

Q08009

JOLIET JUNIOR COLLEGE
REQUEST FOR QUOTATION

You are invited to submit a quote for PRINTING OF THE WORDEATER. Please include delivery charges in your quote. The College is exempt from all sales tax. Please submit your quotation by 2:00 P.M. on June 24, 2008.

Note: If quotes are not submitted on this form, your description must match the original documentation.

You may fax your quote to:

(815) 280-6631
Attention: Judy Mitchell

Email to:
Purchasing@jjc.edu

Or mail to:

Judy Mitchell
Director of Business & Auxiliary Services
Joliet Junior College
1215 Houbolt Rd
Joliet IL 60431

Further information may be obtained by contacting Judy Mitchell at (815)280-6640.

WORDEATER SPECIFICATIONS:

Option #1:

Cover:	Cover stock 100# White Matte Cover. Must provide sample with quote.
Size:	5.5" x 8.5" folded; 11" x 8.5" flat
Quantity:	2000
Binding:	Saddle stitch center fold.
Binding option:	Square edge binding.
Paper:	80# White Matte Text. Must provide sample with quote.
Print:	Four color printing. Cover bleeds 4 sides & Aqueous Coating.
Copy:	Camera ready or electronic file. 1-2 issues per year
Delivery:	Delivery within 30 days upon receipt to Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431.

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Option #2:

Cover: Cover stock 100# White Matte Cover. Must provide sample with quote.

Size: 5.5" x 8.5" folded; 11" x 8.5" flat

Quantity: 2000

Binding: Saddle stitch center fold.
Binding Option: Square edge binding.

Paper: 80# White Matte Text. Must provide sample with quote.

Print: Cover four color ink outside / black inside. Bleeds 4 sides & Aqueous Coating.
Black ink inside.
Four color eight page center insert. Bleeds 4 sides & Aqueous Coating.

Copy: Camera ready or electronic file.
1-2 issues per year

Delivery: Delivery within 30 days upon receipt to Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431.

STATE YOUR TURN AROUND TIME ONCE DOCUMENTATION HAS BEEN RECEIVED:

_____DAYS

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PRICE SHEET

Quantity: 2,000 per issue

1. Option #1

State cost per issue:

48 pages, 5.5" x 8.5", includes cover \$ _____

52 pages, 5.5" x 8.5", includes cover \$ _____

56 pages, 5.5" x 8.5", includes cover \$ _____

Binding Option: Square edge binding \$ _____

2. Option #2

State cost per issue:

48 pages, 5.5" x 8.5", includes cover \$ _____

52 pages, 5.5" x 8.5", includes cover \$ _____

56 pages, 5.5" x 8.5", includes cover \$ _____

Binding Option: Square edge binding \$ _____

Firm Signature

Address Printed Signature

City State Zip Date

Fax No. Phone No.

E-MAIL ADDRESS

Results of this quote can be viewed at the following website: www.jjc.edu/purchasing