



# JOLIET JUNIOR COLLEGE

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## JOLIET JUNIOR COLLEGE DISTRICT #525

(Business & Auxiliary Services)  
1215 Houbolt Road  
Joliet, Illinois 60431-8938

### INSTRUCTIONS TO BIDDERS

Sealed proposals are invited for **AUTOMOTIVE EQUIPMENT, TOOLS, AND STORAGE** pursuant to specifications. Vendors who do not submit a bid or who do not respond with a "no bid" will be removed from our vendor list for this item.

#### **PROPOSALS:**

Proposals will be received and publicly read aloud by the Joliet Junior College District #525, Joliet, Will County, Illinois, at the place, date and time hereinafter designated. You are invited to be present if you so desire.

**PLACE:** Joliet Junior College District #525  
Director of Business & Auxiliary Services, H1019  
1215 Houbolt Road  
Joliet, IL 60431-8938

**DATE:** MARCH 16, 2011

### FAXES ARE NOT ACCEPTABLE

**TIME:** 2:00 PM

Proposals received after this time will not be accepted.

Proposals must be made in accordance with the instructions contained herein. They shall be submitted on the forms provided on the College's website in a sealed envelope addressed to the Director of Business & Auxiliary Services, H1019, plainly marked, with the Bidder's Name and Address and the notation:

**BID:** AUTOMOTIVE EQUIPMENT, TOOLS, AND STORAGE

**PRE-BID MEETING: NOT REQUIRED**

**DELIVERY:**

All prices must be quoted F.O.B., Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431 unless otherwise noted.

**TAX EXEMPTION:**

Joliet Junior College District #525 is exempt from Federal, State, and Municipal taxes.

**SIGNATURE ON BIDS:**

Joliet Junior College District #525 requires the signature on bid documents to be that of an authorized representative of said company.

Each bidder, by making his bid, represents that he has read and understands the bidding documents and that these instructions to bidders are a part of the specifications.

**BIDDING PROCEDURES:**

1. No bid shall be modified, withdrawn, or cancelled for sixty (60) days after the bid opening date without the consent of the College Board of Trustees.
2. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such case, a written addendum describing the change or correction will be issued by the College to all bidders of record. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
3. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than ten (10) days prior to bid due date, notify the College who will, if necessary, send written addendum to all bidders. The college will not be responsible for any oral instructions. All inquiries shall be directed to the Director of Business & Auxiliary Services. After bids are received, no allowance will be made for oversight by bidder.

**SUBSTITUTIONS:**

1. Each bidder represents that his bid is based upon the materials and equipment described in the bidding documents.
2. Any dealer bidding an equal product must specify brand name, model number, and supply specifications of product. The Board shall be the sole judge of whether an article shall be deemed to be equal.

3. A bidder's failure to meet the minimum specifications as listed may result in disqualification of his bid.

**REJECTION OF BIDS:**

The bidder acknowledges the right of the College Board to reject any or all proposals and to waive informality or irregularity in any proposal received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the College Board to reject a proposal if the proposal is in any way incomplete or irregular. The College Board may also award, at its discretion, only certain items quoted on. The College Board also reserves the right to reject the proposal of a Bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a Bidder when investigation shows that Bidder is not in a position to perform the contract.

**ACKNOWLEDGEMENT OF ADDENDA:**

Signature of company official on original document shall be construed as acknowledgement of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.

**FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON PROPOSAL SUBMITTED MAY RESULT IN DISQUALIFICATION OF PROPOSAL.**

**Bidders who obtain a copy of the bid from our web site are responsible for checking back on the site for any addenda issued.**

**CLERICAL ERRORS:**

If applicable, all errors in price extensions will be corrected by Joliet Junior College and totals for award determination corrected accordingly, unless the bidder specifies that no change be made in the total submitted. In this case, all incorrect price extensions will be noted at "lot", and award determination made on the basis of total price submitted.

**SAMPLES:**

Bidder may be required to furnish samples upon request and without charge to the College.

**BID SECURITY: NOT REQUIRED**

**PAYMENTS:**

Certified Payroll: NOT REQUIRED  
Partial Lien Waivers: NOT REQUIRED

Final Lien Waivers: NOT REQUIRED

**INSURANCE: NOT REQUIRED**

**PERFORMANCE BONDS: NOT REQUIRED**

**LAWS AND ORDINANCES:**

In execution of the work, the Contractor shall comply with applicable state and local laws, ordinances and regulation, the rules and regulations of the Board of Fire Underwriters, and OSHA standards.

**DAMAGE AND NEGLIGENCE:**

The Contractor agrees to indemnify and save harmless the College and employees from and against all loss, including costs and attorney's fees, by reasons or liability imposed by law upon the College for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damage to property including loss of use thereof as provided in the General Conditions and Supplementary Conditions.

