PUNCHLIST

Project Name:	
Project Number:	
Contractor:	
Prepared By:	
Date Generated:	

The following is a list of items to be completed or corrected by the contractor. The failure to include any item on this list does not relieve the contractor of responsibility to complete all work in accordance with the contract documents.

Item No.	Item Name/Description	Date Completed	JJC Accepted

Contractor's Signature Upon Completion

JJC's User Representative

Project Manager's Acceptance

Assistant Director