

**BID FORM**  
**for**  
**JOLIET JUNIOR COLLEGE, MFP Ph1**  
**Joliet, IL 60431**  
**GILBANE JOB NO. 4764**

**BID RELEASE 12, BID PACKAGE 09D**  
**GYPSUM BOARD, ACOUSTICAL & PAINTING WORK**  
**CAMPUS CENTER BUILDING WORK**  
**December 11, 2009**

**MANDATORY PRE-BID:** December 18, 2009  
TIME: 9:00 AM CST  
LOCATION: Joliet Junior College  
Building "K" – Theatre  
Last date for Bidder's questions is 01/07/10 by 2:00 PM

SUBMIT 1 ORIGINAL  
AND 2 COPIES

PROPOSAL DUE DATE: January 14, 2010  
TIME: 2:30 PM CST  
BID OPENING LOCATION: Joliet Junior College  
Building "T" - Room T1001

Joliet Junior College, Illinois Community College District No. 525  
Office of Business and Auxiliary Services  
1215 Houbolt Road  
Room H1018  
Joliet, Illinois 60431-8938  
Attn: Judy Mitchell, Director of Business and Auxiliary Services

FORWARD  
PROPOSAL TO

FIRM NAME:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, the undersigned.

- A. Proposes to furnish all labor, materials, equipment, and services as required to satisfactorily complete all Gypsum Board, Acoustical and Painting Work herein described as Bid Package No. 09D as required for the construction and completion of the Campus Center Project in accordance with the Drawings and Specifications as prepared by Legat Architects (Architect) and their Consultants, the Contract Documents, Project Manual Volumes 1, 2, and 3, dated December 11, 2009, this Bid Form, and all documents incorporated by reference. It is expressly understood by the Bidder that each of the enumerated documents as set forth in this paragraph are incorporated by reference as part of the Bid Proposal.
  
- B. All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_) (\$ \_\_\_\_\_ )  
(Show amount in both words and figures, in case of discrepancy amount shown in words will govern)

**BP 09D Gypsum Board, Acoustical & Painting Work**

The Lump Sum Bid Price above EXCLUDES all applicable sales, consumer, use and other similar taxes for the project on the equipment and materials to be incorporated into the work (project is tax-exempt); INCLUDES all insurance premiums required to meet Schedule "A" - Insurance Specifications; and INCLUDES all premiums for Performance and Labor & Material Payment Bonds in the sum of one hundred ten percent of the Contract price.

- C. Bidder agrees that upon award of the contract by Joliet Junior College if written notice of the acceptance of this bid is mailed or delivered to the undersigned within sixty (60) days after the Proposal Due Date, or any time thereafter before it is withdrawn, the undersigned shall meet with representatives of Joliet Junior College and Gilbane Building Company at Joliet Junior College's office or at a mutually agreed upon location to execute the contract which is included as an Exhibit within this Project Manual. The Trade Contractor's contract will be held by and made with Joliet Junior College; Gilbane Building Company will be acting on the behalf of Joliet Junior College as their Construction Manager (agent). A Performance Bond and Labor & Material Payment Bond will be delivered to the Construction Manager at the time of execution of the Contract on the form contained within the Project Manual identifying Joliet Junior College and Gilbane Building Company as dual obligees. Failure to execute said contract within ten (10) days after receipt of written Notice to Proceed may be considered a default under the obligation of the bid bond. Insurance certificates shall be provided before starting on-site activities if such activities occur before the Contract is signed.

By submitting its bid, the Bidder hereby agrees that the Owner may, in its sole discretion, decide which combination of base bid plus alternates, (if any) would provide the Owner with the most efficient expenditure of the Owner's funds with respect to any particular Bidder. Owner's selection and determination of which combinations of base bid plus alternates (if any) would provide the most efficient expenditure of the Owner's funds shall form the basis of awarding the contract. By submitting its bid, Bidder further agrees that the sum total of the base bid plus alternates (if any) as so determined by the Owner separately for each Bidder shall be deemed to be such Bidder's bid for purposes of determining the lowest responsible Bidder for such portion of the work or for such bid package. Such determination by the Owner shall not be subject to challenge by the Bidder.

- D. The above price includes all stipulations and requirements of Supplement Numbers: \_\_\_\_\_, which have been received and accepted by the undersigned.

E. MILESTONE SCHEDULE DATES

See the Draft Milestone/Sequencing Schedule for reference. Dates and durations given are for reference only and are subject to change. Each awarded Trade Contractor, within 30 calendar days of being notified of their award, shall provide a CPM schedule (utilizing Primavera Project Planner or SureTrack software) to the Construction Manager defining scope of work items, items requiring fabrication, etc.; each with their respective anticipated start dates, end dates and durations. Trade Contractor is to identify any areas of potential conflict which may impact the Draft Milestone/Sequencing Schedule durations and/or milestones and/or prevent the Trade Contractor in meeting the expected start and finish dates identified in the Draft Milestone/Sequencing Schedule.

All work is to be completed in accordance with the Draft Milestone/Sequencing Schedule Dates as follows.

