

**BID FORM**  
for  
**JOLIET JUNIOR COLLEGE, MFP Ph2**  
Joliet, IL 60431  
**GILBANE JOB NO. 4764**

**BID RELEASE 17, BID PACKAGE 15J**  
**HVAC & Mechanical Piping Work**  
**Automotive Building Expansion Work**  
**June 9, 2010**

**MANDATORY PRE-BID:** June 17, 2010  
TIME: 9:00 AM CST  
LOCATION: Joliet Junior College  
Building "K" – Theatre K1000  
Last date for Bidder's questions is 07/01/10 by 2:00 PM

SUBMIT 1 ORIGINAL  
AND 2 COPIES

PROPOSAL DUE DATE: July 15, 2010  
TIME: 9:00 AM CST  
BID OPENING LOCATION: Joliet Junior College  
Building "J" - Room J0006  
and J0007

Joliet Junior College, Illinois Community College District No. 525  
Office of Business and Auxiliary Services  
1215 Houbolt Road  
Room H1018  
Joliet, Illinois 60431-8938  
Attn: Judy Mitchell, Director of Business and Auxiliary Services

FORWARD  
PROPOSAL TO

FIRM NAME:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, the undersigned.

A. Proposes to furnish all labor, materials, equipment, and services as required to satisfactorily complete all HVAC & Mechanical Piping Work herein described as Bid Package No. 15J as required for the construction and completion of the Automotive Building Expansion Project in accordance with the Drawings and Specifications as prepared by Wight & Company (Architect) and their Consultants, the Contract Documents, Project Manual Volumes 1, 2, 3 dated June 9, 2010, this Bid Form, and all documents incorporated by reference. It is expressly understood by the Bidder that each of the enumerated documents as set forth in this paragraph are incorporated by reference as part of the Bid Proposal.

B. All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of \_\_\_\_\_

\_\_\_\_\_(\$ \_\_\_\_\_ )  
(Show amount in both words and figures, in case of discrepancy amount shown in words will govern)

The Lump Sum Bid Price above EXCLUDES all applicable sales, consumer, use and other similar taxes for the project on the equipment and materials to be incorporated into the work (project is tax-exempt); INCLUDES all insurance premiums required to meet Schedule "A" - Insurance Specifications; and INCLUDES all premiums for Performance and Labor & Material Payment Bonds in the sum of one hundred ten percent of the Contract price.

- C. Bidder agrees that upon award of the contract by Joliet Junior College if written notice of the acceptance of this bid is mailed or delivered to the undersigned within sixty (60) days after the Proposal Due Date, or any time thereafter before it is withdrawn, the undersigned shall meet with representatives of Joliet Junior College and Gilbane Building Company at Joliet Junior College's office or at a mutually agreed upon location to execute the contract which is included as an Exhibit within this Project Manual. The Trade Contractor's contract will be held by and made with Joliet Junior College; Gilbane Building Company will be acting on the behalf of Joliet Junior College as their Construction Manager (agent). A Performance Bond and Labor & Material Payment Bond will be delivered to the Construction Manager at the time of execution of the Contract on the form contained within the Project Manual identifying Joliet Junior College and Gilbane Building Company as dual obligees. Failure to execute said contract within ten (10) days after receipt of written Notice to Proceed may be considered a default under the obligation of the bid bond. Insurance certificates shall be provided before starting on-site activities if such activities occur before the Contract is signed.

By submitting its bid, the Bidder hereby agrees that the Owner may, in its sole discretion, decide which combination of base bid plus alternates, (if any) would provide the Owner with the most efficient expenditure of the Owner's funds with respect to any particular Bidder. Owner's selection and determination of which combinations of base bid plus alternates (if any) would provide the most efficient expenditure of the Owner's funds shall form the basis of awarding the contract. By submitting its bid, Bidder further agrees that the sum total of the base bid plus alternates (if any) as so determined by the Owner separately for each Bidder shall be deemed to be such Bidder's bid for purposes of determining the lowest responsible Bidder for such portion of the work or for such bid package. Such determination by the Owner shall not be subject to challenge by the Bidder.

- D. The above price includes all stipulations and requirements of Supplement Numbers: \_\_\_\_\_, which have been received and accepted by the undersigned.

E. MILESTONE SCHEDULE DATES

All work is to be completed in accordance with the attached Construction Schedule included in the Project Manual and the Milestone Dates listed below:

<u>Milestone</u>	<u>Milestone Dates</u>
Bid Proposals Due	July 15, 2010
Anticipated Dates for Bid Scope Review	July 19, 2010-July 20, 2010
Anticipated Date of Contract Award	August 10, 2010
Preconstruction Meeting	August 24, 2010
Shop Drawing & Review	August 24, 2010-September 24, 2010
Anticipated Mobilization Date	September 13, 2010
Site Work/Ftgs/Fndtns - Phase 1	September 15, 2010-October 26, 2010
Structural Steel Phase 1- Single Story	October 27, 2010- November 2, 2010
Erect Precast Phase 1	November 3, 2010- November 9, 2010

