



(CM-GE 003 R1 Attachment A)
**FACILITY SERVICES DEPARTMENT
CONSTRUCTION PROJECT SCHEDULE**

JJC PROJECT #	CONTACT:
PROJECT TITLE	ADDRESS:
A/E:	PHONE:
PREPARED BY:	DATE:

TASK	Scheduled Completion	Revised Completion	Actual Completion
Select A/E			
Complete programming and opinion of probable project cost			
Review program and cost (JJC Administration)			
Buildings and Grounds Committee Approval			
ICCB Approval			
CDB approval			
A/E Contract/Purchase Order			
Pre-Design Meeting			
Schematic Design Submittal			
Complete Schematic Design Review			
Preliminary Design Submittal			
Complete Preliminary Design Review			
Approvals			
Bid Documents Submittal			
Complete Bid Documents Review			
Advertise for bids			
Pre-Bid Meeting (mandatory)			
BIDS DUE			
Bid Review Complete/and References Checked			
Contract Award (Board of Trustees or CDB)			
Pre-Construction Meeting			
Construction Start			
Monthly Review			
Substantial Completion			
Punchlist			
Completion of Project Checklist (Attachment B)			
Final Completion			
Complete Project Review			
Final Completion			