closed session (7:07 p.m.) under open meetings act 2 (c) 1. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- Return to Open Session Trustee Mike O'Connell moved, seconded by Trustee Mahalik to return to regular session of the Board of Trustees of Joliet Junior College at 7:46 p.m. The motion carried unanimously. Ayes: Mike O'Connell, Broderick, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Deserio favored the motion.
- 10 Adjourn Trustee Dan O'Connell moved, seconded by Trustee Mahalik for the meeting to adjourn at 7:47 p.m. A voice vote was taken and carried unanimously.