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Structural Steel Phase 1- Joists	November 10, 2010-November 12, 2010
Roofing Phase 1 (West Classroom Low Roof)	December 3, 2010 - December 7, 2010
Interior Work Phase 1	November 10, 2010-March 15, 2011
Site Work/Ftgs/Fndtns - Phase 2	November 30, 2010-December 29, 2010
Erect Precast Phase 2	December 30, 2010- January 4, 2011
Structural Steel Phase 2- Joists	January 5, 2011-January 7, 2011
Roofing Phase 2 (Complete High Roof)	January 18, 2011-January 21, 2011
Interior Work Phase 2	January 18, 2011-May 2, 2011
Interior Remodeling/Demolition/Rework	March 15, 2011- May 2, 2011
CX/Testing	May 3, 2011- June 1, 2011
Site Work Phase 3 (Complete Exterior Site Work)	May 23, 2011-August 5, 2011
Punchlist and Closeout Documents	June 2011
Substantial Completion	July 1, 2011

F. TRADE-SUBCONTRACTORS

The following trade subcontractors are proposed for the item of work listed. Trade Subcontractors are subject to review per the General Conditions. List only firms that will supply labor at the site.

ITEM OF WORK	TRADE SUBCONTRACTORS

G. NOT USED

H. UNIT PRICES

Unit Prices shall be used, where applicable, to make adjustments to the cost of the Work due to changes. ALL Unit Prices submitted shall be complete in-place prices and include all costs for overhead, profit, bond costs, labor, materials, equipment, engineering, shop drawings and any other incidentals related to the completion of the Work, and shall remain firm for the period of the contract. Deductive unit prices will be calculated at no less than 85% of the additive unit price.

1. Additional rectangular duct, single wall, including joints, supports and hangers.  
 \$\_\_\_\_\_ per lb based upon 50 lbs of material
2. Additional underfloor duct, including joints  
 \$\_\_\_\_\_ per lb based upon 50 lbs of material
3. Additional Roof Exhaust Fans, Type – EF-1:                    \$\_\_\_\_\_ per unit
4. Additional Roof Exhaust Fans, Type – EF-2                    \$\_\_\_\_\_ per unit

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- 5. Additional Linear Diffusers, Type LD-1 \$\_\_\_\_\_ per unit
- 6. Additional Diffusers, Type SR-1 \$\_\_\_\_\_ per unit
- 7. Additional Fire Dampers 2sf or less: \$\_\_\_\_\_ per unit
- 8. Additional Fire Dampers 2sf to 4 sf \$\_\_\_\_\_ per unit
- 9. Additional Duct Insulation  
\$\_\_\_\_\_ per sf based upon 100sf of material
- 10. Additional 2" Compressed Air Piping  
\$\_\_\_\_\_ per lf based upon 50 lineal feet of material

**I. ALTERNATE PRICES**

An Alternate Price shall include all costs associated with the changes, omissions, additions or other adjustments to the Work of this Bid Package (Contract), which are described in the Alternate, or are reasonably inferable there from. Claims for extras resulting from changes caused by the acceptance or rejection of any Alternate will not be allowed. Alternate prices shall also include all costs of overhead, profit and bond costs associated with the work of the Alternate, whether additive or deductive.

The Drawings, Specifications and other Contract Documents shall be considered appropriately modified by either the acceptance or rejection of the various Alternates. The Owner and the Construction Manager expressly reserve the right to accept or reject any, or all, Alternate Prices, and in any sequence.

If any combination of alternates is accepted, the classrooms identified must be completed within the time periods provided.

Alternates:

Alternate Bid #1	Complete work associated with Utility Metering Control as identified within the contract documents.	\$ _____
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Alternate Bid #2	Complete equipment and work associated with the alternative RTU-1 and DOAS-1 as identified within the contract documents.	\$ _____
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J. COST ALLOWANCES

The Bidder includes the following Cost Allowances in the total Lump Sum Amount of the Base Bid for this Bid Package. See General Conditions for definition of Allowances.

**The Trade Contractor must include the cost of the allowances in the Base Bid. The Base Bid cost of this package should include the appropriate mark-up on the allowances. All work completed under the allowance will be paid at cost since the mark-up is incorporated in the base bid. Trade Contractors are not entitled to any unspent balance.**

Cost Allowances:

1	Miscellaneous Work Allowance: Miscellaneous work to be completed at the direction of the Construction Manager.	\$10,000
2	Temporary Heating Allowance: Temporary Heating as directed by the Construction Manager.	\$30,000
2	Notwithstanding the Trade Contractor's obligation for his own cleanup under the general conditions, include in the base bid a sum of \$75.00 for every 80 man-hours (or fraction thereof) actually expended on-site regardless of trade or labor classification. This cost will be used for cleanup of unidentifiable trash and debris as directed by the Construction Manager, and will be deducted from the Contract Sum periodically to pay for cleanup services. Trade Contractors are not entitled to any unspent balance. Costs for this scope of work item are over and above costs for cleanup required by the general conditions. This requirement does not eliminate this Trade Contractors responsibility for the daily clean up of his/her work efforts. The formula for this fee is as follows:  $\frac{\text{Total Man hours}}{80} \times \$75.00 = \$ \text{CLEANUP FEE}$ Bidder to fill in: _____ man-hours	\$ _____ (Bidder to Fill In)

K. COST AND QUANTITY BREAKDOWN

In order to properly evaluate the Proposal, provide the following information. The Scope of Work to be awarded will not be influenced by the cost and quantity information requested here. Do NOT include the cost of any alternates in base bid or in the following information. Cost and quantity breakdown shall include all related work to the subject category.

