



UNIFORM CLEANING & LAUNDRY SERVICE

Addendum No. 1

DATE: December 9, 2009

1. Use revised pricing sheet – attached to this addendum.
2. Page 1 of attached pricing sheet - Item # 5 description is corrected to read: Short Sleeve utility shirt – white.
3. Page 1 of attached pricing sheet - Item # 7 description is corrected to read: Soil Bags/Conv – no color specified.
4. Page 2 of attached pricing sheet - Item #16 description is corrected to read: Chef Coat – plastic button.
5. Page 2 of attached pricing sheet - Item #19 description is corrected to read: Griddle towels 6"x14 ½" – any color other than white.
6. Page 2 of attached pricing sheet - Item #20 is removed from the bid.
7. Bid due date has been extended until January 8, 2010 at 2:00p.m.

Please acknowledge receipt of this addendum by fax at the number listed below or by email to: purchasing@jjc.edu Include your name, title and company name in your acknowledgement email. Failure to do so could result in disqualification of your quote.

Issued by:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College

Phone: 815.280.6640
Fax: 815.280.6631

I acknowledge receipt of Addendum #1

Signature

Company Name

You are invited to submit a bid for UNIFORM CLEANING AND LAUNDRY SERVICE. Please include delivery costs in your bid. The College is exempt from all sales tax. This agreement will be valid for one year upon the agreement of both parties and may be renewed for an additional two years. If a renewal contract is agreed upon at the end of the year, the vendor must do an actual inventory count and restock to the original count.

CONTRACT TO BEGIN APPROXIMATELY MARCH 1, 2010.

There are four areas of the campus that are requesting this service; therefore, you may find duplicate requests listed in this document. A separate invoice needs to be issued for each area.

CULINARY ARTS/CHEF'S TABLE, 1215 HOUBOLT ROAD, JOLIET, IL						
ITEM	APPROXIMATE INVENTORY	DESCRIPTION	UNIT CHARGE	MINIMUM % CHARGE	AUTO REPLACE %	REPLACEMENT CHARGE PER GARMENT
1)	10 EACH	C.O.G. – Chef Counter Coats – White G0057*	\$			\$
2)	125 EACH	BIB APRON – WHITE	\$			\$
3)	100 EACH	NAPKIN – WHITE (Chef's Table)	\$			\$
4)	60 EACH	TABLECLOTH – WHITE – 52"X52" (Chef's Table)	\$			\$
5)	30 EACH	SHORT SLEEVE UTILITY SHIRT - WHITE	\$			\$
6)	1500 EACH	BAR TOWEL– WHITE	\$			\$
7)	5 EACH	SOIL BAGS/CONV–	\$			\$
8)	5 EACH	BAG STAND	\$			\$
9)	8 EACH	LONG SLEEVE CHEF COATS - BLACK	\$			\$

FOOD SERVICE, 1215 HOUBOLT ROAD, JOLIET, IL						
ITEM	APPROXIMATE INVENTORY	DESCRIPTION	UNIT CHARGE	MINIMUM % CHARGE	AUTO REPLACE %	REPLACEMENT CHARGE PER GARMENT
10)	30 EACH	COOK SHIRTS- WHITE	\$			\$
11)	45 EACH	BIB APRONS - WHITE	\$			\$
12)	25 EACH	TABLECLOTH – WHITE – 52”X114”	\$			\$
13)	1200 EACH	BAR TOWEL– BLUE	\$			\$
14)	50 EACH	BAGS/CONV – WHITE	\$			\$
15)	4 EACH	BAG STAND	\$			\$

CITY CENTER CAMPUS/RENAISSANCE CENTER, 214 N. OTTAWA STREET, JOLIET, IL						
ITEM	APPROXIMATE INVENTORY	DESCRIPTION	UNIT CHARGE	MINIMUM % CHARGE	AUTO REPLACE %	REPLACEMENT CHARGE PER GARMENT
16)	24 EACH	CHEF COAT - plastic button	\$			\$
17)	60 EACH	SHORT SLEEVE UTILITY SHIRT*	\$			\$
18)	120 EACH	WHITE APRONS	\$			\$
19)	45 EACH	GRIDDLE TOWELS; 6” X 14 ½” – any color other than white	\$			\$
20)	INTENTIONALLY LEFT BLANK					
21)	500 EACH	WHITE NAPKINS	\$			\$
22)	200 EACH	BLACK NAPKINS	\$			\$

23)	30 EACH	GREEN NAPKINS	\$			\$
24)	75 EACH	BURGUNDY NAPKINS	\$			\$
25)	75 EACH	TABLE CLOTH 52" X 52"	\$			\$
26)	50 EACH	TABLE CLOTH 52" X 114"	\$			\$
27)	150 EACH	TABLE CLOTH 85" X 85"	\$			\$
28)	2 EACH	LAUNDRY BAG STAND	\$			\$
29)	40 EACH	LAUNDRY BAG - Yellow	\$			\$
30)	900 EACH	BAR TOWEL - White	\$			\$

PLEASE STATE YOUR TURN-AROUND TIME:	
CAN YOU PROVIDE ADDITIONAL ITEMS WHEN NECESSARY?	
HOW MUCH ADVANCE NOTICE IS NEEDED TO REQUEST ADD'L ITEMS:	
ARE YOU ABLE TO PUT DELIVERIES ON HOLD BETWEEN SEMESTERS AS REQUESTED WITHOUT CHARGE:	
*SIZES MAY VARY; IF THERE IS A COST FOR DIFFERENT SIZES PLEASE STATE:	
PLEASE STATE COST, IF ANY, ON THE ITEMS LISTED BELOW:	
Name Emblem	\$ _____ EA
Company Emblem	\$ _____ EA
Custom Emblem	\$ _____ EA

Embroidery		\$ _____ EA	
COD Terms		\$ _____ per week charge for prior service (if Amount Due is Carried to Following Week)	
Weekly Minimum Charge		\$ _____ PER WEEK	
Make-Up Charge		\$ _____ PER GARMENT	
Seasonal Sleeve Change		\$ _____ PER CHANGE PER WEEK	
EPA Regulations prohibit (40 CFR 261.262) the transport of textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills. Shop Towel container			
		\$ _____ PER WEEK	
Artwork Charge for LogoMat		\$ _____ EA	
Special Cut Garment Charge		\$ _____ EA	
Uniform Storage	Lockers: \$ _____ ea/week	Laundry Lock-up: \$ _____ ea/week	Shipping: \$ _____
Service Charge**		\$ _____ per week per location.	
<p>**This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.</p>			
<p>The Culinary Arts Department conducts 2 (possibly 3) events each year. Will your company donate table linens, towels and aprons for these events?</p>			

Credit Terms: _____

ADDENDUM #1 – REVISED PRICING SHEET

Firm

Signature

Address

Printed Signature

City State Zip

Date Phone No. Fax No.

E-MAIL ADDRESS

Bid information and results can be viewed at the following website: www.jjc.edu/info/purchasing