Bid Release 12 - Milestone Schedule Dates (Estimated)

	<b>Start</b>	<b>Finish</b>
Contract Award (Board Meeting)	02/02/2010	02/02/2010
Contracting, insurance, bonds, etc.	02/03/2009	02/19/2010
Submittals and Review	02/22/2010	03/19/2010
Elevated Slabs (Previous Bid Release)	04/12/2010	05/14/2010
Slab on Grade (Previous Bid Release)	05/17/2010	06/10/2010
Erect Steel Module 1 (Previous Bid Release)	01/20/2010	03/03/2010
Erect Steel Module 2 (Previous Bid Release)	02/10/1010	06/02/2010
Masonry Installation (Previous Bid Release)	01/11/2010	07/09/2010
Ext Metal Framing/EIFS Installation (Previous Bid Release)	05/17/2010	09/17/2010
Glass & Glazing Installation (Previous Bid Release)	05/17/2010	09/24/2010
Skylight Installation (Previous Bid Release)	07/05/2010	10/01/2010
Roofing Installation (Previous Bid Release)	06/14/2010	10/01/2010
MEP Rough-in (Previous Bid Release)	04/01/2010	10/01/2010
MEP Trim (Previous Bid Release)	10/04/2010	03/01/2011
Heat on (Previous Bid Release)	09/01/2010	-
Misc. Metals Work	05/31/2010	10/29/2010
General Trades Work	02/22/1010	05/11/2011
Fire Proofing Work	05/03/2010	07/23/2010
Interior Glass and Glazing Work	09/13/2010	12/31/2010
Flooring Work	10/11/2010	02/04/2011
Gypsum Wall, Acoustical and Painting Work	05/17/10	03/31/2011
Casework, Millwork and Custom Wood Work	11/01/2010	01/31/2011
Complete Building	-	05/11/2011

F. TRADE-SUBCONTRACTORS

The following trade subcontractors are proposed for the item of work listed. Trade Subcontractors are subject to review per the General Conditions. List only firms that will supply labor at the site.

<b>ITEM OF WORK</b>	<b>TRADE SUBCONTRACTORS</b>

G. NOT USED

**BP 09D Gypsum Board, Acoustical & Painting Work**

H. UNIT PRICES

Unit Prices shall be used, where applicable, to make adjustments to the cost of the Work due to changes. ALL Unit Prices submitted shall be complete in-place prices and include all costs for overhead, profit, bond costs, labor, materials, equipment, engineering, shop drawings and any other incidentals related to the completion of the Work, and shall remain firm for the period of the contract. Deductive unit prices will be calculated at no less than 85% of the additive unit price.

Provide additional painting on Gypsum Wallboard, all coats, no vertical lift required, 200sf min	\$ _____/sf
Provide additional painting on CMU, all coats, no vertical lift device required, 200sf min	\$ _____/sf
Provide additional painting on Gypsum Wallboard, all coats, with vertical lift device required, 200sf min	\$ _____/sf
Provide additional painting on CMU, all coats, with vertical lift device required, 200sf min	\$ _____/sf
Provide addition clear coated floor sealer, 200sf min	\$ _____/sf
Additional Lay-in Ceiling, 24" x 24", Complete with grid, 100sf min	\$ _____/sf
Additional Gypsum Board Ceiling, Complete with stud frame & insulation, 100sf min	\$ _____/sf
Additional Drywall Partition, Type S3AF 100sf min	\$ _____/sf
Additional Drywall Partition, Type S6AF 100sf min	\$ _____/sf
Additional Drywall Partition, Type S1(1) 100sf min	\$ _____/sf
Additional Acoustical Ceiling, Type 1, 100sf min	\$ _____/sf
Additional Acoustical Ceiling, Type 2, 100sf min	\$ _____/sf
Additional Acoustical Ceiling, Type 3, 100sf min	\$ _____/sf
Additional Acoustical Ceiling, Type 4, 100sf min	\$ _____/sf
Additional Wood Panel Ceiling, 100sf min	\$ _____/sf
Additional Linear Metal Ceiling, 100sf min	\$ _____/sf

I. ALTERNATE PRICES

An Alternate Price shall include all costs associated with the changes, omissions, additions or other adjustments to the Work of this Bid Package (Contract), which are described in the Alternate, or are reasonably inferable there from. Claims for extras resulting from changes caused by the acceptance or rejection of any Alternate will not be allowed. Alternate prices shall also include all costs of overhead, profit and bond costs associated with the work of the Alternate, whether additive or deductive.

The Drawings, Specifications and other Contract Documents shall be considered appropriately modified by either the acceptance or rejection of the various Alternates. The Owner and the Construction Manager expressly reserve the right to accept or reject any, or all, Alternate Prices, and in any sequence. Acceptance or rejection of any Alternate does not relieve the Bidder of timely completion of the Work within the time periods indicated.

Alternates: None.

J. COST ALLOWANCES

The Bidder includes the following Cost Allowances in the total Lump Sum Amount of the Base Bid for

this Bid Package. See General Conditions for definition of Allowances.

**The Trade Contractor must include the cost of the allowances in the Base Bid. The Base Bid cost of this package should include the appropriate mark-up on the allowances. All work completed under the allowance will be paid at cost since the mark-up is incorporated in the base bid. Trade Contractors are not entitled to any unspent balance.**

Cost Allowances:

1	General Cleanup -Allowance: This cost will be used for clean-up of unidentifiable trash and debris as directed by the Construction Manager, and will be deducted from the Contract Sum to pay for clean-up services. Costs for this scope of work item are over and above costs for clean-up required by this Trade Contractor for their daily clean-up/general conditions. This requirement does not eliminate this Trade Contractors responsibility for the daily clean-up of his/her work efforts.	\$15,000.00
2	Miscellaneous Work Allowance: Miscellaneous work to be completed at the direction of the Construction Manager	\$40,000.00
3	Miscellaneous Drywall Patching Allowance: Miscellaneous work to be completed at the direction of the Construction Manager	\$15,000.00
4	Miscellaneous Painting Allowance: Miscellaneous paint touch-up work to be completed at the direction of the Construction Manager.	\$15,000.00
5	Miscellaneous Acoustical Allowance: Miscellaneous acoustical tile replacement work to be completed at the direction of the Construction Manager.	\$15,000.00
6	Miscellaneous Drywall Ceiling Patching Allowance: Miscellaneous drywall ceiling patching allowance in existing buildings to be completed at the direction of the Construction Manager.	\$15,000.00
	<b>Total of all Allowances</b>	<b>\$115,000.00</b>

**K. COST AND QUANTITY BREAKDOWN**

In order to properly evaluate the Proposal, provide the following information. The Scope of Work to be awarded will not be influenced by the cost and quantity information requested here. Do NOT include the cost of any alternates in base bid or in the following information. Cost and quantity breakdown shall include all related work to the subject category.