1. Cost Breakdown

Dedicated Outdoor Air Handling Unit (DOAS-1)	\$
Roof Top Air Handling Unit (RTU-1)	\$
Diffusers/Registers/Grilles	\$
Exhaust Fans	\$
Duct Silencers	\$
Duct Insulation	\$
Diaphragm Pump	\$
Terminal Air Box Units	\$
Unit Heaters	\$
Mechanical Demolition	\$
Louver Relocation	\$
Concrete Equipment Pads	\$
Ductwork	\$
Compressed Air Piping	\$
Gas Piping	\$
Building Automation Controls	\$
Testing, Adjusting, and Balancing	\$
Commissioning	\$
Hoisting	\$
General Conditions	\$
Cleanup of Own Debris	\$
<b>\$75/ 80 MH of Clean-Up</b>	<b>\$</b>
<b>Allowances described above</b>	<b>\$ 40,000</b>
Total bond cost	\$
Mobilization	\$
Shop Drawings & Submittals	\$
Miscellaneous not included above (define below)	\$
<b>Total Bid (Total of all items above including the Allowances)</b>	<b>\$</b>

2. Quantity Breakdown

Item	Quantity	Material Cost	Installation Cost	Total Cost
Ductwork	LB	\$	\$	\$
Roof Top Unit (RTU-1)	EA	\$	\$	\$
Dedicated Outdoor Air (DOAS-1)	EA	\$	\$	\$
Exhaust Fans	EA	\$	\$	\$
Diffusers/Registers/Grilles	EA	\$	\$	\$
Insulation	SF	\$	\$	\$
Compressed Air Piping	LF	\$	\$	\$
Gas Piping	LF	\$	\$	\$
Unit Heaters	EA	\$	\$	\$
Sanitary Sewer Pipe	LF	\$	\$	\$
Insulation	LF	\$	\$	\$
Concrete Equipment Pads	CY	\$	\$	\$
			TOTAL	\$

L. SCOPE OF WORK

1. Description of Work Included:

Except for those items (if any) specifically noted in the section below entitled "Work Excluded From This Bid Package", the work of this Bid Package shall INCLUDE, but is not necessarily limited to, all of the following:

- a. All items of work required by, and/or specified in, those sections of the Specifications which are listed herein under Section M SPECIFICATIONS – Specific Sections.
- b. All items of work related to the "Scope of Work", which are indicated in the Specifications which are listed herein under Section M SPECIFICATIONS – Related Sections.
- c. All items of work related to the "Scope of Work", which are shown on the Drawings listed herein under Section N CONTRACT DRAWINGS.
- d. The following "Specific Items to be Included" are related to those required by the above referenced documents and are to be provided under, and hereby form a part of, the Scope of Work of this Bid Package (Contract). Should any conflict exist between this written Scope of Work and any scope items implied by the above referenced documents, this Scope of Work shall govern.

**SPECIFIC ITEMS TO BE INCLUDED**

Perform complete "HVAC & Mechanical Piping Work" and related work as required by and in accordance with the Conditions of Contract, Drawings, Specifications, and elaborations below. The Work shall include all labor, materials, equipment, and related items necessary to complete all of the work defined in the following specification sections, except for those noted exclusions or clarifications listed below.

In general, the following clarifies the scope of work to be included. It is intended for clarification and convenience only and is not intended to limit any portion of the scope of this bid package.

1. Complete all HVAC Ventilation work, including but not limited to ductwork, diffusers, registers, grilles, dampers, sound attenuators, fan powered boxes, air terminal units, fire dampers, underfloor exhaust ducts, refuse cleanouts, underfloor cleanouts, and bird screens. This Trade Contractor shall provide any offsets or accessories not shown on the drawings or specifications but required for a proper and complete installation of the ventilation work.
2. Complete all HVAC piping work including but not limited to, compressed air piping, natural gas piping, oil piping, valves, oil pump, and unit heaters. This Trade Contractor shall provide any offsets or accessories not shown on the drawings or specifications but required for a proper and complete installation of the HVAC piping work.
3. Furnish and install the roof top air handling unit complete with filters, coils, fans, motors, housing, piping, piping connections and all indicated accessories for a complete installation.
4. Furnish and install the Dedicated Outdoor Air System Unit complete with filters, coils, fans, air inlets, exhaust fans, housing, piping, piping connections and all indicated accessories for a complete installation.
5. Provide the demolition and removal of existing piping, louvers, and wall mounted air conditioning units as identified within the bid documents. Louvers shall be removed as noted and re-installed at the new locations identified within the drawings. Patching of the openings will be by others.
6. This Trade Contractor shall remove the existing oil storage tank as identified within the bid documents and reinstall at the new location identified within the bid documents.
7. Connection shall be made 5' outside of the building by this Trade Contractor for natural gas piping lines provide by the site utilities contractor. Furnish and install shutoff valves, regulators, and gas meter as required by the contract documents.
8. Hand off type starter for the Dedicated Outdoor Air Handling unit will be provided by this Trade Contractor and installed by the Electrical Contractor. Connection to the BAS will be by this Trade.
9. Furnish and install concrete equipment pads for the Roof Top Air Handling Unit (RTU-1), Dedicated Outdoor Air Handling Unit (DOAS-1),oil storage tank, air compressor and air dryer.
10. Air compressor and air dryer will be provided by the Owner and shall be installed complete with all required piping and other components by this Trade Contractor.
11. Connection of compressed air piping to hose reels and auto lift controllers will be by this Trade Contractor. Hose reels and auto lifts will be by others.
12. Perform all temperature controls work, including but not limited to DDC sensors, transducers, relays, switches, data communication network and all associated control wiring and conduit systems. Furnish and install all ductwork accessories including, but not limited to, terminal air box controllers, control dampers, control valves, control devices, flow switches, flow meters, and

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pressure temperature wells and sockets.

