

## NEW STUDENT TIMELINE/CHECKLIST ~ SPRING 2012

*Revised 10/16/11*

✓	DATE	TASK
	<b>STEP 1</b> October	Complete an online admission application at <a href="http://www.jjc.edu/info/admissions">www.jjc.edu/info/admissions</a> . New students will receive an acknowledgement letter in the mail and a follow-up email to their JJC e-mail account. View college catalog at <a href="http://www.jjc.edu/about/college-info/catalog">www.jjc.edu/about/college-info/catalog</a>
	<b>STEP 2</b> October	Visit <a href="http://www.jjc.edu/info/password">www.jjc.edu/info/password</a> to find your JJC ID number, username, and password which will allow you to access your JJC e-mail account and sign up for your new student orientation.
	<b>STEP 3</b> Nov.-Dec.	Submit an unopened, sealed, high school/GED transcript to the Admissions Office in Campus Center A-1020 on Main Campus. If your transcript is not received prior to registration, it may delay your registration for a college-level math course.
	September	Prepare for the ACT COMPASS Placement Test by going to <a href="http://www.jjc.edu/info/academic-skills">www.jjc.edu/info/academic-skills</a> and select <b>ACT COMPASS PREPARATION</b>
	<b>STEP 4</b> Oct.-Nov.	Complete all three parts (reading, writing, math) of the ACT COMPASS Placement Test. Visit <a href="http://www.jjc.edu/info/compass">www.jjc.edu/info/compass</a> or contact (815)729-9020 x 2284 for more information. <b>For special accommodations due to a documented disability call (815)280-2230 (StAR).</b>
	Oct.-No later than Nov.	<p><b>Contact the StAR Department regarding documentation of your disability if you will be requesting accommodations under the American Disabilities Act (ADA) or Section 504 of the Rehabilitation Act.</b></p> <p>Call StAR (815)729-9020, x2230 in Campus Center A-1125 on Main Campus for an appointment to arrange educational support services. <b>On the day of appointment bring the following:</b></p> <ul style="list-style-type: none"> <li>✓ If you have a learning disability, you must provide psychological testing results to be eligible for accommodations through StAR.</li> <li>✓ Copies of your special education records: IEP, most recent psychological testing information, a doctor's statement, or other verification of your special needs. Go to <a href="http://www.jjc.edu/info/StAR">www.jjc.edu/info/StAR</a> and select the link for <b>DOCUMENTATION POLICY</b> for further information related to documentation.</li> </ul> <p><i>Note: This intake appointment should be made as soon as possible. Early planning is necessary if you plan to use textbooks in an alternate format or a sign-language interpreter.</i></p>
	<b>STEP 5</b> Begin Oct.-No later than Jan.	Apply for financial aide and scholarships. Information available at <a href="http://www.jjc.edu/info/financialaid">www.jjc.edu/info/financialaid</a> (Financial Aid Office in Campus Center A-1020 on Main Campus)
	<b>STEP 6</b> By Nov. 30th	<p><b>STEPS 6 &amp; 7 are mandatory for all new college students planning to attend full-time.</b></p> <ol style="list-style-type: none"> <li>a. View the New Student Information Presentation at <a href="http://www.jjc.edu/info/newstudent">www.jjc.edu/info/newstudent</a>.</li> <li>b. Using your JJC username and password, select a Group Advising and E-Registration session (group size is limited)</li> <li>c. Print certificate verifying your Group Advising and E-Registration session selection.</li> </ol>
	<b>STEP 7</b> November	<p>Attend the required New Student Orientation and e-Registration session selected in STEP 6. Students will learn about JJC, meet with a counselor, and register during this orientation session. Visit <a href="http://www.jjc.edu/info/nso">www.jjc.edu/info/nso</a> for more information.</p> <p>You must bring the following to this session:</p> <ul style="list-style-type: none"> <li>▪ A copy of your COMPASS test results</li> <li>▪ Your JJC username and password</li> <li>▪ The certificate verifying your reservation for the Group Session</li> <li>▪ A picture ID</li> </ul>
	Date varies	<b>Payment for classes is due before drop date listed on your online bill OR you will be dropped from your classes.</b>
	Jan. 2012	Attend StAR New Student Orientation.
	January 17	Classes begin