



# JOLIET JUNIOR COLLEGE

1901

## PRINTING AND DIRECT MAIL POSTCARDS

### Addendum No. 1

DATE: **JUNE 15, 2011**

1. Postcard design (artwork) will change 3 times per year. Design information is based on each of the 3 semesters.
2. The college will upload student data for postcard printing and mailing as needed; at least twice a week over an eight week period dependent on student enrollment during each semester.

**Please acknowledge receipt of this addendum by faxing back a signed copy to my attention. Addendum can also be emailed to: [purchasing@jjc.edu](mailto:purchasing@jjc.edu) Include your name, title and company name in your acknowledgement email. Failure to do so could result in disqualification of your quote.**

Issued by:

\_\_\_\_\_  
Signature

Patti Larranaga  
Purchasing Manager  
Joliet Junior College

\_\_\_\_\_  
Company Name

Phone: 815.280.6678  
Fax: 815.280.6631

I acknowledge receipt of Addendum **1**