

Joliet Junior College
PHLEBOTOMY CERTIFICATION CLASSES
SUMMER 2010

Students completing the certified phlebotomy technician course (NA 120) will attain through lecture, demonstration and clinical experience, all the necessary skills for entry-level placement as a phlebotomist. Proficiency will be demonstrated in all routine blood drawing techniques, patient approach, patient identification and professionalism. After successful completion of NA 120 the student will continue in Phlebotomy practicum (NA 123). NA 123 provides clinical experience, enhances the classroom component and enables the students to gain confidence in seeking employment as a phlebotomist in hospitals, clinics, laboratories, and/or doctor's offices. A minimum of 100 venipunctures and 120 hours is required in the clinical area. Student will be supervised by a hospital preceptor in the clinical area.

This course is offered to high school graduates interested in entering the health care field and working in a health care facility. Becoming certified is required with American Society for Clinical Pathology Board of Registry upon completion of the program and passing their examination.

<u>Course Name</u>	<u>Price</u>	<u>Days</u>	<u>Time</u>	<u>Dates</u>
NA 120-50	\$417.00	WR	5:00PM-9:30PM	05/19/10 – 07/15/10
NA 123-U1	\$435.50	M-F	TBA	07/12/10 – 09/18/10
TOTAL:	\$852.50 (prices are approximate)			

If seeking a Certificate of Completion the following classes are required (YOU DO NOT HAVE TO TAKE OFS 101 & MGMT 102 TO BE A PHLEBOTOMY TECH):

NA 120	Certified Phlebotomy Technician	4 credits
NA 123	Phlebotomy Practicum	4.5 credits
OFS 101	Basic Keyboarding	2 credits
MGMT 102	Human Relations	3 credits
TOTAL CREDITS:		13.5 CREDITS

Compass Exam:

Appropriate placement Scores for:
 ENG 099 & ENG 021 or ENG 096

47-74 Writing

66-80 Reading

Registration for the 2010 Summer class will begin on March 3, 2010 at 7:30 a.m. in C1037. (The Phlebotomy package must be completed at this time. Criminal Background check will be done once you are enrolled and at least the first Hep B immunization)

***PHLEBOTOMY CERTIFICATION
EXPENSE LIST***

Description of Expenses	Cost of Expense	<u>Location to Purchase</u>
CPR Class (CPR-100)	\$90.00	Joliet Junior College
Phlebotomy Tech Courses: NA 120 NA 123	Approximately \$417.00 \$435.50	Joliet Junior College Registration/Service Center
Phlebotomy Course Books (2) 1. GARZA Phlebotomy Handbook 8 th edition (with CD) 2. McCall Phlebotomy Exam Review (w/CD) Optional	\$41.60 \$33.25 Approximately	Joliet Junior College Bookstore
Medical Physical	????	Student's Physician
Hepatitis B Vaccination (3 shot series)	\$90.00 approx.	Student's Physician
TB Test	Fees on slide scale Free	Grundy County Health Department Need appointment (815) 941-3404 Will County Health Department Monday & Friday (815) 740-4420
Solid colored shirt with a collar	\$10.25 - \$16.25	Local Stores
Watch with second hand	\$15.00 - \$30.00	
Uniform Pants (white) & white socks Uniform Shoes or white tennis shoes White Lab Coat	\$20.00 \$25.00 - \$40.00 \$20.00-\$35.00	Local Stores
Name Tag	\$3.00	Joliet Junior College Allied Health Room: KK 106
TOTAL	\$1,251.60 Approx	

All students are required to be self-insured for medical coverage. Joliet Junior College will not be responsible for illnesses or injury during this course.

Note: Prices subject to change

JOLIET JUNIOR COLLEGE

CPR 100

SUMMER 2010 CLASS SCHEDULE

Using American Heart Association Guidelines

All classes will be held on JJC's Main Campus.

Select one of the following:

Course #	Course Name	Day	Date	Time	Room
CPR 100-50	CPR for Healthcare Provider	Thursday	05/13/10	9:00AM-4:00PM	C2012
CPR 100-51	CPR for Healthcare Provider	Friday	05/14/10	9:00AM-4:00PM	C2012
CPR 100-52	CPR for Healthcare Provider	Saturday	05/15/10	9:00AM-4:00PM	C2028
CPR 100-53	CPR for Healthcare Provider	Saturday	05/22/10	9:00AM-4:00PM	C2028
CPR 100-54	CPR for Healthcare Provider	Friday	06/04/10	9:00AM-4:00PM	C2012
CPR 100-55	CPR for Healthcare Provider	Saturday	06/05/10	9:00AM-4:00PM	C2028
CPR 100-56	CPR for Healthcare Provider	Saturday	06/12/10	9:00AM-4:00PM	C2028
CPR 100-70	CPR for Healthcare Provider	Saturday	06/19/10	9:00AM-4:00PM	C2028
CPR 100-71	CPR for Healthcare Provider	Saturday	06/26/10	9:00AM-4:00PM	C2028
CPR 100-72	CPR for Healthcare Provider	Saturday	07/10/10	9:00AM-4:00PM	C2028
CPR 100-73	CPR for Healthcare Provider	Saturday	07/17/10	9:00AM-4:00PM	C2028
CPR 100-74	CPR for Healthcare Provider	Friday	07/23/10	9:00AM-4:00PM	C2012
CPR 100-75	CPR for Healthcare Provider	Saturday	07/24/10	9:00AM-4:00PM	C2028

