

Sample Action Verbs

Abstracted	Detected	Instructed	Reduced
Achieved	Determined	Interpreted	Referred
Administered	Developed	Interviewed	Registered
Adapted	Devised	Invented	Reinforced
Advised	Diagnosed	Investigated	Requested
Allocated	Diagrammed	Launched	Regulated
Analyzed	Directed	Lectured	Rendered
Arbitrated	Discovered	Led	Reorganized
Arranged	Dispensed	Logged	Repaired
Assembled	Disproved	Maintained	Represented
Assigned	Distributed	Managed	Researched
Assisted	Documented	Marketed	Responsible
Audited	Drafted	Measured	Restored
Authored	Drew up	Mediated	Reviewed
Briefed	Edited	Mobilized	Revised
Budgeted	Effected	Monitored	Scheduled
Built	Eliminated	Negotiated	Selected
Calculated	Employed	Observed	Served
Campaigned	Enforced	Obtained	Simplified
Catalogued	Enlarged	Operated	Sold
Chaired	Established	Ordered	Spoke
Charted	Evaluated	Organized	Strengthened
Classified	Examined	Oversaw	Studied
Collaborated	Executed	Participated	Supervised
Collected	Expanded	Performed	Supplied
Compiled	Expedited	Planned	Synthesized
Completed	Experimented	Prescribed	Tabulated
Composed	Explained	Presented	Taught
Computed	Facilitated	Printed	Tested
Conducted	Filed	Processed	Trained
Conserved	Formulated	Procured	Translated
Consolidated	Founded	Proficient	Typed
Constructed	Generated	Profited	Typeset
Consulted	Guided	Programmed	Wrote
Contracted	Handled	Promoted	
Controlled	Hosted	Proofed	
Coordinated	Identified	Proposed	
Corresponded	Illustrated	Protected	
Counseled	Implemented	Provided	
Criticized	Improved	Purchased	
Critiqued	Increased	Raised	
Defined	Influenced	Received	
Delegated	Initiated	Recommended	
Delivered	Inspected	Recorded	
Demonstrated	Installed	Recreated	
Designed	Instituted	Recruited	