College shall not be responsible for damages, delays, or failure to perform on its part resulting from acts or occurrences of force majeure. "Force majeure" means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard, floods and other adverse and inclement weather conditions; (b) fire, explosion, flood, acts of a public enemy, war, blockade, insurrection, riot or civil disturbance; (c) labor dispute, strike, work slow down, picketing, primary boycotts, secondary boycotts or boycotts of any kind and nature, or work stoppages; (d) any law, order, regulation ordinance, or requirement of any government or legal body or any representative of any such government or legal body; (e) inability to secure necessary materials, equipment, parts or other components of the project as a result of transportation difficulties, fuel or energy shortages, or acts or omission of any common carriers; or (f) any other similar cause or similar event beyond the reasonable control of College.

**INVESTIGATION OF BIDDERS:**

The College will make any necessary investigation to determine the ability of the bidder to fulfill the proposal requirements. Joliet Junior College reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligation of the contract.

**APPRENTICESHIP AND TRAINING PROGRAMS: NOT REQUIRED**

**SUBCONTRACTORS:**

Bidders must state on the proposal form all subcontractors he intends to use for this project. Failure to do so may be cause for rejection of bid.

**PREVAILING WAGE RATE: NOT REQUIRED**

**BLACKOUT PERIOD:**

After the College has advertised for bids, no pre-bid vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of bid specifications, clarification of bid submission requirements or any information pertaining to pre-bid conferences. Such bidders or sub-bidders making such request shall be made in writing at least seven (7) days

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prior to the date for receipt of bids. No vendor shall visit or contact any College officers or employees until after the bids are awarded, except in those instances when site inspection is a prerequisite for the submission of a bid. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

**OTHER:**

This contract is subject to and governed by the rules and regulations of the Illinois Human Rights Act. The Customer reserves the right to request additional information after your proposal has been submitted.

**BID QUANTITIES:**

The College Board will reserve the right to increase or decrease, within reasonable limits, such quantities as need requires and at the unit price stated.

**BID AWARDS:**

The successful contractor, and/or any contractor shall not proceed on this bid until it receives a purchase order from the college. Failure to comply is the risk of that contractor.

**CHANGES TO CONTRACT AFTER BID AWARD:**

There shall be no deviations from any work without a written change order. All change orders must be approved by the Director of Business & Auxiliary Services or Vice President of Administrative Services as well as executed by the successful contractor.

If a change order or aggregate of change orders are 10% or more of the contract price, and such change orders are not approved, in writing, by either the Director of Business & Auxiliary Services or Vice President of Administrative Services, the successful contractor shall not be entitled to any type of compensation for services or materials provided.

**GENERAL:**

Joliet Junior College is committed to a policy of non-discrimination on the basis of sex, handicap, race, color, and national or ethnic origin in the admission, employment, educational programs, and activities it operates. Inquiries should be addressed to the Director of Human Resources.

The contractor (or vendor) shall agree to save and hold harmless the Joliet Junior College District #525, the members of its College Board, its agents, servants and employees, from any and all actions or causes of action, or claim for damages, including the expense of defending suit, arising or growing out of the performance of, or failure to perform its contract.



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Judy L. Mitchell  
Director of Business & Auxiliary Services

JOLIET JUNIOR COLLEGE DISTRICT #525  
(Business & Auxiliary Services)  
1215 Houbolt Road  
Joliet, Illinois 60431-8938  
Telephone: (815) 280-6640  
Fax: (815) 280-6631

**INFORMATION PERTAINING TO OUR BIDS CAN BE FOUND AT THE FOLLOWING WEBSITE:**  
<http://www.jjc.edu/info/purchasing>

**QUESTIONS PERTAINING TO OUR BIDS CAN BE EMAILED TO:**  
[purchasing@jjc.edu](mailto:purchasing@jjc.edu)

**CERTIFICATION OF CONTRACT/BIDDER**

The below signed contractor/bidder hereby certifies that it is not barred from bidding on this or any other contract due to any violation of either Section 33E-3 or 33E-4 of Article 33E, Public Contracts, of the Illinois Criminal Code of 1961, as amended. This certification is required by Public Act 85-1295. This Act relates to interference with public contracting, bid rigging and rotating, kickbacks and bribery.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR/BIDDER

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

THIS FORM **MUST** BE RETURNED WITH YOUR BID TO:

Joliet Junior College District #525  
Director of Business & Auxiliary Services, H-1019  
1215 Houbolt Road  
Joliet IL 60431



# JOLIET JUNIOR COLLEGE

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## **BID SPECIFICATIONS AUTOMOTIVE EQUIPMENT, TOOLS AND STORAGE**

1. Catalog number is provided as a reference for detail information on item.
2. Bid for equivalent must include Manufacturer name/model number.
3. Include descriptive literature on all items bid.
4. Include warranty information.
5. Bid price includes shipment to Joliet Junior College Main Campus.
6. Joliet Junior College reserves the right to award all items to one vendor or to multiple vendors depending on what is considered to be in the best interest of the College.

