

**BID FORM**  
for  
**JOLIET JUNIOR COLLEGE, MFP Ph2**  
Joliet, IL 60431  
**GILBANE JOB NO. 4764**

**BID RELEASE 17, BID PACKAGE 16I**  
**Electrical / Fire Alarm / Security / Telecommunication Work -ReBid**  
**Automotive Building Expansion Work**  
**July 22, 2010**

**MANDATORY PRE-BID:** July 27, 2010  
**TIME:** 9:00 AM CST  
**LOCATION:** Joliet Junior College  
Building "J" – Theatre J0007  
Last date for Bidder's questions is 07/29/10 by 2:00 PM

SUBMIT 1 ORIGINAL  
AND 2 COPIES

**PROPOSAL DUE DATE:** August 3, 2010  
**TIME:** 9:00 AM CST  
**BID OPENING LOCATION:** Joliet Junior College  
Building "J" - Room J0007

Joliet Junior College, Illinois Community College District No. 525  
Office of Business and Auxiliary Services  
1215 Houbolt Road  
Room H1018  
Joliet, Illinois 60431-8938  
Attn: Judy Mitchell, Director of Business and Auxiliary Services

FORWARD  
PROPOSAL TO

FIRM NAME:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, the undersigned.

- A. Proposes to furnish all labor, materials, equipment, and services as required to satisfactorily complete all Electrical, Fire Alarm, Security, Telecommunication Work herein described as Bid Package No. 16I as required for the construction and completion of the Automotive Building Expansion Project in accordance with the Drawings and Specifications as prepared by Wight & Company Architects (Architect) and their Consultants, the Contract Documents, Project Manual Volumes 1, 2, 3 dated July 22, 2010, this Bid Form, and all documents incorporated by reference. It is expressly understood by the Bidder that each of the enumerated documents as set forth in this paragraph are incorporated by reference as part of the Bid Proposal.
  
- B. All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of

\_\_\_\_\_  
\_\_\_\_\_( \$ \_\_\_\_\_ )  
(Show amount in both words and figures, in case of discrepancy amount shown in words will govern)

**BP 161 Electrical / Fire Alarm / Security / Telecommunication Work – ReBid**

---

The Lump Sum Bid Price above EXCLUDES all applicable sales, consumer, use and other similar taxes for the project on the equipment and materials to be incorporated into the work (project is tax-exempt); INCLUDES all insurance premiums required to meet Schedule "A" - Insurance Specifications; and INCLUDES all premiums for Performance and Labor & Material Payment Bonds in the sum of one hundred ten percent of the Contract price.

- C. Bidder agrees that upon award of the contract by Joliet Junior College if written notice of the acceptance of this bid is mailed or delivered to the undersigned within sixty (60) days after the Proposal Due Date, or any time thereafter before it is withdrawn, the undersigned shall meet with representatives of Joliet Junior College and Gilbane Building Company at Joliet Junior College’s office or at a mutually agreed upon location to execute the contract which is included as an Exhibit within this Project Manual. The Trade Contractor’s contract will be held by and made with Joliet Junior College; Gilbane Building Company will be acting on the behalf of Joliet Junior College as their Construction Manager (agent). A Performance Bond and Labor & Material Payment Bond will be delivered to the Construction Manager at the time of execution of the Contract on the form contained within the Project Manual identifying Joliet Junior College and Gilbane Building Company as dual obligees. Failure to execute said contract within ten (10) days after receipt of written Notice to Proceed may be considered a default under the obligation of the bid bond. Insurance certificates shall be provided before starting on-site activities if such activities occur before the Contract is signed.

By submitting its bid, the Bidder hereby agrees that the Owner may, in its sole discretion, decide which combination of base bid plus alternates, (if any) would provide the Owner with the most efficient expenditure of the Owner's funds with respect to any particular Bidder. Owner's selection and determination of which combinations of base bid plus alternates (if any) would provide the most efficient expenditure of the Owner's funds shall form the basis of awarding the contract. By submitting its bid, Bidder further agrees that the sum total of the base bid plus alternates (if any) as so determined by the Owner separately for each Bidder shall be deemed to be such Bidder's bid for purposes of determining the lowest responsible Bidder for such portion of the work or for such bid package. Such determination by the Owner shall not be subject to challenge by the Bidder.

- D. The above price includes all stipulations and requirements of Supplement Numbers: \_\_\_\_\_, which have been received and accepted by the undersigned.

E. MILESTONE SCHEDULE DATES

All work is to be completed in accordance with the attached Construction Schedule included in the Project Manual and the Milestone Dates listed below:

<u>Milestone</u>	<u>Milestone Dates</u>
Bid Proposals Due	August 3, 2010
Anticipated Date of Contract Award	August 10, 2010
Preconstruction Meeting	August 24, 2010
Shop Drawing & Review	August 24, 2010-September 24, 2010
Anticipated Mobilization Date	September 13, 2010
Site Work/Ftgs/Fndtns - Phase 1	September 15, 2010-October 26, 2010
Structural Steel Phase 1- Single Story	October 27, 2010- November 2, 2010
Erect Precast Phase 1	November 3, 2010- November 9, 2010
Structural Steel Phase 1- Joists	November 10, 2010-November 12, 2010
Roofing Phase 1 (West Classroom Low Roof)	December 3, 2010 - December 7, 2010

**BP 16I Electrical / Fire Alarm / Security / Telecommunication Work – ReBid**

Interior Work Phase 1	November 10, 2010-March 15, 2011
Site Work/Ftgs/Fndtns - Phase 2	November 30, 2010-December 29, 2010
Erect Precast Phase 2	December 30, 2010- January 4, 2011
Structural Steel Phase 2- Joists	January 5, 2011-January 7, 2011
Roofing Phase 2 (Complete High Roof)	January 18, 2011-January 21, 2011
Interior Work Phase 2	January 18, 2011-May 2, 2011
Interior Remodeling/Demolition/Rework	March 15, 2011- May 2, 2011
CX/Testing	May 3, 2011- June 1, 2011
Site Work Phase 3 (Complete Exterior Site Work)	May 23, 2011-August 5, 2011
Punchlist and Closeout Documents	June 2011
Substantial Completion	July 1, 2011

F. TRADE-SUBCONTRACTORS

The following trade subcontractors are proposed for the item of work listed. Trade Subcontractors are subject to review per the General Conditions. List only firms that will supply labor at the site.

ITEM OF WORK	TRADE SUBCONTRACTORS

G. NOT USED

H. UNIT PRICES

Unit Prices shall be used, where applicable, to make adjustments to the cost of the Work due to changes. ALL Unit Prices submitted shall be complete in-place prices and include all costs for overhead, profit, bond costs, labor, materials, equipment, engineering, shop drawings and any other incidentals related to the completion of the Work, and shall remain firm for the period of the contract. Deductive unit prices will be calculated at no less than 85% of the additive unit price.