**BP 09D Gypsum Board, Acoustical & Painting Work**

1. Cost Breakdown

Gypsum Board Partitions	\$
Gypsum Board Ceiling and Soffits	\$
Acoustical Tile Ceilings	\$
Acoustical Wall Panels	\$
Acoustical Ceiling Panels	\$
Wood Ceilings Panels	\$
Linear Metal Ceiling Panels	\$
High Performance Coatings Work	\$
Interior Wall Painting Work	\$
Interior Ceiling Painting Work	\$
Interior Exposed Ceiling Painting Work	\$
Painting of Misc. Metal Items	\$
Sealed Concrete Work	\$
Cement Based Veneer Plaster	\$
400 Man Hours for Misc. Touch-up	\$
Mock-ups	\$
Labor	\$
Hoisting	\$
General conditions	\$
Cleanup of own debris (this is above and beyond the cost identified in Allowance #1)	\$
<b>Total sum of Allowances described above</b>	<b>\$ 115,000.00</b>
Total bond cost	\$
Mobilization	\$
Shop drawings and submittals	\$
Miscellaneous not included above (define below)	\$
<b>Total Bid (Total of all items above including the Allowances)</b>	<b>\$</b>

2. Quantity Breakdown

Item	Quantity	Material Cost	Installation Cost	Total Cost
Drywall Partitions	SF	\$	\$	\$

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Drywall Ceilings	SF	\$	\$	\$
Acoustical Ceilings – Type 1	SF	\$	\$	\$
Acoustical Ceilings – Type 2	SF	\$	\$	\$
Acoustical Ceilings – Type 3	SF	\$	\$	\$
Acoustical Ceilings – Type 4	SF	\$	\$	\$
Wood Ceilings	SF	\$	\$	\$
Metal Ceilings	SF	\$	\$	\$
Int. Paint - Walls	SF	\$	\$	\$
Int. Paint - Ceilings	SF	\$	\$	\$
Sealed Concrete	SF	\$	\$	\$
Int. Exposed Ceilings & MEP	SF	\$	\$	\$

**L. SCOPE OF WORK**

1. Description of Work Included:

Except for those items (if any) specifically noted in the section below entitled "Work Excluded From This Bid Package", the work of this Bid Package shall INCLUDE, but is not necessarily limited to, all of the following:

- a. All items of work required by, and/or specified in, those sections of the Specifications which are listed herein under Section M SPECIFICATIONS – Specific Sections.
- b. All items of work related to the "Scope of Work", which are indicated in the Specifications which are listed herein under Section M SPECIFICATIONS – Related Sections.
- c. All items of work related to the "Scope of Work", which are shown on the Drawings listed herein under Section N CONTRACT DRAWINGS.
- d. The following "Specific Items to be Included" are related to those required by the above referenced documents and are to be provided under, and hereby form a part of, the Scope of Work of this Bid Package (Contract). Should any conflict exist between this written Scope of Work and any scope items implied by the above referenced documents, this Scope of Work shall govern.

**SPECIFIC ITEMS TO BE INCLUDED**

Perform complete all "Gypsum Board, Acoustical and Painting Work" and related work as required by and in accordance with the Conditions of Contract, Drawings, Specifications, and elaborations below. The Work shall include all labor, materials, equipment, and related items necessary to complete all of the work defined in the following specification sections, except for those noted exclusions or clarifications listed below.

**BP 09D Gypsum Board, Acoustical & Painting Work**

In general, the following clarifies the scope of work to be included. It is intended for clarification and convenience only and is not intended to limit any portion of the scope of this bid package.

1. Perform and complete all gypsum board work (partitions, soffits, fascias, ceilings, etc.), including all metal stud framing, all gypsum board, cement board, insulation, framing components, joint treatments, and accessories.
2. Provide complete acoustical ceilings, including all lay-in ceilings, gypsum ceilings, all acoustical tile ceiling panels, grid systems, hangers, supports, fascia clips, inserts, anchors, hold-down clips, closures, and other accessories for a complete installation.
3. Because of the congestion above ceiling, drywall partition top tracks will need to be installed prior to the above ceiling ductwork, plumbing, piping, fire sprinkler and electrical work in a large portion of the project. MEP trades will layout, on the floor, wall opening penetrations to be framed and they will install sleeves so the drywall work above ceiling, can proceed prior to the above ceiling ductwork, plumbing, piping, fire sprinkler and electrical.
4. Base bid to include the drywall at partition tops to be Dens Armor Plus type.
5. Provide complete wood panel ceilings and linear metal ceilings, including grid systems, hangers, supports, inserts, anchors, hold-down clips, closures, and other accessories for a complete installation.
6. Provide all supplemental framing and support for work supported or suspended from the work of this bid package, including access panels, fire extinguisher cabinets, fire valve cabinets, etc. Provide all supplemental framing and support to bridge around interferences such as ductwork, equipment, etc., including trapeze hangers, and to support the work of others (light fixtures, grilles, diffusers, devices, etc.). This Trade Contractor must review the MEP drawings and include any costs for the supplemental framing and supports within the base bid.
7. Perform and complete all Fire Resistant Panel and High Impact Gypsum board work.
8. Provide all building insulation in soffits, partitions, stud framing and similar conditions.
9. This Trade Contractor is responsible for patching existing plaster ceiling at locations of any demolition work.
10. Perform interior drywall partition layout in advance of the installation of the partitions as required for the use of other trades. This additional mobilization will be only to install top track to structure to define interior partitions prior to the scheduled installation of overhead piping and ductwork in each area. This mobilization shall be included in the cost of the base bid.
11. Provide all caulking, sealants, backing material and incidentals required in drywall work as detailed and specified, including all sealants where the drywall work abuts with other trades work. Caulk at perimeter of all hollow metal frames in drywall partitions. Provide all sound insulation and all acoustical sealant at all partitions and ceilings provided under this bid package. Provide all firesafing and firestop sealant at the top of all partitions, in deck flutes, and where the work of this package abuts other materials and as detailed and specified.
12. Provide all wood blocking and bracing within drywall partitions ceilings or soffits integral to the construction of wall or ceiling assemblies. This Trade Contractor will provide all blocking as required for supporting toilet accessories, markerboards/tackboards, wall mounted TV's, toilet partitions, and other equipment from drywall partitions. It is the responsibility of this Trade Contractor to install all wood blocking required for casework attached to metal studs or drywall and to provide bracing and blocking as necessary to ensure the stability and integrity of the overall stud wall assemblies.