<b>ITEM #</b>	<b>Reference Catalog #</b>	<b>DESCRIPTION</b>	<b>Manufacturer/Model #</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
		<b>BRAKE SERVICE</b>				
1)	Clayton	Brake Washer		1		
		<b>ELECTRICAL SERVICE</b>				
2)	EEBC500	Charger, Fast		2		
		<b>ENGINE PERFORMANCE</b>				
3)	EEF1500	Master Fuel Pressure Test Set		1		
4)	EEPV311A	Vacuum and Pressure Gauge		1		
5)	FID8838A	NOID LIGHT KIT		1		
6)	LDT8	Master Disconnect Set, A/C and Fuel Lines		1		
		<b>ENGINE REPAIR</b>				
7)	EEPV309A	Cylinder Leakage Tester		1		
8)	MT308M	COMPRESSION GAUGE SET		1		
9)	MT37A	OIL PRESSURE GAUGE SET		1		
10)	YA6490	Harmonic Damper Pulley		1		

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<i>ITEM #</i>	<i>Reference Catalog #</i>	<i>DESCRIPTION</i>	<i>Manufacturer/Model #</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Total Cost</i>
		<b>SERVICE EQUIPMENT</b>				
11)	BADDW756	6" BENCH GRINDER		1		
12)	YA700B	2 ½ TON SERVICE JACK		2		
13)	YA743	Drain, Waste Oil (fits 15 gallon drum)		6		
14)	YA874B	2 TON JACKSTAND PR		4		
		<b>STEERING AND SUSPENSION</b>				
15)	BRN7400	STRUT SPRING COMPRESSOR		1		
		<b>STUDENT TOOL SETS</b>				
16)	KRSC31APC M	Roll Cart, Locking Drawers, Screwdriver/Pry bar Compartments, Royal Blue		20		
17)	144TMPB	Set, General Service, Fractional/Metric, 6-Point (44 pcs.)		20		
18)	MRB12A	Tray, Magnetic, 6 5/16" x 14 7/32"		20		
19)	JCKS7A	Cover, Fender, Red		20		
20)	TPGP50	Gauge, Tire Pressure, Pencil, 10 to 50 PSI		20		

<b>ITEM #</b>	<b>Reference Catalog #</b>	<b>DESCRIPTION</b>	<b>Manufacturer/Model #</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
21)	HBBD24	Hammer, Dead Blow, Ball Peen, 24 oz.		20		
22)	PKNC125C2	Scraper, Striking, Dual Bevel, 1-1/4"		20		
23)	SHDX800	Set, Screwdriver, Combination, Instinct Hard Handle, Orange, 8 pcs.		20		
24)	BLP7	Pliers, Locking, Standard Grip, Curved Jaw, 7"		20		
25)	PL400B	Set, Cutters/Pliers, 4 pcs.		20		
26)	2420A	Bar, Pinch, 15/16" tip width, 20" long		20		
27)	F4LB	Speeder, 17 27/32"		20		
28)	PPB1012A	Punch, Tapered, Bronze, 3/8" point, 10"		20		
29)	FXK3	Extension, Knurled, Friction Ball, 3"		20		
30)	FXK6	Extension, Knurled, Friction Ball, 6"		20		

<b>ITEM #</b>	<b>Reference Catalog #</b>	<b>DESCRIPTION</b>	<b>Manufacturer/Model #</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
31)	FXK11	Extension, Knurled, Friction Ball, 11"		20		
32)	F80	Ratchet, Sealed Head, Dual 80 Technology, Standard Handle, 3/8" drive, 7 11/32"		20		
33)	PPC110A	Punch, Pin, 5/16" point, 5 1/4"		20		
34)	F10LC	Breaker Bar, 9 9/16"		20		
35)	OEX711B	Set, Wrench, Combination, 12-Point (11 pcs. In tray) (3/8" to 1")		20		
36)	OEX8B	Wrench, Combination, Standard Length, 1/4", 12-Point		20		
37)	OEXM713B	Set, Wrench, Metric, Combination, 12-Point (13 pcs. In tray) (10 to 22 mm)		20		
38)	OEXM80B	Wrench, Metric, Combination, Standard Length, 8 mm, 12-Point		20		
39)	211FSY	Set, Socket, Shallow, 6-Point (11 pcs.) (1/4" to 7/8")		20		
40)	211SFSY	Set, Socket, Deep, 6-Point (11 pcs.)		20		