- |   |                            |
|---|----------------------------|
| 1. Additional Conduit 1"  | \$ _____ /LF based on 50LF |
| 2. Additional Conduit 2"  | \$ _____ /LF based on 50LF |
| 3. Additional duplex outlet with 25' of 3/4" Conduit and 12AWG Wire | \$ _____ /EA               |
| 4. Type F1 with 25'-0" of 3/4" Conduit and Min 12AWG Wire           | \$ _____ /EA               |
| 5. Type F2 with 25'-0" of 3/4" Conduit and Min 12AWG Wire           | \$ _____ /EA               |
| 6. Type F3 with 25'-0" of 3/4" Conduit and Min 12AWG Wire           | \$ _____ /EA               |
| 7. Type F4 with 25'-0" of 3/4" Conduit and Min 12AWG Wire           | \$ _____ /EA               |
| 8. Type F5 with 25'-0" of 3/4" Conduit and Min 12AWG Wire           | \$ _____ /EA               |
| 9. Type EX1 with 25'-0" of 3/4" Conduit and Min 12AWG Wire          | \$ _____ /EA               |
| 10. Type EX2 with 25'-0" of 3/4" Conduit and Min 12AWG Wire         | \$ _____ /EA               |
| 11. Type S1 with 25'-0" of 3/4" Conduit and Min 12AWG Wire          | \$ _____ /EA               |
| 12. Type S2 with 25'-0" of 3/4" Conduit and Min 12AWG Wire          | \$ _____ /EA               |
| 13. Type S3 with 25'-0" of 3/4" Conduit and Min 12AWG Wire          | \$ _____ /EA               |

**BP 16I Electrical / Fire Alarm / Security / Telecommunication Work – ReBid**

- 14. Type S4 with 25'-0" of 3/4" Conduit and Min 12AWG Wire \$ \_\_\_\_\_ /EA
- 15. Type S5 with 25'-0" of 3/4" Conduit and Min 12AWG Wire \$ \_\_\_\_\_ /EA
- 16. Cord Reel with 25'-0" of 3/4" Conduit and Min 12AWG Wire \$ \_\_\_\_\_ /EA
- 17. Fire Pull Station \$ \_\_\_\_\_ /EA
- 18. Smoke Detector \$ \_\_\_\_\_ /EA
- 19. Audio Notification Device \$ \_\_\_\_\_ /EA
- 20. Visual Notification Device \$ \_\_\_\_\_ /EA
- 21. A/V Notification Device \$ \_\_\_\_\_ /EA
- 22. Material List Item #15 with 25'-0" of 3/4" Conduit and Min 12AWG Wire \$ \_\_\_\_\_ /EA

**I. ALTERNATE PRICES**

An Alternate Price shall include all costs associated with the changes, omissions, additions or other adjustments to the Work of this Bid Package (Contract), which are described in the Alternate, or are reasonably inferable there from. Claims for extras resulting from changes caused by the acceptance or rejection of any Alternate will not be allowed. Alternate prices shall also include all costs of overhead, profit and bond costs associated with the work of the Alternate, whether additive or deductive.

The Drawings, Specifications and other Contract Documents shall be considered appropriately modified by either the acceptance or rejection of the various Alternates. The Owner and the Construction Manager expressly reserve the right to accept or reject any, or all, Alternate Prices, and in any sequence. If any combination of alternates is accepted, the classrooms identified must be completed within the time periods provided.

Alternates:

Alternate Bid #1	Complete all work as defined in the contract documents for Alternate #1 for all work associated with the digital power readout. See alternate description on the contract documents.	\$ _____
------------------	--	----------

**“Delete all reference to an Alternate 1 from the bid documents. Include all work shown in the Contract Documents in your base bid, regardless of references to Alternate 1.”**

Alternate Bid #2	Complete all work as defined in the contract documents for Alternate # 2. This includes but is not limited to all work associated with RTU-1 and DOAS-1. See alternate description on the contract documents.	\$ _____
------------------	---	----------

J. COST ALLOWANCES

The Bidder includes the following Cost Allowances in the total Lump Sum Amount of the Base Bid for this Bid Package. See General Conditions for definition of Allowances.

**The Trade Contractor must include the cost of the allowances in the Base Bid. The Base Bid cost of this package should include the appropriate mark-up on the allowances. All work completed under the allowance will be paid at cost since the mark-up is incorporated in the base bid. Trade Contractors are not entitled to any unspent balance.**

Cost Allowances:

1	Miscellaneous Work Allowance: Miscellaneous work to be completed at the direction of the Construction Manager	\$25,000
2	Notwithstanding the Trade Contractor's obligation for his own cleanup under the general conditions, include in the base bid a sum of \$75.00 for every 80 man-hours (or fraction thereof) actually expended on-site regardless of trade or labor classification. This cost will be used for cleanup of unidentifiable trash and debris as directed by the Construction Manager, and will be deducted from the Contract Sum periodically to pay for cleanup services. Trade Contractors are not entitled to any unspent balance. Costs for this scope of work item are over and above costs for cleanup required by the general conditions. This requirement does not eliminate this Trade Contractors responsibility for the daily clean up of his/her work efforts. The formula for this fee is as follows:  $\frac{\text{Total Man hours}}{80} \times \$75.00 = \$ \text{CLEANUP FEE}$ Bidder to fill in: _____ man-hours	\$ _____ (Bidder to Fill In)

K. COST AND QUANTITY BREAKDOWN

In order to properly evaluate the Proposal, provide the following information. The Scope of Work to be awarded will not be influenced by the cost and quantity information requested here. Do NOT include the cost of any alternates in base bid or in the following information. Cost and quantity breakdown shall include all related work to the subject category.