13. This Trade Contractor shall provide interface of fire alarm system, lighting control system and other building control systems as to BAS, including all necessary wire and conduit. Photocell shall be furnished and installed by this trade contractor.
14. Provide all sound and vibration control material/equipment required for equipment installed as part of this bid package. Provide all related restraints and supports.
15. Furnish and install all fire dampers as necessary to meet the requirements of the contract documents and local and state codes and where necessary to ensure the integrity of the rated walls and floors.
16. Install all duct smoke/heat detectors provided by the Electrical Contractor. This trade contractor shall furnish control wiring required for fan shut down.
17. Provide all testing, adjusting, and balancing required for the ductwork system, mechanical piping system and all equipment included in this bid package. Provide additional dampers required to balance the system and for proper operation of the system at no additional cost. Repair all system defects detected during balancing in a timely fashion so as no to delay the completion of the testing and balancing work.
18. Participate in the Commissioning Process as required for equipment/system included in this bid package. Provide additional copies of approved submittals and shop drawings for the use of the Commissioning Authority.
19. Furnish and install all roof curbs (with counter-flashing) required for roof-mounted equipment provided as part of this bid package. Coordinate type, size and location of roof curbs with the steel contractor and the roofing contractor.
20. Coordinate the installation of diffusers with wall and ceiling installation. Provide extended neck slot diffusers as required to clear ceiling support tees and ceiling tile. Review architectural drawings to determine ceiling conditions to be encountered.
21. Furnish and install all ductwork, piping and equipment identification as required in the contract documents.
22. Painting of exposed ductwork shall be provided by this trade contractor.
23. Furnish and install complete, the underfloor duct exhaust systems as shown, including but not limited to excavation, concrete encasement, granular backfill, compaction and spoil removal. Anticipate the stone subbase for the slab on grade to be in place prior to starting underground MEP rough-in. After installation of the underfloor exhaust duct systems, the subbase should be compacted and returned to the same condition as when the work began
24. Include all caulking and sealants associated with this work and between this work and adjacent work.
25. Provide firestopping as required at all penetrations through rated walls, floors and ceiling in accordance with the specifications.
26. Provide all means of support and attachments to the structure for the HVAC & Mechanical Piping work, including any inserts and hangers to clear ductwork or other interference. Provide all miscellaneous steel supports which are not shown on the project drawings, but which are required to complete the work of this bid package; include primer and touch-up. This Trade Contractor shall furnish all blocking (wood or other) backing supports and attachments for all your devices, panels and fixtures back to the structure.
27. Furnish and install all thermometers, gauges and flow elements associated with the HVAC Sheet

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Metal Work, mechanical piping and equipment installed as part of this bid package.

28. This Trade Contractor will cover all stored duct prior to installation, set on blocking and cover open ends of installed duct at end of each day and through construction.
29. Provide all fittings required for the complete installation of the systems as required by the coordination drawing process whether or not such fittings were shown on the bidding documents.
30. Furnish and install the breeching, vents, chimneys and stacks for all equipment including guying requirements.
31. Provide all testing and startup of the equipment provided in this bid package.
32. Furnish and install all meters.
33. Provide all mechanical piping vents and pipe to drains installed by others.
34. Provide and maintain construction filters at all air handling equipment specified to receive filters in this scope. Replace construction filters with balancing filters during the balancing operations. Replace balancing filters with new filters immediately prior to occupancy. Use a filtration media with a minimum MERV rating of 9 or greater.
35. It is the intent to utilize the permanent gas meter and service for all temporary heating periods, both for construction heaters and for temporary use of the permanent systems.
36. Furnish all necessary extended warranties to account for the time period from initial start-up of all equipment to substantial completion and final acceptance of the Owner, including the period of use for temporary heating, testing and balancing, and commissioning. This is in addition to the contractual required warranties.
37. This Trade Contractor shall provide maintenance for all equipment installed under this Scope of Work from initial start-up, during temporary use of permanent systems for temporary heating and cooling, and during balancing and commissioning until substantial completion and final acceptance by the Owner. Provide any additional filters, belts and other spare parts as necessary or required to run this equipment until final acceptance by the owner.
38. Provide all coordination drawings and composite drawings as required by the bid documents. MEP Coordination drawings shall be produced in CAD format and this Trade Contractor shall incorporate their work and the work of other Trade Contractors into the CAD composite drawings as well as produce hard printed copies of the drawings from the CAD files. This HVAC Trade Contractor shall take the lead in the MEP Coordination process and shall be responsible for producing the final MEP composite drawings. CAD files of background drawings will be made available by the architect/engineer. This Trade Contractor will pay the fee charged by the architect/engineer for these CAD files and sign the disclaimer. Also see General Requirements of Contract.
39. This Trade Contractor is responsible for all insulation for work installed as part of this bid package. No duct insulation is to be installed until duct and piping have been completely tested according to specifications. Provide all necessary equipment to allow testing to meet the project schedule. Identify duct and piping after insulation is installed prior to painting and after painting. Coordinate with Painting Trade Contractor and verify proper color coding of duct and equipment

**GENERAL PROVISIONS**

1. The word Trade Contractor and the word Subcontractor are used interchangeably in the documents. Therefore where the words Trade Contractor or Subcontractor are used in the document, it shall mean a Contractor having a contract with the Owner unless it is apparent by the content of the usage that the

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Subcontractor reference is assumed to be a Subcontractor to a Contractor having a contract with the Owner.

