



JOLIET JUNIOR COLLEGE

1901

STUDENT HANDBOOK

Addendum No. 1

DATE: January 7, 2011

1. Variations in size will not be accepted.
2. Variations in stock will not be accepted.
3. Content of handbook contains text and calendar; all pages are designed and laid out by JJC Marketing and Creative Services Department.
4. Cover of handbook is a separate file and is also designed and laid out by JJC Marketing and Creative Services Department.
5. The delivery date is firm.
6. Delivery to Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431 – Receiving department. Delivery requires driver assist to move pallets to rear of truck.
7. 53 foot trailer can access Joliet Junior College's receiving department.
8. Page count ranges from 176-188 which includes cover.
9. Bidders must use attached revised pricing sheet.

Please acknowledge receipt of this addendum by fax at the number listed below or by emailing back a signed copy to: purchasing@jjc.edu Include your name, title and company name in your acknowledgement email. Failure to do so could result in disqualification of your bid.

Issued by:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College
Phone: 815.280.6640
Fax: 815.280.6631

I acknowledge receipt of Addendum #1

Signature

Company Name

JOLIET JUNIOR COLLEGE
REQUEST FOR BID
PRINTING OF STUDENT HANDBOOK

You are invited to submit a bid for the PRINTING OF STUDENT HANDBOOK. Please include delivery charges in your bid. The College is exempt from all sales tax. Your bid must be received in our office by 2:00P.M. on January 20, 2011.

176-188 Pages, 5 1/2" x 8 1/2" - **Page count includes cover.**

Quantity	13,000	15,000	16,000
176 pages	\$ _____	\$ _____	\$ _____
180 pages	\$ _____	\$ _____	\$ _____
184 pages	\$ _____	\$ _____	\$ _____
188 pages	\$ _____	\$ _____	\$ _____
	Add for each additional 4 pages	Deduct for each fewer 4 pages	
13,000	\$ _____	\$ _____	
15,000	\$ _____	\$ _____	
16,000	\$ _____	\$ _____	

- Option 1: Additional cost per thousand beyond 16,000 copies (176 pages) \$ _____
- Option 2: Additional cost per thousand beyond 16,000 copies (180 pages) \$ _____
- Option 3: Additional cost per thousand beyond 16,000 copies (184 pages) \$ _____
- Option 4: Additional cost per thousand beyond 16,000 copies (188 pages) \$ _____

NOTE: Must provide a sample of comparative piece printed by your company and a sample of the cover and offset paper used to complete your bid with your bid submittal.

Cover Paper is FSC or PCW Yes: _____ No: _____
 Inside Paper must be FSC or PCW paper.

Sample Handbook Included _____ Sample Cover Stock _____ Sample Offset _____

Firm

Signature

Address

Printed Signature

City State Zip

Date Phone Number

E-mail Address