1. Cost Breakdown

	<b>AUTOMOTIVE BUDGET BREAKDOWN</b>	<b>SCIENCE BUDGET BREAKDOWN</b>
Electrical Demolition	\$	\$
Power Conduit- Building Interior	\$	\$
Conduit- Building Exterior	\$	\$
Wiring Devices	\$	\$
Light Fixtures and Devices	\$	\$
Raceway- Telecommunications and Security	\$	\$
Wire and Cable	\$	\$
Distribution Panels	\$	\$
Fire Alarm System	\$	\$
Grounding	\$	\$
Disconnect Switches and Starters	\$	\$
Commissioning	\$	\$
Transformers	\$	\$
Floor Boxes	\$	\$
Structured Communications Cabling and Accessories	\$	\$
Access Control/Security	\$	\$
Temporary Power	\$	\$
Cord Reels	\$	\$
EMG	\$	\$
Cleanup For Own Work	\$	\$
<b>\$75/ 80MH of Clean-Up (Contractor to fill in and to be part of the Automotive Budget Breakdown)</b>	<b>\$</b>	<b>\$</b>
<b>Allowances described above</b>	<b>\$ 25,000</b>	<b>\$</b>
Total bond cost	\$	\$
Mobilization	\$	\$
Shop Drawings & Submittals	\$	\$
Miscellaneous not included above (define below)	\$	\$
<b>Total Bid (Total of all items above including the Allowances)</b>	<b>\$</b>	<b>\$</b>

2. Quantity Breakdown

Item	Quantity	Material Cost	Installation Cost	Total Cost
Type F1		\$	\$	\$
Type F2		\$	\$	\$
Type F3		\$	\$	\$
Type F4		\$	\$	\$
Type F5		\$	\$	\$
Type EX 1		\$	\$	\$
Type EX 2		\$	\$	\$
Type S1		\$	\$	\$
Type S2		\$	\$	\$
Type S3		\$	\$	\$
Type S4		\$	\$	\$
Type S5		\$	\$	\$
TR-225		\$	\$	\$
DTR-AS		\$	\$	\$
LC-1		\$	\$	\$
Floor Boxes		\$	\$	\$
Grounding		\$	\$	\$
Conduit		\$	\$	\$
Wire		\$	\$	\$
Access Panels		\$	\$	\$
Door Contacts		\$	\$	\$
Cord Reels		\$	\$	\$
EMG		\$	\$	\$

L. SCOPE OF WORK

1. Description of Work Included:

Except for those items (if any) specifically noted in the section below entitled "Work Excluded From This Bid Package", the work of this Bid Package shall INCLUDE, but is not necessarily limited to, all of the following:

- a. All items of work required by, and/or specified in, those sections of the Specifications which are listed herein under Section M SPECIFICATIONS – Specific Sections.

- b. All items of work related to the "Scope of Work", which are indicated in the Specifications which are listed herein under Section M SPECIFICATIONS – Related Sections.
- c. All items of work related to the "Scope of Work", which are shown on the Drawings listed herein under Section N CONTRACT DRAWINGS.
- d. The following "Specific Items to be Included" are related to those required by the above referenced documents and are to be provided under, and hereby form a part of, the Scope of Work of this Bid Package (Contract). Should any conflict exist between this written Scope of Work and any scope items implied by the above referenced documents, this Scope of Work shall govern.

#### SPECIFIC ITEMS TO BE INCLUDED

Perform complete "Electrical-Fire Alarm-Security-Telecommunication Work" and related work as required by and in accordance with the Conditions of Contract, Drawings, Specifications, and elaborations below. The Work shall include all labor, materials, equipment, and related items necessary to complete all of the work defined in the following specification sections, except for those noted exclusions or clarifications listed below.

In general, the following clarifies the scope of work to be included. It is intended for clarification and convenience only and is not intended to limit any portion of the scope of this bid package.

1. All electrical work, fire alarm work, security work, and telecommunication work, (site and building) shall be furnished and installed by this Trade Contractor. This shall include, but is not limited to, all interior and exterior lighting, all emergency lighting and exit lights, permanent power, temporary power, temporary lighting, transformers, switchgear, power distribution systems, raceways, panels, motor control centers, starters, disconnects, receptacles, grounding, manufactured cable, bus duct, conduit, wire, devices, emergency call stations, automotive lift power and controls, overhead door power and controls, etc. Any electrical power feeds, including those that are required to be encased in concrete with rebar, shall be completed by this Trade contractor (inclusive of excavation, concrete, dewatering as may be required, granular fill as specified, backfill, spoil removal, etc.). All panels shall be properly labeled and include a completed circuit directory in typewritten form.
2. Furnish and install complete lighting systems including but not limited to all fixtures, distribution panels, lighting control panels, devices, conduit, wire, low voltage switching, etc. for both interior and exterior.
3. Furnish and install all overcurrent protection devices as required for a safe and complete installation. Provide protective device time-current coordination analysis as indicated in the design documents.
4. Furnish and install complete surge protection system including but not limited to equipment, devices, gauges, etc.
5. Furnish and install all facility grounding as shown, specified or required, includes but is not limited to conductors, ground rods, connectors, bonding straps, specified testing, etc. Coordinate the installation of grounding cable with the appropriate trade contractors. This includes but is not limited to all grounding on the Electrical and Telecommunications series of the contract documents.

6. Furnish and install all site electrical work including all lighting, light pole bases or foundations, power systems, conduit for auxiliary systems as shown on contract drawings for connection to existing systems. Provide all trenching, excavation, granular fill as specified or required, backfill, spoil removal, concrete, anchor bolts, base plates, ground rods, etc. required for site systems.
7. Furnish and install power wiring and conduit for control panels as furnished by the HVAC Ventilation, HVAC Piping or Plumbing Contractor. Control wiring for the temperature controls equipment will be by the HVAC-Temperature Controls Contractor.
8. Furnish for installation by others all access panels and doors as required; rating to be same as system in which it is to be installed. Coordinate layout and opening size with installer.
9. This Trade Contractor shall include the excavation, trenching, backfilling and removal of all spoils from site for this Trade Contractors work.
10. Furnish and install all power wiring including connections to equipment; rough-in and final electrical connections to equipment furnished by other trades shall be completed by this Trade Contractor (16I). This shall include, but not be limited to, electrical power for HVAC units, pumps, heaters, power actuated doors, compressors, plumbing equipment, plumbing sensors, etc.
11. Anticipate the stone subbase for the slab on grade to be in place prior to starting underground MEP rough-in. After installing all underground electrical systems, the slab on grade should be compacted and returned to the same condition as when MEP work started for the Concrete Contactor to pour the slab on grade. Dewatering of excavation shall be this Trade Contractor's responsibility for his own work.
12. The BP16I Electrical Contractor will install frequency drives, controllers, starters, etc., furnished by others that are not indicated as factory installed.
13. All temporary lighting means and temporary lighting maintenance (description in General Requirements of the Contract) shall be installed and maintained by this Trade Contractor.
14. Temporary power and lighting shall be furnished, installed and maintained by this Trade Contractor includes but is not limited to temporary service feeders from distribution gear in it via above ground conduit to building for a 200 amp service. All panels, disconnects, fuses (includes fusing existing gear as required), breakers, GFI, mounting racks, hangers, etc. The coordination and installation of the temporary power/lighting systems shall start after the contract award of BP16I Electrical Work. Provide temporary 120v. receptacle power to each area with a minimum of four (4) 20 amp circuits, with 16 receptacles, located in each of 3 locations on the first floor level for a total of 12 circuits on the floor. In addition, provide two (2) 208V, 60 amp welding receptacles and one (1) 208V, 60 amp welding receptacle on the first floor and roof area. Temporary power shall be installed prior to the start of work in each area and shall be removed as soon as permanent power systems have been energized and approved for use by the Construction Manager. All temporary electrical systems shall abide by the requirements set forth in the Project Safety Manual. Maintenance and removal of temporary power distribution and temporary lighting shall be by this Trade Contractor.
15. Install electrical portion of door hold open devices supplied by General Trades contractor and coordinated with the security system.
16. Furnish and install complete Fire Alarm System including but not limited to equipment, devices, linear heat detection cable, control panel, annunciator panel, heat detectors, smoke detectors, duct detectors, pull stations, voice/visual notification, interlock with fire shutters and hold open devices, programmable devices to be coordinated with owners numbering system, all conduit, wiring including connecting fire Alarm to building "C" Fire Alarm system as indicated on the contract