2. This trade contractor shall protect all adjacent areas of work. Remove protection after completion of work of this bid package and repair all damaged areas as necessary and required.
3. This Trade Contractor shall make arrangements with the Construction Manager for any storage provisions prior to mobilization. Outside storage must be coordinated with Gilbane. All areas disturbed by the action of the Trade Contractor shall be returned to their original condition at no additional expense to the owner.
4. Before Substantial Completion of the contract, each Trade Contractor shall provide a Record Document indicating the as-built conditions including concealed locations and elevations. Record Documents shall incorporate all requirements as indicated in the Specifications and elsewhere in the bid documents. Upon approval of Record Document, the Trade Contractor shall provide electronic files of all documents as well as two hard copies. Electronic record files shall be in PDF format.
5. Should the Plans or Specifications disagree in themselves or with each other, the Trade Contractor shall provide the better quality or greater quantity of work and/or materials unless otherwise directed by written addendum to the contract.
6. Each Trade Contractor shall field verify all existing conditions as required prior to commencing of work and shall make whatever modifications necessary to facilitate the installation of new work. Trade Contractor shall immediately notify the construction manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.
7. Where the General Requirements or the Technical Specifications indicate that the Trade Contractor will be "directed by" or "as indicated or designated by" the Architect all such directions, indications and/or designations etc., shall be through the Construction Manager. All work performed by a Trade Contractor as directed by or as indicated or designated by the Owner, its consultants or the Architect which has not been communicated to the Trade Contractor through the Construction Manager shall not be an added cost to the Trade Contractor's contract with Gilbane and may be subject to rework at the expense of the offending Trade Contractor or Trade Contractors.
8. The Trade Contractor's Project Manager shall be responsible to maintain an accurate record of deviation and changes in the work and reasons there of. The Construction Manager and Architect may elect to review the status of these documents on a monthly basis. Failure on the part of the Trade Contractor to maintain the As-Built Documents will be cause to reject the Trade Contractor's monthly payment request in part or in total until the condition is corrected and the record documents are updated to reflect site conditions.
9. Trade Contractor shall immediately notify the Construction Manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.
10. The campus is an extremely busy site. Traffic patterns can be very congested at times and parking lots can fill up quickly. Extreme caution should be used at all times when entering and exiting the site.
11. Each Trade Contractor shall coordinate their work with the works of other trades and with the Construction Manager.
12. Separate mobilizations may be required. Mobilizations are incidental to the Contract Sum.
13. The Owner has employed a testing agency for this project. This Trade Contractor shall conform to all testing requirements as identified within the Contract Documents. The Trade Contractor shall provide

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48 hour notice to the Construction Manager prior to date testing agency needs to be on site to perform tests.

14. In addition to the requirements for safety defined in the Conditions of Contract and the Construction Manager’s Safety Plan, the Trade Contractor shall submit within two weeks of Notice to Proceed a detailed safety plan defining it’s intentions and procedures to be used on the project to comply with all requirements of OSHA and Project Safety Program, including work rules, fall protection, hoisting procedures, protection of other trades and finished materials, etc.
15. This Trade Contractor must include all costs necessary to address the requirements of the Safety and Project Quality Plan included in the Project Manual.
16. This Trade Contractor is required to fill out a Gilbane daily report and turn in to Gilbane on a daily basis.
17. This Trade Contractor shall be responsible for their cleanup and debris removal. Dumpsters for the general use of all trades shall be provided by the General Trades Contractor.
18. This project shall pursue a LEED certification with the United States Green Buildings Council (USGBC); see specifications for requirements and responsibilities of subcontractors
19. Each Trade Contractor shall submit a CPM schedule utilizing Primavera Project Planner or SureTrack software within 30 days after notice to proceed. This schedule shall include all construction activities of the Trade Contractor and shall abide by all the requirements indicated in the bid documents pertaining to Critical Path Method Scheduling. Monthly updates of the schedule are required to be submitted along with the monthly Application for Payment.
20. The Trade Contractor shall be required to enter the RFI’s, Daily Work Reports and Submittals using i-Build (requires Internet Explorer 7 or higher and active X. no other software is required). The Project Manager and Superintendent will be required to attend a one (1) hour Computer training by Gilbane which will teach them how to use this program

The above listed items are not intended to be an all-inclusive listing of the specified Contract Scope of Work, but are merely to highlight the major items of work.

**SPECIFIC ITEMS TO BE EXCLUDED**

The following specific item(s) of work contained in the above referenced documents are EXCLUDED from the work of this Bid Package (Contract):

N/A

**M. SPECIFICATIONS**

The following Specifications, together with the Drawings and other related items of work as described herein, further define the Scope of Work of the Bid Package (Contract).

