



JOLIET JUNIOR COLLEGE

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**JOLIET JUNIOR COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #525**

**(Business & Auxiliary Services)
1215 Houbolt Road
Joliet, Illinois 60431-8938**

INSTRUCTIONS TO BIDDERS

Sealed proposals are invited for **NATURAL SCIENCE BUILDING EQUIPMENT AND STORAGE** pursuant to specifications. Vendors who do not submit a bid or who do not respond with a "no bid" will be removed from our vendor list for this item.

PROPOSALS:

Proposals will be received and publicly read aloud by the Joliet Junior College, Joliet, Will County, Illinois, at the place, date and time hereinafter designated. You are invited to be present if you so desire.

PLACE: Joliet Junior College District
Illinois Community College District #525
Director of Business & Auxiliary Services, Building A, Room 3102
1215 Houbolt Road
Joliet, IL 60431-8938

DATE: **DECEMBER 15, 2011**

FAXES ARE NOT ACCEPTABLE

TIME: **2:00PM**

Proposals received after this time will not be accepted.

Proposals must be made in accordance with the instructions contained herein. They shall be submitted on the forms provided on the College's website in a sealed envelope addressed to the Director of Business & Auxiliary Services, Building A, Room 3102, plainly marked, with the Bidder's Name and Address and the notation:

BID: **NATURAL SCIENCE BUILDING EQUIPMENT AND STORAGE**

PRE-BID MEETING: NA

DELIVERY:

All prices must be quoted F.O.B., Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431 unless otherwise noted.

TAX EXEMPTION:

Joliet Junior College is exempt from Federal, State, and Municipal taxes.

SIGNATURE ON BIDS:

Joliet Junior College requires the signature on bid documents to be that of an authorized representative of said company.

Each bidder, by making his bid, represents that he has read and understands the bidding documents and that these instructions to bidders are a part of the specifications.

BIDDING PROCEDURES:

1. No bid shall be modified, withdrawn, or cancelled for sixty (60) days after the bid opening date without the consent of the College Board of Trustees.
2. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such case, a written addendum describing the change or correction will be issued by the College to all bidders of record. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
3. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than ten (10) days prior to bid due date, notify the College who will, if necessary, send written addendum to all bidders. The college will not be responsible for any oral instructions. All inquiries shall be directed to the Director of Business & Auxiliary Services. After bids are received, no allowance will be made for oversight by bidder.

SUBSTITUTIONS:

1. Each bidder represents that his bid is based upon the materials and equipment described in the bidding documents.
2. Any dealer bidding an equal product must specify brand name, model number, and supply specifications of product. The Board shall be the sole judge of whether an article shall be deemed to be equal.
3. A bidder's failure to meet the minimum specifications as listed may result in disqualification of his bid.

REJECTION OF BIDS:

The bidder acknowledges the right of the College Board to reject any or all proposals and to waive informality or irregularity in any proposal received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the College Board to reject a proposal if the proposal is in any way incomplete or irregular. The College Board may also award, at its discretion, only certain items quoted on. The College Board also reserves the right to reject the proposal of a Bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a Bidder when investigation shows that Bidder is not in a position to perform the contract.

ACKNOWLEDGEMENT OF ADDENDA:

Signature of company official on original document shall be construed as acknowledgement of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON PROPOSAL SUBMITTED MAY RESULT IN DISQUALIFICATION OF PROPOSAL.

Bidders who obtain a copy of the bid from our web site are responsible for checking back on the site for any addenda issued.

CLERICAL ERRORS:

If applicable, all errors in price extensions will be corrected by Joliet Junior College and totals for award determination corrected accordingly, unless the bidder specifies that no change be made in the total submitted. In this case, all incorrect price extensions will be noted at "lot", and award determination made on the basis of total price submitted.

SAMPLES:

Bidder may be required to furnish samples upon request and without charge to the College.

BID SECURITY: NA

PAYMENTS:

Certified Payroll: **NA**
Partial Lien Waivers: **NA**
Final Lien Waivers: **NA**

INSURANCE: NA

PERFORMANCE BONDS: NA

LAWS AND ORDINANCES:

In execution of the work, the Contractor shall comply with applicable state and local laws, ordinances and regulation, the rules and regulations of the Board of Fire Underwriters, and OSHA standards.

DAMAGE AND NEGLIGENCE:

The Contractor agrees to indemnify and save harmless the College and employees from and against

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all loss, including costs and attorney's fees, by reasons or liability imposed by law upon the College for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damage to property including loss of use thereof as provided in the General Conditions and Supplementary Conditions.

