

Disability Services

(Level Two: Referral Skills and Cultural Awareness and Inter-Cultural Communications/Diversity)

- **Summary:** This department provides a variety of services and accommodations to three main JJC populations: (1) Students with disabilities, (2) Non-native speakers, and (3) Career and Technical students. I want my tutors to know about these resources so they can comfortably and confidently refer students to this office.
- **When Covered:** October
- **Amount of Time:** 60 minutes
- **Desired Outcomes:**
 - Understand purpose and services offered through JJC Student Accommodations and Resources (StAR) Department so as to refer tutees as appropriately
 - Become more aware of what accommodations are offered through this department
 - Learn about which three populations are targeted by this department
- **Materials Required:**
 - *StAR General Information Handout* – one per tutor
 - *StAR Services Website Scavenger Hunt* – one per tutor
 - *ASC Tutor Training Evaluation* – one copy per tutor
- **Presenter Preparation Required:**
 - Contact StAR Department to check availability of speaker.
 - Reserve a room through the Academic Skills Center secretary at least one month prior to presentation; ensure that this room has a computer, projector, and screen.
 - Gather materials and photocopy necessary documents.
 - Update the Angel website with these materials.
- **Activities:**
 - After the session, tutors are to visit the StAR webpage and complete the StAR Services Website Scavenger Hunt.
- **Training Modes Used:**
 - Face-to-Face Discussion
 - Handouts
 - Website Scavenger Hunt
 - Workshop Instruction: Presentation Led by Student Accommodations and Resources (StAR) Staff Member