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Coordinate location and installation of blocking or backing with the other Trade Contractors.

13. This Trade Contractor to coordinate hollow metal frame installation with the General Trades Contractor. Anchor hollow metal frames already set and plumbed by others in drywall partitions. This Trade Contractor to verify location and will be responsible for final plumbness and location of frames.
14. Install all access doors in wall and ceiling systems of this bid package as detailed. Access doors and location for MEP systems not shown will be furnished by others and installed by this Trade Contractor. Coordinate locations with trade contractors requiring access.
15. Provide all layout for drywall partitions and ceilings. Control lines will be provided by the Construction Manager.
16. This Trade Contractor is responsible for providing all Acoustical Wall Panels Work including attachment to the structure as necessary. Provide finished openings at pipe penetrations and all outlets.
17. Provide complete the rated partition head conditions at all required locations per the drawings including framing, gypsum board, gypsum liner, steel straps, batt insulation, fire sealant and metal trim.
18. Provide expansion joint assemblies integral to the work of this bid package, including ceiling to ceiling and ceiling to wall expansion joints.
19. Provide control joints in walls and ceilings as detailed or as required by standard installation practices.
20. This Trade Contractor should assume that all perimeter and cut tiles will be installed prior to field tiles and in a separate sequence of work. Cut ceiling tile to accommodate the work of others. Provide ceiling tile for the use of other trades to install penetrating items and maintain the project schedule.
21. At the Exterior Stud conditions the EIFS contractor shall provide the board and batt insulation at locations where there is exterior gypsum board sheathing on both sides of the cold formed metal studs. This Trade Contractor is responsible for providing board and batt insulation at all other conditions as shown on the contract documents. This Trade Contractor is also responsible to make insulation and vapor barrier systems continuous and uninterrupted between your work and the work of the masonry, EIFS and glass/curtainwall systems per the contract documents.
22. Provide all sound insulation and all acoustical sealant at all partitions and ceilings provided under this bid package.
23. This Trade Contractor shall review all means of building access and make provisions to ensure that equipment will fit through permanent doorways and/or structure.
24. Provide all interior and exterior painting, transparent finishes, and floor sealers. This trade contractor's work shall be complete in every respect for all construction even though every item may not be specified or detailed to be painted.
25. Paint exposed structure as indicated in the contract documents including, but not limited to, structural steel, the ceiling and MEP piping at the stairs not receiving a finished ceiling, etc.
26. This trade contractor should assume that all steel to be painted or to receive a high performance coating will be un-primed and exposed to the elements for 9 months when determining surface preparation costs.
27. Paint all miscellaneous metals items including but not limited to stairs, railings, handrails, guardrails, etc as indicated on the contract documents.
28. Provide all sealing of concrete floors as specified in the bid documents. Cleaning and prep work as required are part of base bid also.
29. Protect all adjacent surfaces (inclusive of floors) from overspray, spills, etc. Second finish coat will be

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installed after ceiling installation as directed by the Construction Manager; this may require a separate mobilization. Painting Trade Contractor shall be required to cut-in the second finish coat around installed ceiling grid. This trade contractor is responsible to cut-in the second finish coat around installed ceiling grid and other finishes. Remove protection after completion of painting, as directed by the Construction Manager, and clean/repair all damaged areas as necessary and required. The Final Coat to be installed after all other finishes (ceilings, millwork, flooring, cabinets, MEP trim, etc) are completed.

