JOLIET JUNIOR COLLEGE 1901

Workforce Development

November 2009

Workforce Development

City Center Campus

Workshop Schedule

To register, please call (815) 280-1500

City Center Campus • 214 N. Ottawa St. Joliet, IL 60432
(815) 280-1500 • www.jjc.edu/info/wd

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	**3**	**4**	**5**	**6**
	Math Review- 9:00 am Resource Room	Math Review 1:00 pm Resource Room		
9	**10**	**11**	**12**	**13**
	Math Review- 9:00 am Resource Room	**Closed Veteran's Day**	Resume and Internet Job Search Workshop 1:00 pm-2:30pm Room 519	
16	**17**	**18**	**19**	**20**
	Math Review- 9:00am Resource Room Career Assessment- 1:30 pm Room 207	Math Review 1:00 pm Resource Room	Interviewing Workshop 1:00pm-2:30pm Room 519	
23	**24**	**25**	**26**	**27**
	Math Review- 9:00 am Resource Room	Math Review 1:00 pm Resource Room	**Closed Thanksgiving**	**Closed**
30				

City Center Campus • 214 N. Ottawa St. Joliet, IL 60432

Workshop Details

Career Assessment,
Third Tuesday of the month

Determine which careers would best suit your needs based upon a career assessment

Resume and Internet Job Search Workshop,
Second Thursday of the month

Learn what employers are looking for when they screen resumes and how various electronic job search sites can help your job search efforts

Interviewing Workshop
Third Thursday of the month

Learn how to prepare for the job interview so you will be confident and ready to make a positive impression

Math Review,
Every Tuesday & Wednesday

Come review basic math problems such as fractions and decimals

Math review session held in the Resource Room