documents. Furnish and install all conduit, wiring, devices and connections for interfaces with mechanical systems, sprinkler tamper and flow switches, controls and other systems as shown and specified in the contract documents. Furnish and install connection to existing system and modifications as indicated. All programming and graphics are to be completed as indicated on the contract documents. It is this trade contractors responsibility to coordinate work prior to bidding with Dave Dutko (Fire Alarm Supplier/Programmer for JJC). Fire Alarm system is to be a complete installation as part of base bid.

17. Furnish and install Telecommunications, Security and A/V system raceways as shown and specified including but not limited to conduit, pull strings, back boxes, etc. as indicated in the contract documents. Furnish and install all rough-ins for Telecommunications, Security and A/V system outlets as indicated in the contract documents
18. Furnish and install complete Telecommunications and Security Work shown on the "T" series drawings and all contract documents. Provide all components of the audio/visual system. This includes all audio and video items, A/V equipment, audio and video coupling, amplifiers, DVD/CD players, microphone systems, cabling and connectors, equipment and racks for a complete installation. Provide complete installation of door rough-in and wiring as shown on the contract documents. If an electrified hardware item is noted to be provided by others it is this trade contractor's responsibility to install it.
19. Provide complete access control system as shown on the contract documents.
20. Provide complete structured cabling system, horizontal cabling, all terminations, all accessories, all backbone cabling, all cable trays, all identification, grounding, etc., as indicated in the contract documents.
21. Participate in the Commissioning Process as required for equipment/systems included in this bid package. Provide additional copies of approved submittals and shop drawings for the use of the Commissioning Authority.
22. This Trade Contractor shall perform and coordinate all start-up, testing, inspections and documentation. All test data shall be submitted to the Construction Manager.
23. Furnish and install all sleeves required for this scope of work. Coordinate the size and location of floor or wall penetrations with the other trade contractors as required for work.
24. Provide firestopping as required at all penetrations through rated walls, floors and ceilings in accordance with the specifications. A single firestopping material supplier will be selected from the specifications for the entire project, use the material directed by the Construction Manager.
25. Provide all shoring, bracing, staging and hoisting, and/or rigging required to complete your work per the schedule. No elevator usage will be allowed or available to Trade Contractors.
26. Provide all sealants and caulking required as an integral component of the systems. Provide joint sealants contiguous to the work of the bid package as well as at the transition between the work of this bid package and the adjacent work of other Trade Contractors. This applies to both interior and exterior.
27. This project shall pursue a LEED certification with the United States Green Buildings Council (USGBC); see specifications for requirements and responsibilities of subcontractors.
28. Site benchmarks will be provided by the Owner (3). Each Trade Contractor is responsible for their own layout utilizing these benchmarks only.
29. This contractor shall be responsible for providing a final cleaning of his or her work upon completion.

## GENERAL PROVISIONS

1. The word Trade Contractor and the word Subcontractor are used interchangeably in the documents. Therefore where the words Trade Contractor or Subcontractor are used in the document, it shall mean a Contractor having a contract with the Owner unless it is apparent by the content of the usage that the Subcontractor reference is assumed to be a Subcontractor to a Contractor having a contract with the Owner.
2. This trade contractor shall protect all adjacent areas of work. Remove protection after completion of work of this bid package and repair all damaged areas as necessary and required.
3. This Trade Contractor shall make arrangements with the Construction Manager for any storage provisions prior to mobilization. Outside storage must be coordinated with Gilbane. All areas disturbed by the action of the Trade Contractor shall be returned to their original condition at no additional expense to the owner.
4. Should the Plans or Specifications disagree in themselves or with each other, the Trade Contractor shall provide the better quality or greater quantity of work and/or materials unless otherwise directed by written addendum to the contract.
5. Each Trade Contractor shall field verify all existing conditions as required prior to commencing of work and shall make whatever modifications necessary to facilitate the installation of new work. Trade Contractor shall immediately notify the construction manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.
6. Where the General Requirements or the Technical Specifications indicate that the Trade Contractor will be “directed by” or “as indicated or designated by” the Architect all such directions, indications and/or designations etc., shall be through the Construction Manager. All work performed by a Trade Contractor as directed by or as indicated or designated by the Owner, its consultants or the Architect which has not been communicated to the Trade Contractor through the Construction Manager shall not be an added cost to the Trade Contractor’s contract with Gilbane and may be subject to rework at the expense of the offending Trade Contractor or Trade Contractors.
7. The Trade Contractor’s Project Manager and/or Superintendent will be qualified and be able to make decisions on items that have contractual implications that may occur so as not to delay the progress of the project. The Project Manager and Superintendent shall not be changed without prior written approval of the Construction Manager.
8. The Trade Contractor’s Project Manager shall be responsible to maintain an accurate record of deviation and changes in the work and reasons there of. The Construction Manager and Architect may elect to review the status of these documents on a monthly basis. Failure on the part of the Trade Contractor to maintain the As-Built Documents will be cause to reject the Trade Contractor’s monthly payment request in part or in total until the condition is corrected and the record documents are updated to reflect site conditions.
9. Trade Contractor shall immediately notify the Construction Manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.
10. The campus is an extremely busy site. Traffic patterns can be very congested at times and parking lots can fill up quickly. Extreme caution should be used at all times when entering and exiting the site.
11. Each Trade Contractor shall coordinate their work with the works of other trades and with the Construction Manager.