30. Provide all sealants and caulking as shown or where your work abuts the work of others.
31. Include in your base bid an additional 400 man-hours for touch-up painting of walls, door frames, other painted surfaces, etc. due to unknown causes. Man-hours expended for this item of work shall be directed by the Construction Manager. Include the cost of material and labor for this touchup work in your base bid. Please note the labor and material required for this item of work shall not be used for this Contractor's punchlist items or work otherwise required in this bid package. Hours expended to be tracked on a Time & Material ticket. Unused hours will be deducted from the contract.
32. Clean and prepare all surfaces to be painted as recommended by the specifications and coating manufacturers. Provide finish sanding as required to provide a suitable surface for painting and degloss any factory-applied primers as required to provide a suitable surface for painting. Provide all filler and spackle for irregularities and minor cracks.
33. Remove and reinstall all switch plates, escutcheons, hardware, and other trim pieces, apply protection and remove the same after completion of the painting work. Do not paint over any fire rating labels or equipment tags. Remove all factory-installed protection or tape over equipment and door/frame labels to expose labels after finish painting.
34. Provide all moisture content testing on all subsurfaces to receive this trade contractor's work. Gilbane is to be notified verbally immediately and in writing within 24 hours of all tests that are above the specified limits.
35. Provide plastic frame protectors on all hollow metal frames after the second finish coat is completed, until directed to remove the protectors by the Construction Manager. Touch-up all frames as required after removal of the protectors as part of the base bid.
36. There is an existing underground vault and tunnel located under columns 1.19/1.S and 1.20/1.R shown on sheet S0.01. Caution should be taken with all operations next to or over this area. Consult with the CM before starting operations in this area.
37. Include 2 additional mobilizations in the scope for phasing of work not yet identified.
38. The Trade Contractor shall be required to enter the RFI's, Daily Work Reports and Submittals in Prolog Web. The Project Manager or Superintendent will be required to attend a two (2) hour Computer training by Gilbane which will teach them how to use this program.
39. All debris and materials demolished by this Trade Contractor shall be removed from the project site daily. Stockpiling of debris on the site will not be permitted. Dumpsters for the completion of this work shall be provided by the General Trades contractor. Please note for this project, Gilbane has adopted a policy to reduce the amount of construction waste being sent to landfills by 75%. To that end, the successful General Trades contractor will be required to provide documentation indicating that at least 75% of the entire construction waste shipped from this project has been recycled. This trade contractor will be required to comply with Gilbane's construction waste management plan which is included in the front ends.

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## GENERAL PROVISIONS

1. The word Trade Contractor and the word Subcontractor are used interchangeably in the documents. Therefore where the words Trade Contractor or Subcontractor are used in the document, it shall mean a Contractor having a contract with the Owner unless it is apparent by the content of the usage that the Subcontractor reference is assumed to be a Subcontractor to a Contractor having a contract with the Owner.
2. The Construction Manager shall approve trade Contractor's Project Manager and Full Time, On-Site Superintendent (s). The Project Manager and Superintendent will be qualified and be able to make decisions on items that have contractual implications that may occur so as not to delay the progress of the project. The Project Manager and Superintendent shall not be changed without prior written approval of the Construction Manager.
3. Where the General Requirements or the Technical Specifications indicate that the Trade Contractor will be "directed by" or "as indicated or designated by" the Architect all such directions, indications and/or designations etc., shall be through the Construction Manager. All work performed by a Trade Contractor as directed by or as indicated or designated by the Owner, its consultants or the Architect which has not been communicated to the Trade Contractor through the Construction Manager shall not be an added cost to the Trade Contractor's contract with Gilbane and may be subject to rework at the expense of the offending Trade Contractor or Trade Contractors.
4. The Trade Contractor's Project Manager shall be responsible to maintain an accurate record of deviation and changes in the work and reasons there of. The Construction Manager and Architect may elect to review the status of these documents on a monthly basis. Failure on the part of the Trade Contractor to maintain the As-Built Documents will be cause to reject the Trade Contractor's monthly payment request in part or in total until the condition is corrected and the record documents are updated to reflect site conditions.
5. Before Substantial Completion of the contract, each Trade Contractor shall provide a Record Document indicating the as-built conditions including concealed locations and elevations. Record Documents shall incorporate all requirements as indicated in the Specifications and elsewhere in the bid documents. Upon approval of Record Document, the Trade Contractor shall provide electronic files of all documents as well as two hard copies. Electronic record files shall be in PDF format.
6. Trade Contractor shall immediately notify the Construction Manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.
7. This project shall pursue a LEED certification with the United States Green Buildings Council (USGBC); see specifications for requirements and responsibilities of subcontractors.
8. The campus is an extremely busy site. Traffic patterns can be very congested at times and parking lots can fill up quickly. Extreme caution should be used at all times when entering and exiting the site.
9. Each Trade Contractor shall coordinate their work with the works of other trades and with the Construction Manager.
10. Separate mobilizations may be required. Review the project schedule carefully. Mobilizations are incidental to the Contract Sum.
11. The Construction Manager will provide 4 separate control lines, 2 in each direction on each floor. All additional layout is the responsibility of this Trade Contractor. The Construction Manager will also provide benchmarks at two locations. All offsets, additional layout or additional survey work required beyond this is the responsibility of this Trade Contractor to provide. All survey work must be performed by an Illinois Licensed Surveyor.

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12. The Owner has employed a testing agency for this project. This Trade Contractor shall conform to all testing requirements as identified within the Contract Documents. The Trade Contractor shall provide 48 hour notice to the Construction Manager prior to date testing agency needs to be on site to perform tests.
13. In addition to the requirements for safety defined in the Conditions of Contract and the Construction Manager’s Safety Plan, the Trade Contractor shall submit within two weeks of Notice to Proceed a detailed safety plan defining it’s intentions and procedures to be used on the project to comply with all requirements of OSHA and Project Safety Program, including work rules, fall protection, hoisting procedures, protection of other trades and finished materials, etc.
14. This Trade Contractor must include all costs necessary to address the requirements of the Safety and Project Quality Plan included in the Project Manual.
15. Each Trade Contractor shall submit a CPM schedule utilizing Primavera Project Planner or SureTrack software within 30 days after notice to proceed. This schedule shall include all construction activities of the Trade Contractor and shall abide by all the requirements indicated in the bid documents pertaining to Critical Path Method Scheduling. Monthly updates of the schedule are required to be submitted along with the monthly Application for Payment.
16. Each Trade Contractor shall field verify all existing conditions as required prior to commencing of work and shall make whatever modifications necessary to facilitate the installation of new work. Trade Contractor shall immediately notify the Construction Manager in writing of his findings, especially upon finding unsatisfactory conditions that may affect his work and the quality of the work of others.

The above listed items are not intended to be an all-inclusive listing of the specified Contract Scope of Work, but are merely to highlight the major items of work.