FEE: \$90.00

Select one of the following: Must have a current AHA Card exp by 1-month only

Course #	Course Name	Day	Date	Time	Room
CPR 111-50	CPR Renewal	Wednesday	01/12/10	9:00AM-1:00PM	C2012

FEE: \$60.00

Preregistration is required. Call (815) 744-2200

For additional information CALL (815) 729-9020 ext 2356

Payment must be made prior to attending class.

No refunds 48 hours prior to beginning of the class session

NO REFUNDS IF YOU FAIL TO ATTEND CLASS

Joliet Junior College

**Joliet Junior College
Phlebotomy Reference Form**

DATE

To be completed by applicant:

NAME _____

Address _____

To be completed by Reference Source:

The person named above has applied for acceptance to Joliet Junior College Phlebotomy program. Training involves direct patient care as a Phlebotomist. We appreciate your candid evaluation of the applicant's ability to complete this program as well as their personality, integrity and professional promise. Please describe additional strengths or weaknesses in the space provided. Thank you for your assistance.

In what capacity and for how long have you been associated with the applicant.

Applicants Strengths: _____

Applicants Weaknesses: _____

Signature

Title/Position

Address

Office Phone

Please hand carry on the day the applications are due.

To be filled out by the Physician.

Immunizations:

DT: _____ date

Diphtheria/Tetanus boosters suggested if it has been more than 7 years.

Tuberculosis skin test: 1. _____ Date/Reaction

(Mantoux)

2. _____ Date/Reaction

TB Tine test is not acceptable

The Department of Public Health in the State of Illinois requires that each new employee or student in a long term care facility shall have a record of a 2 Step Mantoux test prior to clinical. The second Mantoux test must be administered within 21 days of the first test, if the reaction to the initial test is not significant/negative. A single step Mantoux is adequate if a two step Mantoux was done in the past year and followed with annual PPD.

TB Tine is not acceptable. If a student has a recorded positive Mantoux, a chest x-ray is required.

Reaction at test site should be read within 48-72 hours.

Rubella____,**Varicella**____,**Rubeola**____,**Mumps**_____

Hepatitis B Vaccination 1. _____ 2. _____ 3. _____

PHYSICIAN: In the section below, denote whether area is within normal limits (W.N.L.) Or abnormal. Record details in the remarks section.

W.N.L

ABNORMAL

- _____ General Appearance
- _____ Eyes (Include lids, pupils, fundi, EOM)
- _____ Nose
- _____ Mouth
- _____ Throat (Include pharynx, tonsils)
- _____ Teeth and Gums
- _____ Neck (Include carotids and thyroid)
- _____ Lymph Nodes (cervical axillary, inguinal, epitrochlear)
- _____ Chest and lungs
- _____ Heart (Size, rhythm, murmur, quality of tones, thrill)
- _____ Abdomen (appearance, liver, spleen, scars, mass, tenderness)
- _____ Hernia (umbilical, inguinal, femoral, incisional)
- _____ Extremities (Feet, edema, pulses, ROM, deformity)
- _____ Skin
- _____ Rectal
- _____ Pelvic
- _____ Back (attention to list, pelvic, tilt, scoliosis, ROM)
- _____ Neurological (Include reflexes)

Explain any checks in the abnormal section. (Note Asthma or diabetes)

Information

- **Workforce Development Council of Will County**

214 North Ottawa Street

Joliet, IL 60433

(815)727-4444

Government sponsored for those who qualify.

- **Will County Center for Community Concerns**

1 Doris Avenue

Joliet, IL 60433

(815)722-0722

Must be Will County low income resident to qualify.

- * ***Division of Adult & Family Services (Displaced Homemaker)***

Joliet Junior College

214 N. Ottawa Street

Joliet, IL 60432

(815) 280-1333

Tuition, books and materials for those who qualify.

- ***Grundy County Workforce Services***

1715 N. Division, Suite 104

Morris, IL 60450

(815) 942-0566

Tuition, books and materials for those who qualify.