College shall not be responsible for damages, delays, or failure to perform on its part resulting from acts or occurrences of force majeure. "Force majeure" means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard, floods and other adverse and inclement weather conditions; (b) fire, explosion, flood, acts of a public enemy, war, blockade, insurrection, riot or civil disturbance; (c) labor dispute, strike, work slow down, picketing, primary boycotts, secondary boycotts or boycotts of any kind and nature, or work stoppages; (d) any law, order, regulation ordinance, or requirement of any government or legal body or any representative of any such government or legal body; (e) inability to secure necessary materials, equipment, parts or other components of the project as a result of transportation difficulties, fuel or energy shortages, or acts or omission of any common carriers; or (f) any other similar cause or similar event beyond the reasonable control of College.

INVESTIGATION OF BIDDERS:

The College will make any necessary investigation to determine the ability of the bidder to fulfill the proposal requirements. Joliet Junior College reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligation of the contract.

APPRENTICESHIP AND TRAINING PROGRAMS: NA

SUBCONTRACTORS:

Bidders must state on the proposal form all subcontractors he intends to use for this project. Failure to do so may be cause for rejection of bid.

PREVAILING WAGE RATE: NA

BID QUANTITIES:

The College Board will reserve the right to increase or decrease, within reasonable limits, such quantities as need requires and at the unit price stated.

BID AWARDS:

The successful contractor, and/or any contractor shall not proceed on this bid until it receives a purchase order from the college. Failure to comply is the risk of that contractor.

TERMINATION OF FUNDING:

JJC's contractual obligations will be subject to termination and cancellation without penalty, accelerated payment, or other recoupment mechanism as provided herein in any fiscal year for which the Illinois General Assembly or other legally applicable funding source fails to make an appropriation to make payments under the terms of this Contract. In the event of termination for lack of appropriation, the Vendor shall be paid for services performed under this Contract up to the effective date of termination. JJC shall give notice of such termination for funding as soon as practicable after JJC becomes aware of the failure of funding.

CHANGES TO CONTRACT AFTER BID AWARD:

There shall be no deviations from any work without a written change order. All change orders must be approved by the Director of Business & Auxiliary Services or Vice President of Administrative Services as well as executed by the successful contractor.

If a change order or aggregate of change orders are 10% or more of the contract price, and such change orders are not approved, in writing, by either the Director of Business & Auxiliary Services or Vice President of Administrative Services, the successful contractor shall not be entitled to any type of compensation for services or materials provided.

GENERAL:

Joliet Junior College is committed to a policy of non-discrimination on the basis of sex, handicap, race, color, and national or ethnic origin in the admission, employment, educational programs, and activities it operates. Inquiries should be addressed to the Director of Human Resources.

The contractor (or vendor) shall agree to save and hold harmless the Joliet Junior College, the members of its College Board, its agents, servants and employees, from any and all actions or causes of action, or claim for damages, including the expense of defending suit, arising or growing out of the performance of, or failure to perform its contract.

This contract is subject to and governed by the rules and regulations of the Illinois Human Rights Act. The Customer reserves the right to request additional information after your proposal has been submitted.

BLACKOUT PERIOD:

After the College has advertised for bids, no pre-bid vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of bid specifications, clarification of bid submission requirements or any information pertaining to pre-bid conferences. Such bidders or sub-bidders making such request shall be made in writing at least seven (7) days prior to the date for receipt of bids. No vendor shall visit or contact any College officers or employees until after the bids are awarded, except in those instances when site inspection is a prerequisite for the submission of a bid. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.



Judy L. Mitchell
Director of Business & Auxiliary Services

JOLIET JUNIOR COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #525
(Business & Auxiliary Services)
1215 Houbolt Road
Joliet, Illinois 60431-8938
Telephone: (815) 280-6640
Fax: (815) 280-6631

INFORMATION PERTAINING TO OUR BIDS CAN BE FOUND AT THE FOLLOWING WEBSITE:
<http://www.jic.edu/info/purchasing>

QUESTIONS PERTAINING TO OUR BIDS CAN BE EMAILED TO:
purchasing@jic.edu

CERTIFICATION OF CONTRACT/BIDDER

The below signed contractor/bidder hereby certifies that it is not barred from bidding on this or any other contract due to any violation of either Section 33E-3 or 33E-4 of Article 33E, Public Contracts, of the Illinois Criminal Code of 1961, as amended. This certification is required by Public Act 85-1295. This Act relates to interference with public contracting, bid rigging and rotating, kickbacks and bribery.

