



JOLIET JUNIOR COLLEGE

1901

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
PULVERIZED TOPSOIL AND RIVER ROCK

You are invited to submit a quote for **PULVERIZED TOPSOIL AND RIVER ROCK**. Please include delivery charges in your pricing. The College is exempt from all sales tax. Quotes are due by **10:00 AM** on **December 17, 2014**.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

Vendors must submit their quote on the attached pricing sheet.

BLACKOUT PERIOD:

After the College has advertised for quotes, no pre-quote vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of quote specifications, clarification of quote submission requirements or any information pertaining to pre-quote conferences. Such bidder or sub-bidder making such request shall be made in writing at least seven (7) days prior to the date for receipt of quotes. No vendor shall visit or contact any College officers or employees until after the quotes are awarded, except in those instances when site inspection is a prerequisite for the submission of a quote. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

You may fax your quote to: (815) 280-6631
Attention: Roxanne Venegas

Or mail to: Roxanne Venegas
Purchasing Manager
Joliet Junior College
1215 Houbolt Road Room A3103
Joliet IL 60431

Email to: Purchasing@jjc.edu

Further information may be obtained by contacting Roxanne Venegas at (815) 280-6678.

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QUOTE SPECIFICATIONS:**Pulverized Topsoil:**

1. Pulverized Topsoil will be ordered through the remainder of the fiscal year ending 6/30/15 with an option to renew for two additional years at the discretion of both parties. Quantities listed are representative of estimated usage and are to be used for quoting purposes only. The College may purchase lesser or greater quantities.
2. Estimated total usage for the remainder of the fiscal year is 200 cubic yards of pulverized topsoil.
3. Each delivery will be for 20 cubic yards.
4. Anticipated number of deliveries for the remainder of the fiscal year is 10.
5. Pulverized topsoil must be delivered within 5 working days from the date order is placed.
6. Provide unit cost for 20 cubic yards and total cost for 10 deliveries.

River Rock 1 ½”

1. River Rock 1 ½” will be ordered through the remainder of the fiscal year ending 6/30/15 with an option to renew for two additional years at the discretion of both parties. Quantities listed are representative of estimated usage and are to be used for quoting purposes only. The College may purchase lesser or greater quantities.
2. Estimated total usage for the remainder of the fiscal year is 144 cubic yards of River Rock 1 ½”
3. Each delivery will be for 16 cubic yards.
4. Anticipated number of deliveries for the remainder of the fiscal year is 9.
5. River Rock 1 ½” must be delivered within 5 working days from the date order is placed.
6. Provide unit cost for 16 cubic yards and total cost for 9 deliveries.

ITEM	DESCRIPTION	QNTY	UNIT COST	TOTAL COST
1.	Pulverized Topsoil –20 cubic yards, including delivery	10 deliveries to JJC Main Campus	\$	\$
2.	River Rock 1 ½” – 16 cubic yards, including delivery	9 deliveries to JJC Main Campus		
TOTAL COST				\$

PLEASE INCLUDE DESCRIPTIVE LITERATURE WITH YOUR BID

Delivery Time: _____

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Choose mark one option with an X:

- 1) _____ For the annual renewals after the initial term, we will provide annual service at the cost indicated on the spreadsheet plus an escalator of _____ per year.

- 2) _____ For the annual renewals after the initial term, we will provide annual service at the cost indicated on the spreadsheet plus inflation as determined by the increase in CPI for the Chicago area.

- 3) _____ We propose an inflation factor tied to (specify your index or means of computing the increase below).

- 4) _____ We do not wish to provide a factor to subsequent year increases.

FIRM

SIGNATURE

ADDRESS

PRINTED NAME

CITY STATE ZIP

DATE

E-MAIL ADDRESS

FAX NO. PHONE NO.

Results from this quote may be viewed at www.jjc.edu/info/purchasing