12. Separate mobilizations may be required. Mobilizations are incidental to the Contract Sum.
13. The Owner has employed a testing agency for this project. This Trade Contractor shall conform to all testing requirements as identified within the Contract Documents. The Trade Contractor shall provide 48 hour notice to the Construction Manager prior to date testing agency needs to be on site to perform tests.
14. In addition to the requirements for safety defined in the Conditions of Contract and the Construction Manager's Safety Plan, the Trade Contractor shall submit within two weeks of Notice to Proceed a detailed safety plan defining it's intentions and procedures to be used on the project to comply with all requirements of OSHA and Project Safety Program, including work rules, fall protection, hoisting procedures, protection of other trades and finished materials, etc.
15. This Trade Contractor must include all costs necessary to address the requirements of the Safety and Project Quality Plan included in the Project Manual.
16. This Trade Contractor is required to fill out a Gilbane daily report and turn in to Gilbane on a daily basis.
17. This Trade Contractor shall be responsible for their cleanup and debris removal. Dumpsters for the general use of all trades shall be provided by the General Trades Contractor.
18. Each Trade Contractor shall submit a CPM schedule utilizing Primavera Project Planner or SureTrack software within 30 days after notice to proceed. This schedule shall include all construction activities of the Trade Contractor and shall abide by all the requirements indicated in the bid documents pertaining to Critical Path Method Scheduling. Monthly updates of the schedule are required to be submitted along with the monthly Application for Payment.
19. The Trade Contractor shall be required to enter the RFI's, Daily Work Reports and Submittals using i-Build (requires Internet Explorer 7 or higher and active X. no other software is required). The Project Manager and Superintendent will be required to attend a two (2) hour Computer training by Gilbane which will teach them how to use this program.
20. Before Substantial Completion of the contract, each Trade Contractor shall provide a Record Document indicating the as-built conditions including concealed locations and elevations. Record Documents shall incorporate all requirements as indicated in the Specifications and elsewhere in the bid documents. Upon approval of Record Document, the Trade Contractor shall provide electronic files of all documents as well as two hard copies. Electronic record files shall be in PDF format.

The above listed items are not intended to be an all-inclusive listing of the specified Contract Scope of Work, but are merely to highlight the major items of work.

#### SPECIFIC ITEMS TO BE EXCLUDED

The following specific item(s) of work contained in the above referenced documents are EXCLUDED from the work of this Bid Package (Contract):

1. None

#### M. SPECIFICATIONS

The following Specifications, together with the Drawings and other related items of work as described herein, further define the Scope of Work of the Bid Package (Contract).

**Specific Specification Sections**

<u>Number</u>	<u>Title</u>	<u>Date</u>
<b>DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS</b>		
003132	GEOTECHNICAL DATA	06/09/2010
<b>DIVISION 01 – GENERAL REQUIREMENTS</b>		
011000	SUMMARY	06/09/2010
012300	ALTERNATES	06/09/2010
012500	SUBSTITUTION PROCEDURES	06/09/2010
012513.13	SUBSTITUTION REQUEST FORM	06/09/2010
013300	SUBMITTAL PROCEDURES	06/09/2010
014000	QUALITY REQUIREMENTS	06/09/2010
014200	REFERENCES	06/09/2010
015000	TEMPORARY FACILITIES AND CONTROLS	06/09/2010
015639	TEMPORARY TREE AND PLANT PROTECTION	06/09/2010
016000	PRODUCT REQUIREMENTS	06/09/2010
017300	EXECUTION	06/09/2010
017419	CONSTRUCTION WASTE MANAGEMENT	06/09/2010
017700	CLOSEOUT PROCEDURES	06/09/2010
017820	OPERATION AND MAINTENANCE MANUALS	06/09/2010
017839	PROJECT RECORD DOCUMENTS	06/09/2010
018100	GENERAL COMMISSIONING REQUIREMENTS	06/09/2010
018113	SUSTAINABLE DESIGN REQUIREMENTS	06/09/2010
018113.13	LEED 2009 NC PROJECT CHECKLIST	06/09/2010
018113.23	LEED DOCUMENTATION TEMPLATE	06/09/2010
018120	COMMISSIONING SUBMITTALS	06/09/2010
018140	COMMISSIONING PROJECT CLOSEOUT	06/09/2010
018200	OPERATIONAL AND MAINTENANCE TRAINING	06/09/2010
<b>DIVISION 02- EXISTING CONDITIONS</b>		
024111	SELECTIVE DEMOLITION	06/09/2010
024113.13	PAVING REMOVAL	06/09/2010
024113.15	SAW CUTTING PAVEMENT	06/09/2010
<b>DIVISION 07- THERMAL AND MOISTURE PROTECTION</b>		
078413	PENETRATION FIRESTOPPING	06/09/2010
078446	FIRE-RESISTIVE JOINT SYSTEMS	06/09/2010
079200	JOINT SEALANTS	06/09/2010
<b>DIVISION 26 – ELECTRICAL</b>		
260500	BASIC ELECTRICAL REQUIREMENTS	06/09/2010
260503	THROUGH PENETRATION FIRESTOPPING	06/09/2010
260505	ELECTRICAL DEMOLITION FOR REMODELING	06/09/2010
260513	WIRE AND CABLE	06/09/2010
260515	MEDIUM VOLTAGE CABLE & ACCESSORIES	06/09/2010
260526	GROUNDING AND BONDING	06/09/2010
260527	SUPPORTING DEVICES	06/09/2010
260531	BOXES	06/09/2010
260533	CONDUIT	06/09/2010
260553	ELECTRICAL IDENTIFICATION	06/09/2010
260913	POWER MONITORING AND CONTROL	06/09/2010

260933	LIGHTING CONTROL SYSTEMS	06/09/2010
261200	DISTRIBUTION TRANSFORMERS	06/09/2010
262200	DRY TYPE TRANSFORMERS	06/09/2010
262416	PANELBOARDS	06/09/2010
262419	MOTOR CONTROLS	06/09/2010
262726	WIRING DEVICES	06/09/2010
262816	DISCONNECT SWITCHES	06/09/2010
262821	CONTACTORS	06/09/2010
264300	SURGE PROTECTION DEVICES	06/09/2010
265100	LIGHTING	06/09/2010
269970	ELECTRICAL SYSTEMS COMMISSIONING	06/09/2010

**DIVISION 27- COMMUNICATIONS**

270500	BASIC COMMUNICATIONS SYSTEMS REQUIREMENTS	06/09/2010
270526	COMMUNICATION GROUNDING	06/09/2010
270528	INTERIOR COMMUNICATION PATHWAYS	06/09/2010
270553	IDENTIFICATION AND ADMINISTRATION	06/09/2010
271100	COMMUNICATION EQUIPMENT ROOMS	06/09/2010
271300	BACKBONE CABLING REQUIREMENTS	06/09/2010
271500	HORIZONTAL CABLING REQUIREMENTS	06/09/2010
271720	SUPPORT AND WARRANTY	06/09/2010
274100	PROFESSIONAL AUDIO/VIDEO SYSTEM	06/09/2010