SIGNATURE OF CONTRACTOR/BIDDER

TITLE

DATE

THIS FORM **MUST** BE RETURNED WITH YOUR BID TO:

Joliet Junior College
Illinois Community College District #525
Director of Business & Auxiliary Services, Building A, Room 3102
1215 Houbolt Road
Joliet IL 60431

**JOLIET JUNIOR COLLEGE
REQUEST FOR BID
NATURAL SCIENCE BUILDING EQUIPMENT AND STORAGE**

You are invited to submit a bid for **NATURAL SCIENCE BUILDING EQUIPMENT AND STORAGE**. Please include delivery charges in your unit cost. The college is exempt from all sales tax. Please submit your bid by **December 15, 2011 at 2:00 PM**.

1. Bidders must be able to deliver items to Joliet Junior College by dates indicated below:
 - a. Item #1 thru Item #3 to be delivered no later than **May 7, 2012**.
 - b. All remaining items must be delivered no later than **May 15, 2012**.
 - c. Awarded vendor will contact JJC to set up a delivery date.

2. Bidders must bid on model indicated, no substitutions.

ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
1.	EAGLE 30-gal. Pesticide Storage Cabinet, 2 Self-Closing Doors, One Shelf, 44”H x 43”W x 18”D. Lockable Cabinet Easy-to-see pesticide and flammable warning labels. 30-gal. Pesticide Storage Cabinet with HDPE trays to protect shelf and bottom against leaks. Cabinet features internal and external welded 18-ga. steel double-wall panel construction with 1-1/2" airspace between, 2" raised leakproof sill, 2" vent with fire baffle and cap, ground connection and three-point key lock. Includes one shelf adjustable in 4-3/4" increments. Adjustable leveling legs. Compliance: OSHA and NFPA Code 30 specifications. FM approved.	Eagle Model #PEST - 3010	1	\$ _____	\$ _____
NO SUBSTITUTIONS					

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ITEM

DESCRIPTION

Manufacturer/
Model #

QNTY

UNIT COST

TOTAL COST

WARRANTY _____

PARTS _____ LABOR _____

2. LAB SAFETY SUPPLY®
Polylaminated Acid Storage
Cabinet, 120 LT 40" H x 40" W x
18" D O.D. Frame built of ¾
inch-thick plywood (heavy 7-Ply
stock). Interior sealed with
0.030 inch-thick high-density
polyethylene. Exterior surfaces
protected by a high-pressure
laminate. Type 304 stainless
steel hinges. Fully rabbeted
doors create a tighter seal to
control vapors. Rib handle
system has no metal parts to
corrode. Leakproof spill well
holds up to a 2 inch high liquid
level. Lockable 120L have fixed
shelves with a raised lip to
contain small spills. Adjustable
leveling feet keep cabinets
level on uneven surfaces.
Acid/Corrosive legend and
triangle – "Caution Corrosives"
– warning label included.

Lab Safety
#13017

4

\$ _____ \$ _____

NO SUBSTITUTIONS

WARRANTY _____

PARTS _____ LABOR _____

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ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
3.	<p>JUSTRITE Sure-Grip EX Self-Closing Two-Door Flammable Liquid Safety Cabinet, 45gal., Yellow. Self-closing doors on the Cabinet with three-point locking system with high-strength stainless steel bullet latches provide maximum protection. All-welded, 18-ga., double-walled steel with 1-1/2" of insulating air space for fire resistance. Sturdy, galvanized steel shelves are adjustable on 3" centers and safely direct incidental spills to a 2" leak-proof sump. U-Loc™ paddle handle with slip-resistant grip offers easy fingertip operation. Handle is supplied with two keys and accepts padlock (not included). Reflective hazardous warning labels. Dual vents with flame arrestors. Lead-free, powder-coat paint finish resists chemicals and humidity. Adjustable leveling feet. Rounded corners on doors. Yellow. Two doors. 45-gal. capacity. 65"H x 43"W x 18"D.</p> <p>NO SUBSTITUTIONS</p>	Justrite Model #894520	4	\$ _____	\$ _____

WARRANTY _____

PARTS _____ LABOR _____

ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
4.	Thermo Sci Fisher Hamilton Hinged-Hood Dissecting Table (AN-52), constructed of type 304 stainless steel with #4 finish, Hinged-hood features locking latch assembly at each end to allow for secure locking of hoods on open position, key lock on hood, portable table with four-8 inch locking casters, table drain, and four support sockets, 30"W x 88"D x 47"H, Mfg#152; NO SUBSTITUTIONS	Thermo Science Mfg. # 152	2	\$ _____	\$ _____
	WARRANTY _____				
	PARTS _____ LABOR _____				

