

The ICISP Semester in Spain Program Visiting Faculty Program

The ICISP Semester in Spain Visiting Faculty Program, offered in cooperation with Broward Community College and the International College of Seville through the College Consortium for International Studies (CCIS) has been designed to provide faculty from ICISP member institutions the opportunity to experience firsthand living, teaching, researching and interacting with colleagues in an international setting.

ICISP INSTRUCTOR RESPONSIBILITIES:

Faculty assigned to this Program will be expected to fulfill the following responsibilities:

- Teach a course not currently taught at the International College of Seville and teach a one credit service learning course. *Courses will be taught in English.

AND

- Oversee and provide leadership for the ICISP program and student service needs of Illinois students in Seville.
- Assist Illinois students with the adjustment to living in a different culture.
- Assist with coordination of activities and field trips of the academic program with appropriate officers in Seville.
- Serve as chaperone on all field trips.
- Perform administrative duties of the ICISP program as needed.
- Provide advisement to students as needed.
- Hold on-campus office hours.
- Through the appropriate officers in Seville, assist in solving problems which arise for ICISP program participants.
- Provide all appropriate information and communicate regularly with the ICISP coordinator in Illinois assigned to the program.
- Attend the student/faculty orientation in Illinois prior to assignment (usually held one Saturday in November, May and July).
- Assist with future faculty/student orientation sessions.
- Perform other duties as may be needed by ICISP.

International College of Seville will:

- Identify courses which may be taught by ICISP faculty members one year in advance of exchange term.
- Provide on-site orientation to ICISP students at the point of arrival in Seville.
- Provide on-site orientation and basic academic services (faculty status, library access, for example) to ICISP faculty at the point of arrival in Seville.
- Provide office space at the International College of Seville
- Provide access to a computer
- Provide full access to the Archives of the Indies
- Provide a cell phone for the semester
- Provide health care through Spain's health care system
- Include faculty member on student excursions to Cordoba, Granada, Ronda, and others
- Include faculty on other cultural visits

PLEASE BE ADVISED THAT ONE OF THE PRIMARY RESPONSIBILITIES OF AN INSTRUCTOR IS TO ASSIST THE PARTICIPATING ILLINOIS STUDENTS. AS SUCH, ICISP FACULTY MEMBERS ARE REQUIRED TO RESTRICT PERSONAL TRAVEL TO THOSE TIMES WHEN CLASSES ARE NOT IN SESSION. FACULTY MEMBERS SHOULD NOT COMMIT TO TEACHING ANY ON-LINE COURSES WHILE ASSIGNED TO THIS PROGRAM.

Instructors assigned to this Program will be required to sign an agreement verifying that the above responsibilities are understood and agreed upon.

Compensation for ICISP Faculty:

Salary & Benefits –

- Paid by home college
- Extra allowance, if applicable, paid by home college

Airfare

- ICISP will pay airfare and transportation to Seville

Housing

- ICS will find suitable housing for the ICISP faculty member and towards that end will provide a subsidy of 500 Euro per month.
- If the ICISP faculty member wants to find his/her own housing, ICS would not be responsible for housing until something appropriate is found.
- If the ICISP faculty member were to decide to rent a house over the 500 Euro limit, the faculty member would be responsible for the amount over the 500 Euro limit.
- ICS is not responsible for finding family housing over the 500 Euro limit, or for making schooling arrangements for faculty children.

Application Deadline: November 15, 2011

Future opportunities: ICISP plans to have at least one faculty position open in Seville each Semester, if you are interested in participating in this opportunity in the future, please look for further announcements, or contact Katherine Schuster, Ph.D., Oakton Community College, 847-376-7118, schuster@oakton.edu.

**Application for Teaching Assignment in Fall 2012 / Spring 2013 Program
The ICISP/Broward Community College Semester in Spain Program**

Name: _____

Discipline(s): _____

College: _____

Campus Address: _____

Work Phone: _____ Fax: _____ E-Mail : _____

Home Address: _____

Home Phone: _____ Home E-Mail: _____

Term for which applying: Fall 2012 _____ Spring 2013 _____

Disciplines to be Considered for Fall 2012 / Spring 2013:

Please check which discipline(s) applies to you, then list which general education courses you are able to teach in the discipline. Unfortunately, we cannot offer any science or computing courses that require lab space.

✓	Discipline	General Education Course(s)
	English	
	History	
	Sociology	
	Political Science	
	Humanities	
	Philosophy	
	Psychology	
	Math	
	Geography	
	Other*	

*Spanish Language Instructors : ICISP faculty cannot offer courses already taught by the faculty members in Seville. However, think about working with the Chair of your Humanities Department to develop a culture course (South American History and Culture, Mexican Art and Film, etc.), Mexican, Central American, South American Literature in English would be another possibility.

Applicant Signature

Date

Division/Dept. Chair Signature

Date

Academic Dean/V.P Signature

Date

Campus ICISP Rep. Signature

Date

Applicants should send:

- Application Form
- Cover letter (one page limit) explaining 1) why they wish to teach/research in Seville, 2) what they wish to accomplish while in Spain, 3) how the experience will impact their teaching / research / professional development in the future, and 4) previous international experience, if any.
- CV (two page limit)

Applications should be e-mailed to: Katherine Schuster, Ph.D., schuster@oakton.edu, with “Seville Faculty Application” in the subject line.

Signed Application Forms can be faxed c/o Katherine Schuster, 847-376-7094, or mailed to:

Katherine Schuster, Ph.D.
Div. 4
Oakton Community College
1600 E. Golf Rd.
Des Plaines, IL 60016

For more information, you can contact Katherine Schuster, Ph.D., Oakton Community College, 847-376-7118, schuster@oakton.edu.

Deadline: November 15, 2011

In the event of a very large pool, there will be a two-step interview process, with the first round of interviews to be conducted by telephone. Finalists will be interviewed in person at a centrally-located community college. Interviews are tentatively scheduled for Saturday, December 3rd. *Applicants are requested to please hold that date until they learn whether or not they will be interviewed.*