**DIVISION 28- ELECTRONIC SAFETY AND SECURITY**

281300	ELECTRONIC ACCESS CONTROL	06/09/2010
283100	FIRE ALARM AND DETECTION SYSTEMS	06/09/2010

**Related Specification Sections**

<u>Number</u>	<u>Title</u>	<u>Date</u>
<b>DIVISION 03- CONCRETE</b>		
033000	CAST-IN-PLACE CONCRETE	06/09/2010
034100	PRECAST STRUCTURAL CONCRETE	06/09/2010
034500	PRECAST ARCHITECTURAL CONCRETE	06/09/2010

**DIVISION 04- MASONRY**

042000	UNIT MASONRY	06/09/2010
--------	--------------	------------

**DIVISION 05- METALS**

051200	STRUCTURAL STEEL FRAMING	06/09/2010
052100	STEEL JOIST FRAMING	06/09/2010
053100	STEEL DECKING	06/09/2010
054000	COLD-FORMED METAL FRAMING	06/09/2010
055000	METAL FABRICATIONS	06/09/2010
055100	METAL STAIRS	06/09/2010
055913	METAL CASEWORK FABRICATIONS	06/09/2010

**DIVISION 06- WOOD, PLASTICS, AND COMPOSITES**

061000	ROUGH CARPENTRY	06/09/2010
061600	SHEATHING	06/09/2010
064000	ARCHITECTURAL WOODWORK	06/09/2010

**DIVISION 07- THERMAL AND MOISTURE PROTECTION**

072100	THERMAL INSULATION	06/09/2010
072419	WATER-DRAINAGE EXTERIOR INSULATION & FINISH SYSTEM (EIFS)	06/09/2010

074113.13	METAL SOFFIT PANELS	06/09/2010
074219	METAL PLATE WALL PANELS	06/09/2010
075323	EPDM ROOFING	06/09/2010
076200	SHEET METAL FLASHING AND TRIM	06/09/2010
077129	MANUFACTURED ROOF EXPANSION JOINTS	06/09/2010
077200	ROOF ACCESSORIES	06/09/2010
078100	APPLIED FIREPROOFING	06/09/2010
078123	INTUMESCENT MASTIC FIREPROOFING	06/09/2010
079500	EXPANSION CONTROL	06/09/2010

**DIVISION 08- OPENINGS**

081113	HOLLOW METAL DOORS AND FRAMES	06/09/2010
083313	COILING COUNTER DOORS	06/09/2010
083323	OVERHEAD COILING DOORS	06/09/2010
083613	SECTIONAL DOORS	06/09/2010
084113	ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	06/09/2010
084523	FIBERGLASS-SANDWICH PANEL ASSEMBLIES	06/09/2010
087111	DOOR HARDWARE	06/09/2010
088000	GLAZING	06/09/2010

**DIVISION 09- FINISHES**

092116.23	GYPSUM BOARD SHAFT WALL ASSEMBLIES	06/09/2010
092116	GYPSUM BOARD ASSEMBLIES	06/09/2010
095113	ACOUSTICAL PANEL CEILINGS	06/09/2010
096513	RESILIENT BASE AND ACCESSORIES	06/09/2010
096723	RESINOUS FLOORING	06/09/2010
097700.11	SANITARY WALL PANELS	06/09/2010
099100	PAINTING	06/09/2010
099653	ELASTOMERIC COATINGS	06/09/2010

**DIVISION 10- SPECIALTIES**

101100	VISUAL DISPLAY SURFACES	06/09/2010
104416	FIRE EXTINGUISHERS	06/09/2010

**DIVISION 11- EQUIPMENT**

115213	PROJECTION SCREENS	06/09/2010
--------	--------------------	------------

**DIVISION 12- FURNISHINGS**

122113	HORIZONTAL LOUVER BLINDS	06/09/2010
--------	--------------------------	------------

**DIVISION 13- SPECIAL CONSTRUCTION**

**DIVISION 14- CONVEYING SYSTEMS**

**DIVISION 21- FIRE SUPPRESSION**

**DIVISION 22- PLUMBING**

220500	BASIC PLUMBING REQUIREMENTS	06/09/2010
220503	THROUGH PENETRATION FIRESTOPPING	06/09/2010
220505	PLUMBING DEMOLITION FOR REMODELING	06/09/2010
220529	PLUMBING SUPPORTS AND ANCHORS	06/09/2010
220553	PLUMBING IDENTIFICATION	06/09/2010
220719	PLUMBING PIPING INSULATION	06/09/2010
221000	PLUMBING PIPING	06/09/2010
221030	PLUMBING SPECIALTIES	06/09/2010

224000 PLUMBING FIXTURES 06/09/2010

**DIVISION 23- HEATING VENTILATING AND AIR CONDITIONING**

230500 BASIC HVAC REQUIREMENTS 06/09/2010  
 230503 THROUGH PENETRATION FIRESTOPPING 06/09/2010  
 230505 HVAC DEMOLITION FOR REMODELING 06/09/2010  
 230513 MOTORS 06/09/2010  
 230529 HVAC SUPPORTS AND ANCHORS 06/09/2010  
 230548 VIBRATION ISOLATION 06/09/2010  
 230553 HVAC IDENTIFICATION 06/09/2010  
 230593 TESTING, ADJUSTING AND BALANCING 06/09/2010  
 230713 DUCTWORK INSULATION 06/09/2010  
 230900 CONTROLS 06/09/2010  
 233100 DUCTWORK 06/09/2010  
 233300 DUCTWORK ACCESSORIES 06/09/2010  
 233416 CENTRIFUGAL FANS 06/09/2010  
 233600 AIR TERMINAL UNITS 06/09/2010  
 233700 AIR INLETS AND OUTLETS 06/09/2010  
 234000 AIR CLEANING 06/09/2010  
 237200 PACKAGED ENERGY RECOVERY UNITS 06/09/2010  
 238200 TERMINAL HEAT TRANSFER UNITS 06/09/2010  
 239970 MECHANICAL SYSTEMS COMMISSIONING 06/09/2010