**SPECIFIC ITEMS TO BE EXCLUDED**

The following specific item(s) of work contained in the above referenced documents are EXCLUDED from the work of this Bid Package (Contract):

1. Dumpsters
2. Operable Partitions & Wondoor
3. Painting of Stainless Steel Ornamental Handrails

**M. SPECIFICATIONS**

The following Specifications, together with the Drawings and other related items of work as described herein, further define the Scope of Work of the Bid Package (Contract).

**Specific Specification Sections**

<u>Number</u>	<u>Title</u>	<u>Date</u>
<b>DIVISION 0 – GENERAL</b>		
00220	GEOTECHNICAL DATA	12/11/09
<b>DIVISION 1 – GENERAL REQUIREMENTS</b>		
01100	SUMMARY	12/11/09
01300	ADMINISTRATIVE REQUIREMENTS	12/11/09
01352	LEED REQUIREMENTS	12/11/09
01400	QUALITY REQUIREMENTS	12/11/09

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01600	PRODUCT REQUIREMENTS	12/11/09
01700	EXECUTION REQUIREMENTS	12/11/09
01734	INDOOR AIR QUALITY	12/11/09
01780	CLOSEOUT SUBMITTALS	12/11/09
<b>DIVISION 6 – WOOD &amp; PLASTICS</b>		
06100	ROUGH CARPENTRY	12/11/09
<b>DIVISION 7 – THERMAL &amp; MOISTURE PORTECTION</b>		
07212	BOARD AND BATT INSULATION	12/11/09
07840	FIRESTOPPING	12/11/09
07900	JOINT SEALERS	12/11/09
<b>DIVISION 9 – FINISHES</b>		
09111	NON-LOADBEARING METAL FRAMING	12/11/09
09215	CEMENT BASED VEENER PLASTER	12/11/09
09260	GYPSTUM BOARD ASSEMBLIES	12/11/09
09511	SUSPENDED ACOUSTICAL CEILINGS	12/11/09
09546	LINEAR METAL CEILINGS	12/11/09
09900	PAINTS AND COATINGS	12/11/09

**Related Specification Sections**

**DIVISION 2 – SITE CONSTRUCTION**

02225	DEMOLITION	12/11/09
02315	FOUNDATION EXCAVATION AND BACKFILLING	12/11/09
02783	CONCRETE PAVERS	12/11/09
02821	CHAIN LINK FENCES AND GATES	12/11/09
02871	BICYCLE RACKS	12/11/09
02930	GREEN ROOF	12/11/09

**DIVISION 3 – CONCRETE**

03100	CONCRETE FORMWORK	12/11/09
03200	CONCRETE REINFORCEMENT	12/11/09
03300	CAST-IN-PLACE CONCRETE	12/11/09
03505	SELF LEVELING UNDERLAYMENT	12/11/09

**DIVISION 4 – MASONRY**

04065	MORTAR AND MASONRY GROUT	12/11/09
04810	UNIT MASONRY ASSEMBLIES	12/11/09

**DIVISION 5 – METALS**

05120	STRUCTURAL STEEL	12/11/09
05310	STEEL DECK	12/11/09
05400	COLD FORMED METAL FRAMING	12/11/09
05500	METAL FABRICATIONS	12/11/09
05510	METAL STAIRS	12/11/09
05520	HANDRAILS AND RAILINGS	12/11/09
05531	GRATINGS AND FLOOR PLATES	12/11/09
05810	EXPANSION JOINT ASSEMBILES	12/11/09

**DIVISION 6 – WOOD & PLASTICS**

06200	FINISH CARPENTRY	12/11/09
06410	CUSTOM CABIETS	12/11/09
06415	COUNTERTOPS	12/11/09
06423	WOOD VENEER FACED PANELING	12/11/09

**DIVISION 7 – THERMAL & MOISTURE PORTECTION**

07240	EXTERIOR INSULATION AND FINISH SYSTEMS	12/11/09
07410	METAL WALL PANELS	12/11/09
07531	SINGLE PLY ROOFING – FULLY ADHERED EPDM	12/11/09
07620	SHEET METAL FLASHING AND TRIM	12/11/09
07724	ROOF HATCHING AND VENTS	12/11/09

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07815	SPRAYED-ON FIREPROOFING	12/11/09
07816	INTUMESCENT FIREPROOFING	12/11/09
<b>DIVISION 8 – DOORS &amp; WINDOW</b>		
08410	STEEL DOORS AND FRAMES	12/11/09
08125	INTERIOR ALUMINUM SYSTEMS	12/11/09
08211	FLUSH WOOD DOORS	12/11/09
08310	ACCESS DOORS AND PANELS	12/11/09
08331	OVERHEAD COILING DOORS	12/11/09
08334	FOLDING PANEL SECURITY GATE	12/11/09
08352	FOLDING FIRE DOORS	12/11/09
08360	OVERHEAD DOORS	12/11/09
08410	METAL-FRAMED STOREFRONTS	12/11/09
08413	ALUMINUM FRAMED INDIVIDUAL SLIDING SYSTEM	12/11/09
08630	METAL-FRAMED SKYLIGHTS	12/11/09
08710	DOOR HARDWARE	12/11/09
08800	GLAZING	12/11/09
08910	METAL-FRAMED CURTAINWALL	12/11/09
08950	TRANSLUCENT SKYLIGHT ASSEMBLIES	12/11/09
<b>DIVISION 9 – FINISHES</b>		
09300	TILE	12/11/09
09440	PLASTIC MATRIX TERRAZO	12/11/09
09650	RESILIENT FLOORING	12/11/09
09685	CARPET TILE	12/11/09
09840	ACOUSTICAL / UPHOLSTERED WALL SYSTEMS	12/11/09
<b>DIVISION 10 – SPECIALTIES</b>		
10100	VIAUAL DISPLAY BOARDS	12/11/09
10160	METAL TOILET COMPARTMENTS	12/11/09
10500	LOCKERS	12/11/09
10523	FIRE EXTINGUISHERS, CABINETS, AND ACCESSORIES	12/11/09
10651	OPERABLE PANEL PARTITIONS	12/11/09
10800	TOILET, BATH, AND LAUNDRY ACCESSORIES	12/11/09
<b>DIVISION 11 – EQUIPMENT</b>		
11161	DOCK LEVELERS	12/11/09
11164	DOCK SEALS AND SHELTERS	12/11/09
11400	FOODSERVICE EQUIPMENT	12/11/09
<b>DIVISION 12 – FURNISHINGS</b>		
12494	DRAPERY TRACK	12/11/09
<b>DIVISION 14 – CONVEYING SYSTEMS</b>		
14201	PASSENGER ELEVATORS	12/11/09
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15060	MECHANICAL DEMOLITION FOR REMODELING	12/11/09
15080	THROUGH PENETRATION FIRESTOPPING	12/11/09
15140	SUPPORTS AND ANCHORS	12/11/09
15160	HVAC PUMPS	12/11/09
15161	DOMESTIC WATER PUMPS	12/11/09
15163	SUMP PUMPS	12/11/09
15170	MOTORS	12/11/09
15190	MECHANICAL IDENTIFICATION	12/11/09
15245	VIBRATION ISOLATION	12/11/09
15260	PIPING INSULATION	12/11/09
15290	DUCTWORK INSULATION	12/11/09
15310	FIRE PROTECTION SYSTEMS	12/11/09
15320	FIRE PUMPS	12/11/09

