



JOLIET JUNIOR COLLEGE

1901

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
XEROGRAPHIC PAPER

You are invited to submit a quote for **XEROGRAPHIC PAPER**. Delivery charges must be included in your unit pricing. If bidding an equivalent paper submit samples with your quote and specify the brand name on pricing sheet where indicated. The College is exempt from all sales tax. Quotes must be received in our office no later than 2:00PM, January 31, 2012.

Note: All quotes must be submitted on this form, backup may be attached.

You may fax your quote to:

(815) 280-6631
Attention: Patti Larranaga

Email to:
Purchasing@jjc.edu

Or mail to:

Patti Larranaga
Purchasing Manager
Joliet Junior College
1215 Houbolt Rd A3103
Joliet IL 60431

Further information may be obtained by contacting Patti Larranaga at (815) 280-6678.

BLACKOUT PERIOD:

After the College has advertised for quotes, no pre-quote vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of quote specifications, clarification of quote submission requirements or any information pertaining to pre-quote conferences. Such bidder or sub-bidder making such request shall be made in writing at least seven (7) days prior to the date for receipt of quotes. No vendor shall visit or contact any College officers or employees until after the quotes are awarded, except in those instances when site inspection is a prerequisite for the submission of a quote. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
XEROGRAPHIC PAPER

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COST/REAM</u>	<u>TOTAL COST</u>	<u>RECYCLE CONTENT</u>
1)	BLUE PAPER 8 ½ X 11 WAUSAU BRAND OR EQUIVALENT STOCK #32521 (JJC STOCK #490) Quantity: 300 reams	\$ _____	\$ _____	_____
	Include brand/description	_____		
2)	GREEN PAPER 8 ½ X 11 WAUSAU BRAND OR EQUIVALENT STOCK #32561 (JJC STOCK #494) Quantity: 300 reams	\$ _____	\$ _____	_____
	Include brand/description	_____		
3)	CANARY PAPER 8 ½ X 11 WAUSAU BRAND OR EQUIVALENT STOCK #32541 (JJC STOCK #492) Quantity: 350 reams	\$ _____	\$ _____	_____
	Include brand/description	_____		
4)	PINK PAPER 8 ½ X 11 WAUSAU BRAND OR EQUIVALENT STOCK #32571 (JJC STOCK #496) Quantity: 250 reams	\$ _____	\$ _____	_____
	Include brand/description	_____		

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION
XEROGRAPHIC PAPER

5) WHITE PAPER 8 ½ X 14
(JJC STOCK #498)
Quantity: 100 reams \$ _____ \$ _____
Include brand/description _____

6) LASER PAPER, WHITE
8 ½" X 11", 96 BRITENESS ,
WEYERHAUSER OR
EQUIVALENT
(JJC STOCK #8576)
Quantity: 400 reams \$ _____ \$ _____
Include brand/description _____

_____	_____
FIRM	SIGNATURE
_____	_____
ADDRESS	PRINTED NAME
_____	_____
CITY STATE ZIP DATE	EMAIL
_____	_____
PHONE NUMBER	FAX NUMBER

Results from this quote may be viewed at www.jjc.edu/info/purchasing