



JOLIET JUNIOR COLLEGE

1901

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
PRINTED TRAFFIC SCHOOL APPLICATION/ENVELOPES

You are invited to submit a quote for PRINTED TRAFFIC SCHOOL APPLICATION/ENVELOPES. Please include delivery charges in your pricing. The College is exempt from all sales tax. Quotes are due by July 21, 2015 at 2:00p.m.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

Note: If quotes are not submitted on this form, your description must match the original documentation.

You may fax your quote to: (815) 280-6631
Attention: Roxanne Venegas

Or mail to: Roxanne Venegas
Purchasing Coordinator
Joliet Junior College
1215 Houbolt Road Room A3100
Joliet IL 60431

Email to: Purchasing@jjc.edu

Further information may be obtained by contacting Roxanne Venegas at (815) 280-6678.

QUOTE SPECIFICATIONS:

Traffic Ticket Application/Envelope

Quantity: 100,000; 150,000; or 200,000

Size: 8 5/8" x 10 5/8"

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Folded Size: 8 5/8" x 3 5/8"

Printing: Envelope – Side 1 – black & green; Side 2 – black

Perforation: Back of envelope at application

Paper: Envelope – 24lb. White Wove

Bindery: Score and fold Instruction form under "Read All Instructions" panel

Postage: Intelligent bar coding printed on envelope front.

A diagram of the unfolded envelope is attached. If you would like to view the original envelope please stop in the Business & Auxiliary Services Office of Joliet Junior College, Room A3100, 1215 Houbolt Road, Joliet, IL 60431. We cannot mail out these sample envelopes to potential bidders. Updated artwork will be supplied to awarded vendor.

Envelopes are needed by **August 10, 2015.**

Turnaround Time: _____

<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
100,000	\$ _____	\$ _____
150,000	\$ _____	\$ _____
200,000	\$ _____	\$ _____

 FIRM

 SIGNATURE

 ADDRESS

 PRINTED NAME

 CITY STATE ZIP

 DATE

 E-MAIL ADDRESS

 FAX NO. PHONE NO.

Q15002

$8 \frac{1}{4}$

$14 \frac{7}{8}$

$3 \frac{5}{8}$

$8 \frac{5}{8}$

