



Request for Proposal
Independent External Evaluator Consultant

Addendum No. 1

DATE: November 15, 2010

Response to questions pertaining to the Joliet Junior College Request for Proposal for the Independent External Evaluator Consultant

- 1) Is there any required format for our proposal or can we just include all elements listed under Submission requirements in any order? **No specific format has been identified.**
- 2) Is there a budget for the evaluations? **Not to exceed \$30,000.**
- 3) Do we have to submit the form (Attachment B) when submitting our proposed fees? **No, attachments A and B are examples.**
- 4) What forms have to be submitted with our response other than the Certification of Contract/Bidder? **No others**
- 5) Does the College have any specific objectives/goals/desired outcomes for the grant program? Specifically, in the RFP section titled "Scope of Work," the college refers to "goals, objectives, and outcomes of projects" (#4) and "each of the project's objectives and measurements" (#5); however, these are not defined or rather shared in the RFP.
 - **Revise, further develop, fully integrate on all six campuses and with local and state emergency management offices JJC's emergency response plan**
 - **Develop a written plan to assess and address the mental health needs of students who may be at risk of causing campus violence**
 - **Develop a written plan to respond to infectious disease outbreaks on campus**
 - **Develop a written plan to address the needs of physically challenged individuals during an emergency situation**
 - **Implement table top training exercises and full-scale disaster drills**
 - **Increase training for sector leaders and police force**
 - **Establish and train a 12 person emergency response team with representatives on all six campuses**
 - **Develop emergency response training curricula for students, faculty, and staff**

R10006

- **Incorporate emergency response training in new student orientations**
- **Purchase four evacuation chairs**

Please acknowledge receipt of this addendum by emailing to purchasing@jjc.edu

Include your name, title and company name in your acknowledgement email. Failure to do so could result in disqualification of your bid.

Issued by:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College

Additional information regarding this bid can be found at: www.jjc.edu/info/purchasing