5.	Scotsman - Flake Ice Machine; Condenser Unit - Air; Basic Electrical Volts/Hz/Phase: 115/60/1; Maximum Fuse Size; 20A; Circuit Wires: 2; Minimum Circuit Ampacity: 15.2; Energy Consumption kWh/100lb, 90 degrees Fahrenheit: 6.1; Water Usage: 12.0 gallons/100 lbs; Dimensions: 22.9" W x 24" D x 23" H; Model Number F0522A-1A; NO SUBSTITUTIONS	Scotsman F0522A-1A	1	\$ _____	\$ _____
	WARRANTY _____				
	PARTS _____ LABOR _____				

ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
6.	Scotsman - Ice Storage Bin; 370 lb Capacity; Spring Loaded Door with Hidden Hinges; Stainless Steel; Dimensions: 22" W x 34" D x 44" H; Model Number B322S; NO SUBSTITUTIONS	Scotsman B322S	1	\$ _____	\$ _____
	WARRANTY _____				
	PARTS _____ LABOR _____				
7.	6" Stainless Steel Legs for Scotsman B Bins; NO SUBSTITUTIONS	Scotsman KLP8S	1	\$ _____	\$ _____
	WARRANTY _____				
	PARTS _____ LABOR _____				
8.	Scotsman Model SSM1-P Water Filter; Single System for Cubers up to 650 lbs and Flakers, Nuggets and Nugget Dispensers up to 1,200 lb; 5.6" W x 4.75" D x 30.5" H; NO SUBSTITUTIONS	Scotsman Model SSM1-P	1	\$ _____	\$ _____
	WARRANTY _____				
	PARTS _____ LABOR _____				
9.	Labconco FlaskScrubber Glassware Washer, Undercounter; Type 304 brushed stainless steel door, tank, and upper and lower wash arms. Maximum water temperature: 93°C (199°F); Dimensions: 24.1 w x 27.4 d x 34.1-36.1 h; 208/230V 50/60Hz, 12A. Includes: dual	Labconco Corporation No.:4420321	2	\$ _____	\$ _____

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ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
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pumps, one for washing and one for draining, to reduce cross contamination potential; built-in deionized water pump to bring non-pressurized or pressurized deionized or purified water into the chamber for up to six pure water rinses; built-in steam generation that produces hot vapor to penetrate and remove dried residue for cleaner glassware; manual-fill detergent dispenser for powder or liquid detergent; seven pre-set cycles including DRY ONLY, RINSE ONLY, PLASTIC, GLASS, GLASS PLUS, SCIENTIFIC, SCIENTIFIC PLUS, (230 Volt unit includes three additional cycles of INTENSE, INTENSE PLUS, and EXTREME); two user set cycle programs; user-set delayed start of up to 8 hours; built-in forced air drying through spindles; Supplied with one Type 304 stainless steel spindle rack with 36 detachable large spindles, 36 clips and 10 additional interchangeable small spindles;
Labconco Corporation
No.:4420321

NO SUBSTITUTIONS

WARRANTY _____

PARTS _____ LABOR _____

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ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
10.	Tuttnauer™ Model 5596 EP, Vacuum Steam Sterilizer Internal Chamber Dimensions: 20" w x 20" h x 38" d Door Configuration: Single, Manual Hinged Door Steam Supply: Integral Carbon Steel Electric Generator Mounting: Recessed One Wall Controls: Microprocessor Printer: Alphanumeric Cycles: Gravity, Liquid, Pre- Vacuum Test Cycles: Vacuum Leak and Bowie-Dick Test Piping: Stainless Steel Threaded Components: Brass and Copper Valves: Air-Operated Valves Air Source: Integrated air compressor (to provide compressed air at a minimum 80 psi required for the pneumatic operated valves) Vacuum System: Water Ejector Chamber: 316L Stainless Steel Jacket: 304L Stainless Steel Loading Equipment: Rack and Two Shelves NO SUBSTITUTIONS	Model #5596EP	2	\$ _____	\$ _____

WARRANTY _____

PARTS _____ LABOR _____

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ITEM	DESCRIPTION	Manufacturer/ Model #	QNTY	UNIT COST	TOTAL COST
11.	Tuttnauer Model 5596 ECP Stainless Steel Cabinet Enclosure. Stainess steel cabinet is made from 18 gauge, Type 304 stainless steel and is designed to enclose all four sides of the free standing sterilizer. The cabinet creates a finished and protective enclosure that provides easy access for service.	Model 5596 ECP	2	\$ _____	\$ _____

WARRANTY _____

PARTS _____ LABOR _____

TOTAL \$ _____ \$ _____

PLEASE INCLUDE DESCRIPTIVE LITERATURE WITH YOUR BID

FIRM

SIGNATURE

ADDRESS

PRINTED NAME

CITY STATE ZIP

DATE

PHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS

BID INFORMATION CAN BE VIEWED AT WWW.JJC.EDU/INFO/PURCHASING