**Specific Specification Sections**

<u>Number</u>	<u>Title</u>	<u>Date</u>
<b>DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS</b>		
003132	GEOTECHNICAL DATA	06/09/2010
<b>DIVISION 01 – GENERAL REQUIREMENTS</b>		
011000	SUMMARY	06/09/2010

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012300	ALTERNATES	06/09/2010
012500	SUBSTITUTION PROCEDURES	06/09/2010
012513.13	SUBSTITUTION REQUEST FORM	06/09/2010
013300	SUBMITTAL PROCEDURES	06/09/2010
014000	QUALITY REQUIREMENTS	06/09/2010
014200	REFERENCES	06/09/2010
015000	TEMPORARY FACILITIES AND CONTROLS	06/09/2010
015639	TEMPORARY TREE AND PLANT PROTECTION	06/09/2010
016000	PRODUCT REQUIREMENTS	06/09/2010
017300	EXECUTION	06/09/2010
017419	CONSTRUCTION WASTE MANAGEMENT	06/09/2010
017700	CLOSEOUT PROCEDURES	06/09/2010
017820	OPERATION AND MAINTENANCE MANUALS	06/09/2010
017839	PROJECT RECORD DOCUMENTS	06/09/2010
018100	GENERAL COMMISSIONING REQUIREMENTS	06/09/2010
018113	SUSTAINABLE DESIGN REQUIREMENTS	06/09/2010
018113.13	LEED 2009 NC PROJECT CHECKLIST	06/09/2010
018113.23	LEED DOCUMENTATION TEMPLATE	06/09/2010
018120	COMMISSIONING SUBMITTALS	06/09/2010
018140	COMMISSIONING PROJECT CLOSEOUT	06/09/2010
018200	OPERATIONAL AND MAINTENANCE TRAINING	06/09/2010

**DIVISION 02- EXISTING CONDITIONS**

024111	SELECTIVE DEMOLITION	06/09/2010
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**DIVISION 03- CONCRETE**

033000	CAST-IN-PLACE CONCRETE	06/09/2010
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**DIVISION 06- WOOD, PLASTICS, AND COMPOSITES**

061000	ROUGH CARPENTRY	06/09/2010
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**DIVISION 07- THERMAL AND MOISTURE PROTECTION**

078413	PENETRATION FIRESTOPPING	06/09/2010
078446	FIRE-RESISTIVE JOINT SYSTEMS	06/09/2010
079200	JOINT SEALANTS	06/09/2010

**DIVISION 09- FINISHES**

099100	PAINTING	06/09/2010
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**DIVISION 22- PLUMBING**

221000	PLUMBING PIPING	06/09/2010
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**DIVISION 23- HEATING VENTILATING AND AIR CONDITIONING**

230500	BASIC HVAC REQUIREMENTS	06/09/2010
230503	THROUGH PENETRATION FIRESTOPPING	06/09/2010
230505	HVAC DEMOLITION FOR REMODELING	06/09/2010
230513	MOTORS	06/09/2010
230529	HVAC SUPPORTS AND ANCHORS	06/09/2010
230548	VIBRATION ISOLATION	06/09/2010
230553	HVAC IDENTIFICATION	06/09/2010
230593	TESTING, ADJUSTING AND BALANCING	06/09/2010
230713	DUCTWORK INSULATION	06/09/2010
230900	CONTROLS	06/09/2010
233100	DUCTWORK	06/09/2010

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233416	CENTRIFUGAL FANS	06/09/2010
233600	AIR TERMINAL UNITS	06/09/2010
233700	AIR INLETS AND OUTLETS	06/09/2010
234000	AIR CLEANING	06/09/2010
237200	PACKAGED ENERGY RECOVERY UNITS	06/09/2010
238200	TERMINAL HEAT TRANSFER UNITS	06/09/2010
239970	MECHANICAL SYSTEMS COMMISSIONING	06/09/2010

**DIVISION 26 – ELECTRICAL**

260933	LIGHTING CONTROL SYSTEMS	06/09/2010
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**DIVISION 28- ELECTRONIC SAFETY AND SECURITY**

283100	FIRE ALARM AND DETECTION SYSTEMS	06/09/2010
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**Related Specification Sections**

