TO: The College Community

FROM: Dr. Judy Mitchell

DATE: April 10, 2019

SUBJECT: Board of Trustees Meeting, April 10, 2019: Summary of Action Items

The Board recognized and honored the following:

1. Recognition by Senator Pat McGuire of Culinary Arts Team Gold Medal Winners
2. Recognition by Representative Margo McDermed of Culinary Arts Chef Tim Bucci for CMC Certification
3. Resolution honoring JJC Culinary Arts Team Gold Medal Winners
4. Resolution honoring Chef Tim Bucci for CMC Certification
5. Proclamation designating April as Asian Month
6. Approval of Resolution for Rededication of William M. Zales Nature Trails

The Board approved or accepted the following:

1. Approval of minutes for regular monthly meeting – March 13, 2019
2. President recommends appointment of department chairs, 2019-2021
3. President recommends approval of the correction of sick leave days on the March 13, 2019 approval of appointment of the faculty resulting from the academic advising redesign
4. President recommends approval of the correction of approval of appointment of one professor, gap advisor, career and technical education
5. President requests acceptance of the classified staff report which includes new hires, replacements and separations as presented
6. President recommends approval of faculty columnar advancement schedule
7. President recommends approval to pay the listing of bills for the period ending March 31, 2019 as presented
8. President recommends approval to award bids/contracts as follows:

   a. Bid: Audio Visual Equipment
      Purchase of Audio Visual Equipment
      Midwest Computer Products, West Chicago, IL $ 45,189.38

   b. Bid: Lab Room Flooring Rebid
      Replace Lab Room Flooring in the Natural Science Department with Epoxy Flooring
      CCI Flooring, Inc., Crest Hill, IL $ 48,300.00
c. Contractual Service: Hyland - Maintenance
Renew the Annual Maintenance for the Enterprise Content Management and Document Imaging System
Hyland, LLC, Olathe, KS $ 98,372.48

d. Professional Service: Baker Tilly Virchow Krause
Provide Audit Services to Joliet Junior College
Baker Tilly Virchow Krause, LLC, Oak Brook, IL $ 69,000.00

e. Professional Service: Program Manager ERP
Provide Consulting Services for ERP Implementation
William Everett Group, Chicago, IL $ 180.00/hour

f. QBS: Architectural, Engineering and Environmental Consulting Services for Capital Improvement Projects
Provide Architectural, Engineering and Environmental Consulting Services for Capital Improvement Projects

Architectural firms that provide only in-house architectural services:
- DKA, Chicago, IL
- FGM Architects, Oak Brook, IL
- Legat Architects, Chicago, IL
- Stromsland, DeYoung & Prybys, Joliet, IL

Architectural firms that also provide full service in-house mechanical, Electrical and plumbing engineering (MEP):
- Bailey Edwards Design, Inc., Chicago, IL
- Farnsworth Group, Joliet, IL
- Kluber Architects + Engineers, Batavia, IL
- Wight & Company, Darien, IL

Site/Civil Engineering firms:
- Ruettiger, Tonelli & Assoc., Joliet, IL
- Terra Engineering, LTD, Chicago, IL (BEP)

Environmental Consultants:
- Hygineering, Inc., Willowbrook, IL (BEP)
- TEM, Glendale Heights, IL

g. Sole Source: Assessment Technologies Institute
Continue the Comprehensive Student Learning Assessment and Review Program for Nursing Students
Assessment Technologies Institute, LLC, Leawood, KS $110,000.00
h. Sole Source: Clear Channel Outdoor
   Provide Metra Billboard Advertisement for Class Registration
   Clear Channel Outdoor, Chicago, IL  $17,250.00

i. Sole Source: Daily Herald Media Group/Reflejos
   Provide Ads and Articles that Promote the College
   Daily Herald Media Group-Reflejos, Arlington Heights, IL  $11,200.00

9. Approval of the Treasurer’s Report
10. Approval of the Financial Report
11. Second reading Board Policy 1.46.00 Bereavement Policy (new)
12. Second reading Board Policy 2.01.06 Discipline: Non-Union Employees (modification #2.2.4)
13. Second reading Board Policy 2.02.02 Administration of the College (modification #2.3.1)
14. Second reading Board Policy 2.03.00 Internships (modification #2.11.1)
15. Second reading Board Policy 2.08.00 Photo Identification Card (modification #2.2.10)
16. Second reading Board Policy 2.22 Drug Free Schools and Communities Act (rescind)
17. Second reading Board Policy 3.17.00 Chronic Communicable Diseases
18. Second reading Board Policy 7.6.3 Speaker’s Policy (rescind)
19. Second reading Board Policy 7.6 Controversial Issues (rescind)
20. Approval and Third Reading Board Policy 1.64.00 Board Policies – Maintenance and Distribution
21. Approval and Third Reading Board Policy 2.04.06 Disability Benefits (modification #2.4.5)
22. Approval and Third Reading Board Policy 2.04.09 Tuition Waivers for JJC Classes for Part-Time Employees (modification #2.5.5)
23. Approval and Third Reading Board Policy 2.04.17 Certification to Return to Work (modification #2.4.3)
24. Approval and Third Reading Board Policy 2.04.18 Retiree Benefits and Tuition Waiver (modification #2.5.3)
25. Approval and Third Reading Board Policy 2.08.01 Drivers License (modification #2.2.16)
26. Approval and Third Reading Board Policy 2.16.02 Drug Free Workplace(modification #2.21)
27. Approval and Third Reading Board Policy 2.18 Gifts to Staff Members (rescind)
28. Approval and Third Reading Board Policy 3.08.00 Student Code of Conduct (modification #3.8)
29. Approval and Third Reading Board Policy 3.18.00 Students and the Public (modification #7.3)
30. Approval as Final Reading of First Reading Board Policy 2.04.07 Military Leave