



# JOLIET JUNIOR COLLEGE

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Joliet Junior College  
Request for Proposal  
**FOOD SERVICE POINT OF SALE SYSTEM**

## ADDENDUM #1

DATE: February 8, 2011

***Response to questions pertaining to the Joliet Junior College Request for Proposal for the Food Service Point of Sale System received by the deadline of February 2, 2011 are listed below:***

1. Regarding section C.1.3 on page #25, what exactly is meant by the phrase “test environment”?
  - ***A means by which the system is not in a “live mode” allowing us to make product and pricing changes to menus, reports or receipts, training of employees, etc. which when utilized will not affect “actual” or “real” sales activity.***
  - ***Is a test environment part of the licensing (virtual test server) so that changes and patches can be tested prior to placing them onto the production environment. Or is there a rollback feature in the software so if a change is made or a patch is placed that it can easily be reverted back to the previously working configuration.***
2. Also regarding section C.1.3 on page #25, are you referring to our production or locally? ***Local on our premises.***
3. Can we get the RFP in a word document format? ***Yes. It is posted to our website along with this addendum: [www.jjc.edu/info/purchasing](http://www.jjc.edu/info/purchasing) click on Current Solicitations and scroll down until you see the PDF for this proposal.***
4. What size do you need the account base to be? Or, do you want unlimited accounts? ***Pricing on both would be preferred, currently have approx. 14,000 F/T students and 15,000 P/T students (need to get numbers verified with Institutional Research Department). This is way more than our current cafeteria card system, which has approx. 300 accounts.***



5. What type of “pre-paid card” do you use for special promotions? ***The only type of card that is used and generated internally is the JJC Swipe card whereas a department may purchase them like a gift card by putting a “one-time” set amount on the card for a student or also replenish the card as needed.***
6. The Request for Proposal is only available in PDF format, can Appendix B and D be made available in an editable format (i.e. Microsoft Word)? ***See #3 above.***
7. Section B.1. Hardware, Requirement B.1.13. – What printer model is requested for the Kitchen, journal/receipt printer or back-office laser printer? Also, should proposal include hardware quote for back-office reporting printers? ***The printer model would be a journal/receipt printer. A hardware quote for a back-office printer is not needed.***
8. Section B.2.1, Requirement B.2.1.8 - What is meant by a locking mechanism to prevent updates to the system? Is there anything currently in place today? ***Does the software have a user account control mechanism to prevent unauthorized changes to the system (only administrator). Can delegation be given to a power user in order to assign duties.***
9. Section B.2.3, Requirement B. 2.3.6 - What type of messages need to be communicated? ***Generally, these could be security messages or reminders to cashiers that are generated from the “back of the house” terminal that can be read by the cashiers at their terminals.***
10. Section B.2.5., Requirement B.2.5.4. – Is a Rewards Program currently in place? What type of “rewards” would the program contain (Free offers, reduced prices, etc.) ***There is currently not a Rewards program in place. The rewards could include free offers or reduced prices based on the individual’s card usage***
11. Section B.3. , General Question – What are the technical specs for Datatel Colleague? ***Unidata running on an AIX system. The system can create a flat file output or an ODBC connection to a SQL DB through a TMI Listener can be configured.***
12. Section B.4. , Requirement B.4.1.5. – How does JJC currently assign/track student identifiers? ***Unique Student ID Number***
13. Section B.6. Inventory Control – Does JJC take regular inventory counts of stock/non-perishable items? ***Currently inventory on such items is done on a monthly basis.***



14. Section B.7. and B.8 Menu Planning and Food Cost Control – Does JJC anticipate tracking all purchases and utilization of inventory (perishable and non-perishable) items in the Point of Sale solution? ***We would like the capability of tracking purchases in relation to inventory in order to aid in inventory control especially for non-perishable items.***
15. Sections B.9, B.11, B.12, B.13 (Back-office Financial Functions) – Does JJC wish to replace Datatel as the source system of daily accounting functions for the Food Services department? How do you envision the Point of Sale solution providing this functionality? ***No. Refer to proposal specifications.***
16. Sections B.9, B.11, B.12, B.13 (Back-office Financial Functions) – What software does JJC use to process payroll? Do you anticipate using the POS solution to integrate to the payroll software? ***Datatel Colleague.***
17. Sections B.14, B.15 and B.16 (Catered Events) – What level of tracking and reporting does the Point of Sale solution need to provide for Catered Events? (Transaction processing only, event details, event contact information, etc.) ***System should allow for the user to access catering menus separate from the menu items of the cafeteria. All events would be put through the POS system to allow for tracking of food items sold. An invoice would be generated for the event to include as much contact information as possible from a catering database.***
18. Sections B.14, B.15 and B.16 (Catered Events) – ***What is the anticipated volume of catered events? \$200,000+ per year which would include 6-10 events per day***
19. Sections B.14, B.15 and B.16 (Catered Events) – If the POS solution does not fully meet the requirements of managing catering events, is JJC interested in looking at a related solution that will meet their needs? ***Most likely would continue using Quick Books.***
20. Appendix C.1 Installation, Requirement C.1.2.1. – Is JJC looking for a fixed fee maintenance plan, or is a Time and Materials agreement sufficient? ***You may provide one or both and the college will review and award based on what is best for the college.***



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Please acknowledge receipt of this addendum by emailing to [jmitchel@jjc.edu](mailto:jmitchel@jjc.edu)  
Include your name, title and company name in your acknowledgement email. Failure to do so could result in disqualification of your bid.

Additional information regarding this bid can be found at:  
[www.jjc.edu/info/purchasing](http://www.jjc.edu/info/purchasing)

Issued by:

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