<u>Number</u>	<u>Title</u>	<u>Date</u>
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024113.13	PAVING REMOVAL	06/09/2010
024113.15	SAW CUTTING PAVEMENT	06/09/2010
<b>DIVISION 03- CONCRETE</b>		
034100	PRECAST STRUCTURAL CONCRETE	06/09/2010
034500	PRECAST ARCHITECTURAL CONCRETE	06/09/2010
<b>DIVISION 04- MASONRY</b>		
042000	UNIT MASONRY	06/09/2010
<b>DIVISION 05- METALS</b>		
051200	STRUCTURAL STEEL FRAMING	06/09/2010
052100	STEEL JOIST FRAMING	06/09/2010
053100	STEEL DECKING	06/09/2010
054000	COLD-FORMED METAL FRAMING	06/09/2010
055000	METAL FABRICATIONS	06/09/2010
055100	METAL STAIRS	06/09/2010
055913	METAL CASEWORK FABRICATIONS	06/09/2010
<b>DIVISION 06- WOOD, PLASTICS, AND COMPOSITES</b>		
061600	SHEATHING	06/09/2010
064000	ARCHITECTURAL WOODWORK	06/09/2010
<b>DIVISION 07- THERMAL AND MOISTURE PROTECTION</b>		
072100	THERMAL INSULATION	06/09/2010
072419	WATER-DRAINAGE EXTERIOR INSULATION AND FINISH SYSTEM (EIFS)	06/09/2010
074113.13	METAL SOFFIT PANELS	06/09/2010
074219	METAL PLATE WALL PANELS	06/09/2010
075323	EPDM ROOFING	06/09/2010
076200	SHEET METAL FLASHING AND TRIM	06/09/2010
077129	MANUFACTURED ROOF EXPANSION JOINTS	06/09/2010
077200	ROOF ACCESSORIES	06/09/2010
078100	APPLIED FIREPROOFING	06/09/2010
078123	INTUMESCENT MASTIC FIREPROOFING	06/09/2010
079500	EXPANSION CONTROL	06/09/2010

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**DIVISION 08- OPENINGS**

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083313	COILING COUNTER DOORS	06/09/2010
083323	OVERHEAD COILING DOORS	06/09/2010
083613	SECTIONAL DOORS	06/09/2010
084113	ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	06/09/2010
084523	FIBERGLASS-SANDWICH PANEL ASSEMBLIES	06/09/2010
087111	DOOR HARDWARE	06/09/2010
088000	GLAZING	06/09/2010

**DIVISION 09- FINISHES**

092116.23	GYPSUM BOARD SHAFT WALL ASSEMBLIES	06/09/2010
092116	GYPSUM BOARD ASSEMBLIES	06/09/2010
095113	ACOUSTICAL PANEL CEILINGS	06/09/2010
096513	RESILIENT BASE AND ACCESSORIES	06/09/2010
096723	RESINOUS FLOORING	06/09/2010
097700.11	SANITARY WALL PANELS	06/09/2010
099653	ELASTOMERIC COATINGS	06/09/2010

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104416	FIRE EXTINGUISHERS	06/09/2010

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**DIVISION 12- FURNISHINGS**

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**DIVISION 13- SPECIAL CONSTRUCTION**

**DIVISION 14- CONVEYING SYSTEMS**

**DIVISION 21- FIRE SUPPRESSION**

**DIVISION 22- PLUMBING**

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220529	PLUMBING SUPPORTS AND ANCHORS	06/09/2010
220553	PLUMBING IDENTIFICATION	06/09/2010
220719	PLUMBING PIPING INSULATION	06/09/2010
221030	PLUMBING SPECIALTIES	06/09/2010
224000	PLUMBING FIXTURES	06/09/2010

**DIVISION 26 – ELECTRICAL**

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260505	ELECTRICAL DEMOLITION FOR REMODELING	06/09/2010
260513	WIRE AND CABLE	06/09/2010
260515	MEDIUM VOLTAGE CABLE & ACCESSORIES	06/09/2010
260526	GROUNDING AND BONDING	06/09/2010
260527	SUPPORTING DEVICES	06/09/2010
260531	BOXES	06/09/2010

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260553	ELECTRICAL IDENTIFICATION	06/09/2010
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262200	DRY TYPE TRANSFORMERS	06/09/2010
262416	PANELBOARDS	06/09/2010
262419	MOTOR CONTROLS	06/09/2010
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262816	DISCONNECT SWITCHES	06/09/2010
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270528	INTERIOR COMMUNICATION PATHWAYS	06/09/2010
270553	IDENTIFICATION AND ADMINISTRATION	06/09/2010
271100	COMMUNICATION EQUIPMENT ROOMS	06/09/2010
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**DIVISION 28- ELECTRONIC SAFETY AND SECURITY**

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312000	EARTH MOVING	06/09/2010
313500	SLOPE PROTECTION	06/09/2010

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321236.26	LEED SRI HMA COATING	06/09/2010
321236.28	LEED SRI HMA COATING PCMO	06/09/2010
321313	CONCRETE PAVING	06/09/2010
321383	PORTLAND CEMENT CONCRETE SIDEWALKS	06/09/2010
321613	CONCRETE CURBS AND GUTTERS	06/09/2010
321723	PAVEMENT MARKINGS	06/09/2010
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333000	SANITARY SEWAGE UTILITIES	06/09/2010
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A0.01	Code Information, Symbols & Notes	06/09/2010
A0.02	Life Safety First Floor Plan	06/09/2010
A0.03	Life Safety Mezzanine Floor Plan	06/09/2010
<b><u>CIVIL DRAWING LIST</u></b>		
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C1.00	General N	06/09/2010
C2.00	Storm Water Pollution Prevention Plan	06/09/2010
C2.01	Storm Water Pollution Prevention Notes	06/09/2010
C2.02	Storm Water Pollution Prevention Details	06/09/2010
C2.03	Storm Water Pollution Prevention Details	06/09/2010
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C4.00	Utility Plan	06/09/2010
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C5.00	Grading Plan	06/09/2010
C6.00	Geometric Plan	06/09/2010
C7.00	Civil Details	06/09/2010
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A5.00	Exterior Wall Sections	06/09/2010
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A6.01	Interior Elevations	06/09/2010
A6.02	Customer Service Desk Plan, Elevations and Details	06/09/2010
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A7.01	Ceiling Details and Partition Plan Details	06/09/2010