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15430	PLUMBING SPECIALTIES	12/11/09
15440	PLUMBING FIXTURES	12/11/09
15450	PLUMBING EQUIPMENT	12/11/09
15510	HYDRONIC PIPING	12/11/09
15520	STEAM AND STEAM CONDENSATE PIPING	12/11/09
15525	STEAM AND STEAM CONDENSATE SPECIALTIES	12/11/09
15545	CHEMICAL (WATER) TREATMENT	12/11/09
15624	GAS FIRED MAKE-UP AIR UNITS	12/11/09
15755	HEAT EXCHANGERS	12/11/09
15760	GEOHERMAL HEAT EXCHANGERS	12/11/09
15770	RADIANT FLOOR HEATING SYSTEMS	12/11/09
15787	DEDICATED OUTSIDE AIR UNITS	12/11/09
15825	PACKAGED WATER SOURCE HEAT PUMPS	12/11/09
15835	TERMINAL HEAT TRANSFER UNITS	12/11/09
15855	ROOFTOP MODULAR AIR HANDLING UNITS	12/11/09
15865	AXIAL FANS	12/11/09
15870	POWER VENTILATORS	12/11/09
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15910	DUCTWORK ACCESSORIES	12/11/09
15930	AIR TERMINAL UNITS	12/11/09
15936	AIR INLETS AND OUTLETS	12/11/09
15952	CONTROLS	12/11/09
15980	INSTRUMENTATION	12/11/09
15990	TESTING, ADJUSTING AND BALANCING	12/11/09
15995	MECHANICAL SYSTEMS COMMISSIONING	12/11/09
15996	BUILDING CONTROLS SYSTEM COMMISSIONING	12/11/09
<b>DIVISION 16 – ELECTRICAL</b>		
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16060	ELECTRICAL DEMOLITION FOR REMODELING	12/11/09
16080	THROUGH PENETRATION FIRESTOPPING	12/11/09
16111	CONDUIT	12/11/09
16117	MANHOLES	12/11/09
16120	WIRE AND CABLE	12/11/09
16121	MEDIUM VOLTAGE CABLE & ACCESSORIES	12/11/09
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16149	LOW VOLTAGE SWITCHING	12/11/09
16180	EQUIPMENT WIRING SYSTEMS	12/11/09
16190	SUPPORTING DEVICES	12/11/09
16195	ELECTRICAL IDENTIFICATION	12/11/09
16321	DISTRIBUTION TRANSFORMERS	12/11/09
16363	PAD MOUNTED SWITCHGEAR	12/11/09
16412	SURGE PROTECTION DEVICES	12/11/09
16420	SERVICE ENTRANCE	12/11/09
16425	SWITCHBOARDS	12/11/09
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16450	GROUNDING AND BONDING	12/11/09
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16470	PANELBOARDS	12/11/09
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16721	FIRE ALARM AND DETECTION SYSTEMS	12/11/09
16995	ELECTRICAL SYSTEMS COMMISSIONING	12/11/09
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17050	COMMUNICATIONS GROUNDING	12/11/09
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17110	COMMUNICATION EQUIPMENT ROOMS	12/11/09
17130	INTERIOR COMMUNICATION PATHWAYS	12/11/09
17150	BACKBONE CABLING REQUIREMENTS	12/11/09
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C1.00	Site Logistics Plan	12/11/09
C1.01	Existing Conditions	12/11/09
C1.02	Existing Conditions	12/11/09
C1.03	Existing Conditions	12/11/09
C1.04	Existing Conditions	12/11/09
C2.03	Demolition Plan	12/11/09
C3.02	Site Plan – Utility Plan	12/11/09
C3.11	Site Plan – Grading/Erosion	12/11/09
<b><u>STRUCTURAL DRAWING LIST</u></b>		
S0.00	General Notes & Schedules	12/11/09
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S0.11	Level 1 Module 1 - Demolition Plan	12/11/09
S0.21	Level 2 Module 1 - Demolition Plan	12/11/09
S0.31	Roof Level Module 1 - Demolition Plan	12/11/09
S1.00	Tunnel Plan and Details	12/11/09
S1.01	Level 0 Module 1 - Foundation Plan	12/11/09
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S3.00	Floor Framing Details	12/11/09
S3.01	Floor Framing Details	12/11/09
S4.00	Roof Framing Details	12/11/09
S4.01	Roof Framing Details	12/11/09
S4.02	Roof Framing Details	12/11/09
S4.03	Monumental Stair Plans and Details	12/11/09
S5.00	Alternate Canopy and Screenwall Details	12/11/09