<b>ITEM #</b>	<b>Reference Catalog #</b>	<b>DESCRIPTION</b>	<b>Manufacturer/Model #</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
		(1/4" to 7/8")				
41)	212FSMY	Set, Socket, Metric, Shallow, 6-Point (12 pcs.) (8 to 19 mm)		20		
42)	FSM211	Socket, Metric, Shallow, 21 mm, 6-Point		20		
43)	212SFSMY	Set, Socket, Metric, Deep, 6-Point (12 pcs.) (8 to 19 mm)		20		
44)	SFSM21	Socket, Metric, Deep, 21 mm, 6-Point		20		
45)	206AFSA	Set, Socket, Universal, Shallow, 6-Point (6 pcs.) (7/16" to 3/4")		20		
46)	FS12B	Socket, Universal, Shallow, 3/8", 6-Point		20		
47)	209FUMY	Set, Socket, Metric, Universal, Shallow, 12-Point (9 pcs.) (10 to 19 mm)		20		
48)	S9706KA	Socket, Spark Plug, Shallow, 5/8", 6-Point		20		

<i>ITEM #</i>	<i>Reference Catalog #</i>	<i>DESCRIPTION</i>	<i>Manufacturer/Model #</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Total Cost</i>
49)	S9704KA	Socket, Spark Plug, Shallow, 13/16", 6-Point		20		
50)	FU8A	Universal Joint, Friction Ball, 2 1/16"		20		
51)	CT4G	Tester, Circuit, for 6V and 12V Systems		20		
52)	EEDM504D	Multimeter, Digital, Auto-Ranging		20		
		<b>GENERAL LAB TOOLS</b>				
53)	PRT600A	SNAP RING PLIER SET		1		
54)	CJ2000SB	Puller Set, Master Interchangeable		1		
55)	FAR7200	3/8" AIR RATCHET		1		
56)	MG325	3/8" Air Gun		1		
57)	MG725	1/2" Air Gun		4		
58)	PH3050ACH4	AIR HAMMER SET		1		
59)	TD2425	Set, Tap and Die, U.S., 41 pcs.		1		
60)	TDM117A	Set, Metric, Tap and Die, 41 pcs.		1		
61)	PT110A	Die Grinder, Air, Mini, Right Angle,		1		

<i>ITEM #</i>	<i>Reference Catalog #</i>	<i>DESCRIPTION</i>	<i>Manufacturer/Model #</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Total Cost</i>
		Cushion Grip, ¼" Collet (20,000 RPM)				
62)	PT100A	Die Grinder, Air, Mini, Cushion Grip, 1/4" Collet (25,000 RPM)		1		
63)	YA1005C	Kit, Locking Lug Nut Remover		1		
64)	ECUR4000	Utility Light, Reel Type, Fluorescent Angled, Twin Tube (2 bulbs), 26 Watt		16		
65)	WV676	Vise, Mechanic's, 6 ½" Jaw		14		
66)	RTD48	Thread Chaser Set		1		
67)	OMG30750	750 lbs. Engine Stands		9		
68)	ROB34288	AC Machines - Robinette		2		
69)	Lincoln L-83753	Compressed air hose reels with 50' ½ inch hose		16		
70)	SH-811016	Shure Workbench w/Stainless Steel Tops – <b>NO SUBSTITUTIONS</b>		5		
71)	Lyon 1114	Lyon Cabinets - <b>NO SUBSTITUTIONS</b>		2		

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<i>ITEM #</i>	<i>Reference Catalog #</i>	<i>DESCRIPTION</i>	<i>Manufacturer/Model #</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Total Cost</i>
72)	Shure 169270	Shure Tech Center		15		
73)	Sh-811101	Shure Trans Bench - <b>NO SUBSTITUTIONS</b>		22		
74)	EQ #255U5	Equipto bench w/Stainless Steel Tops - <b>NO SUBSTITUTIONS</b>		27		
75)	Lyon 5242	Double lockers		16		

PLEASE INCLUDE DESCRIPTIVE LITERATURE WITH YOUR BID

WARRANTY\_\_\_\_\_PARTS\_\_\_\_\_LABOR\_\_\_\_\_

\_\_\_\_\_  
FIRM

\_\_\_\_\_  
SIGNATURE

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ADDRESS

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PRINTED NAME

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CITY      STATE      ZIP

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FAX NUMBER

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E-MAIL ADDRESS

BID INFORMATION CAN BE VIEWED AT [WWW.JJC.EDU/INFO/PURCHASING](http://WWW.JJC.EDU/INFO/PURCHASING)