



# JOLIET JUNIOR COLLEGE

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JOLIET JUNIOR COLLEGE  
REQUEST FOR QUOTATION  
USED FORD ESCAPE HYBRID

Licensed automobile dealers are invited to submit a quote for USED FORD ESCAPE HYBRID. Please include delivery charges in your pricing. The College is exempt from all sales tax. Quotes are due by **MAY 23, 2011 AT 2:00 PM.**

Vendors must submit their quote on the attached pricing sheet.

**BLACKOUT PERIOD:**

After the College has advertised for quotes, no pre-quote vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of quote specifications, clarification of quote submission requirements or any information pertaining to pre-quote conferences. Such bidder or sub-bidder making such request shall be made in writing at least seven (7) days prior to the date for receipt of quotes. No vendor shall visit or contact any College officers or employees until after the quotes are awarded, except in those instances when site inspection is a prerequisite for the submission of a quote. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

You may fax your quote to: (815) 280-6631  
Attention: Patti Larranaga

Or mail to: Patti Larranaga  
Purchasing Manager  
Joliet Junior College  
1215 Houbolt Road Room H1017  
Joliet IL 60431

Email to: Purchasing@jjc.edu

Further information may be obtained by contacting Patti Larranaga at (815) 280-6678.

**QUOTE SPECIFICATIONS:**

**Please provide the following information with your quote:**

- Vehicle History Report including complete title history, odometer readings, history of major accidents and previous usage of vehicle
- Vehicle Identification Number ("VIN number")
- Buyers Guide
- Include your return policy and warranty information
- Include the following with your quote:
  - Taxes,
  - Title, and Doc Fees
  - Any other additional fees associated with the purchase of this vehicle
- Complete description, including
  - Year
  - Model
  - Color
  - List of all options on vehicle
- Upon request vendor may be required to bring vehicle to Joliet Junior Campus for test drive and inspection
- Award will be based on price, year, mileage and any additional factors which result in the best interest of Joliet Junior College.
- Upon award deliver to Joliet Junior College Main Campus, 1215 Houbolt Road, Joliet, IL 60431
- Total quote not to exceed \$15,000.00

JOLIET JUNIOR COLLEGE  
USED FORD ESCAPE HYBRID

Quantity: 1

ITEM	DESCRIPTION	YEAR	MILEAGE	UNIT COST	TOTAL COST
1.	USED FORD ESCAPE HYBRID				
2.	TITLE TAX AND DOC FEES				
3.	LIST ANY ADDITIONAL FEES				
<b>TOTAL</b>					

PLEASE INCLUDE DESCRIPTIVE LITERATURE WITH YOUR QUOTE

Estimate Delivery Date: \_\_\_\_\_

MANUFACTURER \_\_\_\_\_ MODEL \_\_\_\_\_

WARRANTY \_\_\_\_\_ PARTS \_\_\_\_\_ LABOR \_\_\_\_\_

\_\_\_\_\_  
FIRM

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
CITY            STATE            ZIP

\_\_\_\_\_  
DATE

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
FAX NO.                            PHONE NO.

Results from this quote may be viewed at the following URL: [www.jjc.edu/info/purchasing](http://www.jjc.edu/info/purchasing)