

CONSTITUTION
of the
VET-TECH CLUB
of
JOLIET JUNIOR COLLEGE

ARTICLE I

SECTION A. The name of this constitution shall be the “Vet Tech Club of Joliet Junior College”.

SECTION B. The purposes for which this club is formed is as follows:

1. To aid society and animals through care and services;
2. To provide and inform the public of the behavior and care of all animals;
3. To participate in activities benefiting animals and the community;
4. To develop a respectable, social, and professional reputation.

ARTICLE II

SECTION A. The work done by this club shall be done by the active members.

SECTION B. Active members in good standing may vote on all business brought before the club. An active member shall be considered in good standing when he/she:

1. Attends at least half of the meetings held during a semester.
2. Shows interest in and takes part in events and affairs of the club.

SECTION C. The membership is open to the public whose interest is for the well – being of animals and the community.

ARTICLE III

SECTION A. The officers of the club shall be as follows: President, Vice President, Secretary, and Treasurer.

SECTION B. Duties of the officers:

An officer must attend at least three quarters of all meetings held during a semester in order to be considered in good standing.

President

1. Preside over and conduct meeting according to accepted preliminary procedure;
2. Call special meeting if needed;
3. Keep members on the subject and within time limits
4. Represent the club when the occasion calls for it;
5. Coordinate club efforts by keeping in close touch with the other officers, members and the advisor;
6. Follow up on club activities and the progress being made;
7. Keep club work moving in a satisfactory manner.

Vice President

1. Assist the President;
2. Step up to preside as president when the president is absent;
3. Be prepared to assume duties of the president.

Secretary

1. Prepare the minutes of the meetings;
2. Keep and active membership roll;
3. Keep permanent records of the club;
4. Count votes when needed;
5. Attend to any official correspondence;
6. Call meeting to order if presiding officer is not present.

Treasurer

1. Pay out the club's funds as authorized;
2. Deposit funds and receive funds for the club's activities.

Student Government Representative

1. Represent the Vet Tech Club at all student government meetings;
2. Inform the club to decisions reached by Student Government.

Advisor and Sponsor

1. Assist in planning for securing officers;
2. Instruct new officers in their duties;
3. Oversee all meetings of the club;
4. Counsel the club in any difficult matters;
5. Be present at any functions of the club or to provide any adequate supervision.

SECTION C. Officers shall be elected each semester by the majority vote of the members present at the first regular meeting.

ARTICLE IV

SECTION A. Regular club meetings shall be held once a week throughout the semester at such time that was voted on the last meeting of the previous semester.

ARTICLE V

SECTION A. This constitution may be amended or changed at any regular club meeting by the majority vote of the active members present.

SECTION B. By-laws may be adopted to fit the needs of the club at any regular meeting by a majority vote of the active members present.