**DIVISION 31- EARTHWORK**

311000 SITE CLEARING 06/09/2010  
 312000 EARTH MOVING 06/09/2010  
 313500 SLOPE PROTECTION 06/09/2010

**DIVISION 32- EXTERIOR IMPROVEMENTS**

321216 ASPHALT PAVING 06/09/2010  
 321236.26 LEED SRI HMA COATING 06/09/2010  
 321236.28 LEED SRI HMA COATING PCMO 06/09/2010  
 321313 CONCRETE PAVING 06/09/2010  
 321383 PORTLAND CEMENT CONCRETE SIDEWALKS 06/09/2010  
 321613 CONCRETE CURBS AND GUTTERS 06/09/2010  
 321723 PAVEMENT MARKINGS 06/09/2010  
 329200 TURF AND GRASSES 06/09/2010  
 329300 PLANTS 06/09/2010

**DIVISION 33- UTILITIES**

330513 MANHOLES AND STRUCTURES 06/09/2010  
 333000 SANITARY SEWAGE UTILITIES 06/09/2010  
 334000 STORM DRAINAGE UTILITIES 06/09/2010  
 334623 DRAINAGE LAYERS 06/09/2010  
 344116 TRAFFIC CONTROL PROTECTION 06/09/2010

END OF TABLE OF CONTENTS

**N. CONTRACT DRAWINGS**

Drawing #	Title	Rev Date
	<u>TITLE AND CODE</u>	

A0.00	Master Drawing Cover Sheet	06/09/2010
A0.01	Code Information, Symbols & Notes	06/09/2010
A0.02	Life Safety First Floor Plan	06/09/2010
A0.03	Life Safety Mezzanine Floor Plan	06/09/2010

**CIVIL DRAWING LIST**

C0.00	Cover Sheet	06/09/2010
C1.00	General Notes	06/09/2010
C2.00	Storm Water Pollution Prevention Plan	06/09/2010
C2.01	Storm Water Pollution Prevention Notes	06/09/2010
C2.02	Storm Water Pollution Prevention Details	06/09/2010
C2.03	Storm Water Pollution Prevention Details	06/09/2010
C3.00	Demolition Plan	06/09/2010
C3.01	Excavation Plan	06/09/2010
C4.00	Utility Plan	06/09/2010
C4.01	Bio-Infiltration Zone Cross Section	06/09/2010
C5.00	Grading Plan	06/09/2010
C6.00	Geometric Plan	06/09/2010
C7.00	Civil Details	06/09/2010
C7.01	Civil Details	06/09/2010
C7.02	Civil Details	06/09/2010
C7.03	Civil Details	06/09/2010
C7.04	Civil Details	06/09/2010

**LANDSCAPE DRAWING LIST**

L1.0	Hardscape Plan	06/09/2010
L2.0	Hardscape Details	06/09/2010
L3.0	Hardscape Details	06/09/2010
L4.0	Soils Plan	06/09/2010
L5.0	Landscape Plan	06/09/2010
L6.0	Landscape Details, Notes and Plant List	06/09/2010

**ARCHITECTURAL DRAWING LIST**

D2.01	Architectural Demolition First Floor Plan	06/09/2010
D2.02	Architectural Demolition Mezzanine Floor Plan	06/09/2010
A1.00	Architectural Site Plan	06/09/2010
A2.00	Underfloor and Slab Floor Plan	06/09/2010
A2.01	First Floor Plan	06/09/2010
A2.03	Mezzanine Floor Plan	06/09/2010
A3.00	Exterior Elevations	06/09/2010
A4.00	Overall Building Sections	06/09/2010
A5.00	Exterior Wall Sections	06/09/2010
A5.01	Exterior Wall Sections	06/09/2010
A5.02	Exterior Wall Sections	06/09/2010
A5.03	Exterior Wall Sections	06/09/2010
A5.04	Exterior Wall Sections	06/09/2010
A5.05	Exterior Wall Sections	06/09/2010
A5.06	Exterior Wall Sections	06/09/2010
A5.07	Exterior Wall Sections Details	06/09/2010
A6.00	Interior Elevations	06/09/2010
A6.01	Interior Elevations	06/09/2010
A6.02	Customer Service Desk Plan, Elevations and Details	06/09/2010
A7.00	Wall Partition Schedule	06/09/2010
A7.01	Ceiling Details and Partition Plan Details	06/09/2010
A8.00	Door Schedule and Details	06/09/2010

A8.01	Window Schedule and Details	06/09/2010
A8.02	Precast Panel Schedule	06/09/2010
A8.03	Precast Panel Schedule	06/09/2010
A8.04	Precast Panel Schedule	06/09/2010
A8.05	Precast Panel Details	06/09/2010
A9.01	First Floor Finish Plan	06/09/2010
A10.01	First Floor Reflected Ceiling Plan	06/09/2010
A11.00	Mezzanine Stair Plan, Sections and Details	06/09/2010
A12.01	First Floor Furniture and Equipment Plan	06/09/2010
A12.02	Mezzanine Floor Furniture and Equipment Plan	06/09/2010
A12.03	Furniture and Equipment Schedule	06/09/2010

**STRUCTURAL DRAWING LIST**

S0.00	General Notes & Schedules	06/09/2010
S0.01	IBC Special Inspection Tables	06/09/2010
S1.10	Foundation Plan	06/09/2010
S1.20	Roof Framing Plan	06/09/2010
S1.21	Screen Panel Support Framing and Misc Details	06/09/2010
S3.01	Foundation Details	06/09/2010
S3.11	Framing Details	06/09/2010
S3.12	Framing Details	06/09/2010

**MECHANICAL DRAWING LIST**

M2.00	Underfloor Plan - Ventilation	06/09/2010
M2.01	First Floor Plan - Ventilation	06/09/2010
M2.02	Partial & Mezz Floor Plans - Ventilation	06/09/2010
M3.01	First Floor Plan - Piping	06/09/2010
M3.02	Partial & Mezz Floor Plans - Piping	06/09/2010
M4.00	Mechanical Sections and Elevations	06/09/2010
M5.00	Mechanical Details	06/09/2010
M5.01	Mechanical Details	06/09/2010
M6.00	Mechanical Control Diagrams & Sequences	06/09/2010
M6.01	Mechanical Control Diagrams & Sequences	06/09/2010
M8.00	Mechanical Schedules	06/09/2010
M8.01	Mechanical Schedules	06/09/2010

**PLUMBING DRAWING LIST**

P2.00	Underfloor Plan - Plumbing	06/09/2010
P2.01	First Floor Plan - Plumbing	06/09/2010
P2.02	Partial & Mezz Floor Plans - Plumbing	06/09/2010
P2.03	Roof Plan - Plumbing	06/09/2010
P5.00	Plumbing Details	06/09/2010
P8.00	Plumbing Material List	06/09/2010