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M6.01	Mechanical Control Diagrams & Sequences	06/09/2010
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**BP 15J HVAC & Mechanical Piping Work**

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T5.00	Technology Material List and Schedules	06/09/2010

O. SIGNATURE

By executing this Bid Proposal, the undersigned represents that he is duly authorized on behalf of his/her company to submit this Proposal Form, agrees to the terms and conditions contained in the General Instructions to Bidders, and if awarded the contract, will perform in accordance with the terms and conditions of this Proposal Form and the documents which have been incorporated by reference herein. The undersigned represents that these Proposals are made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he is completing in his own interest and in his own behalf, without connection of obligation to any undisclosed person, that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his own examination and estimates and from them makes this Proposal.

Bidder: \_\_\_\_\_  
(LEGAL SIGNATURE)

\_\_\_\_\_  
(TYPE/PRINT NAME)

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Phone No.: (        ) \_\_\_\_\_

Business Fax No.: (        ) \_\_\_\_\_

Email Address: \_\_\_\_\_

This bidder is a (an): \_\_\_\_\_

Individual, Partnership, Corporation

The full names, address and telephone numbers of all persons interested in the Proposal, as principals are as follows:

\_\_\_\_\_  
\_\_\_\_\_

NOTE: This Proposal must bear the written signature of the Bidder.

- a. If the Bidder is an Individual doing business under a name other than his own name, the Proposal must so state, giving the address of the Individual.
- b. If the Bidder is a Partnership, the Proposal must so state, setting forth the names and addresses of all Partners, and must be signed by a Partner so designated as such.
- c. If the Bidder is a Corporation, the Proposal must be signed by a duly authorized officer or agent of the Corporation.

Bid Security Enclosed: 10% of base bid total (In Favor of Joliet Junior College).

Bid Bond \_\_\_\_\_ Cashier's Check \_\_\_\_\_ Certified Check \_\_\_\_\_

**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for \_\_\_\_\_

\_\_\_\_\_  
certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

Firm Name: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

[Contractors With 25 or More Employees]

**CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_, having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

\_\_\_\_\_  
By Authorized Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

Name of Bidder: \_\_\_\_\_  
Date: \_\_\_\_\_

(If an individual)  
Signature of Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

(Seal)

(If a Partnership)  
Firm Name: \_\_\_\_\_

Business Address of all partners of the Firm:  
\_\_\_\_\_  
\_\_\_\_\_

(Seal)

(If a Corporation)  
Name of Officers:  
President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Attest: \_\_\_\_\_  
Secretary

(Seal)

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

\_\_\_\_\_ [contractor], does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act (775 ILCS 5/2-105)* that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING HUMAN RIGHTS ACT**

Any company or organization to be awarded a contract for goods and/or services must be in compliance with the **Human Rights Act** and all rules and regulations thereunder. Our company has an Equal Employment Opportunity and Affirmative Action Program which complies with Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 and the Rehabilitation Act of 1973.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING THE PREVAILING WAGE ACT**

Our company certifies that it is eligible for bidding on public contracts, and has complied with section 11a of the Prevailing Wage Act, 820 ILCS 130/0.01-12(2000), and has not disregarded their obligations to employees under the Prevailing Wage Act on two (2) separate occasions, and that they, or any firm, corporation, partnership or association in which such contractors or subcontractors have an interest, are not prohibited from being awarded any contract or subcontract for a public works project. In addition, Joliet Junior College is requesting all Bidders/Awarded Trade Contractors to employ labor from a recognized apprenticeship training program as a condition of award.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING VALID BUSINESS LICENSE**

Our company is eligible to do business in the State of Illinois and have submitted as part of this bid a valid business license and the Federal Employer Tax Identification Number (FEIN) or Social Security Number for individuals. Further, if applicable, our company will employ apprentices who are properly indentured into a Joint Apprenticeship Training Program which is registered and certified with the United States Department of Labor, Bureau of Apprenticeship and Training.

YES \_\_\_\_\_ NO \_\_\_\_\_

FEIN Number \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**BIDDER INFORMATION FORM**

**Bidder Information Form is to be submitted with each Bid Form.**

- 1) Total Bonding Capacity: \$ \_\_\_\_\_  
Single Project Bonding Capacity: \$ \_\_\_\_\_  
Work Currently Bonded: \$ \_\_\_\_\_
- 2) Work now under contract: \$ \_\_\_\_\_  
Work in place last year: \$ \_\_\_\_\_  
Average annual sales last 3 years: \$ \_\_\_\_\_
- 3) Current Experience Modification Rating (EMR): \_\_\_\_\_
- 4) Has firm ever failed to complete a contract: \_\_\_\_\_
- 5) Submit two (2) Owner or Architect/Engineer References:
  - a. Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
  - b. Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
- 6) Contractor Qualifications:
  - a. The Owner may require from any Bidder, prior to award of the contract, a detailed statement regarding the business organization, years in service, and the technical organization and plant of the Bidder that is available for the work contemplated.
  - b. The competency and responsibility of the bidders and of their proposed Subcontractors may be considered in making awards.

By \_\_\_\_\_

Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO BID FORM**