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A0.01	Enlarged Architectural Site Plan and Details	12/11/09
A0.11	Level 1 Demolition Plan	12/11/09
A0.21	Level 2 Demolition Plan	12/11/09
A0.31	Demolition Building Sections	12/11/09
A1.01	Level 1 Overall Plan and Code Data	12/11/09
A1.02	Level 2 Overall Plan	12/11/09
A1.03	Level 3 Overall Plan	12/11/09
A1.11	Level 1 Module 1 - Floor Plan	12/11/09
A1.12	Level 1 Module 2 - Floor Plan - Dimensions	12/11/09
A1.12B	Level 1 Module 2 - Floor Plan - Annotations	12/11/09
A1.21	Level 2 Module 1 - Floor Plan	12/11/09
A1.22	Level 2 Module 2 - Floor Plan	12/11/09
A1.32	Level 3 Module 2 - Floor Plan	12/11/09
A2.10	Door Schedule and Frame Types	12/11/09
A2.11	Door Schedule	12/11/09
A2.12	Exterior Elevation Storefront Types	12/11/09
A2.20	Partition Types	12/11/09
A3.01	Plan Details - Module 2	12/11/09
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A4.01	Building Elevations	12/11/09
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A5.01	Wall Sections - Module 2	12/11/09
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A6.14	Monumental Stair Plans and Sections	12/11/09
A6.15	Street Bridge Plans and Sections	12/11/09
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A9.11	Level 1 Module 1 – Finish Plan	12/11/09
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M1.21	Roof Level Module 1 Floor Plan – Ventilation	12/11/09
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E2.12	Level 1 Module 2 Floor Plan – Power	12/11/09
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T1.22	Level 2 Module 2 Floor Plan – Technology	12/11/09
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FS7.7	Food Service Exhaust Hood Details	12/11/09



**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for \_\_\_\_\_

\_\_\_\_\_  
certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

Firm Name: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

[Contractors With 25 or More Employees]

**CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_, having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

\_\_\_\_\_  
By Authorized Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

Name of Bidder: \_\_\_\_\_  
Date: \_\_\_\_\_

(If an individual)  
Signature of Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

(Seal)

(If a Partnership)  
Firm Name: \_\_\_\_\_

Business Address of all partners of the Firm:  
\_\_\_\_\_  
\_\_\_\_\_

(Seal)

(If a Corporation)  
Name of Officers:  
President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Attest: \_\_\_\_\_  
Secretary

(Seal)

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

\_\_\_\_\_ [contractor], does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**CERTIFICATE REGARDING HUMAN RIGHTS ACT**

Any company or organization to be awarded a contract for goods and/or services must be in compliance with the **Human Rights Act** and all rules and regulations thereunder. Our company has an Equal Employment Opportunity and Affirmative Action Program which complies with Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 and the Rehabilitation Act of 1973.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING THE PREVAILING WAGE ACT**

Our company certifies that it is eligible for bidding on public contracts, and has complied with section 11a of the Prevailing Wage Act, 820 ILCS 130/0.01-12(2000), and has not disregarded their obligations to employees under the Prevailing Wage Act on two (2) separate occasions, and that they, or any firm, corporation, partnership or association in which such contractors or subcontractors have an interest, are not prohibited from being awarded any contract or subcontract for a public works project. In addition, Joliet Junior College is requesting all Bidders/Awarded Trade Contractors to employ labor from a recognized apprenticeship training program as a condition of award.

YES \_\_\_\_\_ NO \_\_\_\_\_

**CERTIFICATE REGARDING VALID BUSINESS LICENSE**

Our company is eligible to do business in the State of Illinois and have submitted as part of this bid a valid business license and the Federal Employer Tax Identification Number (FEIN) or Social Security Number for individuals. Further, if applicable, our company will employ apprentices who are properly indentured into a Joint Apprenticeship Training Program which is registered and certified with the United States Department of Labor, Bureau of Apprenticeship and Training.

YES \_\_\_\_\_ NO \_\_\_\_\_

**FEIN Number** \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO PROPOSAL FORM**

**BIDDER INFORMATION FORM**

**Bidder Information Form is to be submitted with each Bid Form.**

- 1) Total Bonding Capacity: \$ \_\_\_\_\_  
Single Project Bonding Capacity: \$ \_\_\_\_\_  
Work Currently Bonded: \$ \_\_\_\_\_
- 2) Work now under contract: \$ \_\_\_\_\_  
Work in place last year: \$ \_\_\_\_\_  
Average annual sales last 3 years: \$ \_\_\_\_\_
- 3) Current Experience Modification Rating (EMR): \_\_\_\_\_
- 4) Has firm ever failed to complete a contract: \_\_\_\_\_
- 5) Submit two (2) Owner or Architect/Engineer References:
  - a. Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
  - b. Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
- 6) Contractor Qualifications:
  - a. The Owner may require from any Bidder, prior to award of the contract, a detailed statement regarding the business organization, years in service, and the technical organization and plant of the Bidder that is available for the work contemplated.
  - b. The competency and responsibility of the bidders and of their proposed Subcontractors may be considered in making awards.

By \_\_\_\_\_  
Authorized Agent of Contractor

\_\_\_\_\_  
Title

SUBSCRIBED AND SWORN TO before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
NOTARY PUBLIC

**EXECUTE AND ATTACH TO BID FORM**