**ELECTRICAL DRAWING LIST**

E1.00	Electrical Cover Sheet	06/09/2010
ES1.00	Electrical Site Plan	06/09/2010
ES1.01	Electrical Site Plan - Lighting	06/09/2010
ES1.02	Electrical Site Plan – Photometrics	06/09/2010
ED1.01	First Floor Plan - Electrical Demolition	06/09/2010
ED1.02	Partial & Mezz Floor Plans – Electrical Demolition	06/09/2010
E2.01	First Floor Plan - Lighting	06/09/2010
E2.02	Partial & Mezz Floor Plans - Lighting	06/09/2010
E3.01	First Floor Plan - Power	06/09/2010
E3.02	Partial & Mezz Floor Plans - Power	06/09/2010

E4.01	First Floor Plan - Systems	06/09/2010
E4.02	Partial & Mezz Floor Plans - Systems	06/09/2010
E5.00	Electrical Details	06/09/2010
E5.01	Electrical Details	06/09/2010
E5.02	Electrical Enlarged Plans	06/09/2010
E5.03	Electrical Details	06/09/2010
E6.00	Electrical One-Line Diagram	06/09/2010
E6.01	Electrical One-Line Diagram	06/09/2010
E7.00	Electrical Panel Schedules	06/09/2010
E8.00	Electrical Material List and Schedules	06/09/2010

**ELECTRICAL DRAWING LIST**

T1.00	Technology Cover Sheet	06/09/2010
T2.01	First Floor Plan - Technology	06/09/2010
T2.02	Partial & Mezz Floor Plans - Technology	06/09/2010
T4.00	Details and Enlargements - Technology	06/09/2010
T4.01	Technology Details	06/09/2010
T4.02	Technology Details	06/09/2010
T5.00	Technology Material List and Schedules	06/09/2010

O. SIGNATURE

By executing this Bid Proposal, the undersigned represents that he is duly authorized on behalf of his/her company to submit this Proposal Form, agrees to the terms and conditions contained in the General Instructions to Bidders, and if awarded the contract, will perform in accordance with the terms and conditions of this Proposal Form and the documents which have been incorporated by reference herein. The undersigned represents that these Proposals are made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he is completing in his own interest and in his own behalf, without connection of obligation to any undisclosed person, that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his own examination and estimates and from them makes this Proposal.

Bidder: \_\_\_\_\_

(LEGAL SIGNATURE)

\_\_\_\_\_  
(TYPE/PRINT NAME)

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Phone No.: (        ) \_\_\_\_\_

Business Fax No.: (        ) \_\_\_\_\_

Email Address: \_\_\_\_\_

This bidder is a (an): \_\_\_\_\_

Individual, Partnership, Corporation

The full names, address and telephone numbers of all persons interested in the Proposal, as principals are as follows:

\_\_\_\_\_  
\_\_\_\_\_

---

NOTE: This Proposal must bear the written signature of the Bidder.

- a. If the Bidder is an Individual doing business under a name other than his own name, the Proposal must so state, giving the address of the Individual.
- b. If the Bidder is a Partnership, the Proposal must so state, setting forth the names and addresses of all

Partners, and must be signed by a Partner so designated as such.

- c. If the Bidder is a Corporation, the Proposal must be signed by a duly authorized officer or agent of the Corporation.

Bid Security Enclosed: 10% of base bid total (In Favor of Joliet Junior College).

Bid Bond \_\_\_\_\_ Cashier's Check \_\_\_\_\_ Certified Check \_\_\_\_\_

**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. **FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.**

\_\_\_\_\_, as part of its bid for \_\_\_\_\_

\_\_\_\_\_  
certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

Firm Name: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

[Contractors With 25 or More Employees]

**CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_, having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

\_\_\_\_\_  
By Authorized Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

Name of Bidder: \_\_\_\_\_  
Date: \_\_\_\_\_

(If an individual)  
Signature of Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

(Seal)

(If a Partnership)  
Firm Name: \_\_\_\_\_

Business Address of all partners of the Firm:  
\_\_\_\_\_  
\_\_\_\_\_

(Seal)

(If a Corporation)  
Name of Officers:  
President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Attest: \_\_\_\_\_

Secretary

(Seal)

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

\_\_\_\_\_ [contractor], does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING HUMAN RIGHTS ACT**

Any company or organization to be awarded a contract for goods and/or services must be in compliance with the **Human Rights Act** and all rules and regulations thereunder. Our company has an Equal Employment Opportunity and Affirmative Action Program which complies with Executive Order 11246, the Vietnam Era Veterans’ Readjustment Assistance Act of 1974 and the Rehabilitation Act of 1973.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING THE PREVAILING WAGE ACT**

Our company certifies that it is eligible for bidding on public contracts, and has complied with section 11a of the Prevailing Wage Act, 820 ILCS 130/0.01-12(2000), and has not disregarded their obligations to employees under the Prevailing Wage Act on two (2) separate occasions, and that they, or any firm, corporation, partnership or association in which such contractors or subcontractors have an interest, are not prohibited from being awarded any contract or subcontract for a public works project. In addition, Joliet Junior College is requesting all Bidders/Awarded Trade Contractors to employ labor from a recognized apprenticeship training program as a condition of award.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING VALID BUSINESS LICENSE**

Our company is eligible to do business in the State of Illinois and have submitted as part of this bid a valid business license and the Federal Employer Tax Identification Number (FEIN) or Social Security Number for individuals. Further, if applicable, our company will employ apprentices who are properly indentured into a Joint Apprenticeship Training Program which is registered and certified with the United States Department of Labor, Bureau of Apprenticeship and Training.

YES \_\_\_\_\_ NO \_\_\_\_\_

**FEIN Number** \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**BIDDER INFORMATION FORM**

**Bidder Information Form is to be submitted with each Bid Form.**

1) Total Bonding Capacity: \$ \_\_\_\_\_

Single Project Bonding Capacity: \$ \_\_\_\_\_

Work Currently Bonded: \$ \_\_\_\_\_

2) Work now under contract: \$ \_\_\_\_\_

Work in place last year: \$ \_\_\_\_\_

Average annual sales last 3 years: \$ \_\_\_\_\_

3) Current Experience Modification Rating (EMR): \_\_\_\_\_

4) Has firm ever failed to complete a contract: \_\_\_\_\_

5) Submit two (2) Owner or Architect/Engineer References:

a. Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

b. Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

6) Contractor Qualifications:

a. The Owner may require from any Bidder, prior to award of the contract, a detailed statement regarding the business organization, years in service, and the technical organization and plant of the Bidder that is available for the work contemplated.

b. The competency and responsibility of the bidders and of their proposed Subcontractors may be considered in making awards.

By \_\_\_\_\_

Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me

this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_

NOTARY PUBLIC

**EXECUTE AND ATTACH TO BID FORM**